

APPROVED



## Prelude Prep

### Minutes

#### Board Meeting

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##### **Date and Time**

Monday February 24, 2025 at 9:00 AM

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Notice is hereby given that a board meeting is scheduled at 09:00 AM.

This Meeting will be held at Prelude Prep- 1707 Centennial Blvd. San Antonio, TX 78211.

Items will not necessarily be discussed or considered in the order they are printed on the agenda below. If, during the meeting, discussion of any item on the agenda should be held in an executive or closed session, the Board will convene in such executive or closed session as permitted by and in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551.

During the meeting, the Board will consider, discuss, and may take action upon the following:

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##### **Directors Present**

Dr. Denise Miner-Williams, Jennifer Paquette, John Sanchez, Kim Munoz, Steve Viola

##### **Directors Absent**

*None*

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#### **I. Opening Items**

##### **A. Call the Meeting to Order**

Jennifer Paquette called a meeting of the board of directors of Prelude Prep to order on Monday Feb 24, 2025 at 9:05 AM.

**B. Pledge of Allegiance**

recited

**C. Record Attendance**

**D. Public Comments**

None

**E. Approve Minutes**

Kim Munoz made a motion to approve the minutes from Board Meeting on 01-15-25.

John Sanchez seconded the motion.

The board **VOTED** to approve the motion.

**II. Reports and Updates**

**A. Committee Reports**

1. Development:

a. working on website to include getting an active donation link; one-pagers; new board member packets are online

Due-out: Welcome letter to Board of Advisors (Ms. Paquette)

Website donation link (Ms. Paquette)

2. Finance:

a. Our new CPA company is working out well, getting balance sheets out in a timely manner.

b. The balance sheet shows variances much higher than the desirable 10%. These need to have explanations; Ms. Paquette will reach out to company to ask that explanations be included.

3. Academics

a. We currently have a population of 8% (plus more being tested) students with dyslexia, 20% requiring SpEd.

b. Oct EOM testing scores available. Achievement scores are still low. An additional math program, Number Stories, is being implemented to assist with math. The Lavinia Group training for the teachers is working with them to improve their skills on teaching critical thinking. Part of the problem is that critical thinking requires inferencing other basic skills that many of these children do not have.

c. Enrollment 162; Attendance down to 93.9%, but we are hoping for a waiver for the days of extreme cold that had extremely low attendance with all San Antonio schools.

d. Staffing

a. we are fully staffed.

b. Ms. Lewis is working on explicating the standards/requirements for each of the three levels of Aides to assist with evaluation and pay scales. This is due in April.

## **B. Board Training**

We currently have no sites for the required six hours of board training. TEA is said to have a free 3hour course on safety.

Ms. Paquette and Ms. Lewis are exploring this.

## **III. New Business**

### **A. Resource**

Mr. Viola stated he is now part of Texas WildLife, which has free training for teachers. He is working on getting help in establishing the garden that the children are to be working on.

## **IV. Follow-ups**

### **A. Charter renewal**

Renewal for ten years has been approved.

### **B. New Board Member Candidate**

### **C. Board Retreat**

Scheduled for 4 March at the school from 3-7.

## **V. Closing Items**

### **A. Call for Agenda Items**

Please send all agenda items for next meeting to Ms. Paquette.

### **B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:37 AM.

Respectfully Submitted,  
Dr. Denise Miner-Williams

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Pursuant to Texas Attorney General Op. No. AG-0668, information provided on subjects not on the agenda shall be limited to statements of specific factual information, or recitation of existing policy. Any deliberation or decision about a subject not on the agenda shall be limited to a

proposal to place the subject on the agenda for a future meeting of the Board.