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Prelude Preparatory Board of Directors

Minutes

Board of Directors Monthly Meeting

Date and Time
Monday January 12, 2026 at 9:00 AM

Location
1707 Centennial Blvd. San Antonio, TX

Notice is hereby given that a regular meeting is scheduled at 6:30 PM.
This Meeting will be conducted by telephone conference in accordance with the Governor's authorization concerning the suspension of certain open meeting law requirements for COVID-19.

Directors Present
Dr. Denise Miner-Williams, Jennifer Taylor Paquette, Kim Munoz, Laura Rhoades, Sonya Cardenas

Directors Absent
John Sanchez, Steve Viola

Guests Present
Lauren Lewis

I. Opening Items

A. Record Attendance

Mr Viola and Mr. Sanchez have excused absences.

The pledge of allegiance was recited and Dr. Miner-Williams read the Prelude Prep Mission Statement and Values.

B. Call the Meeting to Order

Jennifer Taylor Paquette called a meeting of the board of directors of Prelude Preparatory Board of Directors to order on Monday Jan 12, 2026 at 9:14 AM.

C. Approve Minutes

Jennifer Taylor Paquette made a motion to approve the minutes from Board Monthly Meeting on 12-17-25.
Sonya Cardenas seconded the motion.
Minutes are amended to correct section IV A Cash on hand to be
The board **VOTED** to approve the motion.

II. Academic Excellence

A. Academic Committee

Ms. Lewis presented the results of the MOY testing. Data show that our students are growing steadily in Math, Reading, and Language exceeding national progress expectations in all areas.
1. Math: median growth of 60th percentile, with school-wide median (Overall achievement) rising form 57th to 59th percentile. The number of students in the lowest performing bracket has been reduced (Closing the gaps) has decreased by 5% since fall.
2. Reading: Overall achievement: median rose from 54th to 55th percentile, with median growth in the 53rd percentile. Closing gaps down to 16% from 19%.
3. Language: Overall Achievement - rose from 53rd to 56th percentile, median growth of 63 percentile, and closing gaps down one percent to 15%.
4. These "status checks" are used to adjust the focus in areas needing help. Ms. Lewis identified strategies in each of these areas.

III. Development

A. Press Releases for New Board Members and School Award

1. Pressers have been developed by Ms. Taylor-Paquette. She requested. Ms. Lewis to purchase 24-7 Press Release Services to get these released. Ms. Lewis agreed to do so.
2. Ms. Taylor-Paquette sated that it is best to send the press releases with a link to our media kit, which she developed a while back. Ms. Taylor-Paquette will re-look the kit to ensure it is in order.

B. 90 Day Fundraising Plan | Status Update

Mr. Sanchez was not here to present plan, but Ms. Munoz reviewed some fundraising items discussed at the last meeting. She requested from Ms. Lewis a list of school activities that the committee could work on getting sponsors to support. Ms. Taylor-Paquette stated she will re-send the committee the sponsorship packet developed last year.

IV. Finance

A. November & December 2025 Financial Review

Finance committee was rescheduled to meet later this week. Ms. Munoz requested of Ms. Lewis that the finance management company meet with the committee.

V. Governance

A. Training

Ms. Lewis will resend the link for Board training as most members/directors indicate they did not receive it.
Reminder: New members need to do 12 hours, returning members six hours to be completed NLT 30 June. Hard copies of the certificates must be given to School administration (Ms. Lewis). Each director is also to enter his/her training on the shared google sheet "Prelude Prep Board Training."

B. Board Roster

Dr. Miner-Williams will prepare an updated Board Roster.

VI. Other Business

A. Date for February Board Meeting

Monday, 23 February, 2026 at 0900 at Prelude Prep.

B. Follow-ups

The following (except Training, which is to be addressed ASAP) is to be addressed before the next Board meeting:
Ms. Lewis:

1. Buy 24-7 Press Release Service to release prepared release pressors.
2. Prepare and send to Development Committee list of school events for potential sponsorship.
3. Re-send link for Board training.
4. Facilitate Finance Committee to meet with finance management company.

Ms. Taylor-Paquette:

1. Ensure media kit is in order for Development Committee.
2. Review and potentially update Sponsorship Packet.

Dr. Miner-Williams

Prepare updated Board roster.

All Board Directors:

Undertake annual training as soon as possible, sending certificate hard copies to Ms. Lewis and entering the information on the Google sheet "Prelude Prep Board Training."

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:46 AM.

Respectfully Submitted,
Dr. Denise Miner-Williams

Pursuant to Texas Attorney General Op. No. AG-0668, information provided on subjects not on the agenda shall be limited to statements of specific factual information, or recitation of existing policy. Any deliberation or decision about a subject not on the agenda shall be limited to a proposal to place the subject on the agenda for a future meeting of the Board.