



Prelude Prep

Minutes

Academic Excellence Committee Meeting

Date and Time

Tuesday December 3, 2024 at 8:00 AM

Notice is hereby given that a regular meeting is scheduled at 6:30 PM.

This Meeting will be conducted by telephone conference in accordance with the Governor's authorization concerning the suspension of certain open meeting law requirements for COVID-19.

Committee Members Present

Dr. Denise Miner-Williams (remote), Lauren Lewis

Committee Members Absent

None

Guests Present

MaryAnne Malicki (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Dr. Denise Miner-Williams called a meeting of the Academic Excellence Committee of Prelude Prep to order on Tuesday Dec 3, 2024 at 8:02 AM.

C. Approve Minutes

Lauren Lewis made a motion to approve the minutes from Academic Excellence Committee Meeting on 11-05-24.

Dr. Denise Miner-Williams seconded the motion.

The committee **VOTED** to approve the motion.

II. Academic Excellence

A. Data- no testing to report

B. Update on consultant

- 1. Educational consult from Lavinia, helping teachers with the "how" to actually prepare and teach lessons has been deemed "very helpful" by teachers. Ms. Lewis perceives more confidence in the classroom.
- 2. This week the funders are coming in to observe interaction with the consultant, and classrooms.
- 3. Ms. Lewis us applying for a grant from TEA for a consultant for next year which would allow us to work with the same person from Lavinia.

III. Other Business

A. Enrollment: 159

B. Attendance: 94.95%

C. Truancy Prevention Program

- 1.Met this month with multiple parents required to attend. Each family works out an Attendance Improvement Plan with a monthly check-in.
- 2. One K student with over 30 tardies was withdrawn by the family,
- 3. Ms. Lewis feels this Program, which is in the handbook and is discussed at parent meetings, sends a good message.

D. Staffing

- 1. Third grade teacher opted to leave; even though she had good potential as a teacher, she did not seem emotionally equipped to handle the job. The instructional coach and dyslexia teacher are stepping in until replacement is found.
- 2. One aide walked out after having had her roles and expectations clarified by Ms. Lewis.
- 3. Ms. Lewis is interacting with a new SpEd company, who has provided a speech pathologist. May help with hiring a SpEd teacher. Currently Ms. Lewis is assisting w some SpEd classes.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:39 AM.

Respectfully Submitted, Dr. Denise Miner-Williams

Pursuant to Texas Attorney General Op. No. AG-0668, information provided on subjects not on the agenda shall be limited to statements of specific factual information, or recitation of existing policy. Any deliberation or decision about a subject not on the agenda shall be limited to a proposal to place the subject on the agenda for a future meeting of the Board.