APPROVED

Launch Expeditionary Learning Charter School

Minutes

Board Meeting

Date and Time
Wednesday June 26, 2019 at 6:30 PM

Location
1580 Dean St., 3rd Fl., Brooklyn, NY

The meeting will take place over video-conference at the following link: https://zoom.us/j/463835753

Trustees Present
C. Hess (remote), D. Hazelwood, G. Lee, J. Harber, N. Lemerond, R. Stopol (remote), R. van de Sande

Trustees Absent
N. Lirette

Guests Present
A. Rubin, C. Schlafer, E. Kussell, G. Roehm, R. Rocker

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

G. Roehm called a meeting of the board of trustees of Launch Expeditionary Learning Charter School to order on Wednesday Jun 26, 2019 at 6:30 PM.

II. Farewell 18-19 School Year

A. Year in Review

The Executive Director summarized the 18-19 school year and the board watched a brief video. The ED highlighted some of Launch's accomplishments and milestones of the year: meaningful and authentic student events, strong school-based leadership, elementary school road map, government relations, and re-branding.

III. Action Item

A. Approve FY20 Budget

The Finance Committee and the CFO presented the FY20 budget for approval. The CFO answered brief questions from the board.
G. Lee made a motion to approve the FY20 budget.
N. Lemerond seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Action Item

A. FY20 Board Calendar

C. Hess made a motion to approve the FY20 board calendar.
G. Lee seconded the motion.
The board **VOTED** unanimously to approve the motion.
The Executive Director presented the FY20 board calendar for the board's approval.

V. Action Item

A. Authorized Bank Parties

The Executive Director presented on changes to authorized bank parties that ensure current signatories reflect current management and board composition.
G. Lee made a motion to approve the changes to authorized bank parties.
N. Lemerond seconded the motion.
The board **VOTED** unanimously to approve the motion.

VI. Action Item

A. School Calendar

The Executive Director presented on the proposed new calendar which will be submitted to the State Education Department for approval as a non-material revision
N. Lemerond made a motion to approve the 19-20 calendar.
C. Hess seconded the motion.
The board **VOTED** unanimously to approve the motion.

VII. 2019-2020 Work Plan

A.

Present the 2019-2020 Work Plan

The Head of School presented on the annual work plan for the 19-20 school year. The work plan is designed to target Launch's highest leverage growth area and will add substantive evidence to Launch's EL Education credentialing portfolio. The Head of School answered brief questions from the board.

VIII. Enrollment Update

A. Presentation on Recruitment and Enrollment

The Director of External Affairs presented to the board on the current status of recruitment and enrollment for the 2019-2020 school year and the overall recruitment strategy. The Director of External Affairs answered brief questions from the board.

IX. CFO Transition

A. CFO Transition Update

The Executive Director updated the board on the current status of the CFO transition and answered brief questions from the board.

X. Information Items

A. Information Items

The Executive Director presented on several informational items for the board:
- an update on government relations work
- an update on board recruitment
- annual governance items: Conflict of Interest Policy and forms

XI. Hail and Farewell

A. Formal Farewell to Departing Board Members

The Executive Director formally thanked departed board members.

XII. Closing Items

A. Adjourn Meeting

J. Harber made a motion to adjourn the meeting.
G. Lee seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:15 PM.

Respectfully Submitted,

D. Hazelwood