



## Centralia School District

### April Regular Board Meeting

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#### Date and Time

Thursday April 23, 2026 at 5:00 PM PDT

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Thursday, April 23, 2026

Centralia High School Performing Arts Center

5:00 p.m. Board Meeting

Zoom: <https://zoom.us/j/97479582945>

Facebook: <https://www.facebook.com/centraliaschooldistrict>

**Our Mission:** Prioritize Students- Uphold High Expectations- Champion Hope- Cultivate Collaboration

**Our Vision:** All Students Achieve Academic and Personal Excellence

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#### Agenda

Presenter

##### I. Opening Items

A. Call the Meeting to Order

B. Flag Salute

Jefferson Lincoln  
Elementary School  
Student

C. Record Attendance

Tim Browning, President

Deb Parnham, Vice President

Sarah Holmes, Director

Presenter

Lisa Leon, Director  
Kayla Mounts, Director  
Kycen Donahue, Student Director  
Lilyian Trousdale, Student Director  
Maddie Ahern, Student Director Elect

**D. Approval of the Agenda**

**II. Public Comment**

**III. Student Awards: The Tiger Way Award**

**A. Edison Elementary School**

- Paxton Arriaga, Kindergarten
- Patience Hartloff, Kindergarten
- Karitza Cuellar, 1st grade
- Bruce Stringfellow, 1st grade
- Charlie Goodeill, 2nd grade
- Angel Blanco, 2nd grade
- Von Alvarado, 3rd grade
- Porter Woodford, 3rd grade
- Rosalie Budagyan, 4th grade
- Nathan Reyes, 4th grade
- Macie Mounts, 5th grade
- Naomi Hubbard, 5th grade
- Maximus Sitton, ILC

*Our sixth grade students will be recognized at the May 28th School Board Meeting after they return from their week at Cispus.*

**B. Fords Prairie Elementary School**

- Joselyn Cuellar Cortez, Kindergarten
- Katalina Leal-Minor, Kindergarten
- Adelahila Vargas-Gomez, Kindergarten
- Luke Pierce, 1st grade
- Darsy Tomas Juan, 1st grade
- Sebastian Lynch, 1/2 split grade
- K'Cee Graen, 2nd grade
- Alexander Lemus Lima, 2nd grade

Presenter

- Dayani Garcia, 3rd grade
- Eliana Meyer, 3rd grade
- Janette Montejo Miguel, 3rd grade
- Westin Smith, 4th grade
- Wyatt Van Leeuwen, 4th grade
- Kay-Cee McGuire, 4th grade
- Brian Lopez-Nino, 5th grade
- Lukas Gilman, 5th grade
- Melody Hipps, 5th grade

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**C. Jefferson Lincoln Elementary School**

- Jayde Mead, Kindergarten
- Kirby Finkbiner, Kindergarten
- Maven Aust, 1st grade
- Valerie Guerrero-Cerilo, 1st grade
- Marlene Cuellar Chavez, 1st grade
- William Evensen, 2nd grade
- Radley Welch, 2nd grade
- Abigail Aust, 3rd grade
- Melanie Maldonado-Reyes, 3rd grade
- Lucas Levin, 4th grade
- Morgan West, 4th grade
- Israel Mejia, 4th/5th grade
- Eden Bailey, 5th grade
- Amairani Montiel Quezada, SLC
- Richard Norris, SLC

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**D. Oakview Elementary School**

- Klent Christiansen, Kindergarten
- Harlow Farrington, Kindergarten
- Quincey Pruitt, 1st grade
- Javier Valencia Matias, 1st grade
- Justin Alvarenga, 1st grade
- Jason Mendoza Bonilla, 2nd grade

Presenter

- Emilie Flaig, 3rd grade
- Nani Wells Slape, 3rd grade
- Axton Holt, 4th grade
- Metzli Gomez Garcia, 4th grade
- Liberty Beauregard, 5th grade

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**E. Washington Elementary School**

- Konnor Tomes, Kindergarten
- Mira Brown, Kindergarten
- Isabella Pena Martinez, 1st grade
- Gaspar Tomas Gaspar, 1st grade
- Atlas Althausser, 1st grade
- Avya Cruz, 2nd grade
- Kaiden Rios Mitchell, 3rd grade
- Peter Tomas Gaspar, 3rd grade
- Avery Hansen, 4th grade
- Aleida Vargas Alvarez, 4/5th grade
- Italia Luque, 5th grade
- Kai Hansen, 5th grade

**IV. Student Awards: On Target Award**

**A. Centralia Middle School**

- Adalia Harris, 7th grade
- Dakota Keely, 7th grade
- Madelyn Rivera Navarrette, 7th grade
- Harman Walia, 7th grade
- Andrew Hansen, 8th grade
- Tatum Thomas, 8th grade
- Bryan Mejia, 8th grade

**B. Futurus High School**

- Mercedeez Robles, 9th grade
- Nevaeh Roark, 11th grade

Presenter

- Hannah Watson, 11th grade

**C. Centralia High School**

- Ava Acevedo, 9th grade
- Robert Blankenship, 9th grade
- Paulette Cardiel, 9th grade
- Tehilla Kyalo, 9th grade
- Orion Babka, 10th grade
- Colton Crow, 10th grade
- Noah Fuentes-Viars, 10th grade
- Dylanne Perdue, 10th grade
- Cristian Pioquinto-Esteba, 10th grade
- Grace Settles, 10th grade
- Sydney Styger, 10th grade
- Heath Adderly, 11th grade
- Jazmyn Louria, 11th grade
- Cristina Lucas Montejo, 11th grade
- Martiza Marin Galvan, 11th grade
- Sophie Neva, 11th grade
- Abram Palacios Castro, 11th grade
- Enedina Silva, 11th grade
- Piper Viars, 11th grade
- Josemanuel Alatorre, 12th grade
- Blanca Cristina Sanchez Mendoza, 12th grade
- Rosa Rodriguez, 12th grade
- Lorenza Santiago, 12th grade
- Ramon Torres Jr, 12th grade

**V. Staff Awards: Golden Gavel**

**A. 95% OR HIGHER PASSAGE**

**Centralia Middle School**

- Andrew Lanz-Ketcham
- Barrett Daniels
- Kary Gomez
- Melissa Fagerness
- Steve Brockman

Presenter

- Tyler Gedney

**Centralia High School**

- Louis Blaser
- Sarah Dulin
- Lauri Johnson (Also for Centralia Middle School)
- Pete Kendall
- Luis Magana Reyna
- Avery McLeod
- Kendra Meek
- Teresa Ramirez
- Adrienne Ross

**B. MOST GOLDEN AWARDS**

**Edison Elementary School**

- Tanya Zimmer

**Jefferson Lincoln Elementary School**

- Jill Pilloud

**Oakview Elementary School**

- Ali Sharp

**Washington Elementary School**

- Tiffany Kennedy

**C. STAFF GOLDEN IT AWARD**

- Delia Wittlake, Centralia High School

**VI. Reports to the Board**

**A. Jefferson Lincoln Elementary School Presentation**

Monica Grund,  
Principal at

	Presenter
	Jefferson Lincoln Elementary School
<b>B.</b> Centralia High School Presentation	CHS: S.Embrey, K.Sneed, T.Ramirez, and S.Dulin
<b>C.</b> CSD Library Presentation	Amanda Caple, District Librarian
<b>D.</b> Student Board Representative Report	L.Trousdale, K.Donahue, and M. Ahern Student Reps
<b>E.</b> Superintendent Report	Lisa Grant
<b>F.</b> Strategic Plan Update	Lisa Grant
<b>VII. Approval of Consent Agenda</b>	
<b>A.</b> Previous Meeting Minutes	Lisa Grant
<b>B.</b> Personnel	Samantha Mitchell, Exec. Director of Human Resources
<b>C.</b> Voucher Warrants	Joe Vetter, Exec. Director of Fiscal Services
<b>D.</b> Travel Requests	
<b>VIII. Old Business</b>	
<b>A.</b> Consideration of Approval of Second and Final Reading of Board Policy	
<b>IX. New Business</b>	
<b>A.</b> Consideration of Approval of first reading of Board Policy	
<b>B.</b> Consideration of Approval of ESD 113 for Individual Student Program	Tammie Jensen-Tabor, Exec. Director of Special Services

Presenter

**C.** Consideration of Approval of Curriculum Adoption

Jeff Broome, Exec.  
Director of Teaching  
and Learning

**D.** Consideration of Approval of Transportation Vehicle Surplus Request

Gibb Kingsley,  
Director of  
Transportation  
Department

**X. Board Member Reports**

**XI. Closing Items**

**A.** Future Meeting Schedule and Board Recommended Agenda Items for Future Meetings

**Study Session**

Thursday, May 14, 2026

5:00 p.m. at Centralia High School Performing Arts Center

**Board Meeting**

Thursday, May 28, 2026

5:00 p.m. at Centralia High School Performing Arts Center

**B.** Executive Session

To discuss the performance of a school district employee. RCW 42.30.110.

**C.** Adjourn Meeting

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People with disabilities should contact the superintendent's office at least 24 hours in advance so that arrangements can be made for them to participate in board meetings.

# Coversheet

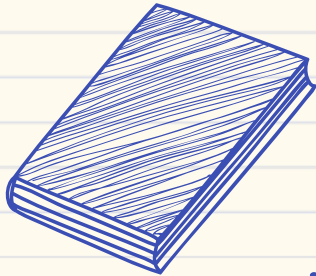
## Centralia High School Presentation

**Section:** VI. Reports to the Board  
**Item:** B. Centralia High School Presentation  
**Purpose:**  
**Submitted by:**  
**Related Material:** Copy of Board Report April 2026.pptx.pdf

# Centralia High School

SIP Review

2025/2026



# 2025-2026 SIP Goal Philosophy

Centralia High School's School Improvement Plan was intentionally developed to align with the District School Improvement Plan.

