



Centralia School District

June Regular Board Meeting

Date and Time

Thursday June 11, 2026 at 5:00 PM PDT

Thursday, June 11, 2026

Centralia High School Performing Arts Center

5:00 p.m. Board Meeting

Zoom: <https://zoom.us/j/96258611537>

Facebook: <https://www.facebook.com/centraliaschooldistrict>

Our Mission: Prioritize Students- Uphold High Expectations- Champion Hope- Cultivate Collaboration

Our Vision: All Students Achieve Academic and Personal Excellence

Agenda

Presenter

I. Opening Items

A. Call the Meeting to Order

B. Flag Salute

Student Board
Representatives

C. Record Attendance

Tim Browning, President

Deb Parnham, Vice President

Sarah Holmes, Director

Lisa Leon, Director

Presenter

Kayla Mounts, Director
Maddie Ahern, Student Director

D. Approval of the Agenda

II. Student Award: The Tiger Way Award

- Logan Kracker, Edison Elementary School
- Charlie Wright, Oakview Elementary School
- Jazmyn Louria, Centralia High School

III. Staff Golden IT Award

- Miranda Rosenborg, Jefferson Lincoln Elementary
- Lauri Johnson, Centralia Middle/High School

IV. Years of Service Recognition

15 YEARS

- Fred Noreau, Washington Elementary School
- Adam Riffe, Centralia Middle School
- Kendra Meek, Centralia High School
- Pete Kendall, Centralia High School
- Doug Ashmore, Centralia High School
- Jeanette Southmayd, Centralia High School

20 YEARS

- Lindsey Lord, Edison Elementary School
- Josue Lowe, Edison Elementary School
- Michelle Riffe, Edison Elementary School
- Maria Hughes, Fords Prairie Elementary School
- Angel Mendoza, Fords Prairie Elementary School
- John Sawyer, Jefferson Lincoln Elementary School
- Kelley Burlingame, Oakview Elementary School
- Alia Sherwood, Washington Elementary School
- Tami Grubbs, Centralia Middle School
- Julie Smith, Centralia Middle School
- Becky Barnes, Centralia High School

Presenter

- Louie Blaser, Centralia High School
- Jake Leduc, Centralia High School

25 YEARS

- Becky Langan, Edison Elementary School
- Johnna Steenkolk, Fords Prairie Elementary School
- Heidi Weaver, Fords Prairie Elementary School
- Heidi Holland, Washington Elementary School
- Shari Johnson, Washington Elementary School
- Lauri Johnson, Centralia Middle/High School
- Jon Rooklidge, Centralia High School
- Lance Ulrigg, Centralia High School

30 YEARS

- Julie Iverson, Fords Prairie Elementary School

35 YEARS

- Kippi Phelps, Fords Prairie Elementary School
- Shawn Peters, Oakview Elementary School

40 YEARS

- John Schilt, Oakview Elementary School

V. Retirement Recognition

- Donna Finch, Edison Elementary School
- Perry Winkle, Fords Prairie Elementary School
- Susan Fox, Jefferson Lincoln Elementary School
- Larry Crowley, Jefferson Lincoln Elementary School
- Linda Steele, Jefferson Lincoln Elementary School
- Connie Natcher, Washington Elementary School
- Mary Lockmiller-Knutson, Washington Elementary School
- Sandee Butler, Centralia Middle School
- Lara Gregorich-Bennett, Centralia Middle School
- David Bennett, Centralia Middle School
- Lauri Johnson, Centralia Middle/High School
- Linda Smith, Futurus High School

Presenter

- Peggy Floyd, Centralia School District

VI. Public Comment

VII. Video Reports (Informational Only)

The following video reports have been provided to the Board of Directors in advance of this meeting for their individual review. These reports will not be presented or discussed during the meeting, but are included here for transparency and public access. Community members are encouraged to view the reports at their convenience using the links below. No formal action will be taken on these items during this meeting unless otherwise noted.

A. Camp Cispus Video Presentation

Here is the Camp Cispus Video Presentation [Link](#)

B. CSD School Nurses Video Report

Here is the link to the CSD School Nurses Video Report [Link](#)

C. Facilities & Maintenance Department Update

Christian Peters,
Director of Facilities
and Maintenance

Here is the Video [Link](#)

VIII. Reports to the Board

A. Centralia Middle School

Allison Hillstrom,
CMS Principal

B. Futurus High School/CVA

Allison Hillstrom,
CMS Principal

C. Student Board Representative Report

Maddie Ahern,
Student Rep

D. Superintendent Report

Lisa Grant

E. Strategic Plan Update

Lisa Grant

IX. Approval of Consent Agenda

A. Previous Meeting Minutes

Lisa Grant

Presenter

B. Personnel

Samantha Mitchell,
Exec. Director of
Human Resources

C. Voucher Warrants

Joe Vetter, Exec.
Director of Fiscal
Services

D. Travel Request Form

X. Old Business

A. Consideration of Second and Final Reading of Board Policy(ies)

XI. New Business

A. Consideration of Approval of Ellison Foundation Grant- \$7300

Jeff Broome, Exec.
Director of Teaching
& Learning

B. Consideration of Approval of \$9,000 MacLeod Family Donation for CMS Gym Floor

XII. Board Member Reports

XIII. New Business

A. Consideration of Approval of Superintendent Contract Renewal

Tim Browning

XIV. Executive Session

To discuss the performance of a school district employee. RCW 42.30.110.

XV. Closing Items

A. Future Meeting Schedule and Board Recommended Agenda Items for Future Meetings

Special Board Meeting

Board Retreat

Wednesday, June 17, 2026

8:30 a.m. at Centralia School District Boardroom

Presenter

Study Session

Thursday, July 16, 2026

5:00 p.m. at Centralia High School Performing Arts Center

Board Meeting

Thursday, July 23, 2026

5:00 p.m. at Centralia High School Performing Arts Center

B. Adjourn Meeting

People with disabilities should contact the superintendent's office at least 24 hours in advance so that arrangements can be made for them to participate in board meetings.

Coversheet

Centralia Middle School

Section: VIII. Reports to the Board
Item: A. Centralia Middle School
Purpose:
Submitted by:
Related Material: CMS Board Presentation 2.pdf



CENTRALIA MIDDLE SCHOOL

HOME OF THE TIGERS

Allison Hillstrom

Centralia School Board Presentation

June 11th, 2026

Goal #1A

Reduce students with 4+ referrals from 8% to 4%

Current % of students with 4+ referrals = 10.7%

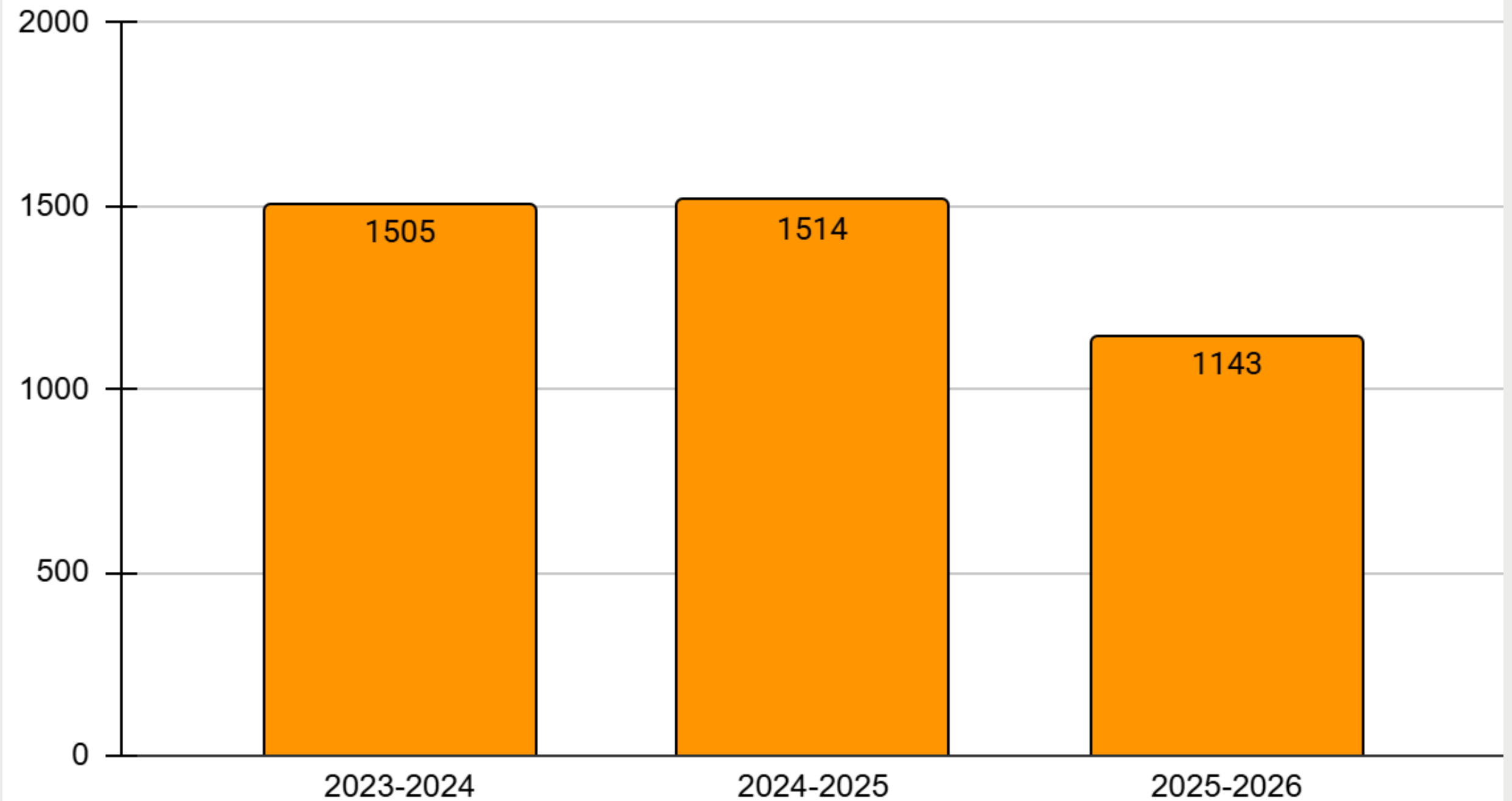
Referrals down by 371

47% of students have no referrals

23% have only 1 referral

Positive referrals up from 3 to 86

Total Discipline Referrals (Sep - May)

