APPROVED

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Prelude Preparatory Board of Directors

Minutes

Academic Excellence Committee Meeting

Date and Time
Tuesday January 7, 2025 at 8:30 AM

Notice is hereby given that a regular meeting is scheduled at 6:30 PM.
This Meeting will be conducted by telephone conference in accordance with the Governor's authorization concerning the suspension of certain open meeting law requirements for COVID-19.

Committee Members Present
Dr. Denise Miner-Williams (remote), Lauren Lewis

Committee Members Absent
None

Guests Present
MaryAnne Malicki (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Dr. Denise Miner-Williams called a meeting of the Academic Excellence Committee of Prelude Preparatory Board of Directors to order on Tuesday Jan 7, 2025 at 8:33 AM.

C. Approve Minutes

Lauren Lewis made a motion to approve the minutes from Academic Excellence Committee Meeting on 12-03-24.
Dr. Denise Miner-Williams seconded the motion.
The committee **VOTED** to approve the motion.
Lauren Lewis made a motion to approve the minutes from Academic Excellence Committee Meeting on 07-02-24.
Dr. Denise Miner-Williams seconded the motion.
The committee **VOTED** to approve the motion.
Lauren Lewis made a motion to approve the minutes from Academic Excellence Committee Meeting on 05-07-24.
Dr. Denise Miner-Williams seconded the motion.
The committee **VOTED** to approve the motion.

II. Academic Excellence

A. Test scores

MOY testing took place before Christmas break. Results are being calculated.

B. Enrollment remains at 158

C. Attendance

Last month was 92%, a decrease mostly due to illness.
To address this, in addition to weekly parties for perfect attendance (no tardiness or early withdrawals), a daily raffle drawing will be held.

D. Staffing

1. New 3rd grade teacher on board. Will be teaching reading, math, social studies. Seems to be a good fit.
2. Ms. Malicki asked about delineation of pay levels for aides. *Ms. Lewis will prepare a job description* to define criteria for the current two levels of pay.

III. Other Business

A. Truancy Prevention Program

Program meets later this month. A review of records is being made not only for absences but for tardiness. There are a limited number of meeting slots (20 minutes) with the magistrate each month.
Ms. Lewis will prepare a document addressing the impact of this program on the budget.
The program magistrate would like to see an attendance rate of 96%, which would be very challenging. Prelude goal is 95%.

The cost for this program is $12,500/year and the program meets the criteria to use safety funds to cover the cost,

B. Lavinia group consultation

Consultations (12 all-day sessions) continue to demonstrate effectiveness with teachers, providing guidance for both new and experienced teachers on how better to teach content as well as addressing assessment of subject matter acquisition by students.

C. TEA grant

Application for LASO3 grants submitted:
1) Strong Foundations Implementation (math)
2) Strong Foundations Planning (ELAR) and
3) Technology lending grant.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:10 AM.

Respectfully Submitted,
Dr. Denise Miner-Williams

Pursuant to Texas Attorney General Op. No. AG-0668, information provided on subjects not on the agenda shall be limited to statements of specific factual information, or recitation of existing policy. Any deliberation or decision about a subject not on the agenda shall be limited to a proposal to place the subject on the agenda for a future meeting of the Board.