Our high school goals mirror district priorities while reflecting the specific needs of our students and school community.

This alignment ensures coherence, shared accountability, and a unified approach to improving student outcomes.

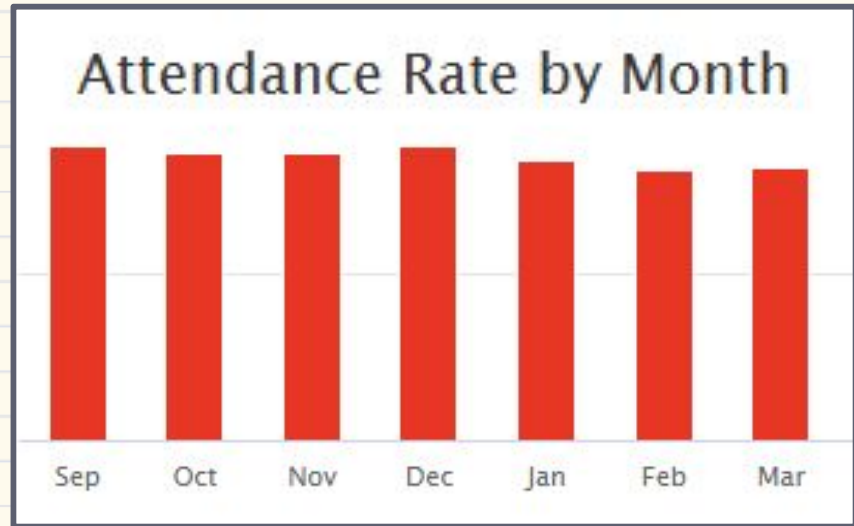


## SIP Goal #1

By the end of each trimester, 95% of our students will maintain at least 80% attendance, as measured by school attendance rate.

### PROGRESS -

**85.43% of our students attending 80% or higher everyday.**



## GROWTH: More students attending regularly compared to last year.

- Engaging classes
- Giving student insight via Course Expo to decide what to forecast for
- Leadership students have built a sense of culture and belonging within the school

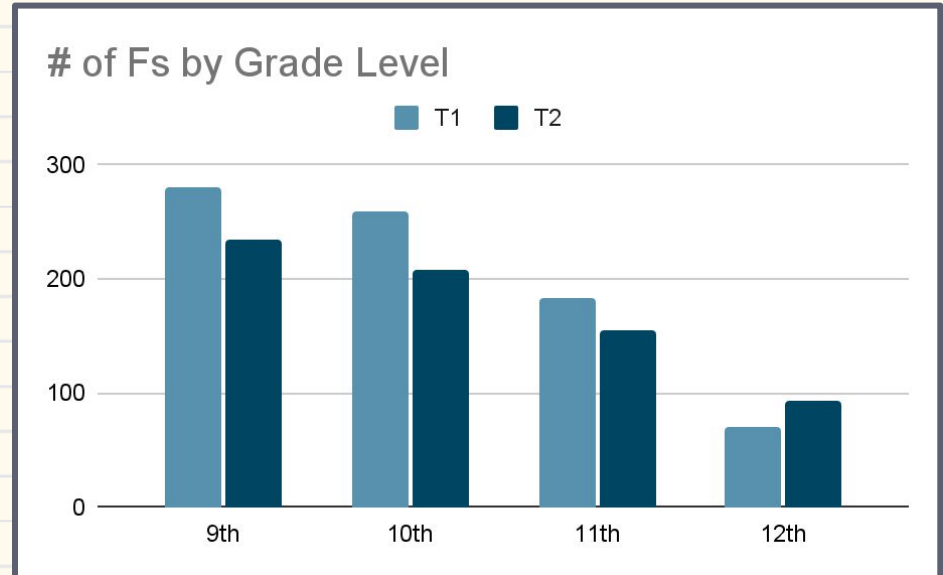


## SIP Goal #2

By the end of each trimester during the 2025–2026 school year, 95% of students in grades 9-12 will successfully pass all of their classes, as measured by trimester grade reports.

### PROGRESS -

Currently we have 66% of our students passing all their classes.



# GROWTH: When we are intentional, structured and supportive, we succeed.

- Decrease of 100 Fs from T1 to T2
- Decrease of 68 less students with Fs from T1 to T2
- AVID – 95% students passing all classes
- CiHS – 76% of students who take at least 1 CiHS class have a 3.0 or higher
  - 96% of students taking a CiHS class have a passing grade
  - 72% of students earn a B or better in a CiHS class
- AVID Schoolwide – Focused Note Taking



## SIP Goal #3

By the end of each trimester in the 2025–2026 school year, 95% of students will have no more than one behavior referral, as measured by school behavior referral data.

**PROGRESS -**  
**Students with less than 1 referral 88.7% (not counting cell phones).**



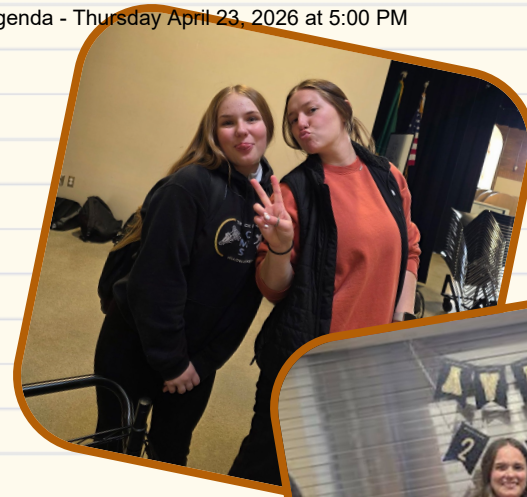
# GROWTH: Discipline referrals declining while positive increase

- Doubled positive referrals from trimester 1 to trimester 2
- Steady decline in cell phone referrals
- Continued decrease in major behavior referrals over 3 years



# AVID

- 94.5% passing all their classes!
- Higher GPA
- Better attendance
- Building life-long skills
- Exploring college/career options



*AVID gives our students the skills and confidence to build their college/career future!*



**CENTRALIA HS - VARSITY "TEAM SPORT" WINNING %**

	2021-22		2022-23		2023-24		2024-25		2025-2026	
	W	L	W	L	W	L	W	L	W	L
Football	1	8	0	9	1	8	0	9	2	7
Volleyball	5	7	9	7	8	7	4	11	6	9
B. Tennis	6	6	6	6	7	2	8	4	13	0
G. Soccer	2	13	5	11	9	7	9	7	6	10
Basketball	6	11	2	16	3	16	2	18	4	15
Bowling	N/A	N/A	5	7	1	11	1	11	7	5
G. Basketball	7	10	1	16	3	16	5	15	11	11
Baseball	5	12	4	15	7	13	2	20	1	7
G. Tennis	6	5	5	6	5	6	11	2	2	4
B Soccer	5	11	7	8	11	8	8	9	6	3
Fastpitch	9	11	11	7	9	11	6	12	5	2
	52	94	55	108	64	105	56	118	63	73
<b>Total Games Played</b>	<b>146</b>		<b>163</b>		<b>169</b>		<b>174</b>		<b>136</b>	
<b>OVERALL WIN %</b>	<b>35.62%</b>		<b>33.74%</b>		<b>37.87%</b>		<b>32.18%</b>		<b>46.32%</b>	

# Athletics

\*Highest Win % since COVID!

\*On Pace to crush most "Total Wins" in a school-year in a span of 5 years!

\*Increased "Student-Athlete" Development Opportunities





“Difficult Roads often lead to beautiful destinations...  
The best is yet to come”



# Questions?



## SIP Review 2025/2026



# Coversheet

## CSD Library Presentation

**Section:** VI. Reports to the Board  
**Item:** C. CSD Library Presentation  
**Purpose:**  
**Submitted by:**  
**Related Material:** Library Board Presentation 2026.pdf

# Centralia School District Libraries

School Board Presentation April 23, 2026

Presentation by Amanda Caple, District Librarian

**“When you absolutely positively have to know, ask a librarian.” –**

**ALA**

Powered by BoardOnTrack

# Vision and Mission of our CSD Libraries

## **Vision:**

Together, we empower and equip our students as future leaders, thinkers, and learners.

## **Mission:**

The mission of the CSD library program is to cultivate lifelong readers, build strong researchers, and empower students to learn technology and future-ready skills incorporating collaboration, communication, creativity, critical thinking, and citizenship.

# Guiding Standards for Instruction:

- Elementary Library Lesson Plans
- Washington Learning Standards for ELA
- American Association of School Librarian Standards
- National School Library Standards Crosswalk with ISTE Standards for Students and Educators
- The Library Information and Technology Framework



# Digital Literacy and Citizenship

- Selecting reliable resources
- Evaluating resources and creating content
- How to stay safe online
- Appropriate use of technology
- Balancing screen time



# Artificial Intelligence

- Learning what it is and how it works
- Benefits and risks when it comes to learning
- Think critically about how to use AI tools and resources responsibly



# District-Wide Snapshot

## **Circulation:**

*Elementary: Over 40,000*

*Secondary: Over 4,000*

*New books added to the collection: Over 1,000*

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Students at the elementary level have library once a week.

Middle school students visit every other week with their ELA teacher, Maker Mornings, and Lunch.

High School ELA teachers bring students to check out books for classroom instruction as well as book clubs and independent reading.

