APPROVED

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Prelude Preparatory Board of Directors

Minutes

Academic Excellence Committee Meeting

Date and Time
Monday April 14, 2025 at 7:00 AM

Notice is hereby given that a regular meeting is scheduled at 6:30 PM.
This Meeting will be conducted by telephone conference in accordance with the Governor's authorization concerning the suspension of certain open meeting law requirements for COVID-19.

Committee Members Present
Dr. Denise Miner-Williams (remote), Lauren Lewis

Committee Members Absent
None

Guests Present
MaryAnne Malicki (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Dr. Denise Miner-Williams called a meeting of the Academic Excellence Committee of Prelude Preparatory Board of Directors to order on Monday Apr 14, 2025 at 7:10 AM.

C. Approve Minutes

Lauren Lewis made a motion to approve the minutes from Academic Excellence Committee Meeting on 03-04-25.
Dr. Denise Miner-Williams seconded the motion.
The committee **VOTED** to approve the motion.

II. Academic Excellence

A. STAAR

Reading testing begins tomorrow. The next week is Science, and Math after that.

B. Other

1. TELPAS results from last month are not in yet.
2. Still no word on whether there will be more funds available for LASO math grants.
3. Summer Boost grant has been applied for.
4. A grant has been received for a composting project and the children are eagerly participating in that by saving and measuring food scraps.

III. Other Business

A. enrollment

1. Enrollment remains stable at about 162 with four students moving in and out.
2. Truancy Program:
We have lost 2 more families who have been unwilling to meet the standards of attendance/timeliness. This brings a total of 8 for the year. Most of these have been sibling groups, and most new to the school.

B. Staffing

1. Staff retention: Ms. Lewis presented information about teaching staff on the numbers of hires, terminations, abandonments, and relocations for each of the four years of Prelude. Retention is showing a positive trend with 50% year 1 (Y1), 60% Y2, 73% Y3, and so far for this Y4 we are at 85%. The Science teacher this year has just abandoned her position and other staff are taking on that workload for the rest of the year.
2. Teacher Assistant (TA) program. Ms. Lewis described the program that allows for increases in salary and titles at 30 days (reliable teaching assistant), 60 days (skilled teaching assistant), 90 days (certified teaching assistant), and 180 days (lead teaching assistant) with progressive requirements (e.g. demonstration of strong work performance/dependability, professional development, certification, college credits) and job responsibilities at each level.

Suggestions were made to have pins made for each TA level to be worn on the ID tag, to start to award 5 year pins next year for all eligible staff, and to start a "Value of the Month" program where everyone (students and staff) work on developing that value and have an award (for staff and student) at the end of the month for the those best exemplifying the value.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:41 AM.

Respectfully Submitted,
Dr. Denise Miner-Williams

Pursuant to Texas Attorney General Op. No. AG-0668, information provided on subjects not on the agenda shall be limited to statements of specific factual information, or recitation of existing policy. Any deliberation or decision about a subject not on the agenda shall be limited to a proposal to place the subject on the agenda for a future meeting of the Board.