

APPROVED



BELIEVE SCHOOLS, INC

Minutes

June Board Meeting

Date and Time

Wednesday June 23, 2021 at 5:00 PM

Location

BELIEVE Schools is inviting you to a scheduled Zoom meeting.

Topic: My Meeting

Time: Jun 23, 2021 05:00 PM Indiana (East)

Join Zoom Meeting

<https://us02web.zoom.us/j/87166500594?pwd=c1RLN3hnNFdTM1RKb0hUWEIwVXdKUT09>

Meeting ID: 871 6650 0594

Passcode: 615618

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Meeting ID: 871 6650 0594

Find your local number: <https://us02web.zoom.us/u/kc0GUwJXfO>

Directors Present

A. Bennin (remote), C. Glier (remote), J. Fulk (remote), L. Turner (remote), M. Canada (remote), T. Hughes (remote)

Directors Absent

C. Crawley, D. Bouie, M. Whitmire

I. Opening Items

A. Call the Meeting to Order

C. Glier called a meeting of the board of directors of BELIEVE SCHOOLS, INC to order on Wednesday Jun 23, 2021 at 5:09 PM.

B. Welcome and Attendance

CG introduced Haley Harshmann who has experience in educational development and observed board meeting.

C. Approve Minutes

L. Turner made a motion to approve the minutes from May Board Meeting on 05-19-21.
J. Fulk seconded the motion.
The board **VOTED** to approve the motion.

II. Executive Director Report

A. Facilities Update

KN reported that Ivy tech has a new consultant who is on point for building negotiations. The consultant has proposed selling the building as is without identified improvements/repairs and a tight timeline.

KN noted preliminary discussions with the consultant suggest we have a large difference in views regarding maintenance and value. KN also noted that we are not in a position to rush this process. There is also another potential sight close by that could be an option. We are under a 5 year lease on the current building.

MC noted that a new owner would most-likely have to honor lease existing today and suggested reviewing the lease to be sure. MC also said that we should not agree to the demand to meet with our own engineer. MC also said that we have a solid third-party report that we should continue to rely on. He noted that we should ask them to provide their own third party report created if they do not agree with ours.

JF suggested to cancel the meeting on Friday with the consultant since we are not in a position to negotiate the condition of the HVAC. CG agreed and asked value of a meeting at this time and suggested cancellation if there are no other topics than HVAC.

KN also noted that MindTrust provided \$300k in implementation grant but needs clarification on the uses of these funds. They have also provided \$100k in instructional support.

KN said that they will hold on putting new doors until we have more clarity on the building discussions. But other upgrades needed to occur to stay competitive.

B. Other School Updates

KN noted summer school has started. \$130k funding received and tv stations have been on site today. Current students and some that are enrolled. 50-60 students have started and about 85 are enrolled. A lot of press has been surprising and exciting.

KN said summer school is a challenge for the leadership team with long hours.

KN said Enrollment is at 142 for next year. Confident in 150 goal. Higher enrollment will require additional teachers.

KN said staff fully hired with ESL still open. Its been challenging to find a bilingual staff member. Very new teachers and staff with a lot of energy and passion.

LT asked if we are fully staffed for the summer program since she has a potential candidate to support. LT also asked that whether we are using an Emergency permit for special education. and noted the limitations of this permit.

III. Principal's Report

A. Monthly Update

KN said end of year data provided in May meeting and only new data will come from state assessment but this is still embargoed. She will share with board when possible. Attendance ended the year strong and GPAs ended higher.

KN is looking into the possibility of summer school programs qualifying against increased GPAs.

CG asked about parent satisfaction. KN said text message satisfaction survey is above 90% (~14-19% of parents participate). KN also noted that 85-90% of students will be returning - 10% of students have moved away from Indianapolis.

KN noted that 3 weeks of professional development and KN will run most of it for Angel since she will be on maternity leave. KN will also be acting principal while she is out as well.

IV. Budget

A. Budget Review and Approval

KN noted the work over last few weeks done by broad team to get this budget proposed. She also noted that we do not yet have an audit date.

KN noted that we are still received grants that are not included in the budget and there will continue to be some fluidity. KN noted that we will conservatively spend according to enrollment of 130 students. KN said we will start the year with \$500k with a plan to exit third year with \$1M which would place Believe in a different tied

JF said she supports a conservative spend (according to a lower enrollment number). JF also asked that we document the longer term financial plan that KN noted.

BT walked through the budget details. Some points made: investments in some furniture and building upgrades, some grants that are certain along with timing of spend against them, enhancing sports programs,

BT said the change from the finance committee review was that TFA costs were missing which offset the increase in enrollment to 135.

AB asked if there were more user friendly views and whether we were satisfied with book keeper. KN noted some challenges we have had but we continue to work with them on accuracy and clarity

BT shared a document with the Budget Overview and highlights.

JF motioned to approve the budget and votes approved budget

J. Fulk made a motion to Approve the budget.

A. Bennin seconded the motion.

The board **VOTED** to approve the motion.

V. Board Discussion

A. Executive Director Evaluation

CG said good participation and feedback provided for evaluation and job description will need KNs review.

B. Board Member and Officer Appointments

CG said several members of board have term reaching 2 years. CG asked if anyone opposed reviewing

CG Marquess Andre Courtney and Latonya

T. Hughes made a motion to approve the renewal of terms for CG Marquess Andre Courtney and Latonya.

M. Canada seconded the motion.

The board **VOTED** unanimously to approve the motion.

CG noted that she will resign as board chair. KN commented on how much she has valued CGs leadership and contributions. She is extremely grateful for all of her work to help the school be where it is.

KN noted that she is pursuing an interim chair and/or co-chair assignment to give us more time to find the right person for the role. CG said that she will not rush the decision/transition and that Governance should take a look at options for next steps.

C. Glier made a motion to Approve renewal of board officers.

A. Bennin seconded the motion.

The board **VOTED** unanimously to approve the motion.

VI. Other Business

A. Other Business

CG asked and KN presented the 2021-2022 Academic Calendar. Included are e-learning days, a long weekend for fall break, spring break in line with IPS.

M. Canada made a motion to Approve 2021-2022 Academic Calendar.

L. Turner seconded the motion.

The board **VOTED** unanimously to approve the motion.

VII. Closing Items

A. Next meeting

CG noted next board meeting is July 21 2021 at 5pm. and that she expects we will be voting to add a new board member.

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:49 PM.

Respectfully Submitted,

C. Glier

Documents used during the meeting

None