# Edison Elementary

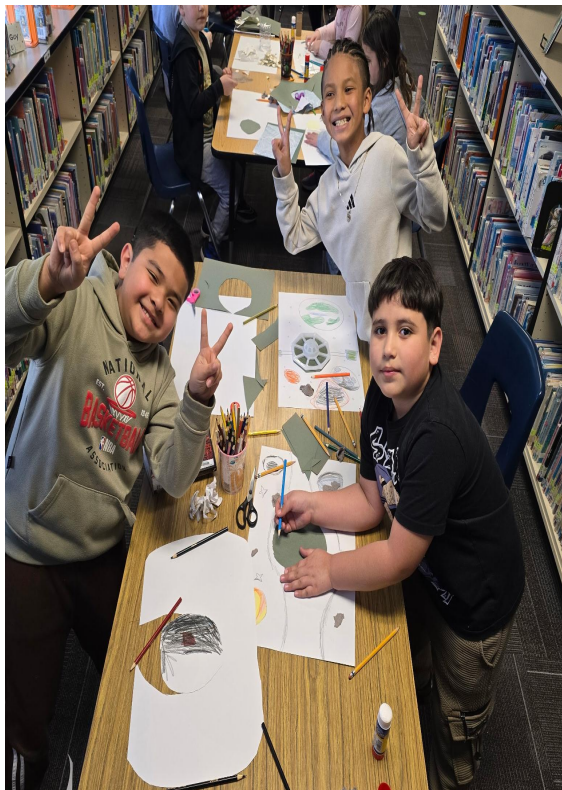
Library Tech: Krista Arellanes, 9 years with CSD

Highlights:

- Students as authors
- Walking visit to TRL
- Buddy Reading



# Edison Elementary



# Fords Prairie Elementary

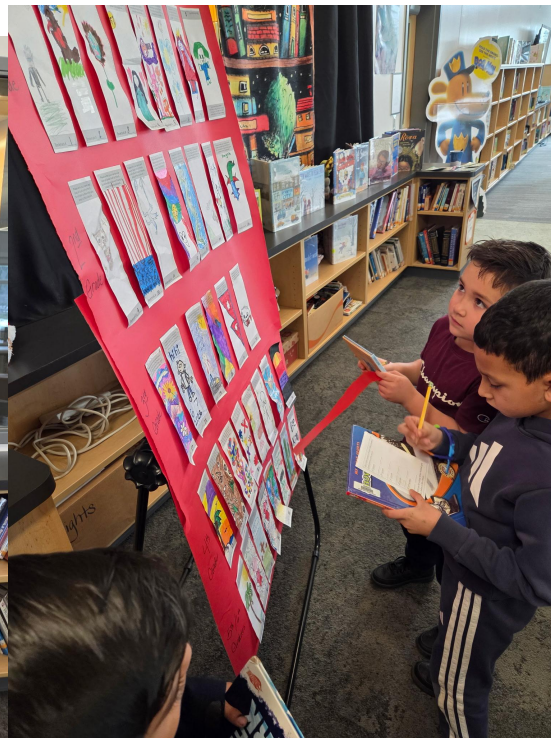
**Library Tech:** Michelle Meyer, 12 years with CSD

Highlights:

- Student centered decorating
- Bookmark making and contests
- TRL visits



# Fords Prairie Elementary



# Jefferson Lincoln Elementary

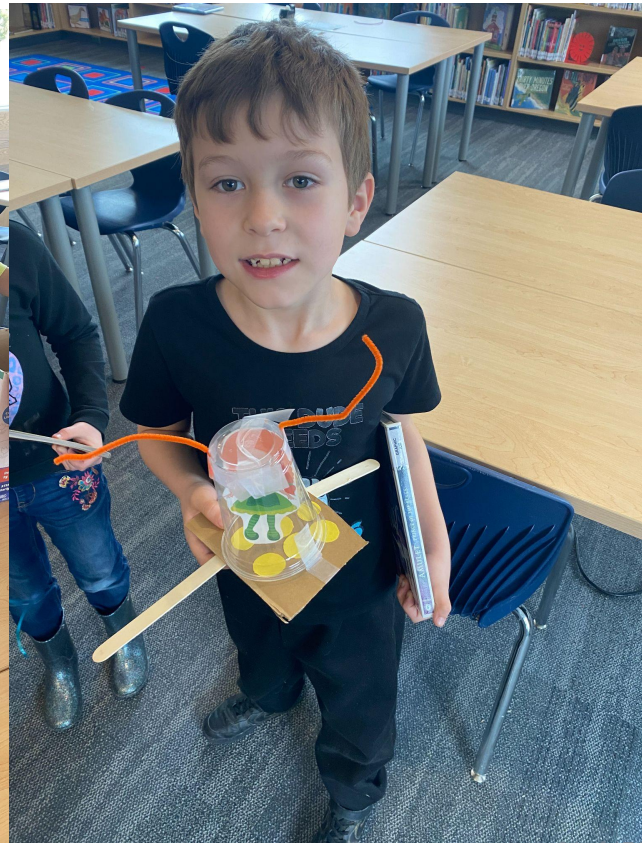
**Library Tech:** Vanessa Valencia, First Year Library Tech, 5 years with CSD

## Highlights:

- TRL Visits
- Student created shelves
- Reading motivation displays



# Jefferson Lincoln Elementary



# Oakview Elementary

Library Tech: Annie Conzatti, First Year Library Tech, 9 years with CSD

## Highlights:

- TRL visits
- Student helpers
- Dynamic thematic displays
- Small group interventions



# Washington Elementary

**Library Tech:** Debbie Kimball, over 23 years with CSD

Highlights:

- Chess club mornings
- TRL visits



# Washington Elementary



# Centralia Middle School

**District Librarian:** Amanda Caple, 2 years with CSD

## Highlights:

- Breakout boxes and STEAM stations
- Maker Mornings
- TRL visits
- Lunchtime Library



# Centralia Middle School



# Centralia High School

## Library Tech: Kelsi Mack, 5 years with CSD

### Highlights:

- Lunchtime Maker Stations
- Teacher partnership initiatives
- TRL visits



# Centralia High School



# In Conclusion and Looking Ahead

## Our libraries provide:

- Safe and inclusive spaces for students
- Support and connect instructional practices
- Access to diverse collections
- Community Partnerships with TRL
- Materials provided through grants

## Remainder of this year and looking ahead:

- Additional training opportunities for techs to support instruction and behavior strategies
- Grants for developing our library collections
- Summer reading

*Thank you for supporting our CSD Libraries!*



# Coversheet

## Previous Meeting Minutes

**Section:** VII. Approval of Consent Agenda  
**Item:** A. Previous Meeting Minutes  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** 3.26.26 Regular Board Meeting Minutes.pdf



## Regular Board Meeting Minutes

Thursday, March 26, 2026

Centralia High School PAC

5:00p.m. Board Meeting

### A. CALL TO ORDER

#### ATTENDANCE

Tim Browning, President; Deb Parnham, Vice President; Sarah Holmes, Director; Lisa Leon, Director; Kayla Mounts, Director; Kycen Donahue, Student Board Representative; Maddie Ahern, Student Board Representative Elect; Lisa Grant, Secretary; and Brittany Kindell, Recording Secretary. Liliyan Trousdale, and Maddie Ahern, Student Board Representatives, were excused for the evening.

#### PLACE AND TIME OF MEETING

The Centralia School District Board of Directors met at the Centralia High School Tim Browning, President, called the Regular Board Meeting to order at 5:05 p.m.

### B. FLAG SALUTE

Merilyhn Merryman, Student Board Representative, led the pledge of allegiance.

### C. APPROVAL OF THE AGENDA

Sarah Holmes moved, and Lisa Leon seconded the motion.  
The motion carried with a unanimous vote.

### D. PUBLIC COMMENT

There was one public comment for the evening:

1. Krista Ulrigg: Pause on math curriculum adoption
2. Phaedra Hazelton: Pause on math curriculum adoption
3. Sarah Dulin: Pause on math curriculum adoption

### E. STUDENT AWARDS:

#### A. For the Love of Writing

##### a. Edison Elementary School

- i. Leighton Hughes-Hernandez, 4th Grade, "Ode to Movie Theater Popcorn"
- ii. Leilani Pennypacker, 6th Grade, "Five Senses"
- iii. Nora Thomas, 6th Grade, "Ode to a Churro"

##### b. Fords Prairie Elementary School

- i. Ana Garcia, 4th Grade, "Disneyland"
- ii. Brissa Arevalo, 6th Grade, "The Worst Birthday of My Life"
- iii. Collin Sawhill, 4th Grade, "Penguins and their History"
- iv. Nakoda West, 2nd Grade, "Spiders"



- c. Jefferson Lincoln Elementary School**
    - i. Alivia Valentine, 4th Grade
    - ii. Charles (Javi) De Los Santos, 5th Grade
    - iii. Dylan Niemi, 1st Grade
    - iv. Julian Cabrera Cruz, 1st Grade
    - v. Kilian Garcia Rivera, 1st Grade
    - vi. Liam Sanchez-Santana, 1st Grade
    - vii. Madeline Grund, 1st Grade
  - d. Oakview Elementary School**
    - i. Arianna Hack, 6th Grade, "The Mayan Civilization Compared to Today"
    - ii. Cora Aslin, 3rd Grade, "Cats are Better Pets"
    - iii. Esmeralda Silva-Ortiz, "Confused Christmas Penguin"
    - iv. Miguel Ramirez-Morales, 5th Grade, "Jackie Robinson"
  - e. Washington Elementary School**
    - i. Marilyn Merryman, 5th Grade, "The Sky"
    - ii. Ava George, Kindergarten, "Writing Practice"
    - iii. Ander Cuevas Tafolla, Kindergarten, "Writing Practice"
- B. On Target, Tiger Way, & Bullseye Award**
- a. On Target**
    - i. Izek Mettler, Fords Prairie Elementary School
    - ii. Jose Alcaya-Minor, Jefferson Lincoln Elementary School
    - iii. Benjamin Perez, Oakview Elementary School
    - iv. Helen Tomas Gaspar, Washington Elementary School
    - v. Kennedy Morrow, Centralia Middle School
    - vi. Caden West, Futurus High School
    - vii. Kale Gearardo, Centralia High School
  - b. The Tiger Way Award**
    - i. Alexa Garcia Altamirano, Fords Prairie Elementary School
    - ii. Leona Parsons, Jefferson Lincoln Elementary School
    - iii. Addison Loney, Oakview Elementary School
    - iv. Marilhn Merryman, Washington Elementary School
    - v. Alina Romero, Centralia Middle School
    - vi. Chloe Garcia, Futurus High School
    - vii. Ezra Myers, Centralia High School
  - c. Bullseye Award**
    - i. Aiden Gutierrez-Hernandez, Fords Prairie Elementary School
- F. GOLDEN IT AWARDS**
- a. AaYahcel Lima Velasquez, Centralia High School
  - b. Tenley Steffen, Fords Prairie Elementary School
- G. STAFF AWARDS**
- A. The CHAMPS Award**
    - a. Natalie Chambers, Fords Prairie Elementary School