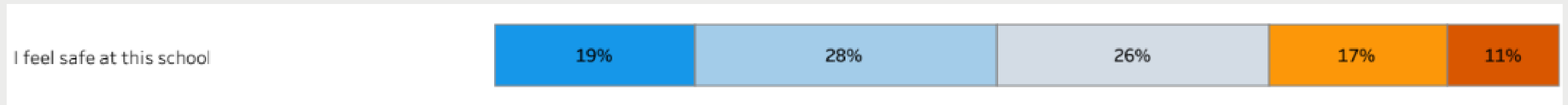


Goal #1B

Increase “I feel safe at school” from 47% to 70%

CEE Data Comparison

April 2025 = 47% almost always & often true



April 2026 = 64% almost always & often true



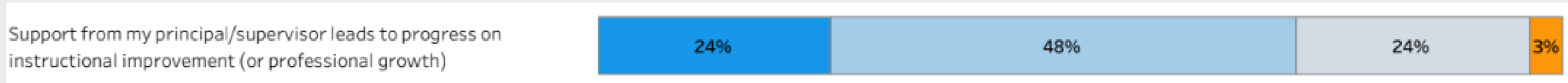
Goal for 26/27 to increase to at least 80%

Goal #2A

Increase “support from my principal leads to instructional improvement” from 72% to 85%

CEE Data Comparison

April 2025 = 72% almost always & often true



April 2026 = 69% almost always & often true



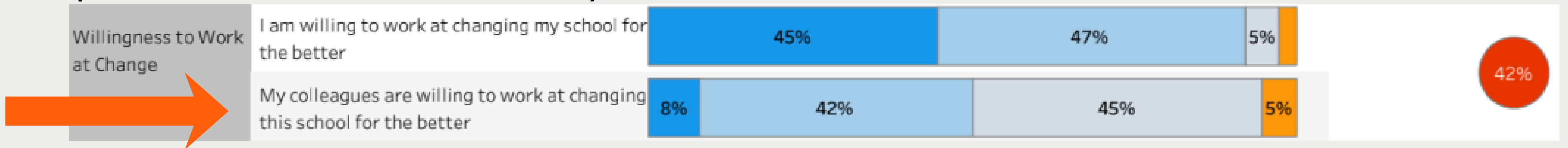
Loss of progress due to leadership transition.

Goal #2B

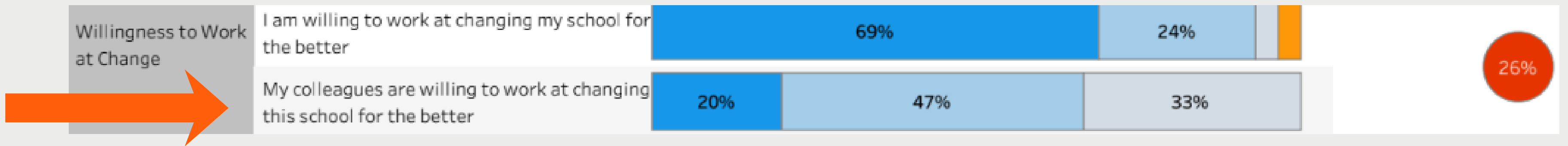
Increase “my colleagues are willing to work to change the school for better” from 50% to 65%

CEE Data Comparison

April 2025 = 50% almost always & often true



April 2026 = 67% almost always & often true



Goal for next year is to increase to 80%

Goal #3A

100% of students will demonstrate at least 1 year's growth in 1 year's time

Subject / Grade	Students Assessed	Met One Year Growth	% Met
Math - Grade 7	255	103	40.4%
Math - Grade 8	202	118	58.4%
Reading - Grade 7	247	126	51.0%
Reading - Grade 8	200	105	52.5%

Measurement notes:

*Math uses iReady's Percent Progress to Annual Typical Growth; a student at 100% or higher has met one year's typical growth. Reading uses a calculated measure: Fall-to-March scale score gain compared to each student's Annual Typical Growth Measure, because the iReady Diagnostic Growth report could not be exported for reading and the Diagnostic Results export does not include the native progress field. *Reading 'met' counts students whose scale score gain met or exceeded their Typical Growth target. Both subjects reflect Fall-to-March, not a full year.*

Goal #3B

Students performing 2+ grade levels below will decrease by 10% in both 7th and 8th grade

Subject / Grade	Total	Fall # 2+ Below	Fall %	March # 2+ Below	March %	Change (pts)
Math - Grade 7	266	127	47.7%	92	34.6%	-13.2%
Math - Grade 8	215	134	62.3%	105	48.8%	-13.5%
Reading - Grade 7	247	118	47.8%	89	36.0%	-11.7%
Reading - Grade 8	200	117	58.5%	100	50.0%	-8.5%

'2+ grade levels below' combines iReady's 'Two Grade Levels Below' and 'Three or More Grade Levels Below' relative placement bands. Fall uses the Fall diagnostic placement; March uses the most recent diagnostic placement. A negative change means fewer students are two or more grade levels below, which is the desired direction. Target is a decrease of at least 10 percentage points.

Goal #4A

70% of ML/SpED students will demonstrate more than 1 year's growth in 1 year's time

Goal 3 - ML and SpEd subgroups, % met one year's growth

Subject / Grade / Group	Group	Assessed	% Met Typical Growth	Target
Math - Grade 7	ML	63	13%	70%
Math - Grade 7	SpEd	40	10%	70%
Math - Grade 8	ML	49	20%	70%
Math - Grade 8	SpEd	32	19%	70%
Reading - Grade 7	ML	63	10%	70%
Reading - Grade 7	SpEd	40	15%	70%
Reading - Grade 8	ML	49	17%	70%
Reading - Grade 8	SpEd	32	16%	70%

Goal 3 subgroup figures are iReady's published % Met Annual Typical Growth (Diagnostic Growth report, by grade and subgroup). Target is 70% of ML and SpEd students showing more than one year's growth. These are the percent meeting their full-year target as of the March diagnostic. The 'Assessed' count is the subgroup's students assessed per the iReady report.

Coversheet

Futurus High School/CVA

Section: VIII. Reports to the Board
Item: B. Futurus High School/CVA
Purpose:
Submitted by:
Related Material: 2526 EOY FHS Board Report.pdf



FUTURUS HIGH SCHOOL

End of Year Summary

Board Meeting Presentation
June 11th, 2026

Allison Hillstrom



HOME OF THE KNIGHTS

Success Stories

Graduates

- 16/27 current seniors graduated = 59%
 - 9/11 seniors not graduating could graduate in June 2027 or sooner
- 2 juniors graduated

Note-taking

- All students grew in note-taking skills
- Some students collaborated on classes



New Initiatives

Transition to new course interface

- APEX to Edmentum
- Still adding & updating courses

Addition of Alternative Learning Environment (ALE) software

- SchoolData
 - Attendance & progress communication
 - Helps save time for ALE required records



Enrollment

October 2025

- 112 students
- 37% making required progress

January 2026

- 105 students
- 58% making required progress

May 2026

- 70 students
- 80% making adequate progress



Recommendations for 26/27

One week intro course for all students

- Effective habits of ALE students & note-taking skills

Continued success guidelines

- Move from virtual to in-person
- Attend full days if needed

Collaboration with CHS for CTE classes

- Need transportation

Funding for staff to attend ALE conference



Coversheet

Previous Meeting Minutes

Section: IX. Approval of Consent Agenda
Item: A. Previous Meeting Minutes
Purpose: Vote
Submitted by:
Related Material: 05.28.26 Regular Board Meeting Minutes.pdf



Regular Board Meeting Minutes

Thursday, May 28, 2026
Centralia High School PAC
5:00p.m. Board Meeting

A. CALL TO ORDER

ATTENDANCE

Tim Browning, President; Deb Parnham, Vice President; Sarah Holmes, Director; Lisa Leon, Director; Kayla Mounts, Director (attended virtually); Kycen Donahue, Student Board Representative; Maddie Ahern, and Kycen Donahue, Student Board Representatives; Lisa Grant, Secretary; and Brittany Kindell, Recording Secretary. Lilyian Trousdale, Student Board Representative, was excused for the evening.

PLACE AND TIME OF MEETING

The Centralia School District Board of Directors met at the Centralia High School Tim Browning, President, called the Regular Board Meeting to order at 5:03 p.m.

B. FLAG SALUTE

Kycen Donahue, Student Board Rep, led the pledge of allegiance.

C. APPROVAL OF THE AGENDA

Deb Parnham moved, and Sarah Holmes seconded the motion.
The motion carried with a unanimous vote.

D. STUDENT AWARDS:

A. The Bullseye Award

a. Centralia Middle School

- i. German Ramirez Barrera, 7th grade
- ii. Juan Lucas Montejo, 8th grade

b. Futurus High School

- i. Conner Strohecker
- ii. Hannah Watson

c. Centralia High School

- i. Seth Wonderlin, 9th grade
- ii. Andrews Coronel, 10th grade
- iii. Kohen Dady, 11th grade
- iv. Jayda Schultz, 12th grade

B. Student Golden IT Awards

- a. Andres Cruz, Centralia High School Nominee
- b. Miranda Holmes, Washington Elementary School Nominee



E. STAFF AWARDS:

A. The AVID/NEU Award

- a. Ashley Leyde, Edison Elementary School
- b. Norma Vasquez, Oakview Elementary School
- c. Shari Johnson, Washington Elementary School
- d. CarolAnne Langworthy, Centralia Middle School
- e. James Segura, Centralia High School

B. The Catalyst Award

- a. Jess Ayala, Edison Elementary School
- b. Emily McCarthy, Centralia Middle School
- c. June Lee, Centralia High School

F. PUBLIC COMMENT

There were three public comments for the evening:

- 1. Phaedra Hazelton- Math adoption, thanks
- 2. Becky Barnes- curriculum adoption

G. VIDEO REPORTS (INFORMATIONAL ONLY)

- a. The following video reports have been provided to the Board of Directors in advance of this meeting for their individual review. These reports will not be presented or discussed during the meeting, but are included here for transparency and public access. Community members are encouraged to view the reports at their convenience. No formal action has been taken on these items during this meeting.
 - i. Counselors Program Review

H. REPORTS TO THE BOARD

a. Edison Elementary School Report

Josue Lowe, Edison Elementary School, presented an update on their School Improvement Plan (SIP) goals backed up by current data.

b. Oakview Elementary School Report

Crystal Allen, Oakview Elementary School, presented an update on their School Improvement Plan (SIP) goals backed up by current data.

c. Secondary Math Presentation

Jeff Broome, Executive Director of Teaching & Learning, shared an update on the 26-27 school year Reveal math pilot. Broome shared a plan for frequent monitoring and data cycles, with a board update every 6 weeks. Another presentation regarding the end of the pilot will return to a board meeting in January of 2027.

d. Student Representative Report

Student representatives shared happenings around the school over the past month.

e. Superintendent Report

Lisa Grant, Superintendent, shared the monthly report with an update on upcoming events, enrollment, and district activities.

f. Strategic Plan Update

Lisa Grant, Superintendent, shared the monthly Strategic Plan report on the district's plans to achieve strategic plan goals in the 2025-26 school year. This month, Grant shared the Center for Educational Excellence (CEE) data from the recent survey that



students and staff take. These responses help shape School Improvement Plan (SIP) goals and our new Strategic Plan.

