



Prelude Prep

Board Meeting

Date and Time

Wednesday March 19, 2025 at 9:00 AM CDT

Notice is hereby given that a board meeting is scheduled at 09:00 AM.

This Meeting will be held at Prelude Prep- 1707 Centennial Blvd. San Antonio, TX 78211.

Items will not necessarily be discussed or considered in the order they are printed on the agenda below. If, during the meeting, discussion of any item on the agenda should be held in an executive or closed session, the Board will convene in such executive or closed session as permitted by and in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551.

During the meeting, the Board will consider, discuss, and may take action upon the following:

Agenda

	Purpose	Presenter	Time
I. Opening Items			9:00 AM
A. Call the Meeting to Order		Jennifer Paquette	1 m
B. Pledge of Allegiance		Dr. Denise Miner-Williams	1 m
C. Record Attendance	Discuss	Jennifer Paquette	1 m

	Purpose	Presenter	Time
D. Public Comments	Discuss	Jennifer Paquette	5 m

At each regular meeting, the Board will set aside no less than 5 minutes and no more than 20 minutes to allow the general public to speak to the Board on any matter concerning the education of students and the business of the Board. If there are no public communications or comments, the board will proceed to other business. Please be advised that Board Meetings are open to the public, not public meetings. The presiding officer reserves the right to set a time limit for public comments and other reasonable restrictions in accordance with applicable law. Please email Lauren.Lewis@preludeprep.org no later than 8 am on the date of the board meeting to register to speak for public comment.

E. Approve Minutes	Approve Minutes	Jennifer Paquette	2 m
Approve minutes for Board Meeting on February 24, 2025			

II. Reports and Updates 9:10 AM

A. Committee Reports	FYI	Jennifer Paquette	15 m
Academic			
Development			
<ul style="list-style-type: none"> • Parent Teacher Organization 			
Finance			
<ul style="list-style-type: none"> • February 2025 Financials Review (Ms. Lewis) 			
Governance			
<ul style="list-style-type: none"> • Strategic Plan Development (Ms Paquette) 			

B. Board Training	Discuss	Jennifer Paquette	1 m
Official Board Required Training Due by 6/30/25 6 hours			

	Purpose	Presenter	Time
<ul style="list-style-type: none"> • Each Board Member is required to provide an update where they stand regarding the 2024/2025 FY Board Training • L Lewis will update the board regarding the association membership and/or additional resources to receive mandatory training 			
III. New Business			9:26 AM
A. Internal Board Training & Board Retreat	Discuss	Jennifer Paquette	10 m
<ul style="list-style-type: none"> • Each board meeting the board chair will provide a very brief overview of a specific section of the strategic plan. This board meeting will include a high level discussion about the approach to the plan. 			
B. Consider and Approve the 2025-2026 Academic Calendar	Vote	Lauren Lewis	
C. Consider and Approve the Transition from Eureka Math Texas OER to Bluebonnet Math	Vote	Lauren Lewis	
D. Consider and Approve the Certification of 2025-2026 Instructional Materials	Vote		5 m
IV. Follow-ups			9:41 AM
A. New Board Member Candidate	Discuss	Jennifer Paquette	5 m
Review and discuss Ms Margaret Estafan's recently submitted resume submitted by board member Steve Viola			
V. Closing Items			9:46 AM
A. Call for Agenda Items	FYI	Jennifer Paquette	1 m
Next board meeting:			
B. Adjourn Meeting	Vote	Jennifer Paquette	1 m

Pursuant to Texas Attorney General Op. No. AG-0668, information provided on subjects not on the agenda shall be limited to statements of specific factual information, or recitation of existing

policy. Any deliberation or decision about a subject not on the agenda shall be limited to a proposal to place the subject on the agenda for a future meeting of the Board.

Coversheet

Approve Minutes

Section: I. Opening Items
Item: E. Approve Minutes
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Board Meeting on February 24, 2025

APPROVED



Prelude Prep

Minutes

Board Meeting

Date and Time

Monday February 24, 2025 at 9:00 AM

Notice is hereby given that a board meeting is scheduled at 09:00 AM.

This Meeting will be held at Prelude Prep- 1707 Centennial Blvd. San Antonio, TX 78211.

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During the meeting, the Board will consider, discuss, and may take action upon the following:

Directors Present

Dr. Denise Miner-Williams, Jennifer Paquette, John Sanchez, Kim Munoz, Steve Viola

Directors Absent

None

I. Opening Items

A. Call the Meeting to Order

Jennifer Paquette called a meeting of the board of directors of Prelude Prep to order on Monday Feb 24, 2025 at 9:05 AM.

B. Pledge of Allegiance

recited

C. Record Attendance

D. Public Comments

None

E. Approve Minutes

Kim Munoz made a motion to approve the minutes from Board Meeting on 01-15-25.

John Sanchez seconded the motion.

The board **VOTED** to approve the motion.

II. Reports and Updates

A. Committee Reports

1. Development:

a. working on website to include getting an active donation link; one-pagers; new board member packets are online

Due-out: Welcome letter to Board of Advisors (Ms. Paquette)

Website donation link (Ms. Paquette)

2. Finance:

a. Our new CPA company is working out well, getting balance sheets out in a timely manner.

b. The balance sheet shows variances much higher than the desirable 10%. These need to have explanations; Ms. Paquette will reach out to company to ask that explanations be included.

3. Academics

a. We currently have a population of 8% (plus more being tested) students with dyslexia, 20% requiring SpEd.

b. Oct EOM testing scores available. Achievement scores are still low. An additional math program, Number Stories, is being implemented to assist with math. The Lavinia Group training for the teachers is working with them to improve their skills on teaching critical thinking. Part of the problem is that critical thinking requires inferencing other basic skills that many of these children do not have.

c. Enrollment 162; Attendance down to 93.9%, but we are hoping for a waver for the days of extreme cold that had extremely low attendance with all San Antonio schools.

d. Staffing

a. we are fully staffed.

b. Ms. Lewis is working on explicating the standards/requirements for each of the three levels of Aides to assist with evaluation and pay scales. This is due in April.

B. Board Training

We currently have no sites for the required six hours of board training. TEA is said to have a free 3hour course on safety.

Ms. Paquette and Ms. Lewis are exploring this.

III. New Business

A. Resource

Mr. Viola stated he is now part of Texas WildLife, which has free training for teachers. He is working on getting help in establishing the garden that the children are to be working on.

IV. Follow-ups

A. Charter renewal

Renewal for ten years has been approved.

B. New Board Member Candidate

C. Board Retreat

Scheduled for 4 March at the school from 3-7.

V. Closing Items

A. Call for Agenda Items

Please send all agenda items for next meeting to Ms. Paquette.

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:37 AM.

Respectfully Submitted,
Dr. Denise Miner-Williams

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proposal to place the subject on the agenda for a future meeting of the Board.