- b. Morigan Eiding, Jefferson Lincoln Elementary School
- c. Anna Martin, Oakview Elementary School
- d. Curtis Leitch, Washington Elementary School
- e. Ana Summers, Centralia Middle School
- f. Danette Jones, Centralia High School

**B. The Catalyst Award**

- a. Danielle Schwizke, Fords Prairie Elementary School
- b. Jen Hurley, Jefferson Lincoln Elementary School
- c. Chelsie Sortor, Oakview Elementary School
- d. Connie Natcher, Washington Elementary School
- e. Hannah De Lair, Centralia Middle School
- f. Ashley Myers, Centralia High School

**H. WINTER SPORTS AT STATE RECOGNITION**

**a. Boys Swim: 2A WIAA Academic State Champions**

- i. Cameron Lewis
- ii. Eli Baldwin
- iii. Ethan Weiher
- iv. Evan Thummel
- v. Jake Johnson
- vi. Jimbo Bringman
- vii. Kamryn Hernandez
- viii. Nam Dihn Nhat Nguyen
- ix. Will Guthrie

Jimbo Bringman, 3rd Place, 100 Fly

Jimbo Bringman, 6th Place, 200 Individual Medley

**b. Boys Wrestling**

- i. Benito Escalera-Zambudio, 5th place, 126 lbs
- ii. Hunter Van Der Hoeft, 6th place, 132 lbs
- iii. Adrian Hernandez Ceja, 7th place, 106 lbs

**c. Girls Wrestling: 7th Place as a Team at State**

- i. Arisbeth Rojas Ramirez
- ii. Eva Reinitz
- iii. Ramona Reinitz
- iv. Autumn Weinke
- v. Jayden Krogness
- vi. Ana Blankenship
- vii. Sydney Andrews

Ramona Reinitz, 2nd Place, 120 lbs

Eva Reinitz, 3rd Place, 115 lbs

Jayden Krogness, 4th Place, 135 lbs

**I. VIDEO REPORTS (Informational Only)**



The video reports have been provided to the Board of Directors in advance of this meeting for their individual review. These reports will not be presented or discussed during the meeting, but are included here for transparency and public access. No formal action was taken on these items during the meeting.

- Social Emotional Learning (SEL)
- Food Service Department

**J. REPORTS TO THE BOARD**

**a. Washington Elementary School Report**

Danielle Vekich, Principal of Washington Elementary School, presented an update on their School Improvement Plan (SIP) goals backed up by current data.

**b. Adoptions and Pilots Overview**

Jeff Broome, Exec. Director of Teaching and Learning, shared a presentation on current adoption process updates of Amplify CKLA, Algebra adopted Amplify Desmos math in June of 2025 with a pilot program this school year of Algebra II and Geometry. It is set to be brought to the April Board meeting for approval. ELA 3-6th curriculum is set to also be brought to the April Board meeting for approval.

**c. Student Representative Report**

Kycen Donahue, Student Representative, shared spring sports are starting league games this week; end of trimester assembly was last week and Mr. Embrey was taped to the wall; Tolo is this weekend and last chance to buy tickets is this Friday; Chamber scholarships are now open and the counselors have meetings on the next two Thursdays to help students apply; the Top 25 surveys have been sent out for the Top 10 index, results of that will be shared after spring break.

**d. Superintendent Report**

Lisa Grant, Superintendent, shared the monthly report with an update on upcoming events, enrollment, and district activities.

**e. Strategic Plan Update**

Lisa Grant, Superintendent, shared the monthly Strategic Plan report on the district's plans to achieve strategic plan goals in the 2025-26 school year. This month, Samantha Mitchell, Executive Director of Human Resources, shared attendance and leave data for substitutes and current staff; Tammie Jensen-Tabor, Executive Director of Special Services shared restraint and isolation data; and Lisa Grant, Superintendent, shared student attendance data.

**K. APPROVAL OF CONSENT AGENDA**

Sarah Holmes moved, and Kayla Mounts seconded the motion.

The motion carried with a unanimous vote.

- a. Previous Minutes
- b. Personnel Report
- c. Travel
- d. Budget Status Report



- e. Voucher Warrants

Sarah Holmes moved, and Lisa Leon seconded the motion.  
The motion carried with a unanimous vote.

#### **L. NEW BUSINESS**

- a. **Consideration of Approval of Board Policies (First Reading)**

- i. Policy 2255 Alternative Learning Experience Courses

Deb Parnham moved and Sarah Holmes seconded the motion.  
The motion carried with a unanimous vote.

These policies were moved to a second reading and final approval on April 23, 2026.

- b. **Consideration of Approval of First and Final Reading of Board Policy**

- i. Policy 6550 Capitalization Threshold Letter

Lisa Leon moved and Deb Parnham seconded the motion.  
The motion carried with a unanimous vote.

- c. **Consideration of Approval of Amplify CKLA Caminos**

Lisa Leon moved and Kayla Mounts seconded the motion.  
The motion carried with a unanimous vote.

- d. **Consideration of Approval of Benchmark Adelante**

Sarah Holmes moved and Lisa Leon seconded the motion.  
The motion carried with a unanimous vote.

- e. **Consideration of Approval of Book Adoption**

Lisa Leon moved and Deb Parnham seconded the motion.  
The motion carried with a unanimous vote.

- f. **Consideration of Approval of RWT Curriculum**

Deb Parnham moved, and Lisa Leon seconded the motion.  
The motion carried with a unanimous vote.

- g. **Consideration of Approval of Textbook Adoption**

Lisa Leon moved, and Deb Parnham seconded the motion.  
The motion carried with a unanimous vote.

- h. **Consideration of Approval of Resolution 2026-02 CSD Support of Lewis County Thriving Generations Device-Free Weekend Challenge**

Lisa Leon moved and Kayla Mounts seconded the motion.  
The motion carried with a unanimous vote.

#### **M. BOARD MEMBER REPORTS**

Each board member shared information on their activities and work they were involved with throughout the District over the past month.

#### **N. FUTURE MEETING SCHEDULE AND BOARD RECOMMENDED AGENDA ITEMS FOR FUTURE MEETINGS**

##### **Study Session**

Thursday, April 16, 2026

5:00 p.m., Centralia High School PAC



**Board Meeting**

Thursday, April 23, 2026

5:00 p.m., Centralia High School PAC

**O. EXECUTIVE SESSION**

Tim Browning adjourned the meeting at 7:53 p.m. to go into executive session (closed to the public) to discuss the performance of a public employee. The session was expected to end at 8:15 p.m. with no action taken. The executive session began at 8:00 p.m.

**P. ADJOURNMENT**

The Executive Session and Regular Board meeting concluded for the evening, in consensus, at 8:15 p.m.

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Tim Browning, President

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Lisa Grant, Superintendent

# Coversheet

## Personnel

**Section:** VII. Approval of Consent Agenda  
**Item:** B. Personnel  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** Personnel Memo 4-26.pdf



TO: Lisa Grant  
 FROM: Samantha Mitchell  
 DATE: April 17, 2026  
 SUBJECT: New hires, transfers, and other personnel changes for April 23, 2026 approval by the Board

**Certificated Hires**

**Temporary**

**Classified Hires**

**Continuing**

Shane Ronk	Tech	Computer Technician II
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**Temporary**

Cameron Erickson	JL	Building/Supervision Paraeducator
Amanda Greene	OAK	Behavior Paraeducator
Ricardo Marquez-Alcala	TR	Bus Driver
Wendy Pinion	CMS	ML Advocate/ML Paraeducator
Madison Scharber	Pope's	Special Ed. Paraeducator
Shamarie Seiberling	TR	Bus Driver

**Coaches and Advisors**

David Bennett	CMS	Early Retirement Notice Days
Susan Fox	Sp. Ed.	Early Retirement Notice Days
Lauri Johnson	CHS/CMS	Early Retirement Notice Days
Mary Lockmiller-Knutson	WA	Early Retirement Notice Days
Perry Winkle	FP	Early Retirement Notice Days
Steven Brockman	CMS	Track Coach
Lynnae Erickson	CMS	Track Coach
James Segura	CMS	Track Coach
K'Lynn Winkle	CMS	Track Coach

**Summer School**

Taylor Bell	FP	Elementary Summer School Teacher
Denyel Heap	FP	Elementary Summer School Teacher
Ashley Leyde	FP	Elementary Summer School Teacher
Tony Sanchez	FP	Elementary Summer School Teacher
Norma Vazquez	FP	Elementary Summer School Teacher
Jeff Webley	FP	Elementary Summer School Teacher

**Outdoor Education**

Rex Ashmore	Cispus	Outdoor Education Teacher
Colleen Baine	Cispus	Outdoor Education Teacher