I. APPROVAL OF CONSENT AGENDA

- a. Previous Minutes
- b. Personnel Report
- c. Voucher Warrants
- d. Budget Status Report

Lisa Leon moved, and Deb Parnham seconded the motion.
The motion carried with a unanimous vote.

J. OLD BUSINESS

a. Consideration of Approval of Second and Final Reading of Board Policy

- i. 5253 Professional Boundaries
- ii. 5011 Sexual Harassment of District Staff Prohibited
- iii. 3205 Sexual Harassment of Students Prohibited

Sarah Holmes moved, and Lisa Leon seconded the motion.
The motion carried with a unanimous vote.

K. NEW BUSINESS

a. Consideration of Approval of Board Policies (First Reading)

- i. 6213 Reimbursement for Travel Expenses

Lisa Leon moved and Deb Parnham seconded the motion.
The motion carried with a unanimous vote.

These policies were moved to a second reading and final approval on June 11, 2026.

b. Consideration of Approval of Maintenance Surplus Report

Deb Parnham moved and Lisa Leon seconded the motion.
The motion carried with a unanimous vote.

c. Consideration of Approval of WIAA Resolution

Lisa Leon moved and Deb Parnham seconded the motion.
The motion carried with a unanimous vote.

d. Consideration of Approval of 7-12 ELA Materials

Deb Parham moved and Sarah Holmes seconded the motion.
The motion carried with a unanimous vote.

L. BOARD MEMBER REPORTS

Each board member shared information on their activities and work they were involved with throughout the District over the past month.

M. FUTURE MEETING SCHEDULE AND BOARD RECOMMENDED AGENDA ITEMS FOR FUTURE MEETINGS

Special Board Meeting

Thursday, June 4, 2026



5:00 p.m., Centralia High School PAC

Study Session

Thursday, June 4, 2026

5:30 p.m., Centralia High School PAC

Retirement and Years of Service

Thursday, June 11, 2026

4:00 p.m., Centralia High School PAC

Board Meeting

Thursday, June 11, 2026

5:00 p.m., Centralia High School PAC

N. EXECUTIVE SESSION

Tim Browning adjourned the meeting at 9:21 p.m. to go into executive session (closed to the public) to discuss the performance of a public employee. The session was expected to end at 9:40 p.m. with no action taken. The executive session began at 9:30 p.m.

O. ADJOURNMENT

The Executive Session and Regular Board meeting concluded for the evening, in consensus, at 9:40 p.m.

Tim Browning, President

Lisa Grant, Superintendent

Coversheet

Personnel

Section: IX. Approval of Consent Agenda
Item: B. Personnel
Purpose: Vote
Submitted by:
Related Material: June Personnel Memo.pdf



Resignations/Retirements/Leaves of Absence

Employee Name	Position	Personnel Action	Effective Date
Sandee Butler	Sp. Ed. Paraeducator at CMS	Retirement	August 31, 2026
Stuart Des Rochers	PE Teacher at Oakview	Resignation	June 12, 2026
Margaret Floyd	District Nurse	Retirement	August 31, 2026
Karen Herndon	ML Advocate/Sp. Ed. Para at CHS	Resignation	August 31, 2026
Sofia Huerta	Attendance Secretary at CHS	Resignation	June 22, 2026
Martin Langworthy	TVI and O&M Teacher	Leave of Absence	March 3, 2026
<i>Martin Langworthy is requesting an intermittent leave of absence from March 3, 2026 through June 12, 2026.</i>			
Jake Leduc	Head Baseball Coach at CHS	Resignation	June 12, 2026
Teresa Leonard	Sp. Ed. Paraeducator at OAK/WA	Resignation	June 12, 2026
Emily McCarthy	Sp. Ed. Para/HRA at CMS	Resignation	June 12, 2026
David Orr	Head Fastpitch Coach at CHS	Resignation	June 12, 2026
Dianne Perkins	Special Ed. Paraeducator at OAK	Resignation	June 12, 2026
Catherine Wilson	4th/5th Grade Teacher at JL	Resignation	June 12, 2026

Coversheet

Voucher Warrants

Section: IX. Approval of Consent Agenda
Item: C. Voucher Warrants
Purpose:
Submitted by:
Related Material: Voucher Warrant.pdf

Centralia School District #401

Affidavit covering payment of payroll, invoices, and voids for General Fund, Capital Projects Fund, Associated Student Body Fund, and Transportation Vehicle Fund

DATE: June 3, 2026

THIS IS TO CERTIFY, under penalty of perjury, that the undersigned has examined the attached vouchers and payroll, and that each of the invoices and vouchers were duly certified to have been received and checked as to price and quantity and have been duly certified by the claimant, as required by law; that the extensions and additions of said invoices and vouchers have been checked by Financial Services Office staff and were found to be correct.

Joe Vetter, Executive Director of Financial Services

THIS IS TO CERTIFY that the warrants and electronic transfers of the Centralia School District No. 401, Lewis County, Washington, as listed below, have been allowed by the School Board of this district.

FUND NAME	WARRANTS (INCLUSIVE)		AMOUNT
<u>GENERAL:</u>			
Payroll Checks	50142128	to 50142147	\$ 828,547.88
Payroll Direct Deposit	50814310	to 50814315	\$ 4,156,729.81
Payroll AP ACH	252600325	to 252600326	\$ 7,294.00
Payroll CT Wire Transfer	202500082	to 202500089	\$ 1,187,692.23
Payroll Checks	50814316	50814316	\$ 27.43
Payroll Direct Deposits		to	
Accounts Payable	50142148	to 50142229	\$ 666,700.00
Accounts Payable		to	
Accounts Payable		to	
Accounts Payable		to	
Accounts Payable		to	
Accounts Payable		to	
Accounts Payable		to	
Accounts Payable		to	
Accounts Payable		to	
Accounts Payable		to	
Accounts Payable ACH	252600319	to 252600324	\$ 1,187.24
Accounts Payable ACH	202500081	to 202500081	\$ 0.58
Accounts Payable ACH	202500091	to 202500091	\$ 1,415.29
Accounts Payable ACH	252600327	to 252600344	\$ 92,900.57
Accounts Payable ACH		to	
Accounts Payable ACH		to	
Accounts Payable ACH		to	
Accounts Payable ACH		to	
TOTAL GENERAL FUND:			\$ 6,942,495.03
<u>CAPITAL PROJECTS:</u>			
Accounts Payable	50201409	to 50201410	\$ 1,105.04
Accounts Payable		to	
Accounts Payable		to	
Accounts Payable		to	
TOTAL CAPITAL PROJECTS FUND:			\$ 1,105.04
<u>ASSOCIATED STUDENT BODY</u>			
Accounts Payable ACH	50405069	to 50405070	\$ 1,300.00
Accounts Payable ACH	50405071	to 50405079	\$ 8,175.25
Accounts Payable ACH		to	
Accounts Payable		to	
Accounts Payable		to	
Accounts Payable		to	
TOTAL ASSOCIATED STUDENT BODY FUND:			\$ 9,475.25
<u>TRANSPORTATION VEHICLE:</u>			
Accounts Payable		to	
Accounts Payable		to	
Accounts Payable ACH		to	
TOTAL TRANSPORTATION VEHICLE FUND:			\$ -

Board of Directors of Centralia School District No. 401

I, Dr. Lisa Grant, being duly sworn, depose and say that: I am the Secretary to the Board of Centralia School District No. 401, Lewis County, Washington, and that the above signatories are personally known to me and have signed these statements in my presence.

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of June 11, 2026, the board, by a _____ vote, approves payments, totaling \$8,715.25. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:
 Warrant Numbers 50405071 through 50405079, totaling \$8,715.25

Secretary _____ Board Member _____
 Board Member _____ Board Member _____
 Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
50405071	CASTLE ROCK HIGH SCHOOL	06/02/2026	220.00
50405072	COMPETITIVE ATHLETICS	06/02/2026	6,862.80
50405073	FAIN, ROSS	06/02/2026	66.54
50405074	GILBREATH, TRACI	06/02/2026	650.00
50405075	GLEFFE, KATIE A	06/02/2026	200.00
50405076	SAFEWAY	06/02/2026	115.91
50405077	SEXSMITH, SAWYER VAUGHN	06/02/2026	300.00
50405078	SHELTON SCHOOL DISTRICT	06/02/2026	200.00
50405079	TURNER-BURCHETT, MARILYN J	06/02/2026	100.00
9	Computer	Check(s) For a Total of	8,715.25

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	9	Computer	Checks For a Total of	8,715.25
Total For	9	Manual, Wire Tran, ACH & Computer	Checks	8,715.25
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	8,715.25

F U N D S U M M A R Y

Fund	Description	Balance Sheet	Revenue	Expense	Total
40	Associated Stude	0.00	200.00	8,515.25	8,715.25

Payments have been audited and those expense reimbursement claims certified as required by RCW 42.24.080, and those payments have been recorded on a listing which has been made available to the board.

As of June 11, 2026, the board, by a _____ vote, does approve for payment those checks (warrants) included in the following list and further described as follows: COUNTY TREASURER - GF WARRANTS OUTSTANDING
 Check Number 50814316 through 50814316
 in the total amount of \$27.43.

