PRELUDE PREP
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Prelude Preparatory Board of Directors

Minutes

Academic Excellence Committee Meeting

Date and Time
Thursday September 7, 2023 at 1:30 AM

Committee Members Present
Dr. Denise Miner-Williams (remote), Lauren Lewis (remote)

Committee Members Absent
None

Guests Present
MaryAnne Malicki (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Dr. Denise Miner-Williams called a meeting of the Academic Excellence Committee of Prelude Preparatory Board of Directors to order on Thursday Sep 7, 2023 at 1:00 PM.

C. Approve Minutes

Lauren Lewis made a motion to approve the minutes from Academic Excellence Committee Meeting on 08-15-23.
Dr. Denise Miner-Williams seconded the motion.

The committee **VOTED** to approve the motion.

II. Academic Excellence

A. State of the School Report

The state of the school report addresses the agenda items of enrollment, attendance, and academic achievement as assessed by testing. Next month we will have Beginning of Year testing updates. See attached.

Ms. Lewis stated that the plan for achieving the goal to increase numbers of students achieving master-level is targeted intervention in small group rotations. Students are being held to third grade standards, even though remedial lessons are what bring them up to standard.

Special Education and ESL data will be included in future reports. The child requiring a SpEd self-contained classroom remains with us this year. This child requires a full time para professional and is partially integrated into a kindergarten class. Ms. Lewis is hopeful that the child will have some reading skills by the end of the year.

There is one child with a 504 (A 504 plan is intended for disabled children who do not need or qualify for special education but could benefit from accommodations and/or specialized help.) who has a hearing disability for whom measures are being taken that are meeting his/her learning needs.

B. Academics and CEO Comments

1. Our Truancy Court, our preventive measure to enhance attendance and decrease tardiness, will hold its first hearing soon. One family, with whom conversations have already been held about absences, has been sent a formal letter requesting appearance. Non-appearance will be in violation of Texas Code.
   a. Next month more families will be requested to attend.
   b. Tardiness that results in more than four accumulated hours of absence is also addressed in this court.
   c. Since the children are not responsible for their attendance, corrective action is on the parents' part and will be volunteer service to the school.
2. Behavior issues continue to be an issue, mostly in the first and second grades. Extra effort is being made to support the teachers as they work to bring the behavior to Prelude standards.

C. Staffing

1. There has been no change in the teaching staff. Teachers are adhering to the attendance policy.
2. A new teacher aide has been hired as a 'floater', to work in whatever class is in need. She focuses on behavior assistance.

III. Other Business

A.

Recruitment

Verdant EDU has been working with marketing and intake measures. One new student was added today (not in the State of the School report). Their goal remains to have 50 new students by October. They must report their numbers not only to us but to the local funders who hired them to assist us. Our enrollment goal remains at 216 for the next two years.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 2:12 PM.

Respectfully Submitted,
Dr. Denise Miner-Williams

Documents used during the meeting

- State of School 9.4.23.xlsx

Pursuant to Texas Attorney General Op. No. AG-0668, information provided on subjects not on the agenda shall be limited to statements of specific factual information, or recitation of existing policy. Any deliberation or decision about a subject not on the agenda shall be limited to a proposal to place the subject on the agenda for a future meeting of the Board.