Melissa Crowston-Sikel	Cispus	Dining Hall Supervisor
Stuart Des Rochers	Cispus	Outdoor Education Director
Denyel Heap	Cispus	Outdoor Education Teacher
Shari Johnson	Cispus	Outdoor Education Teacher
Byran King	Cispus	Outdoor Education Teacher
Monica Lewis	Cispus	Outdoor Education Assistant Director
Shannon McDermitt	Cispus	Outdoor Education Teacher
Chris Mjolsnes	Cispus	Outdoor Education Nurse
Rachel Morris	Cispus	Outdoor Education Teacher
Angel Nava Mojica	Cispus	Outdoor Education Teacher
Fred Noreau	Cispus	Outdoor Education Teacher
Rebekah Thomas	Cispus	Outdoor Education Teacher
Lane Wasson	Cispus	Outdoor Education Director



## Resignations/Retirements/Leaves of Absence

<u>Employee Name</u>	<u>Position</u>	<u>Personnel Action</u>	<u>Effective Date</u>
Jennifer Allbritton	Custodian at WA	Leave of Absence	April 23, 2026
<i>Jennifer Allbritton is requesting a leave of absence starting April 23, 2026. A return date has not been determined.</i>			
David Bennett	Health Teacher at CMS	Retirement	June 12, 2026
Iris Craig	MLL Teacher at CMS	Resignation	June 12, 2026
Lara Gregorich-Bennett	Principal at CMS	Retirement	June 30, 2026
Karen Herndon	Paraeducator at CHS	Leave of Absence	March 10, 2026
<i>Karen Herndon is requesting an intermittent leave of absence from March 10, 2026 through June 12, 2026.</i>			
Lauri Johnson	Vocal Music Teacher at CHS/CMS	Retirement	June 30, 2026
Mary Lockmiller-Knutson	2nd Grade Teacher at WA	Retirement	August 31, 2026
Josh Rodland	Spanish Teacher at CHS	Resignation	June 12, 2026
Levi Sathre	3rd Grade Teacher at ED	Leave of Absence	April 13, 2026
<i>Levi Sathre is requesting a leave of absence from April 13, 2026 through June 12, 2026.</i>			
Levi Sathre	3rd Grade Teacher at ED	Resignation	June 12, 2026
Linda Steele	Paraeducator at JL	Leave of Absence	March 20, 2026
<i>Linda Steele is requesting a leave of absence from March 20, 2026 through March 27, 2026.</i>			
Jordan Thomas	Assistant Football Coach at CHS	Resignation	March 18, 2026
Jordon Thomas	Head Boys Basketball Coach at CHS	Resignation	March 18, 2026
Jodie Triana	Principal Secretary at CHS	Leave of Absence	May 11, 2026
<i>Jodie Triana is requesting an intermittent leave of absence from June 8, 2026 through August 31, 2026.</i>			

# Coversheet

## Voucher Warrants

**Section:** VII. Approval of Consent Agenda  
**Item:** C. Voucher Warrants  
**Purpose:**  
**Submitted by:**  
**Related Material:** Voucher Warrants.pdf

# Centralia School District #401

**Affidavit covering payment of payroll, invoices, and voids for General Fund, Capital Projects Fund,  
Associated Student Body Fund, and Transportation Vehicle Fund**

**DATE: April 14, 2026**

THIS IS TO CERTIFY, under penalty of perjury, that the undersigned has examined the attached vouchers and payroll, and that each of the invoices and vouchers were duly certified to have been received and checked as to price and quantity and have been duly certified by the claimant, as required by law; that the extensions and additions of said invoices and vouchers have been checked by Financial Services Office staff and were found to be correct.

**Joe Vetter, Executive Director of Financial Services**

THIS IS TO CERTIFY that the warrants and electronic transfers of the Centralia School District No. 401, Lewis County, Washington, as listed below, have been allowed by the School Board of this district.

FUND NAME	WARRANTS (INCLUSIVE)	AMOUNT
<b><u>GENERAL:</u></b>		
Payroll Checks	to	
Payroll Direct Deposit	to	
Payroll AP ACH	252600240 to 252600241	\$ 7,291.00
AP CT Wire Transfer	202500065 to 202500072	\$ 1,188,360.51
Payroll CT Wire Transfer	to	
Payroll Direct Deposits	50814295 to 50814301	\$ 4,162,784.39
Accounts Payable	50141949 to 50141949	\$ 29,175.08
Accounts Payable	50141948 to 50141948	\$ 329.79
Accounts Payable	50141873 to 50141947	\$ 580,958.37
Accounts Payable	50141853 to 50141872	\$ 822,825.60
Accounts Payable	51041824 to 50141852	\$ 36,058.63
Accounts Payable	to	
Accounts Payable	to	
Accounts Payable	to	
Accounts Payable	to	
Accounts Payable	to	
Accounts Payable ACH	252600243 to 252600261	\$ 2,416.95
Accounts Payable ACH	252600242 to 252600242	\$ 109,929.34
Accounts Payable ACH	252600239 to 252600239	\$ 212.47
Accounts Payable ACH	252600223 to 252600238	\$ 1,923.61
Accounts Payable ACH	to	
Accounts Payable ACH	to	
Accounts Payable ACH	to	
Accounts Payable ACH	to	
<b>TOTAL GENERAL FUND:</b>		<b>\$ 6,942,265.74</b>
<b><u>CAPITAL PROJECTS:</u></b>		
Accounts Payable	50201401 to 50201403	\$ 231,669.47
Accounts Payable	50201400 to 50201400	\$ 233.37
Accounts Payable	to	
Accounts Payable	to	
<b>TOTAL CAPITAL PROJECTS FUND:</b>		<b>\$ 231,902.84</b>
<b><u>ASSOCIATED STUDENT BODY</u></b>		
Accounts Payable	to	
AP CT Wire Transfer	to	
Accounts Payable	50405045 to 50405048	\$ 1,089.00
Accounts Payable	50405044 to 50405044	\$ 385.00
Accounts Payable	5040543 to 50405043	\$ 115.00
Accounts Payable	to	
<b>TOTAL ASSOCIATED STUDENT BODY FUND:</b>		<b>\$ 1,589.00</b>
<b><u>TRANSPORTATION VEHICLE:</u></b>		
Accounts Payable	to	
Accounts Payable	to	
Accounts Payable ACH	to	
<b>TOTAL TRANSPORTATION VEHICLE FUND:</b>		<b>\$ -</b>

Board of Directors of Centralia School District No. 401

I, Dr. Lisa Grant, being duly sworn, depose and say that: I am the Secretary to the Board of Centralia School District No. 401, Lewis County, Washington, and that the above signatories are personally known to me and have signed these statements in my presence.

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of May 23, 2026, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$29,175.08. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:  
 Warrant Numbers 50141949 through 50141949, totaling \$29,175.08

Secretary \_\_\_\_\_ Board Member \_\_\_\_\_  
 Board Member \_\_\_\_\_ Board Member \_\_\_\_\_  
 Board Member \_\_\_\_\_ Board Member \_\_\_\_\_

Check Nbr	Vendor Name	Check Date	Check Amount
50141949	DRUNETIX LLC	04/06/2026	29,175.08
1	Computer	Check(s) For a Total of	29,175.08

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	29,175.08
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	29,175.08
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	29,175.08

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of May 23, 2026, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$2,416.95. The payments are further identified in this document.

Total by Payment Type for Cash Account, UMPQUA Bank AP ACH:  
ACH Numbers 252600243 through 252600261, totaling \$2,416.95

Secretary \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_ Board Member \_\_\_\_\_

Check Nbr	Vendor Name	Check Date	Check Amount
252600243	ALLEN, CRYSTAL JO	04/03/2026	271.79
252600244	ATHENS, JULIA RACHEL	04/03/2026	16.89
252600245	BLIGH JR, DAVID KEITH	04/03/2026	174.58
252600246	BUTLER, SANDRA LORRAINE	04/03/2026	82.96
252600247	DICHOSO, CHRISTINA LYNN	04/03/2026	52.34
252600248	GAGNON, SCOTT EARLE	04/03/2026	48.38
252600249	GRANT, LISA M	04/03/2026	500.00
252600250	HABERSETZER, STASIA MICHELLE	04/03/2026	16.59
252600251	JENSEN-TABOR, TAMMIE M	04/03/2026	74.02
252600252	KINDELL, BRITTANY ROCHELLE	04/03/2026	232.36
252600253	LEIBSLE, BRIANNA CORINNE	04/03/2026	124.96
252600254	LEWIS, MICHAEL LEE	04/03/2026	37.41
252600255	LOPEZ DIAZ, ROSA LINDA	04/03/2026	39.28
252600256	MOLINE, ADAM DAVID	04/03/2026	152.25
252600257	RIFFE, ADAM WAYNE	04/03/2026	181.90
252600258	SHULTZ, ASHLEY LOUISE	04/03/2026	251.58
252600259	TRUJILLO, MARYLIN MARLENE	04/03/2026	137.99
252600260	VAN LEEUWEN, TRAVIS RANDY J	04/03/2026	17.32
252600261	WILLIAMSON, ARTHUR	04/03/2026	4.35

19 ACH Check(s) For a Total of 2,416.95

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	19	ACH	Checks For a Total of	2,416.95
	0	Computer	Checks For a Total of	0.00
Total For	19	Manual, Wire Tran,	ACH & Computer Checks	2,416.95
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	2,416.95

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of May 23, 2026, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$329.79. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:  
 Warrant Numbers 50141948 through 50141948, totaling \$329.79

Secretary \_\_\_\_\_ Board Member \_\_\_\_\_  
 Board Member \_\_\_\_\_ Board Member \_\_\_\_\_  
 Board Member \_\_\_\_\_ Board Member \_\_\_\_\_

Check Nbr	Vendor Name	Check Date	Check Amount
50141948	MILLS NORTHWEST HEATING AND CO	04/03/2026	329.79
1	Computer	Check(s) For a Total of	329.79

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	329.79
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	329.79
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	329.79

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of May 23, 2026, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$1,089.00. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:  
 Warrant Numbers 50405045 through 50405048, totaling \$1,089.00

Secretary \_\_\_\_\_ Board Member \_\_\_\_\_  
 Board Member \_\_\_\_\_ Board Member \_\_\_\_\_  
 Board Member \_\_\_\_\_ Board Member \_\_\_\_\_

Check Nbr	Vendor Name	Check Date	Check Amount
50405045	BLACK HILLS HIGH SCHOOL	04/03/2026	300.00
50405046	JAGS TRUCKING LLC	04/03/2026	625.00
50405047	SWWMEA	04/03/2026	130.00
50405048	WIAA	04/03/2026	34.00
4	Computer	Check(s) For a Total of	1,089.00

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	4	Computer	Checks For a Total of	1,089.00
Total For	4	Manual, Wire Tran, ACH & Computer	Checks	1,089.00
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	1,089.00

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of May 23, 2026, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$231,669.47. The payments are further identified in this document.

