APPROVED

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Prelude Preparatory Board of Directors

Minutes

Academic Excellence Committee Meeting

Date and Time
Tuesday December 3, 2024 at 8:00 AM

Notice is hereby given that a regular meeting is scheduled at 6:30 PM.
This Meeting will be conducted by telephone conference in accordance with the Governor's authorization concerning the suspension of certain open meeting law requirements for COVID-19.

Committee Members Present
Dr. Denise Miner-Williams (remote), Lauren Lewis

Committee Members Absent
None

Guests Present
MaryAnne Malicki (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Dr. Denise Miner-Williams called a meeting of the Academic Excellence Committee of Prelude Preparatory Board of Directors to order on Tuesday Dec 3, 2024 at 8:02 AM.

C. Approve Minutes

Lauren Lewis made a motion to approve the minutes from Academic Excellence Committee Meeting on 11-05-24.
Dr. Denise Miner-Williams seconded the motion.
The committee **VOTED** to approve the motion.

II. Academic Excellence

A. Data- no testing to report

B. Update on consultant

1. Educational consult from Lavinia, helping teachers with the "how" to actually prepare and teach lessons has been deemed "very helpful" by teachers. Ms. Lewis perceives more confidence in the classroom.
2. This week the funders are coming in to observe interaction with the consultant, and classrooms.
3. Ms. Lewis us applying for a grant from TEA for a consultant for next year which would allow us to work with the same person from Lavinia.

III. Other Business

A. Enrollment: 159

B. Attendance: 94.95%

C. Truancy Prevention Program

1.Met this month with multiple parents required to attend. Each family works out an Attendance Improvement Plan with a monthly check-in.
2. One K student with over 30 tardies was withdrawn by the family,
3. Ms. Lewis feels this Program, which is in the handbook and is discussed at parent meetings, sends a good message.

D. Staffing

1. Third grade teacher opted to leave; even though she had good potential as a teacher, she did not seem emotionally equipped to handle the job. The instructional coach and dyslexia teacher are stepping in until replacement is found.
2. One aide walked out after having had her roles and expectations clarified by Ms. Lewis.
3. Ms. Lewis is interacting with a new SpEd company, who has provided a speech pathologist. May help with hiring a SpEd teacher. Currently Ms. Lewis is assisting w some SpEd classes.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:39 AM.

Respectfully Submitted,
Dr. Denise Miner-Williams

Pursuant to Texas Attorney General Op. No. AG-0668, information provided on subjects not on the agenda shall be limited to statements of specific factual information, or recitation of existing policy. Any deliberation or decision about a subject not on the agenda shall be limited to a proposal to place the subject on the agenda for a future meeting of the Board.