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

4pacpv04.p CENTRALIA SCHOOL DISTRICT #401 2:01 PM 06/02/26
 05.26.02.00.00-010051 PAY SUMMARY FOR X-Cyc / X-Cycle - AFTER CALCS PAGE: 1
 CHECK DATE: 06/02/2026 PERIOD ENDING DATE: 06/30/2026

Board report

PAY	DESCRIPTION	COUNT	FACTOR	HOURS	GROSS	RETIRE
						HOURS
TSCS3	SUB CERT HALF	1		1.0000	25.00	1.00
	REPORT TOTAL	1	0.0000	1.0000	25.00	1.00

CHECK DATE: 06/02/2026 PERIOD ENDING DATE: 06/30/2026

Board report

<u>CODE</u>	<u>DESCRIPTION</u>	<u>CATEGORY</u>	<u>COUNT</u>	<u>AMOUNT</u>
1FIC	FICA	FICA	1	1.55
1FIT	Fed Inc Tax	FEDERAL TAX	1	
1Med	Medicare	MEDICARE	1	0.36
1PFML	WA PAID FML	PFML	1	0.20
1ReE0	SERS Plan 0	RETIREMENT	1	
1ReE2	SERS Plan 2	RETIREMENT	1	
1ReT0	TRS Plan 0	RETIREMENT	1	
1WC	WORKERS COMP	WORKERS' COMP	1	0.10
1WLTC	WA LTC	LONG-TERM CARE	1	0.15
			9	2.36

CHECK DATE: 06/02/2026 PERIOD ENDING DATE: 06/30/2026

Board report

<u>CODE</u>	<u>DESCRIPTION</u>	<u>CATEGORY</u>	<u>COUNT</u>	<u>AMOUNT</u>
1FIC	FICA	FICA	1	1.55
1Med	Medicare	MEDICARE	1	0.36
1PFML	WA PAID FML	PFML	1	0.08
1ReE0	SERS Plan 0	RETIREMENT	1	
1ReE2	SERS Plan 2	RETIREMENT	1	
1ReT0	TRS Plan 0	RETIREMENT	1	
1UC	UNEMPLOYMENT	UNEMPLOY COMP	1	0.12
1WC	WORKERS COMP	WORKERS' COMP	1	0.32
			8	2.43

***** End of report *****

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of June 11, 2026, the board, by a _____ vote, approves payments, totaling \$92,900.57. The payments are further identified in this document.

Total by Payment Type for Cash Account, UMPQUA Bank AP ACH:
 ACH Numbers 252600327 through 252600344, totaling \$92,900.57

Secretary _____ Board Member _____
 Board Member _____ Board Member _____
 Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
252600327	ALBERT, ISIS LEE	06/01/2026	200.00
252600328	CHILDERS, CRYSTAL JEN	06/01/2026	411.85
252600329	HART, NICOLETTE ALEXANDRIA	06/01/2026	19.48
252600330	KENDALL, PETER DOUGLAS	06/01/2026	86.00
252600331	LESLIE, YUEH-HUA	06/01/2026	200.00
252600332	LORD, LYNDSEY K	06/01/2026	572.86
252600333	LOWE, JOSUE DAVID	06/01/2026	10.82
252600334	MACK, LISA R	06/01/2026	283.00
252600335	PETERS, SHAWN A	06/01/2026	12.69
252600336	SMITH, COREY WILLIAM	06/01/2026	200.00
252600337	SMITH, MITCHELL M	06/01/2026	117.90
252600338	SODEXO INC & AFFILIATES	06/01/2026	89,450.51
252600339	SUMMERS, ANASTASIA MARIE	06/01/2026	383.52
252600340	TAYLOR, BRIAN M	06/01/2026	86.00
252600341	TURNER, AIMEE LAVELLE	06/01/2026	323.94
252600342	VETTER, JOSEPH CARL	06/01/2026	189.00
252600343	WALTON, LISA	06/01/2026	153.00
252600344	WEBLEY, JEFFERY ALLEN	06/01/2026	200.00

18 ACH Check(s) For a Total of 92,900.57

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	18	ACH	Checks For a Total of	92,900.57
	0	Computer	Checks For a Total of	0.00
Total For	18	Manual, Wire Tran, ACH & Computer	Checks	92,900.57
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	92,900.57

F U N D S U M M A R Y

Fund	Description	Balance Sheet	Revenue	Expense	Total
10	General Fund	0.00	0.00	92,900.57	92,900.57

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of June 11, 2026, the board, by a _____ vote, approves payments, totaling \$666,700.00. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:
 Warrant Numbers 50142148 through 50142229, totaling \$666,700.00

Secretary _____ Board Member _____
 Board Member _____ Board Member _____
 Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
50142148	ADVANCED ENERGY SYSTEMS INC	06/01/2026	5,956.41
50142149	AEQUOR HEALTHCARE SERVICES LLC	06/01/2026	11,340.00
50142150	ALL COUNTY ROOTER & REPAIR	06/01/2026	970.92
50142151	AMERGIS	06/01/2026	49,886.65
50142152	ANCORA PUBLISHING AND SAFE & C	06/01/2026	3,241.16
50142153	ANIXTER INC	06/01/2026	3,280.96
50142154	AQUATIC SPECIALTY SERVICES	06/01/2026	1,206.16
50142155	AWARDS WEST-PRINTWARES INC	06/01/2026	726.82
50142156	AWESOME CHEVROLET BUICK	06/01/2026	583.32
50142157	BROADCAST SUPPLY WORLDWIDE	06/01/2026	149.04
50142158	BRYSON SALES & SERVICE OF WASH	06/01/2026	6,629.38
50142159	CAPITAL BUSINESS MACHINES INC	06/01/2026	6,937.68
50142160	CENTRAL WELDING SUPPLY CO INC	06/01/2026	778.58
50142161	CENTRALIA COLLEGE	06/01/2026	188,876.47
50142162	CENTRALIA OK TIRE CO INC	06/01/2026	8,091.75
50142163	CENTRALIA-CHEHALIS CHAMBER OF	06/01/2026	2,895.00
50142164	CHEHALIS SCHOOL DISTRICT #302	06/01/2026	12,330.88
50142165	CIT	06/01/2026	5,454.19
50142166	CLARITY CONSULTING PARTNERS	06/01/2026	1,500.00
50142167	CLAY ART CENTER INC	06/01/2026	666.66
50142168	COLE INDUSTRIAL INC	06/01/2026	9,247.55
50142169	COMMERCIAL BRAKE & CLUTCH	06/01/2026	3,880.35
50142170	CULLIGAN	06/01/2026	598.83
50142171	CURFMAN CUSTOM FABRICATION LLC	06/01/2026	835.29
50142172	DEPUYE-PHILLIPS, MARGARET	06/01/2026	600.00
50142173	DRUNETIX LLC	06/01/2026	406.50
50142174	DRY BOX INC	06/01/2026	189.01
50142175	EDNETICS INC	06/01/2026	13,323.92
50142176	ESD #113	06/01/2026	202,741.07
50142177	FATBEAM	06/01/2026	2,539.38
50142178	FCCLA	06/01/2026	260.00
50142179	FERGUSON ENTERPRISES LLC	06/01/2026	1,522.57
50142180	FOLLETT CONTENT SOLUTIONS LLC	06/01/2026	1,177.38

Check Nbr	Vendor Name	Check Date	Check Amount
50142181	FREIGHTLINER NORTHWEST	06/01/2026	6,883.23
50142182	GARRETT, SHARON GAYLE MIRACLE	06/01/2026	300.00
50142183	GEYER INSTRUCTIONAL PRODUCTS	06/01/2026	457.02
50142184	GOEBEL SEPTIC TANK SERVICE INC	06/01/2026	300.00
50142185	I-5 DODGE	06/01/2026	1,416.35
50142186	JACKSON GROUP PETERBILT	06/01/2026	182.75
50142187	JOHNSON CONTROLS FIRE PROTECTI	06/01/2026	4,588.60
50142188	JW PEPPER & SON INC	06/01/2026	167.37
50142189	KAHOOT	06/01/2026	878.04
50142190	KCDA	06/01/2026	3,223.31
50142191	KNIGHT FIRE PROTECTION INC	06/01/2026	975.34
50142192	LANGUAGE LINE SERVICES	06/01/2026	726.26
50142193	LECO SUPPLY INC	06/01/2026	217.36
50142194	LEWIS COUNTY TREASURER	06/01/2026	23.50
50142195	LINCOLN CREEK LUMBER INC	06/01/2026	2,178.66
50142196	MACKIN BOOK COMPANY	06/01/2026	460.03
50142197	MADSEN'S SHOP & SUPPLY INC	06/01/2026	323.97
50142198	MANLEY, NANCEY ANN	06/01/2026	1,430.00
50142199	MIDWEST BUS PARTS INC	06/01/2026	1,153.34
50142200	MONTGOMERY, ROBIN MAILE	06/01/2026	409.00
50142201	NATIONAL FFA ORGANIZATION	06/01/2026	817.00
50142202	NORTHWEST TREK	06/01/2026	672.00
50142203	O'REILLY AUTO PARTS	06/01/2026	234.51
50142204	PAPE MACHINERY INC	06/01/2026	1,158.96
50142205	PAYCHEX OF NEW YORK LLC	06/01/2026	2,419.69
50142206	PORTER FOSTER RORICK	06/01/2026	3,200.00
50142207	POSTNET CENTRALIA INC	06/01/2026	599.81
50142208	QUADIENT LEASING USA INC	06/01/2026	224.11
50142209	RODRIGUEZ, CASAUNDR Marie	06/01/2026	25.00
50142210	RWC GROUP	06/01/2026	302.14
50142211	SAFEWAY	06/01/2026	556.33
50142212	SCHETKY NORTHWEST SALES INC	06/01/2026	3,794.75
50142213	SECURITAS TECHNOLOGY CORPORATI	06/01/2026	3,765.48
50142214	SHERWIN WILLIAMS STORE #8653	06/01/2026	330.24
50142215	SKILLSUSA INC	06/01/2026	100.00
50142216	SOUND ENERGY SYSTEMS	06/01/2026	1,615.16
50142217	SOUNDS OF SUCCESS LLC	06/01/2026	23,988.50
50142218	SPRINGHOUSE PROFESSIONALS LLC	06/01/2026	6,336.00
50142219	STAPLES ADVANTAGE	06/01/2026	1,522.37
50142220	STATE AUDITOR'S OFFICE	06/01/2026	23,775.35
50142221	STEVENS CLAY P.S.	06/01/2026	1,200.10
50142222	TACOMA SCREW PRODUCTS INC	06/01/2026	1,509.34
50142223	THE FARM STORE INC	06/01/2026	1,414.56
50142224	THE LINCOLN ELECTRIC COMPANY	06/01/2026	881.84
50142225	THE POCKETLAB	06/01/2026	402.86
50142226	THORBECKES	06/01/2026	9,974.95
50142227	VESTIS	06/01/2026	185.70
50142228	WICKED NORTH COFFEE ROASTERS I	06/01/2026	539.70
50142229	WILSON PARTS CORPORATION	06/01/2026	35.54

Check Nbr	Vendor Name	Check Date	Check Amount
82	Computer	Check(s) For a Total of	666,700.00

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	82	Computer	Checks For a Total of	666,700.00
Total For	82	Manual, Wire Tran, ACH & Computer	Checks	666,700.00
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	666,700.00

F U N D S U M M A R Y

Fund	Description	Balance Sheet	Revenue	Expense	Total
10	General Fund	-33.03	12,812.90	653,920.13	666,700.00

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of June 1, 2026, the board, by a _____ vote, approves payments, totaling \$1,415.29. The payments are further identified in this document.

