

APPROVED



Prelude Prep

Minutes

Board Meeting

Date and Time

Wednesday June 18, 2025 at 9:00 AM

Notice is hereby given that a board meeting is scheduled at 09:00 AM.

This Meeting will be held at Prelude Prep- 1707 Centennial Blvd. San Antonio, TX 78211.

Items will not necessarily be discussed or considered in the order they are printed on the agenda below. If, during the meeting, discussion of any item on the agenda should be held in an executive or closed session, the Board will convene in such executive or closed session as permitted by and in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551.

During the meeting, the Board will consider, discuss, and may take action upon the following:

Directors Present

Dr. Denise Miner-Williams, Jennifer Paquette, Kim Munoz, Steve Viola

Directors Absent

John Sanchez

Guests Present

Lauren Lewis

I. Opening Items

A. Call the Meeting to Order

Jennifer Paquette called a meeting of the board of directors of Prelude Prep to order on Wednesday Jun 18, 2025 at 9:16 AM.

B. Pledge of Allegiance

Recited

C. Record Attendance

D. Public Comments

None

E. Approve Minutes

Jennifer Paquette made a motion to approve the minutes from Board Meeting on 05-20-25.

Steve Viola seconded the motion.

The board **VOTED** to approve the motion.

II. Reports and Updates

A. Committee Reports

1. Academic: Dr. Miner-Williams reported

a. TELPAS, grades 3-5 Reading and Math, 5th grade Science all completed. Initial results may be available by the end of May, official results probably by EOM August.

b. MCLASS and MAP EOY assessments took place last week.

c. Academic programs

1. Writing Revolution program implemented this year and will be continued next year.

2. Number Stories is a curriculum program that is being implemented in addition to the Eureka Math program. This is a separate daily 30 min block within the 90 minutes of Math.

3. Lavinia group has few more days. (being funded by Choose to Succeed this year, LASO grant will fund next year. Still considered a valuable asset with tangible results demonstrated both with staff and with student engagement.

d. Attendance: ended at 94%. Our goal is 95%.

e. Enrollment: Down to 150. We had losses due to Truancy consequences, 3 Siblings lost to behavior conversation about 1 student, 2 siblings due to military move

f. Staffing: With the current coverage of the Science teacher, position, we are considered 100% staffed. All the Teacher Aides are doing extremely well and are/will be attaining the highest level of career progression.

g. Truancy Program: According to an analysis of attendance percentages with estimated state funding, after Truancy Prevention Program was implemented, attendance improved by several percentage points resulting in over \$100,00 in funding. This is well worth the \$12,000 cost of the the Truancy Program. We have no objective measure of the strongly perceived benefit of improvement in culture and moral attributed to the implementation of the program.

h. Sports are being added next year. Participation requires the student to meet acceptable attendance, behavior, and academic standards.

2. Finance: a committee meeting will be scheduled before the July Board meeting.

B. Board Training

Training for this fiscal year closes 30 June. Several member still need to comply. Ms. Lewis will ensure access to training.

III. New Business

A. 2025 CEO Evaluation Form

CEO Evaluation form was reviewed for accuracy for this year and approved. Evaluation will be conducted after the Aug board meeting.

B. Board Retreat

The next Board retreat is scheduled for 22 July 2025 at 3:00 pm at Prelude Prep school.

C. Consider and approve an auditor for FY ending June 25

Kim Munoz made a motion to approve Randy Walker and Company as the Prelude Prep auditor for fiscal year ending 2025.

Steve Viola seconded the motion.

The board **VOTED** to approve the motion.

D. Consider and Approve FY 25 Budget amendment

Dr. Denise Miner-Williams made a motion to approve the proposed 2025-2026 budget.

Kim Munoz seconded the motion.

The board **VOTED** to approve the motion.

E. Consider and approve TX-Star Speech and Language as our contracted SPED provider for 25-26

Dr. Denise Miner-Williams made a motion to approve TX-Star Speech and Language as our contracted SpEd provider for 2025-2026.

Steve Viola seconded the motion.

Our previous provider was not providing a speech therapist, significantly overbilled us and was difficult to coordinate with. TX-Star will provide all the services and staff needed, has a better billing system, and has been very responsive.

The board **VOTED** to approve the motion.

F. Consider and approve Staff Development Minutes Waiver for SY 25-26

Jennifer Paquette made a motion to approve the Staff Development Minutes waiver for school year 2025-2026.

Kim Munoz seconded the motion.

The board **VOTED** to approve the motion.

G. House Bill 2 (HB 2) Implementation: Teacher Retention Allotment and Support Staff Retention Allotment

IV. Closing Items

A. Call for Agenda Items

Please submit agenda items for upcoming July board meeting to Ms. Paquette.

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:03 AM.

Respectfully Submitted,
Dr. Denise Miner-Williams

Pursuant to Texas Attorney General Op. No. AG-0668, information provided on subjects not on the agenda shall be limited to statements of specific factual information, or recitation of existing policy. Any deliberation or decision about a subject not on the agenda shall be limited to a proposal to place the subject on the agenda for a future meeting of the Board.