Total by Payment Type for Cash Account, CPF WARRANTS OUTSTANDING:  
Warrant Numbers 50201401 through 50201403, totaling \$231,669.47

Secretary \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_ Board Member \_\_\_\_\_

Check Nbr	Vendor Name	Check Date	Check Amount
50201401	JOHNSON CONTROLS FIRE PROTECTI	04/03/2026	16,196.67
50201402	PACIFIC MOBILE STRUCTURES INC	04/03/2026	913.55
50201403	THORBECKES	04/03/2026	214,559.25
3	Computer	Check(s) For a Total of	231,669.47

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	3	Computer	Checks For a Total of	231,669.47
Total For	3	Manual, Wire Tran, ACH & Computer	Checks	231,669.47
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	231,669.47

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of May 23, 2026, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$580,958.37. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:  
Warrant Numbers 50141873 through 50141947, totaling \$580,958.37

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
50141873	ADVANCED ENERGY SYSTEMS INC	04/03/2026	6,916.15
50141874	ADVOCATE PRINTING	04/03/2026	2,761.36
50141875	AEQUOR HEALTHCARE SERVICES LLC	04/03/2026	6,300.00
50141876	AIRGAS USA LLC	04/03/2026	109.76
50141877	AMERGIS	04/03/2026	14,998.90
50141878	ANDERSONS TRUE VALUE INC	04/03/2026	15.10
50141879	ANIXTER INC	04/03/2026	182.19
50141880	AQUATIC SPECIALTY SERVICES	04/03/2026	946.23
50141881	AWARDS WEST-PRINTWARES INC	04/03/2026	314.37
50141882	AWESOME FORD	04/03/2026	47.84
50141883	BRYSON SALES & SERVICE OF WASH	04/03/2026	3,183.01
50141884	CAPITAL BUSINESS MACHINES INC	04/03/2026	12,716.41
50141885	CENGAGE LEARNING	04/03/2026	7,917.82
50141886	CENTER FOR EDUCATIONAL EFFECTI	04/03/2026	20,431.24
50141887	CENTRAL WELDING SUPPLY CO INC	04/03/2026	37.33
50141888	CENTRALIA OK TIRE CO INC	04/03/2026	371.91
50141889	CHEHALIS SCHOOL DISTRICT #302	04/03/2026	250.00
50141890	CHUCK SULLIVAN EXTERMINATORS I	04/03/2026	6,168.86
50141891	COLUMBIA ELECTRIC SUPPLY	04/03/2026	2,516.20
50141892	COMMERCIAL BRAKE & CLUTCH	04/03/2026	4,070.98
50141893	CREATE AND MAKE BY KATE	04/03/2026	3,140.00
50141894	CULLIGAN	04/03/2026	825.20
50141895	DANIELSON, AUSTIN ALEXANDRA	04/03/2026	200.00
50141896	DRY BOX INC	04/03/2026	189.01
50141897	EDNETICS INC	04/03/2026	21,481.19
50141898	EPIC SPECIAL EDUCATION STAFFIN	04/03/2026	3,375.00
50141899	ESD #113	04/03/2026	339,342.15
50141900	EUBANKS	04/03/2026	617.10
50141901	FATBEAM	04/03/2026	2,558.06
50141902	FERGUSON-SEATTLE #3007	04/03/2026	326.42
50141903	FOLLETT CONTENT SOLUTIONS LLC	04/03/2026	743.20
50141904	FREIGHTLINER NORTHWEST	04/03/2026	2,131.79
50141905	GOEBEL SEPTIC TANK SERVICE INC	04/03/2026	300.00

Check Nbr	Vendor Name	Check Date	Check Amount
50141906	GOPHER SPORTS EQUIPMENT INC	04/03/2026	4.67
50141907	GREAT WESTERN RECREATION LLC	04/03/2026	5,469.65
50141908	HALO BRANDED SOLUTIONS INC	04/03/2026	560.55
50141909	HERMANSON COMPANY LLP	04/03/2026	5,095.95
50141910	INDUSTRIAL SPECIALTIES INC	04/03/2026	319.31
50141911	JOSTEN'S	04/03/2026	2,468.78
50141912	JW PEPPER & SON INC	04/03/2026	133.91
50141913	KCDA	04/03/2026	3,627.21
50141914	KESLER SCIENCE LLC	04/03/2026	349.00
50141915	KUTA SOFTWARE LLC	04/03/2026	784.00
50141916	LECO SUPPLY INC	04/03/2026	84.33
50141917	LINCOLN CREEK LUMBER INC	04/03/2026	1,233.72
50141918	MOTELEETHERAPY	04/03/2026	12,851.60
50141919	MUSIC & ARTS CENTER	04/03/2026	8,099.42
50141920	MYSTERY SCIENCE INC	04/03/2026	9,732.59
50141921	NOVUS AUTO GLASS OF CHEHALIS	04/03/2026	395.66
50141922	NUMETRICS	04/03/2026	2,705.00
50141923	OLYMPIA JUNIOR PROGRAMS INC	04/03/2026	266.00
50141924	PAPE MACHINERY INC	04/03/2026	383.41
50141925	PENN STATE INDUSTRIES	04/03/2026	45.01
50141926	PRIMO BRANDS	04/03/2026	305.49
50141927	RED ROVER TECHNOLOGIES LLC	04/03/2026	5,850.00
50141928	RWC GROUP	04/03/2026	123.17
50141929	SAFEWAY	04/03/2026	398.15
50141930	SCHETKY NORTHWEST SALES INC	04/03/2026	1,566.84
50141931	SCHOOL NURSE SUPPLY INC.	04/03/2026	1,121.77
50141932	SECURITAS TECHNOLOGY CORPORATI	04/03/2026	2,579.58
50141933	SHERWIN WILLIAMS STORE #8653	04/03/2026	77.82
50141934	SHRED-IT USA	04/03/2026	23.62
50141935	SKILLSUSA WASHINGTON	04/03/2026	3,975.00
50141936	SOUNDS OF SUCCESS LLC	04/03/2026	14,647.50
50141937	STATE AUDITOR'S OFFICE	04/03/2026	19,763.85
50141938	TACOMA SCREW PRODUCTS INC	04/03/2026	1,343.20
50141939	THE BERG GROUP INC	04/03/2026	5,000.00
50141940	THE FARM STORE INC	04/03/2026	398.39
50141941	VESTIS	04/03/2026	178.26
50141942	WAMC	04/03/2026	400.00
50141943	WICKED NORTH COFFEE ROASTERS I	04/03/2026	325.21
50141944	WILSON PARTS CORPORATION	04/03/2026	1,513.47
50141945	WOODROW, ULYSSES	04/03/2026	155.00
50141946	WSIPC	04/03/2026	373.75
50141947	YOUNG, MELISSA	04/03/2026	743.75

75 Computer Check(s) For a Total of 580,958.37

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	75	Computer	Checks For a Total of	580,958.37
Total For	75	Manual, Wire Tran, ACH & Computer	Checks	580,958.37
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	580,958.37

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of May 23, 2026, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$109,929.34. The payments are further identified in this document.

Total by Payment Type for Cash Account, UMPQUA Bank AP ACH:  
ACH Numbers 252600242 through 252600242, totaling \$109,929.34

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
252600242	SODEXO INC & AFFILIATES	04/02/2026	109,929.34
1	ACH	Check(s) For a Total of	109,929.34

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	1	ACH	Checks For a Total of	109,929.34
	0	Computer	Checks For a Total of	0.00
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	109,929.34
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	109,929.34

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of May 23, 2026, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$385.00. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:  
 Warrant Numbers 50405044 through 50405044, totaling \$385.00

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
50405044	NASSP	03/27/2026	385.00
1	Computer	Check(s) For a Total of	385.00

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	385.00
Total For	1	Manual, Wire Tran,	ACH & Computer Checks	385.00
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	385.00

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of April 23, 2026, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$822,825.60. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:  
 Warrant Numbers 50141853 through 50141872, totaling \$822,825.60

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
50141853	DOLLARS FOR SCHOLARS	03/31/2026	630.00
50141854	DYNAMIC COLLECTORS	03/31/2026	932.88
50141855	EMPLOY SECURITY WALTC	03/31/2026	17,302.50
50141856	ESD - PFML CARE CENTER	03/31/2026	34,758.32
50141857	ESD 113 WORKERS COMPENSATION	03/31/2026	40,377.43
50141858	ESD 113 UNEMPLOYMENT COOPERATI	03/31/2026	13,521.81
50141859	HCA-SEBB BENEFITS	03/31/2026	653,685.00
50141860	HCA-SEBB FLEX SPEND	03/31/2026	3,970.82
50141861	HEALTH EQUITY INC.	03/31/2026	1,112.50
50141862	INFOARMOR INC	03/31/2026	42.85
50141863	THE LEGALEASE GROUP	03/31/2026	55.84
50141864	NATIONWIDE VETERINARY PET INSU	03/31/2026	66.73
50141865	PUB SCHOOL EMPLOYEES OF WA	03/31/2026	2,435.37
50141866	The Standard Insurance Company	03/31/2026	5,770.23
50141867	TEAMSTERS LOCAL UNION 252	03/31/2026	6,340.50
50141868	THORBECKES	03/31/2026	6,220.35

Check Nbr	Vendor Name	Check Date	Check Amount
50141869	UNITED WAY OF LEWIS COUNTY	03/31/2026	290.00
50141870	WA STATE SCHOOL RETIREEES ASSN	03/31/2026	182.00
50141871	WEA PAYROLL DEDUCTIONS	03/31/2026	22,395.69
50141872	WESTERN CONFERENCE OF TEAMSTER	03/31/2026	12,734.78
20	Computer	Check(s) For a Total of	822,825.60

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	20	Computer	Checks For a Total of	822,825.60
Total For	20	Manual, Wire Tran, ACH & Computer	Checks	822,825.60
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	822,825.60

F U N D S U M M A R Y

Fund	Description	Balance Sheet	Revenue	Expense	Total
10	General Fund	822,825.60	0.00	0.00	822,825.60

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of April 23, 2026, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$7,291.00. The payments are further identified in this document.

