

APPROVED



## Prelude Prep

# Minutes

## Board Meeting

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### Date and Time

Wednesday June 19, 2024 at 9:00 AM

### Location

Prelude Prep Public School  
1707 Centennial Blvd  
San Antonio, TX 78211

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Notice is hereby given that a board meeting is scheduled at 09:00 AM.

This Meeting will be held at Prelude Prep- 1707 Centennial Blvd. San Antonio, TX 78211.

Items will not necessarily be discussed or considered in the order they are printed on the agenda below. If, during the meeting, discussion of any item on the agenda should be held in an executive or closed session, the Board will convene in such executive or closed session as permitted by and in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551.

During the meeting, the Board will consider, discuss, and may take action upon the following:

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### Directors Present

Dr. Denise Miner-Williams, Jennifer Paquette, Kim Munoz

### Directors Absent

John Sanchez, Steve Viola

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## **I. Opening Items**

### **A. Call the Meeting to Order**

Kim Munoz called a meeting of the board of directors of Prelude Prep to order on Wednesday Jun 19, 2024 at 9:04 AM.

### **B. Pledge of Allegiance**

Recited

### **C. Record Attendance**

### **D. Public Comments**

None

### **E. Approve Minutes**

May minutes not available. Approval tabled to next month.

## **II. New Business**

### **A. Board discussions**

1. Board on Track contract is up for renewal. Ms. Lewis will follow up to get final cost for board approval.
2. Parent and staff surveys have not been tabulated yet. Ms. Lewis will present next month.
3. Superintendent Evaluation form will be completed by Denise and sent out to Board members.
4. Board Performance management is compiled and needs to be reviewed by Ms. Lewis and Dr. Miner-Williams. Is found on Google Drive
5. Board Member on-boarding packet, one-page Board info sheet, sponsorship packet, job description will be finalized by Ms. Paquette. Is on Google Share.

### **B. Public Comment for Federal Grant Entitlements- Preliminary Planning Amounts and Proposed Uses**

Information about Title funds and how we plan to spend them is online.

### **C. Discussion and Possible Action for Auditor Selections for the Fiscal Year ending June 2023**

Information presented on Randy Walker and Co for auditor, who we have used previously. All work done by them has been very good.  
Jennifer Paquette made a motion to approve the hire of Randy Walker firm for auditor for the up coming year.

Dr. Denise Miner-Williams seconded the motion.

Information presented on Randy Walker and Co for auditor, who we have used previously. All work done by them has been very good.

The board **VOTED** unanimously to approve the motion.

**D. Discussion and Possible Action for the Selection of Special Education Contracted Services**

Dr. Denise Miner-Williams made a motion to approve AIM to contract for Special Education services.

Jennifer Paquette seconded the motion.

The service provides a director specialized speech, OT, PT, and bilingual therapy. It is expected to be higher this year, as we already have consults awaiting evaluations.

The board **VOTED** unanimously to approve the motion.

**III. Reports and Updates**

**A. Committee Reports**

Academic and Finance committees did not meet.

**B. Superintendent's Report**

1. STAAR academic data (not letter grades) have been released to the public. Prelude scored well above all other "comparison" (similar) San Antonio schools in math with improvements needed in reading.

Scores in math have decreased in Texas overall.

School ratings are not yet available,

2. Final attendance rate was 93%. Truancy Prevention program is credited with increased attendance.

3. Currently, enrollment for next year is 164. We expect 191 by beginning of school year.

**C. Board Training**

Annual training is due 30 June 2024 (6 hours).

The calendar for next year's required training begins July 1st.

**IV. Closing Items**

**A. Call for Agenda Items**

Send all agenda items for next month to Ms. Munoz

**B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:49 AM.

Respectfully Submitted,  
Dr. Denise Miner-Williams

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Pursuant to Texas Attorney General Op. No. AG-0668, information provided on subjects not on the agenda shall be limited to statements of specific factual information, or recitation of existing policy. Any deliberation or decision about a subject not on the agenda shall be limited to a proposal to place the subject on the agenda for a future meeting of the Board.