Total by Payment Type for Cash Account, UMPQUA Bank AP ACH:
 Wire Transfer Payments 202500091 through 202500091, totaling \$1,415.29

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
202500091	US POSTAL SERVICE	06/01/2026	1,415.29
1	Wire Transfer Check(s) For a Total of		1,415.29

	0	Manual	Checks For a Total of	0.00
	1	Wire Transfer	Checks For a Total of	1,415.29
	0	ACH	Checks For a Total of	0.00
	0	Computer	Checks For a Total of	0.00
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	1,415.29
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	1,415.29

F U N D S U M M A R Y

Fund	Description	Balance Sheet	Revenue	Expense	Total
10	General Fund	0.00	0.00	1,415.29	1,415.29

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of May 28, 2026, the board, by a _____ vote, approves payments, totaling \$0.58. The payments are further identified in this document.

Total by Payment Type for Cash Account, UMPQUA Bank AP ACH:
Wire Transfer Payments 202500081 through 202500081, totaling \$0.58

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
202500081	US POSTAL SERVICE	05/22/2026	0.58
1	Wire Transfer Check(s) For a Total of		0.58

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of May 28, 2026, the board, by a _____ vote, approves payments, totaling \$1,300.00. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:
Warrant Numbers 50405069 through 50405070, totaling \$1,300.00

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
50405069	LEWIS AND CLARK PROPERTY LLC	05/22/2026	1,000.00
50405070	SEXSMITH, SAWYER VAUGHN	05/22/2026	300.00
2	Computer	Check(s) For a Total of	1,300.00

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of May 28, 2026, the board, by a _____ vote, approves payments, totaling \$1,105.04. The payments are further identified in this document.

Total by Payment Type for Cash Account, CPF WARRANTS OUTSTANDING:
Warrant Numbers 50201409 through 50201410, totaling \$1,105.04

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
50201409	LEWIS COUNTY PUD # 1	05/22/2026	191.49
50201410	PACIFIC MOBILE STRUCTURES INC	05/22/2026	913.55
2	Computer	Check(s) For a Total of	1,105.04

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	2	Computer	Checks For a Total of	1,105.04
Total For	2	Manual, Wire Tran, ACH & Computer	Checks	1,105.04
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	1,105.04

F U N D S U M M A R Y

Fund	Description	Balance Sheet	Revenue	Expense	Total
20	Capital Projects	0.00	0.00	1,105.04	1,105.04

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of May 28, 2026, the board, by a _____ vote, approves payments, totaling \$1,187.24. The payments are further identified in this document.

Total by Payment Type for Cash Account, UMPQUA Bank AP ACH:
 ACH Numbers 252600319 through 252600324, totaling \$1,187.24

Secretary _____ Board Member _____
 Board Member _____ Board Member _____
 Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
252600319	BELL, TAYLOR MARIE	05/22/2026	200.00
252600320	LANGAN, REBECCA DAWN	05/22/2026	187.24
252600321	LEYDE, ASHLEY RENEE	05/22/2026	200.00
252600322	LORTON, DENNIS R	05/22/2026	200.00
252600323	RAMSEY, MICHELLE KAY	05/22/2026	200.00
252600324	RIFFE, MICHELLE CRISTINA	05/22/2026	200.00

6 ACH Check(s) For a Total of 1,187.24

Payments have been audited by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090. Those payments have been recorded on a listing which has been made available to the board.

As of June 11, 2026, the board, by a _____ vote, does approve for payment those checks (warrants) included in the following list and further described as follows: COUNTY TREASURER - GF WARRANTS OUTSTANDING Check Number 50814310 through 50814315 and for payment those Direct Deposits included in the following list and further described as follows: COUNTY TREASURER - GF WARRANTS OUTSTANDING Direct Deposit Number 900100048 through 900100611 in the total amount of \$4,156,729.81.

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

4pagpv04.p CENTRALIA SCHOOL DISTRICT #401 11:31 AM 05/26/26
 05.26.02.00.00-010051 PAY SUMMARY FOR EOM / End Of Month Ru - AFTER CALCS PAGE 1
 CHECK DATE: 05/29/2026 PERIOD ENDING DATE: 05/31/2026

Board Report

<u>PAY</u>	<u>DESCRIPTION</u>	<u>COUNT</u>	<u>FACTOR</u>	<u>HOURS</u>	<u>GROSS</u>	<u>RETIRE HOURS</u>
C013	TEACHER	319	175.0000		1371,578.82	26077.49
C013A	TEACHER	6	3.0000		14,956.07	442.50
C023	TEMP TEACHER	8	4.0000		28,571.52	540.00
C033	EXTENDED YEAR	81	43.0000		20,508.84	
C033A	EXTENDED YEAR	2	1.0000		151.81	
C043	FACILITATOR	10	5.0000		46,971.70	749.99
C053	DEPT HEAD	9	9.0000		1,165.50	
C063	OUTDOOR ED	13	13.0000		23,219.00	
C073	NURSE	3	3.0000		15,790.88	483.00
C093	STIPEND	4	4.0000		1,227.32	
C103	SUPER FTE	2	2.0000		2,050.23	
C123	LEADERSHIP STIP	61	61.0000		9,226.92	
C123A	LEADERSHIP STIP	1	1.0000		68.84	
C153	ASB COORD	3	3.0000		966.61	
C173	ASSESSMENT CORD	7	7.0000		1,047.16	
C273	TRACK	8	8.0000		11,414.28	64.00
C274	TRACK	2	2.0000		3,104.00	136.00
C283	BASEBALL	3	3.0000		3,066.98	32.00
C284	BASEBALL	1	1.0000		628.83	
C323	ANNUAL ADVISOR	2	2.0000		649.75	
C333	BAND	2	2.0000		939.24	
C403	ELEM MUSIC	4	4.0000		438.02	
C403A	ELEM MUSIC	3	3.0000		438.01	
C413	EVENT MANAGER	1	1.0000		638.90	40.00
C453	HONOR SOC AD	2	2.0000		143.60	
C463	CLASS ADVISOR	4	4.0000		507.68	
C483	STRINGS ADVISOR	1	1.0000		355.18	
C493	CHOIR ADVISOR	1	1.0000		637.84	
C493M	CHOIR ADV	1	1.0000		190.00	
C504	SPRING SOCCER	3	3.0000		4,179.98	96.00
C523	FFA ADVISOR	1	1.0000		290.25	
C594	SPRING GOLF	1	1.0000		1,401.00	32.00
C604	SPRING TENNIS	2	2.0000		2,724.66	64.00

CHECK DATE: 05/29/2026 PERIOD ENDING DATE: 05/31/2026

Board Report

PAY	DESCRIPTION	COUNT	FACTOR	HOURS	GROSS	RETIRE
						HOURS
C624	FASTPITCH	3	3.0000		4,324.64	32.00
C673	LIBRARIAN	1	1.0000		9,394.34	150.00
C683	COUNSELOR	28	11.0000		84,824.15	1575.00
C693	K12 COACH	7	1.0000		9,394.34	150.00
C713	ACCTS PAYABLE	2	1.0000		5,680.14	168.00
C723	PAYROLL	1	1.0000		8,135.01	168.00
C733	HR COORDINATOR	2	1.0000		9,062.67	168.00
C743	TEMP CLASS	34	28.0000		41,883.45	2647.30
C743A	TEMP CLASS	9	7.0000		4,619.16	273.00
C744	TEMP CLASS	2	2.0000		3,078.52	231.00
C763	BUS SERVICE WKR	1	1.0000		-127.94	
C764	BUS SERVICE WKR	1	1.0000		4,863.30	168.00
C774	ASST MECHANIC	1	1.0000		5,262.23	168.00
C784	MECHANIC	3	3.0000		20,436.01	504.00
C784A	MECHANIC	2	2.0000		13,927.84	336.00
C814	GRNDS/MAINTNCE	6	3.0000		17,302.15	504.00
C834	COMPTR TECH	8	4.0000		25,197.05	588.00
C844	CUSTODIAN	28	14.0000		67,695.59	2268.00
C853	LIBRARY TECH	7	5.0000		14,108.82	714.00
C873	OFFICE ASST	6	3.0000		9,055.36	381.50
C873A	OFFICE ASST	1	1.0000		648.24	91.00
C883	SECRETARY	3	3.0000		21,313.88	504.00
C884	SECRETARY	1	1.0000		3,611.92	162.80
C894	FOOD SVC DELVRY	1	1.0000		3,761.90	168.00
C903	PARAEDUCATOR	103	69.0000		166,638.34	8399.50
C903A	PARAEDUCATOR	11	8.0000		9,437.54	695.40
C903B	PARAEDUCATOR	1	1.0000		314.20	21.00
C913	ASST DIR TRANSP	1	1.0000		8,236.08	168.00
C923	TRANSP DIR	1	1.0000		10,603.92	168.00
C933	MAINT DIR	1	1.0000		10,136.70	168.00
C943	FISCAL SVC DIR	1	1.0000		14,310.50	168.00
C953	CTAE DIR	2	1.0000		11,327.00	168.00
C963	ASST PRINCIPAL	7	3.0000		26,414.34	388.00
C973	PRINCIPAL	16	7.0000		101,555.75	1176.00
CAA3	SUPERINTENDENT	1	1.0000		17,937.50	168.00
CAC3	SECRETARY I	1	1.0000		5,297.53	168.00
CAD3	SECRETARY II	12	9.0000		43,087.85	1512.00
CAE3	SECRETARY III	12	7.0000		22,823.94	1039.69
CAK4	ASE CERT	1	1.0000		390.00	
CAK4A	ASE CERT	2	2.0000		515.36	
CAO	BUS DRIVERS	23	23.0000		49,121.48	1977.60
CAO2	BUS DRIVER	1	1.0000		2,308.03	162.80
CAO6	RTE TIME CHANGE	14	14.0000		15,014.22	659.60
CAO6A	RTE CHANGE 2	1	1.0000		106.83	5.30
CAO7	ROUTE CHANGE	1	1.0000		263.56	10.50
CAP	KITCHEN MANAGER	1	1.0000		4,134.00	168.00
CAR	SEC LEAD FSW	2	2.0000		7,223.03	315.00
CAS	SEC FSW	6	6.0000		12,426.81	693.10
CAS2	SEC FSW	1	1.0000		1,397.83	94.50
CAT	ELEM LEAD FSW	4	4.0000		8,148.40	399.20
CAT2	ELEM LEAD FSW	1	1.0000		1,640.00	99.70
CAU	ELEM FSW	8	8.0000		9,955.69	477.90

