

APPROVED



## Prelude Prep

# Minutes

## Board Meeting

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### Date and Time

Wednesday January 15, 2025 at 9:00 AM

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Notice is hereby given that a board meeting is scheduled at 09:00 AM.

This Meeting will be held at Prelude Prep- 1707 Centennial Blvd. San Antonio, TX 78211.

Items will not necessarily be discussed or considered in the order they are printed on the agenda below. If, during the meeting, discussion of any item on the agenda should be held in an executive or closed session, the Board will convene in such executive or closed session as permitted by and in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551.

During the meeting, the Board will consider, discuss, and may take action upon the following:

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### Directors Present

Dr. Denise Miner-Williams, Jennifer Paquette, Kim Munoz, Steve Viola

### Directors Absent

John Sanchez

### Guests Present

Lauren Lewis

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### I. Opening Items

**A. Call the Meeting to Order**

Jennifer Paquette called a meeting of the board of directors of Prelude Prep to order on Wednesday Jan 15, 2025 at 9:10 AM.

**B. Pledge of Allegiance**

recited

**C. Record Attendance**

**D. Public Comments**

**E. Approve Minutes**

Jennifer Paquette made a motion to approve the minutes from Board Meeting on 12-16-24.

Kim Munoz seconded the motion.

The board **VOTED** to approve the motion.

**II. Reports and Updates**

**A. Committee Reports**

1. Academics:

a) MOY testing results not yet available.

b) enrollment 158

c) Attendance 92% mostly due to illness. For the month of Jan a daily raffle is being held for those with perfect attendance.

d. New 3rd grade teacher on board.

e. Work in progress to delineate pay levels for aides,

f. Truancy Prevention meets later this month.

g. Lavinia group consultations continue.

h. Application for three TEA grants submitted.

2. Development: Sponsorship packet going out today

3. Finance: Financials forthcoming. CAP on FIRST results is being prepared (due EOM February)

4. Governance: Bios of Board members on website.

**B. Board Training**

Due June. Code for training on Xcel file.

**III. Follow-ups**

**A. Charter First Management Report**

Posted on website.

**B. Charter renewal**

We posted two items on website that were required. Results should be available by EOM.

**C. New Board Member Candidate**

Candidates will be given a tour of the school at 0830 and are invited to attend the meeting at 0900.

**D. Board Retreat**

Scheduled for 4 Mar 2025 3-7pm. Ms. Paquette and Dr. Miner-Williams will prepare the agenda. To be held in Board Room.

**IV. Closing Items**

**A. Call for Agenda Items**

Please send all agenda items to Ms. Paquette for next meeting, which will be on 24 Feb at 0900.

**B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:52 AM.

Respectfully Submitted,  
Dr. Denise Miner-Williams

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Pursuant to Texas Attorney General Op. No. AG-0668, information provided on subjects not on the agenda shall be limited to statements of specific factual information, or recitation of existing policy. Any deliberation or decision about a subject not on the agenda shall be limited to a proposal to place the subject on the agenda for a future meeting of the Board.