

APPROVED



## Prelude Preparatory Board of Directors

### Minutes

#### Board Meeting

---

##### **Date and Time**

Wednesday July 17, 2024 at 9:00 AM

---

Notice is hereby given that a board meeting is scheduled at 09:00 AM.

This Meeting will be held at Prelude Prep- 1707 Centennial Blvd. San Antonio, TX 78211.

Items will not necessarily be discussed or considered in the order they are printed on the agenda below. If, during the meeting, discussion of any item on the agenda should be held in an executive or closed session, the Board will convene in such executive or closed session as permitted by and in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551.

During the meeting, the Board will consider, discuss, and may take action upon the following:

---

##### **Directors Present**

Dr. Denise Miner-Williams, Jennifer Taylor Paquette, Kim Munoz, Steve Viola

##### **Directors Absent**

John Sanchez

---

#### **I. Opening Items**

##### **A. Call the Meeting to Order**

Kim Munoz called a meeting of the board of directors of Prelude Preparatory Board of Directors to order on Wednesday Jul 17, 2024 at 9:02 AM.

**B. Pledge of Allegiance**

Recited

**C. Record Attendance**

**D. Public Comments**

None

**E. Approve Minutes**

Jennifer Taylor Paquette made a motion to approve the minutes from Board Meeting on 06-19-24.

Steve Viola seconded the motion.

The board **VOTED** to approve the motion.

**II. New Business**

**A. Board discussions**

1. Annual \$6,000 membership fee for Board on Track upcoming. All agreed that this is a valuable resource, but that the price is rather high. Ms. Lewis to look into.
2. Results of parent and staff survey will be ready next month.
3. 2024 Superintendent Evaluation form has been sent out by Dr. Miner-Williams and is posted on Board on Track. Ms. Paquette will move it to a Google drive where we can all score it and comment.
4. Board Performance Management has been compiled by Ms. Paquette and is available on G.
5. Board member On-boarding packet is ready to be finalized once financials are available.
6. Discussion ensued re: a CPA to provide financial support and information. The Board needs to get bids from and interview at least three companies ASAP as current company is not providing the proper information.

**III. Reports and Updates**

**A. Committee Reports**

1. Academic Achievement: Dr. Miner-Williams.

Summer school is finished with reading and math pre- and post-testing. Per funder's requirements, these students will be tracked throughout year and compared with students who did not go to summer school to determine efficacy. Reading results were somewhat challenging to assess, and although not always backed by these quantitative results,

teachers indicated that growth was discernible in both reading and math. The rising 5th grade, with a larger percentage of students with dyslexia and Sp Ed needs, is very borderline for meeting standards.

Campus accountability results from STAAR should be released in August. Grading is a result of very complex calculations of data and is determined from a congregate of four areas: I STAAR grades (for which Prelude will receive a D rating), IIA Growth, IIB Performance relative to other equivalent schools, and III Growth in racial/ethnic subgroups, which is required for federal accountability and for which we do not have enough students in each group to grade. However, we are able to identify student in two high-focus groups' performances: SpEd, and economically disadvantaged. If preliminary calculations of Ms. Lewis and Ms. Rangel are correct, Prelude could receive a C grade.

It is of note that STAAR results are a point in time of the number of students on a certain day taking one test. Later year results of other testing indicate a great deal of growth that is available for funders to see.

Attendance: 93+% for year (last year 89%)

Enrollment:

-150 complete packets (15 for 5th grade, currently at 9) with more packets in process of completion

-Many tours upcoming (can book online); more than last year.

-Goal for 40% increase (for funding): 190. Looks to be attainable

Staff: Everyone requested return; one since then is moving and will not be returning.

There are two potential hires for one vacancy at this time. Enrollment will determine the need for more staff.

Ms. Lewis has been moving people internally.

Information from TEA has not been forthcoming on whether a D Campus Accountability rating for charter schools would be considered a "strike" against the charter.

2. Development meetings are tabled until financials made available to board.

3. Finance: Committee just received finance documents and will report on them next month.

4. Governance: Ms. Lewis not present to present the finalized Charter Promises document, from which this year's goal will be written.

## **B. Superintendent's Report**

1. EOY attendance was 94% after loss of 30 students this year. Losses were due to moving and the unwillingness of parents to abide by Truancy Prevention Court dictates. Truancy-related enrollment losses positively affected the attendance rate.
2. Summer school is in session and going well.

#### **C. Board Training**

Board training and certificates to be turned into Ms. Lewis by 30 June. Everyone is to add the titles of the courses completed and their CE units on the Google Drive Prelude Prep Board Training.

1 July begins the new academic year, when 6 hours of training are required.

### **IV. Closing Items**

#### **A. Call for Agenda Items**

Please send all items to Ms. Munoz for July meeting.

#### **B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:04 AM.

Respectfully Submitted,  
Dr. Denise Miner-Williams

---

#### **Documents used during the meeting**

*None*

---

Pursuant to Texas Attorney General Op. No. AG-0668, information provided on subjects not on the agenda shall be limited to statements of specific factual information, or recitation of existing policy. Any deliberation or decision about a subject not on the agenda shall be limited to a proposal to place the subject on the agenda for a future meeting of the Board.