

APPROVED



## Prelude Preparatory Board of Directors

### Minutes

#### Academic Excellence Committee Meeting

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##### **Date and Time**

Tuesday November 7, 2023 at 12:00 PM

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Notice is hereby given that a regular meeting is scheduled at 6:30 PM.

This Meeting will be conducted by telephone conference in accordance with the Governor's authorization concerning the suspension of certain open meeting law requirements for COVID-19.

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##### **Committee Members Present**

Dr. Denise Miner-Williams (remote), Lauren Lewis (remote)

##### **Committee Members Absent**

*None*

##### **Guests Present**

MaryAnne Malicki (remote)

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#### **I. Opening Items**

##### **A. Record Attendance**

##### **B. Call the Meeting to Order**

Dr. Denise Miner-Williams called a meeting of the Academic Excellence Committee of Prelude Preparatory Board of Directors to order on Tuesday Nov 7, 2023 at 12:00 PM.

### **C. Approve Minutes**

Lauren Lewis made a motion to approve the minutes from Academic Excellence Committee Meeting on 10-16-23.

Dr. Denise Miner-Williams seconded the motion.

The committee **VOTED** to approve the motion.

## **II. Academic Excellence**

### **A. Academic achievement**

1. See State of school document. SpEd (26 students, with more to be tested) and ESL (20 students) scoring discussed. There is an overlap of some students who are in both groups.

2. There is a big achievement gap in 2nd grade. We received a grant from City Ed Partners to hire two aides. This will allow us to implement the successful summer school model of 4 group rotations to accommodate the different levels of achievement. We are working on developing interventions to quickly lessen the achievement gaps, especially with new incoming students.

3. The 1st grade has been using rotations according to behavior, but since that is much better it will be modified to academic achievement.

### **B. Attendance**

See State of School

## **III. Other Business**

### **A. Enrollment and Recruitment**

Enrollment is 134. We did not meet the threshold for Title I funding.

We've had 10 students exited with reason of moving, and some who disagreed with discipline rules/requirements of Truancy Court. We have incoming students whose parents are seeking a better academic environment.

### **B. Staffing**

There have been no changes in staffing. This has been a difficult time for many teachers with classroom behaviors. Principal and CEO have provided as much support as possible personally as well as through instructional and discipline coaches.

A survey will be sent to teachers before Thanksgiving to determine how staff is perceiving the workplace, what is good, and what more help is needed.

### **C. CEO comments**

1. Student behavior remains a big challenge. Students come not knowing how to be students i.e. to sit in seats, to look at and listen to teachers, to work independently. New, incoming students sometimes slow the behavior of returning students with disruption. And yet, visitors to school remark about how calm the atmosphere is.
2. Timely attendance is strictly enforced. Doors are locked at exactly the start of the school day requiring parents to sign in their children who are brought in even only minutes late. This is starting to alleviate tardiness.
3. Uniform standards are being challenged with the colder weather. Students trying to come in wearing unauthorized sweatpants are stopped and parents notified.

#### **IV. Closing Items**

##### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 1:12 PM.

Respectfully Submitted,  
Dr. Denise Miner-Williams

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#### **Documents used during the meeting**

- Minutes Academic Committee Oct 2023.docx

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Pursuant to Texas Attorney General Op. No. AG-0668, information provided on subjects not on the agenda shall be limited to statements of specific factual information, or recitation of existing policy. Any deliberation or decision about a subject not on the agenda shall be limited to a proposal to place the subject on the agenda for a future meeting of the Board.