Total by Payment Type for Cash Account, UMPQUA Bank AP ACH:  
ACH Numbers 252600240 through 252600241, totaling \$7,291.00

Secretary \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_ Board Member \_\_\_\_\_

Check Nbr	Vendor Name	Check Date	Check Amount
252600240	OMNI GROUP	03/31/2026	7,240.00
252600241	PSE LOCAL DUES	03/31/2026	51.00
2	ACH	Check(s) For a Total of	7,291.00

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	2	ACH	Checks For a Total of	7,291.00
	0	Computer	Checks For a Total of	0.00
Total For	2	Manual, Wire Tran, ACH & Computer	Checks	7,291.00
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	7,291.00

F U N D S U M M A R Y

Fund	Description	Balance Sheet	Revenue	Expense	Total
10	General Fund	7,291.00	0.00	0.00	7,291.00

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of April 23, 2026, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$1,188,360.51. The payments are further identified in this document.

Total by Payment Type for Cash Account, CT WIRE TRANSFERS:

Wire Transfer Payments 202500065 through 202500072, totaling \$1,188,360.51

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
202500065	PUB EMP RET SYST	03/31/2026	0.00
202500066	TEACHER RET SYST	03/31/2026	221,694.36
202500067	DRS TRS-3 EMPLOYEE CONTRIB	03/31/2026	89,335.85
202500068	DRS SERS PLAN 2&3 DEF BEN	03/31/2026	90,750.10
202500069	DRS SERS PLAN 3 DEF CONTRIB	03/31/2026	26,309.96
202500070	DRS DEFERRED COMP PROGRAM	03/31/2026	23,153.50
202500071	WA STATE SUPPORT REGISTRY	03/31/2026	2,710.00
202500072	COLUMBIA BANK PR DEP	03/31/2026	734,406.74

8 Wire Transfer Check(s) For a Total of 1,188,360.51

	0	Manual	Checks For a Total of	0.00
	8	Wire Transfer	Checks For a Total of	1,188,360.51
	0	ACH	Checks For a Total of	0.00
	0	Computer	Checks For a Total of	0.00
Total For	8	Manual, Wire Tran, ACH & Computer	Checks	1,188,360.51
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	1,188,360.51

F U N D S U M M A R Y

Fund	Description	Balance Sheet	Revenue	Expense	Total
10	General Fund	1,188,360.51	0.00	0.00	1,188,360.51

Payments have been audited under RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090. Those payments have been recorded on a listing which has been made available to the board.

As of April 23, 2026, the board, by a \_\_\_\_\_ vote, does approve for payment those checks (warrants) included in the following list and further described as follows: COUNTY TREASURER - GF WARRANTS OUTSTANDING Check Number 50814295 through 50814301 and for payment those Direct Deposits included in the following list and further described as follows: COUNTY TREASURER - GF WARRANTS OUTSTANDING Direct Deposit Number 900098899 through 900099465 in the total amount of \$4,162,784.39.

Secretary \_\_\_\_\_ Board Member \_\_\_\_\_

Board Member \_\_\_\_\_ Board Member \_\_\_\_\_

Board Member \_\_\_\_\_ Board Member \_\_\_\_\_

4pacpv04.p CENTRALIA SCHOOL DISTRICT #401 4:23 PM 03/24/26  
 05.26.02.00.00-010051 PAY SUMMARY FOR EOM / End Of Month Ru - AFTER CALCS PAGE: 1  
 CHECK DATE: 03/31/2026 PERIOD ENDING DATE: 03/31/2026

Board Report

PAY	DESCRIPTION	COUNT	FACTOR	HOURS	GROSS	RETIRE HOURS
C013	TEACHER	319	175.0000		1371,578.82	27262.50
C013A	TEACHER	3	1.0000		8,046.66	157.50
C023	TEMP TEACHER	6	4.0000		22,513.67	510.00
C033	EXTENDED YEAR	81	43.0000		20,377.10	
C043	FACILITATOR	10	5.0000		46,971.70	787.49
C053	DEPT HEAD	9	9.0000		1,165.50	
C073	NURSE	3	3.0000		15,790.88	483.00
C093	STIPEND	4	4.0000		1,227.32	
C103	SUPER FTE	2	2.0000		2,050.23	
C123	LEADERSHIP STIP	61	61.0000		9,226.92	
C153	ASB COORD	2	2.0000		674.92	
C173	ASSESSMENT CORD	6	6.0000		875.66	
C273	TRACK	5	5.0000		6,735.36	88.00
C283	BASEBALL	3	3.0000		4,324.68	42.00
C284	BASEBALL	1	1.0000		1,257.67	
C323	ANNUAL ADVISOR	2	2.0000		649.75	
C333	BAND	2	2.0000		939.24	
C373	SPRG VOLLEYBALL	5	5.0000		7,697.00	81.50
C374	SPRG VOLLEYBALL	1	1.0000		1,575.00	62.00
C403	ELEM MUSIC	4	4.0000		438.02	
C403A	ELEM MUSIC	3	3.0000		438.01	
C413	EVENT MANAGER	1	1.0000		638.90	44.00
C453	HONOR SOC AD	2	2.0000		143.60	
C463	CLASS ADVISOR	4	4.0000		507.68	
C483	STRINGS ADVISOR	1	1.0000		355.18	
C493	CHOIR ADVISOR	1	1.0000		637.84	
C493M	CHOIR ADV	1	1.0000		190.00	
C503	SPRING SOCCER	1	1.0000		1,486.00	54.00
C504	SPRING SOCCER	4	4.0000		5,706.01	178.00
C523	FFA ADVISOR	1	1.0000		290.25	
C594	SPRING GOLF	1	1.0000		1,401.00	44.00
C604	SPRING TENNIS	2	2.0000		2,724.67	88.00
C624	FASTPITCH	3	3.0000		4,324.68	44.00

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Board Report

PAY	DESCRIPTION	COUNT	FACTOR	HOURS	GROSS	RETIRE
						HOURS
C673	LIBRARIAN	1	1.0000		9,394.34	157.50
C683	COUNSELOR	28	11.0000		84,824.15	1653.71
C693	K12 COACH	7	1.0000		9,394.34	157.50
C713	ACCTS PAYABLE	2	1.0000		5,680.14	176.00
C723	PAYROLL	1	1.0000		8,135.01	176.00
C733	HR COORDINATOR	2	1.0000		9,062.67	176.00
C743	TEMP CLASS	32	26.0000		39,930.60	2313.59
C743A	TEMP CLASS	9	7.0000		4,619.17	312.00
C763	BUS SERVICE WKR	1	1.0000		-127.94	
C764	BUS SERVICE WKR	1	1.0000		5,139.34	176.00
C774	ASST MECHANIC	1	1.0000		5,262.23	176.00
C784	MECHANIC	3	3.0000		20,436.01	528.00
C784A	MECHANIC	2	2.0000		13,927.84	352.00
C814	GRNDS/MAINTNCE	6	3.0000		17,302.15	528.00
C834	COMPTR TECH	8	4.0000		24,568.50	600.00
C844	CUSTODIAN	30	15.0000		73,107.06	2532.00
C853	LIBRARY TECH	7	5.0000		14,108.82	714.00
C873	OFFICE ASST	6	3.0000		9,691.60	472.50
C883	SECRETARY	3	3.0000		21,313.88	528.00
C884	SECRETARY	1	1.0000		3,611.92	162.80
C894	FOOD SVC DELVRY	1	1.0000		3,761.90	168.00
C903	PARAEDUCATOR	105	71.0000		176,913.88	8766.60
C903A	PARAEDUCATOR	10	7.0000		7,640.37	422.50
C903B	PARAEDUCATOR	3	2.0000		1,254.83	14.00
C913	ASST DIR TRANSP	1	1.0000		8,236.08	176.00
C923	TRANSP DIR	1	1.0000		10,603.92	176.00
C933	MAINT DIR	1	1.0000		10,136.70	176.00
C943	FISCAL SVC DIR	1	1.0000		14,310.50	176.00
C953	CTAE DIR	2	1.0000		11,327.00	176.00
C963	ASST PRINCIPAL	5	3.0000		30,830.50	408.00
C973	PRINCIPAL	9	7.0000		101,555.75	1232.00
CAA3	SUPERINTENDENT	1	1.0000		17,937.50	176.00
CAC3	SECRETARY I	1	1.0000		5,297.53	176.00
CAD3	SECRETARY II	12	9.0000		43,087.85	1568.00
CAE3	SECRETARY III	12	7.0000		29,708.02	943.70
CAK4	ASE CERT	1	1.0000		390.00	
CAK4A	ASE CERT	2	2.0000		515.36	
CAO	BUS DRIVERS	23	23.0000		46,094.15	2052.60
CAO6	RTE TIME CHANGE	14	14.0000		14,730.46	667.10
CAO6A	RTE CHANGE 2	1	1.0000		106.83	5.30
CAO7	ROUTE CHANGE	1	1.0000		263.56	10.50
CAP	KITCHEN MANAGER	1	1.0000		4,134.00	168.00
CAR	SEC LEAD FSW	2	2.0000		7,223.03	315.00
CAS	SEC FSW	6	6.0000		12,426.81	693.10
CAS2	SEC FSW	1	1.0000		1,397.83	94.50
CAT	ELEM LEAD FSW	4	4.0000		8,148.40	399.20
CAT2	ELEM LEAD FSW	1	1.0000		1,640.00	99.70
CAU	ELEM FSW	9	9.0000		11,636.30	540.80
CAU2	ELEM FSW	2	2.0000		2,323.46	152.30
CBA	INST COACH	1	1.0000		9,109.42	157.50
CBG	ACCTING ASST	2	1.0000		5,851.74	176.00
CBH	DISPATCHER	2	2.0000		8,965.41	336.00