CHECK DATE: 05/29/2026 PERIOD ENDING DATE: 05/31/2026

Board Report

PAY	DESCRIPTION	COUNT	FACTOR	HOURS	GROSS	RETIRE
						HOURS
CAU2	ELEM FSW	3	3.0000		2,854.77	178.60
CBA	INST COACH	1	1.0000		9,109.42	150.00
CBG	ACCTING ASST	2	1.0000		5,851.74	168.00
CBH	DISPATCHER	2	2.0000		8,965.41	328.00
CBK	EX DIR OF HR	2	1.0000		13,620.92	168.00
CBL	EX DIR SP ED	1	1.0000		14,668.25	168.00
CBM	OT	3	2.0000		16,933.66	300.00
CBN	PT	1	1.0000		9,394.34	150.00
CBO	PSYCH	1	1.0000		9,394.34	150.00
CBP	SLP	2	2.0000		15,552.85	300.00
CBS	BUS MONITOR	6	6.0000		5,732.15	304.40
CBS1	BM ROUTE CHANGE	6	6.0000		3,825.95	252.10
CBT	DIR OF T & L	2	1.0000		14,668.25	168.00
CBX	IEP STIPEND	28	27.0000		10,183.66	
CCB	DIR OF TECH	2	1.0000		10,603.92	168.00
CCD	ADMIN ENRICHMEN	21	15.0000		9,821.92	
CCD2	ADMIN ENRICHMEN	2	1.0000		2,045.91	
CCE	TAXI DRIVER	1	1.0000		1,924.63	110.30
CCL	LEAD MECH STIP	1	1.0000		416.67	
CCN2	ATHLETIC DIR	1	1.0000		12,815.42	168.00
CCP	MENTAL HEALTH	1	1.0000		5,149.20	157.50
CCS	DIR EXTRA DAYS	1	1.0000		316.78	
CCT	SECRETARY IV	8	5.0000		19,099.48	808.50
CCTA	SECRETARY IV	4	1.0000		2,408.47	168.00
CCZ	SAFETY & SECURI	1	1.0000		5,987.49	168.00
CDB	E-SPORTS	1	1.0000		243.09	
CDE	DIR EXT DAYS	8	6.0000		1,074.15	
CDF	K-8 ATH PROG	1	1.0000		5,919.59	168.00
CDI	TR COORD SP	1	1.0000		7,083.34	168.00
CDJ	DIR OF STEM	1	1.0000		6,098.96	84.00
CDK	CAREER & COLLEG	1	1.0000		4,034.86	168.00
CDL	CERT EXP STIPEN	137	73.0000		31,169.21	
CDN	CISPUS NURSE	1	1.0000		2,038.23	32.50
CDO	HR SPECIALIST	2	1.0000		6,396.00	168.00
CDP	SPLIT LEVEL	12	12.0000		818.23	
CDQ	STUDENT STORE	1	1.0000		500.00	
CDS	SUB COOR/REC	1	1.0000		5,491.23	168.00
CDT	PARTS-INVENTORY	1	1.0000		5,217.34	168.00
CDU	ELEM MUSIC CLUB	1	1.0000		172.34	
CDV	ELEM BAND CONCE	1	1.0000		106.84	
CDW	CISPUS DINING	1	1.0000		1,000.00	
CDX	CUSTODIAN/MTN	3	1.0000		5,241.60	200.00
CEA#2	ENRICHMENT STIP	381	204.0000		20,528.75	
CEA#3	DISTRICT DAYS	578	199.0000		63,421.33	
CEA#4	LONGEVITY STIP	59	58.0000		3,270.28	
CEA#8	SPANISH STIPEND	3	3.0000		291.67	
CEA2A	ENRICHMENT	6	3.0000		186.97	
CEA4A	LONGEVITY STIP	1	1.0000		36.81	
LWOP3	Leave w/o Pay	23	-287.9200		-13,707.97	-287.99
LWOP4	Leave w/o Pay	3	-127.2500		-4,427.53	-127.30
TAP3	ACTIVITY PY 613	4		46.5000	908.34	46.50
TBS3	BOARD STIPEND	5		9.0000	450.00	

CHECK DATE: 05/29/2026 PERIOD ENDING DATE: 05/31/2026

Board Report

CODE	DESCRIPTION	CATEGORY	COUNT	AMOUNT
1FIC	FICA	FICA	2934	185,942.31
1FIT	Fed Inc Tax	FEDERAL TAX	2933	258,267.53
1FIT+	FIT Add Amount	FEDERAL TAX	505	16,770.00
1Med	Medicare	MEDICARE	2934	43,486.43
1PFML	WA PAID FML	PFML	2934	24,737.93
1ReE0	SERS Plan 0	RETIREMENT	514	
1ReE2	SERS Plan 2	RETIREMENT	398	31,474.88
1ReE3	SERS Plan 3	RETIREMENT	292	25,125.90
1ReP1	PERS Plan 1	RETIREMENT	5	
1ReT0	TRS Plan 0	RETIREMENT	531	
1ReT2	TRS Plan 2	RETIREMENT	1006	67,263.91
1ReT3	TRS Plan 3	RETIREMENT	1122	89,526.15
1WC	WORKERS COMP	WORKERS' COMP	2918	6,063.27
1WLTC	WA LTC	LONG-TERM CARE	2868	17,234.46
A1167	OMNI - ANNUITY	TSA-BEFORE TAX	41	7,240.00
A2114	PSE DUE-PUB SCH		82	2,517.92
A2115	PSE COPE DUES		12	68.00
A5PA	PSE ANNUAL DUE		82	54.00
A6PC	PSE ADD-PSE ADD		6	
ACH2	2ND ACH		49	9,625.00
ACH3	3RD ACH		3	700.00
CAA	Cent Adm Assoc		14	80.00
D2158	DRS - DEF COMP	TSA-BEFORE TAX	60	21,267.00
D2159	DCP 10%	TSA-BEFORE TAX	24	848.57
D2160	DCP ROTH	TSA-AFTER TAX	8	200.00
D2161	DCP ROTH %	TSA-AFTER TAX	2	141.06
DINFO	INFOARMOR		4	42.85
DLEGA	LEGALEASE		6	55.84
DNVPI	PET INSURANCE		1	66.73
G1154	GARN - SNOHOMIS		4	72.42
G1231	GARN-WA ST CS		9	2,360.00
HCFSA	Medical FSA	OTH BEF TAX	39	3,970.82
HEHSA	Hlth Equity HSA	OTH BEF TAX	20	1,112.50
J0132	THORBECKES		203	6,086.05
KEYB	Key Bank		1	50.00
KP1ER	Kai WA Smt1 EMP	OTH BEF TAX	13	90.00
KP2ER	Kai WA Smt2 EMP	OTH BEF TAX	9	134.00
KP2FR	Kai WA Smt2 FAM	OTH BEF TAX	2	804.00
KP2SR	Kai WA Smt2 E/S	OTH BEF TAX	3	536.00
KP3ER	Kai WA Smt3 EMP	OTH BEF TAX	8	574.00
KW1CR	Kai WA Core1E/C	OTH BEF TAX	2	84.00
KW1ER	Kai WA Core1EMP	OTH BEF TAX	27	264.00
KW1FR	Kai WA Core1FAM	OTH BEF TAX	3	144.00
KW2CR	Kai WA Core2E/C	OTH BEF TAX	5	232.00
KW2ER	Kai WA Core2EMP	OTH BEF TAX	12	396.00
KW2FR	Kai WA Core2FAM	OTH BEF TAX	5	396.00
KW2SR	Kai WA Core2E/S	OTH BEF TAX	5	264.00
KW3CR	Kai WA Core3E/C	OTH BEF TAX	3	431.00
KW3ER	Kai WA Core3EMP	OTH BEF TAX	5	738.00
KW3FR	Kai WA Core3FAM	OTH BEF TAX	1	738.00
KW3SR	Kai WA Core3E/S	OTH BEF TAX	5	984.00
KWSCR	Kai WA SndChE/C	OTH BEF TAX	17	1,368.00
KWSER	Kai WA SndChEMP	OTH BEF TAX	16	1,040.00

CHECK DATE: 05/29/2026 PERIOD ENDING DATE: 05/31/2026

Board Report

<u>CODE</u>	<u>DESCRIPTION</u>	<u>CATEGORY</u>	<u>COUNT</u>	<u>AMOUNT</u>
KWSFR	Kai WA SndChFAM	OTH BEF TAX	7	805.00
LTD50	Emp Pd LTD 50%		81	554.12
LTD60	Emp Pd LTD 60%		496	5,283.49
LTDAJ	LTD ADJUSTMENT		2	8.62
PADJU	P ADJUSTMENT		3	324.00
PHCR	Prem Hgh PPOE/C	OTH BEF TAX	11	1,100.00
PHER	Prem Hgh PPOEMP	OTH BEF TAX	14	810.00
PHFR	Prem Hgh PPOFAM	OTH BEF TAX	7	1,413.00
PHSR	Prem Hgh PPOE/S	OTH BEF TAX	5	967.00
PMCR	Prem HMCrEPOE/C	OTH BEF TAX	6	111.00
PMER	Prem HMCrEPOEMP	OTH BEF TAX	6	63.00
PMSR	Prem HMCrEPOE/S	OTH BEF TAX	2	42.00
PSCR	Prem Std PPOE/C	OTH BEF TAX	17	1,134.00
PSER	Prem Std PPOEMP	OTH BEF TAX	27	1,105.00
PSFR	Prem Std PPOFAM	OTH BEF TAX	15	2,642.00
PSSR	Prem Std PPOE/S	OTH BEF TAX	5	673.00
S1127	DOLLAR-SCHOLAR		134	630.00
SECU	SCHOOL EMP CU		32	4,465.00
SECU2	SCHOOL EMP CU		3	70.00
T0	TEAMSTER - PT		108	3,835.00
T1	TEAMSTER - FT		60	2,502.00
T5	TEAMSTERS INIT		5	55.00
TP	FTT PENSION		86	12,908.46
TPADJ	FTT PENSION ADJ		27	159.70
U0115	UNITED WAY		41	387.00
VACAJ	VAC ADJUST	OTH BEF TAX	2	94.00
VACR	UMP Achieve2E/C	OTH BEF TAX	61	4,956.00
VAER	UMP Achieve2EMP	OTH BEF TAX	85	5,695.00
VAFR	UMP Achieve2FAM	OTH BEF TAX	64	11,895.00
VASR	UMP Achieve2E/S	OTH BEF TAX	45	5,180.00
VHSAC	UMP CDHP E/C	OTH BEF TAX	1	61.00
VHSAE	UMP CDHP EMP	OTH BEF TAX	12	245.00
VHSAF	UMP CDHP FAM	OTH BEF TAX	16	655.00
VHSAS	UMP CDHP E/S	OTH BEF TAX	7	210.00
VUCR	UMP Achieve1E/C	OTH BEF TAX	56	1,747.00
VUER	UMP Achieve1EMP	OTH BEF TAX	113	3,452.00
VUFR	UMP Achieve1FAM	OTH BEF TAX	88	5,126.00
VUSR	UMP Achieve1E/S	OTH BEF TAX	40	1,930.00
WOKA	WEA DUES - 1/2		4	66.17
WOKC	WEA DUES-FULL		341	16,564.89
WOKE	WEA DUES-FL NFC		140	5,952.86
WOKJ	WEA DUES .25		6	38.05
WOKP	WEA-PAC		194	199.25
W1KZ	WSSRA DUES		64	175.00
WSECU	WA ST EMP CU		5	2,150.00
			25249	940,108.14

CHECK DATE: 05/29/2026 PERIOD ENDING DATE: 05/31/2026

Board Report

<u>CODE</u>	<u>DESCRIPTION</u>	<u>CATEGORY</u>	<u>COUNT</u>	<u>AMOUNT</u>
1FIC	FICA	FICA	2934	185,942.31
1Med	Medicare	MEDICARE	2934	43,486.43
1PFML	WA PAID FML	PFML	2934	9,892.69
1ReE0	SERS Plan 0	RETIREMENT	510	
1ReE2	SERS Plan 2	RETIREMENT	380	32,402.63
1ReE3	SERS Plan 3	RETIREMENT	275	25,650.95
1ReT0	TRS Plan 0	RETIREMENT	501	
1ReT2	TRS Plan 2	RETIREMENT	997	69,512.05
1ReT3	TRS Plan 3	RETIREMENT	1117	88,024.12
1UC	UNEMPLOYMENT	UNEMPLOY COMP	2934	13,695.57
1WC	WORKERS COMP	WORKERS' COMP	2918	33,187.22
SEBB	SEBB HCA		1020	589,457.00
SRDP+	SRDP Medical +		1	829.00
			19455	1,092,079.97

***** End of report *****

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of June 11, 2026, the board, by a _____ vote, approves payments, totaling \$1,187,692.23. The payments are further identified in this document.

Total by Payment Type for Cash Account, CT WIRE TRANSFERS:
 Wire Transfer Payments 202500082 through 202500089, totaling \$1,187,692.23

Secretary _____ Board Member _____
 Board Member _____ Board Member _____
 Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
202500082	PUB EMP RET SYST	05/29/2026	0.00
202500083	TEACHER RET SYST	05/29/2026	224,800.08
202500084	DRS TRS-3 EMPLOYEE CONTRIB	05/29/2026	89,526.15
202500085	DRS SERS PLAN 2&3 DEF BEN	05/29/2026	89,528.46
202500086	DRS SERS PLAN 3 DEF CONTRIB	05/29/2026	25,125.90
202500087	DRS DEFERRED COMP PROGRAM	05/29/2026	22,456.63
202500088	WA STATE SUPPORT REGISTRY	05/29/2026	2,360.00
202500089	COLUMBIA BANK PR DEP	05/29/2026	733,895.01

8 Wire Transfer Check(s) For a Total of 1,187,692.23

	0	Manual	Checks For a Total of	0.00
	8	Wire Transfer	Checks For a Total of	1,187,692.23
	0	ACH	Checks For a Total of	0.00
	0	Computer	Checks For a Total of	0.00
Total For	8	Manual, Wire Tran,	ACH & Computer Checks	1,187,692.23
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	1,187,692.23

F U N D S U M M A R Y

Fund	Description	Balance Sheet	Revenue	Expense	Total
10	General Fund	1,187,692.23	0.00	0.00	1,187,692.23

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of June 11, 2026, the board, by a _____ vote, approves payments, totaling \$7,294.00. The payments are further identified in this document.

Total by Payment Type for Cash Account, UMPQUA Bank AP ACH:
 ACH Numbers 252600325 through 252600326, totaling \$7,294.00

Secretary _____ Board Member _____
 Board Member _____ Board Member _____
 Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
252600325	OMNI GROUP	05/29/2026	7,240.00
252600326	PSE LOCAL DUES	05/29/2026	54.00
2	ACH	Check(s) For a Total of	7,294.00

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	2	ACH	Checks For a Total of	7,294.00
	0	Computer	Checks For a Total of	0.00
Total For	2	Manual, Wire Tran, ACH & Computer	Checks	7,294.00
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	7,294.00

F U N D S U M M A R Y

Fund	Description	Balance Sheet	Revenue	Expense	Total
10	General Fund	7,294.00	0.00	0.00	7,294.00

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of June 11, 2026, the board, by a _____ vote, approves payments, totaling \$828,547.88. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:
 Warrant Numbers 50142128 through 50142147, totaling \$828,547.88

Secretary _____ Board Member _____
 Board Member _____ Board Member _____
 Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
50142128	DOLLARS FOR SCHOLARS	05/29/2026	630.00
50142129	EMPLOY SECURITY WALTC	05/29/2026	17,234.46
50142130	ESD - PFML CARE CENTER	05/29/2026	34,630.62
50142131	ESD 113 WORKERS COMPENSATION	05/29/2026	39,250.49
50142132	ESD 113 UNEMPLOYMENT COOPERATI	05/29/2026	13,695.57
50142133	HCA-SEBB BENEFITS	05/29/2026	660,424.00
50142134	HCA-SEBB FLEX SPEND	05/29/2026	3,970.82
50142135	HEALTH EQUITY INC.	05/29/2026	1,112.50
50142136	INFOARMOR INC	05/29/2026	42.85
50142137	THE LEGALEASE GROUP	05/29/2026	55.84
50142138	NATIONWIDE VETERINARY PET INSU	05/29/2026	66.73
50142139	PUB SCHOOL EMPLOYEES OF WA	05/29/2026	2,585.92
50142140	SNOHOMISH COUNTY SUPERIOR COUR	05/29/2026	72.42
50142141	The Standard Insurance Company	05/29/2026	5,846.23
50142142	TEAMSTERS LOCAL UNION 252	05/29/2026	6,392.00
50142143	THORBECKES	05/29/2026	6,086.05
50142144	UNITED WAY OF LEWIS COUNTY	05/29/2026	387.00
50142145	WA STATE SCHOOL RETIREES ASSN	05/29/2026	175.00
50142146	WEA PAYROLL DEDUCTIONS	05/29/2026	22,821.22
50142147	WESTERN CONFERENCE OF TEAMSTER	05/29/2026	13,068.16

20 Computer Check(s) For a Total of 828,547.88

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	20	Computer	Checks For a Total of	828,547.88
Total For	20	Manual, Wire Tran, ACH & Computer	Checks	828,547.88
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	828,547.88

F U N D S U M M A R Y

Fund	Description	Balance Sheet	Revenue	Expense	Total
10	General Fund	828,547.88	0.00	0.00	828,547.88

Coversheet

Travel Request Form

Section: IX. Approval of Consent Agenda
Item: D. Travel Request Form
Purpose:
Submitted by:
Related Material: Student Travel Request- Cheer.pdf
Staff Travel Request STN Summer Conference.pdf
Student Travel Request- Summer Athletics.pdf

Submit by Email

Print Form

Centralia School District

Travel Request for Students, Clubs, Overnight Trips

Pre-approval from the Board of Directors is required for any overnight stay, beyond a 300-mile radius, or out of state travel (including Portland). This travel request must be submitted to the Superintendent, with supervisor's signature, at least seven (7) days prior to the Board of Director's Meeting.

Person(s) initiating travel request:

Class or club involved (i.e. DECA, Band, Biology):

Destination:

Date(s) of travel (note departure/return time):

Reason for travel:

What is the ultimate goal of this experience:

Mode of travel (i.e. district vehicle, bus, air):

Type of lodging (i.e. hotel, gym, private home):

Number of students participating:

Ratio of students to chaperones:

Note: If a bus or van is needed, a "Request for District Vehicle" form still needs to be submitted to Transportation.

List names of chaperones:


Estimated cost to district:

General Fund A.S.B. Fund Grant Monies

Estimated cost to student(s):

Check if fundraisers will help defray cost to students

Date submitted:

 - Tim Ahern 6-4-26

Supervisor's Approval Date

Superintendent's Approval Date

Date Board Approved (needed if overnight, or beyond a 300-mile radius, or out of state) Date

CTE

Centralia School District

6213F

Pre-Travel Request & Post-Travel Reimbursement Form

This pre-travel request must be submitted to the Superintendent's office at least 14 days prior to travel.

If out of state travel (excluding Portland), must be submitted to the Superintendent's office at least 14 days prior to the Board of Director's meeting.

Person Traveling			Accounts to be Charged		
Name	Pete Kendall		Registration	3861.31.7330.2166	
Job Title	CTE Teacher / Media Arts		Lodging	3861.31.8550.2166	
School	Centralia High School		Travel/Meals	3861.31.8550.2166	
Destination	Reason For Travel or Name of Training	Date	Substitute	—	
You may list up to 6 trainings if there are multiple dates, or trainings are at the same location.					
1	Long Island, NY	STN Summer Workshop	7/7-7/12	Meals	31
2					
3					
4					
5					
6					
Substitute Needed			YES	<input checked="" type="radio"/> NO	
Means of Travel			District Car	Private Car	
			Other		

Approved By	Signature	Date	Estimated Expenses		
1. Applicant	Peter Kendall	5/19/2026	Registration	\$ 625-	
2. Supervisor	Kelly Sreed	5/20/26	Lodging	\$ 1500-1600.63	
3. Fiscal Director	[Signature]	5/19/2026	Meals	\$ 430-	
4. Superintendent	Risa Gremts	5.22.26	Travel	\$ 1100-	
5. Board Approval	/	/	Other Rental	\$ 668-	

Reimbursement Request: LOWER SECTION TO BE FILLED OUT AND SUBMITTED AFTER TRAVEL IS COMPLETED

- All travel vouchers must be returned within 10 days after travel is completed.
- Receipts for plane, bus, train, taxi fares, ferry, toll bridges, lodging expenses, registration fees, supplies and meals.
- If per diem is used for meals, no meal receipts are needed. See per diem rate at <http://www.ofm.wa.gov/resources/travel.asp> or Board Policy #6213

Please Fill In The Appropriate Fields Below For Any Reimbursement That You Are Requesting

	Day 1	Day 2	Day 3	Day 4	Day 5	Day 6
Date	7/7	7/8	7/9	7/10	7/11	
Breakfast	\$					
Lunch	\$					
Dinner	\$					
Lodging	\$					
Registration	\$					
Other	\$					
TOTAL	\$					
# of Miles Driven						
TOTAL (official use only)						

I hereby certify under penalty of perjury that this is a true and correct claim for necessary expenses incurred by me, and that no payment has been received by me on account thereof.

Date / Applicant's Signature / Title / Date / Supervisor's Approval

RECEIVED 5/20
 COPIED 5/20
 SENT FOR APPR. 5/20
 SENT FOR REIMB.

Submit by Email

Print Form

Centralia School District

Travel Request for Students, Clubs, Overnight Trips

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Person(s) initiating travel request:

Class or club involved (i.e. DECA, Band, Biology):

Destination:

Date(s) of travel (note departure/return time):

Reason for travel:

What is the ultimate goal of this experience:

Mode of travel (i.e. district vehicle, bus, air):

Type of lodging (i.e. hotel, gym, private home):

Number of students participating:

Ratio of students to chaperones:

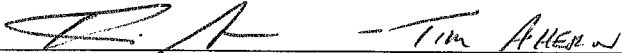
Note: If a bus or van is needed, a "Request for District Vehicle" form still needs to be submitted to Transportation.

List names of chaperones:

Estimated cost to district: General Fund A.S.B. Fund Grant Monies

Estimated cost to student(s): Check if fundraisers will help defray cost to students

Date submitted:

 6-3-26
Supervisor's Approval Date

Superintendent's Approval Date

Date Board Approved (needed if overnight, or beyond a 300-mile radius, or out of state) Date

Submit by Email

Print Form

Centralia School District

Travel Request for Students, Clubs, Overnight Trips

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Person(s) initiating travel request:

Class or club involved (i.e. DECA, Band, Biology):

Destination:

Date(s) of travel (note departure/return time):

Reason for travel:

What is the ultimate goal of this experience:

Mode of travel (i.e. district vehicle, bus, air):

Type of lodging (i.e. hotel, gym, private home):

Number of students participating:

Ratio of students to chaperones:

Note: If a bus or van is needed, a "Request for District Vehicle" form still needs to be submitted to Transportation.

List names of chaperones:

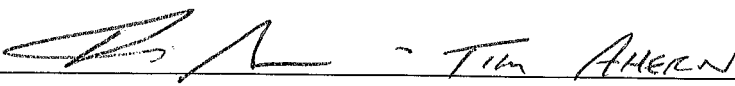
Estimated cost to district:

General Fund A.S.B. Fund Grant Monies

Estimated cost to student(s):

Check if fundraisers will help defray cost to students

Date submitted:

 6-3-26
Supervisor's Approval Date

Superintendent's Approval Date

Date Board Approved (needed if overnight, or beyond a 300-mile radius, or out of state) Date

Submit by Email

Print Form

Centralia School District

Travel Request for Students, Clubs, Overnight Trips

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Person(s) initiating travel request:

Class or club involved (i.e. DECA, Band, Biology):

Destination:

Date(s) of travel (note departure/return time):

Reason for travel:

What is the ultimate goal of this experience:

Mode of travel (i.e. district vehicle, bus, air):

Type of lodging (i.e. hotel, gym, private home):

Number of students participating:

Ratio of students to chaperones:

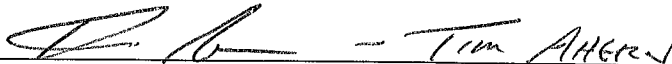
Note: If a bus or van is needed, a "Request for District Vehicle" form still needs to be submitted to Transportation.

List names of chaperones:

Estimated cost to district: General Fund A.S.B. Fund Grant Monies

Estimated cost to student(s): Check if fundraisers will help defray cost to students

Date submitted:


Supervisor's Approval Date

Superintendent's Approval Date

Date Board Approved (needed if overnight, or beyond a 300-mile radius, or out of state) Date

Submit by Email

Print Form

Centralia School District

Travel Request for Students, Clubs, Overnight Trips

Pre-approval from the Board of Directors is required for any overnight stay, beyond a 300-mile radius, or out of state travel (including Portland). This travel request must be submitted to the Superintendent, with supervisor's signature, at least seven (7) days prior to the Board of Director's Meeting.

Person(s) initiating travel request:

Class or club involved (i.e. DECA, Band, Biology):

Destination:

Date(s) of travel (note departure/return time):

Reason for travel:

What is the ultimate goal of this experience:

Mode of travel (i.e. district vehicle, bus, air):

Type of lodging (i.e. hotel, gym, private home):

Number of students participating:

Ratio of students to chaperones:

Note: If a bus or van is needed, a "Request for District Vehicle" form still needs to be submitted to Transportation.

List names of chaperones:

Estimated cost to district:

General Fund A.S.B. Fund Grant Monies

Estimated cost to student(s):

Check if fundraisers will help defray cost to students

Date submitted:

 - Tim Ahern

6-3-26

Supervisor's Approval _____ Date

Superintendent's Approval _____ Date

Date Board Approved (needed if overnight, or beyond a 300-mile radius, or out of state) _____ Date

Coversheet

Consideration of Second and Final Reading of Board Policy(ies)

Section: X. Old Business
Item: A. Consideration of Second and Final Reading of Board Policy(ies)
Purpose:
Submitted by:
Related Material: Summary Sheet- Policy 6213.pdf
6213 Reimbursement for Travel Expenses (1).pdf

Centralia School District 401

Regular School Board Meeting

AGENDA ITEM DETAILS

SUBJECT: 6213 Reimbursement for Travel Expenses

BACKGROUND:

Board Policy 6213 is a policy that outlines what is and is not allowable for travel reimbursement.

RATIONALE:

Policy 6213 has additional language added related to voluntary tips and what is considered to be a gifting of public funds. Other language was also added stating that if needed, the District could pull owed funds from improper travel purchases from an employees payroll.

FISCAL IMPACT:

None

BUDGET SOURCE:

N/A

DATA SOURCES:

Joe Vetter, Executive Director of Financial Services

SUBMITTED BY:

Joe Vetter, Executive Director of Financial Services

RECOMMENDED ACTION:

Approval of the Policy

CENTRALIA SCHOOL DISTRICT BOARD POLICY #6213 REIMBURSEMENT FOR TRAVEL EXPENSES

The actual and necessary expenses of a director, administrator, staff member or designate of the district incurred in the course of performing services for the district, whether within or outside of the district, may be reimbursed in accordance with the approval and reimbursement procedures of the district. For purposes of this policy, travel expense includes amounts paid for use of personal automobiles (within the listed parameters), other transportation and actual expenses or reimbursement in lieu of actual expenses for meals (reimbursed at the standard per diem meal rates used by the State of Washington for meal reimbursements

<http://www.ofm.wa.gov/resources/travel.asp>), lodging, and related items that are necessary while in the conduct of official business of the district. A staff member or district officer may be reimbursed for gratuities not exceeding customary percentages as defined in Washington State Office of Financial Management including services such as baggage handling, taxi service, etc... when the costs are incurred while the individual is engaged in district business or other approved travel

Reimbursement for travel expenses shall be made pursuant to the federal internal revenue code and internal revenue service regulations.

Travel and related expenses within the state or other locations within a 300-mile radius of the district must be approved by the Superintendent. Travel beyond a 300-mile radius ***or*** outside the state (*excluding Portland*) must be approved by the Board.

The district does not issue travel advances.

Employees with approved travel status may request use of a district credit card for out-of-district travel (Board Policy #6212, Charge Cards).

Travel Outside the District

1. An employee desiring to make a trip **outside of the 300-mile radius or outside the state (excluding Portland)** must submit a "Travel Approval/ Reimbursement Voucher" to his/her immediate superior at least 14 (14) days before the Board of Directors' meeting immediately preceding the proposed trip. Method of transportation must be shown on the form. Employees are expected to travel by the most economical means feasible and the most direct route.
2. When two or more persons are attending the same conference, plans should be made to use the minimum number of vehicles necessary for transport.
3. The applicant will be notified of approval or disapproval of the request.

4. Within ten (10) days after returning, the employee making the trip must submit to the business office a travel voucher supported by appropriate itemized receipts (unless claiming allowed per diem rates). The actual amounts spent must be listed.
5. Travel on school district business by public carrier is exempt from federal tax if a federal tax is charged. Exemption forms may be secured from the business office or at most ticket offices. Travelers who do not avail themselves of this exemption will not be reimbursed for the amount of the federal tax. Receipts for such travel must be secured.

Lodging, Meals and Other Expenses

1. Reasonable expenses for lodging and meals are reimbursable. Receipts must be secured and submitted with the claim for lodging.
2. No reimbursement will be made for expenses of guests or fines.
3. Fees paid for registration to a conference are reimbursable. Claims for such registration must be supported by a receipt.
4. Dues for organizational memberships are not reimbursable.
5. Necessary long distance calls, internet connections, fax charges, and telegrams are reimbursable.
6. **Tips and gratuities.**
Mandatory tips may be paid or reimbursed only when they are part of an otherwise allowable district business or travel expense. Any tip related to a meal reimbursement must be included within the applicable per diem or per-meal limit and is not payable above that limit. Voluntary or discretionary tips beyond the allowable meal limit, or tips that are not mandatory, are not allowed and may not be paid or reimbursed with district funds, including district credit cards.
7. **Disallowed charges to the District will be required to be reimbursed back to the District, in the event that the reimbursement does not take place, the District may establish a lien against the salary of that employee pursuant to RCW 42.24**
8. The Superintendent may make adjustments for unforeseen or exceptional expenses incurred.

Legal References: [RCW 28A.320.050](#)

Reimbursement of expenses of directors, superintendents, other school representatives, and superintendent candidates — Advancing anticipated

Policy No. 6213
Management Support

[42.24.090](#)

Municipal corporations and political subdivisions — Reimbursement claims by officers and employees — Detailed account — Travel allowances and allowances in lieu of actual expenses — Certification — Forms

Ch. 3, Sec. 4, Page 1

School Accounting Manual

Policy No. 6213
Management Support

Management Resources:

Policy News, April 2005 Credit Card Policy Updated
Policy News, December 1999 IRS rules impact travel
reimbursement

Adoption Date: January 16, 1980

Centralia School District

Revised: November 18, 1991; December 18, 1996; April 19, 2000; September 21, 2005; December 21, 2011; August 21, 2013; March 16, 2016; January 26, 2023

Classification: Priority