CHECK DATE: 03/31/2026 PERIOD ENDING DATE: 03/31/2026

Board Report

PAY	DESCRIPTION	COUNT	FACTOR	HOURS	GROSS	RETIRE
						HOURS
CBK	EX DIR OF HR	2	1.0000		13,620.92	176.00
CBL	EX DIR SP ED	1	1.0000		14,668.25	176.00
CBM	OT	2	2.0000		16,933.68	315.00
CBN	PT	1	1.0000		9,394.34	157.50
CBO	PSYCH	1	1.0000		9,394.34	157.50
CBP	SLP	2	2.0000		15,552.85	247.50
CBS	BUS MONITOR	6	6.0000		5,732.15	304.40
CBS1	BM ROUTE CHANGE	6	6.0000		3,825.95	252.10
CBT	DIR OF T & L	2	1.0000		14,668.25	176.00
CBX	IEP STIPEND	28	27.0000		10,183.72	
CCB	DIR OF TECH	2	1.0000		10,603.92	176.00
CCD	ADMIN ENRICHMEN	20	14.0000		9,482.81	
CCE	TAXI DRIVER	1	1.0000		1,924.63	110.30
CCL	LEAD MECH STIP	1	1.0000		416.67	
CCN2	ATHLETIC DIR	1	1.0000		12,815.42	176.00
CCP	MENTAL HEALTH	1	1.0000		5,149.20	157.50
CCS	DIR EXTRA DAYS	1	1.0000		316.78	
CCT	SECRETARY IV	11	5.0000		19,099.49	808.50
CCTA	SECRETARY IV	4	1.0000		2,408.47	96.00
CCZ	SAFETY & SECURI	1	1.0000		5,987.49	168.00
CDB	E-SPORTS	1	1.0000		243.09	
CDE	DIR EXT DAYS	8	6.0000		1,074.15	
CDF	K-8 ATH PROG	1	1.0000		5,919.59	168.00
CDI	TR COORD SP	1	1.0000		7,083.34	176.00
CDJ	DIR OF STEM	1	1.0000		6,098.96	88.00
CDK	CAREER & COLLEG	1	1.0000		4,034.86	168.00
CDL	CERT EXP STIPEN	137	73.0000		31,169.33	
CDO	HR SPECIALIST	2	1.0000		6,396.00	176.00
CDP	SPLIT LEVEL	12	12.0000		818.23	
CDQ	STUDENT STORE	1	1.0000		500.00	
CDS	SUB COOR/REC	1	1.0000		5,491.23	176.00
CDT	PARTS-INVENTORY	1	1.0000		5,217.34	248.00
CDU	ELEM MUSIC CLUB	1	1.0000		172.34	
CDV	ELEM BAND CONCE	1	1.0000		106.84	
CEA#2	ENRICHMENT STIP	378	204.0000		20,452.90	
CEA#3	DISTRICT DAYS	580	200.0000		64,607.89	
CEA#4	LONGEVITY STIP	58	57.0000		3,229.30	
CEA#8	SPANISH STIPEND	1	1.0000		41.67	
CEA2A	ENRICHMENT	3	1.0000		100.59	
CEA4A	LONGEVITY STIP	1	1.0000		36.81	
LWOP3	Leave w/o Pay	15	-175.6700		-8,462.83	-175.81
LWOP4	Leave w/o Pay	2	-123.1800		-4,389.02	-123.20
TAP3	ACTIVITY PY 613	12		70.0000	1,250.76	70.00
TBS3	BOARD STIPEND	5		14.0000	700.00	
TC03	CERT OVERLOAD P	54		97.0000	9,645.24	3.00
TCEE3	CURRICULUM RATE	13		13.5000	592.12	13.60
TCLE3	CLASS EXTRA 613	16		35.5000	911.56	35.61
TCLE4	CLASS EXTRA 614	46		272.6000	7,489.54	273.40
TCP3	CERT PER DIEM	7		16.5000	1,147.58	16.50
TDF3	DIFFRTNL PY 613	2		20.0000	459.80	
TDF4	DIFFRTNL PY 614	9		163.5000	5,001.00	163.60
TDT4	DRIVER TRNR 614	2		48.2500	1,589.84	48.30

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Board Report

PAY	DESCRIPTION	COUNT	FACTOR	HOURS	GROSS	RETIRE
						HOURS
TEVT4	EVT CERT TIME	1		20.7500	124.50	20.80
TOV3	OVT HOURS 613	3		2.7500	121.01	2.90
TOV4	OVT HOURS 614	19		124.5100	5,944.46	124.60
TPP3	Prep Period	22	14.0000		964.63	
TPRP	TEACHER PREP	4		22.0000	1,809.58	22.01
TRG3	REGULAR PAY 613	3		-7.5000	-196.88	-7.60
TRG4	REGULAR PAY 614	15		-172.1900	-4,879.14	-172.40
TSCL3	SUB CLSSFD 613	84		975.2500	19,840.70	975.41
TSCL4	SUB CLSSFD 614	53		1788.4200	41,342.98	1788.60
TSCR3	SUB CERT FULL	274		2745.0000	107,808.13	2744.08
TSCS3	SUB CERT HALF	76		245.7500	9,036.98	245.91
TTM3	TAXABLE MEAL	12		14.0000	289.00	
TTP4	TRIP PAY	8		111.5900	2,677.04	111.70
ZVRE	VAC CASHOUT	2	5.9200		258.05	
REPORT TOTAL		2986	1002.0700	6621.1800	3075,951.26	73475.30

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Board Report

CODE	DESCRIPTION	CATEGORY	COUNT	AMOUNT
1FIC	FICA	FICA	2986	186,627.12
1FIT	Fed Inc Tax	FEDERAL TAX	2981	256,969.32
1FIT+	FIT Add Amount	FEDERAL TAX	506	16,890.00
1Med	Medicare	MEDICARE	2986	43,646.59
1PFML	WA PAID FML	PFML	2986	24,829.13
1ReE0	SERS Plan 0	RETIREMENT	542	
1ReE2	SERS Plan 2	RETIREMENT	436	31,412.99
1ReE3	SERS Plan 3	RETIREMENT	279	26,309.96
1ReP1	PERS Plan 1	RETIREMENT	5	
1ReT0	TRS Plan 0	RETIREMENT	620	
1ReT2	TRS Plan 2	RETIREMENT	982	65,825.31
1ReT3	TRS Plan 3	RETIREMENT	1110	89,335.85
1WC	WORKERS COMP	WORKERS' COMP	2972	6,226.17
1WLTc	WA LTC	LONG-TERM CARE	2917	17,302.50
A1167	OMNI - ANNUITY	TSA-BEFORE TAX	40	7,240.00
A2114	PSE DUE-PUB SCH		77	2,387.37
A2115	PSE COPE DUES		10	48.00
A5PA	PSE ANNUAL DUE		77	51.00
A6PC	PSE ADD-PSE ADD		5	
ACH2	2ND ACH		44	8,925.00
ACH3	3RD ACH		2	700.00
CAA	Cent Adm Assoc		8	80.00
D2158	DRS - DEF COMP	TSA-BEFORE TAX	56	21,967.00
D2159	DCP 10%	TSA-BEFORE TAX	22	837.47
D2160	DCP ROTH	TSA-AFTER TAX	7	200.00
D2161	DCP ROTH %	TSA-AFTER TAX	2	149.03
DINFO	INFOARMOR		4	42.85
DLEGA	LEGALEASE		6	55.84
DNVPI	PET INSURANCE		1	66.73
G1158	DYNAMIC COLLECT		3	932.88
G1231	GARN-WA ST CS		12	2,710.00
HCFSA	Medical FSA	OTH BEF TAX	38	3,970.82
HEHSA	Hlth Equity HSA	OTH BEF TAX	19	1,112.50
J0132	THORBECKES		203	6,220.35
KEYB	Key Bank		1	50.00
KP1ER	Kai WA Smt1 EMP	OTH BEF TAX	8	90.00
KP2ER	Kai WA Smt2 EMP	OTH BEF TAX	9	134.00
KP2FR	Kai WA Smt2 FAM	OTH BEF TAX	5	804.00
KP2SR	Kai WA Smt2 E/S	OTH BEF TAX	3	536.00
KP3ER	Kai WA Smt3 EMP	OTH BEF TAX	7	574.00
KW1CR	Kai WA Core1E/C	OTH BEF TAX	2	84.00
KW1ER	Kai WA Core1EMP	OTH BEF TAX	17	240.00
KW1FR	Kai WA Core1FAM	OTH BEF TAX	4	144.00
KW2CR	Kai WA Core2E/C	OTH BEF TAX	5	232.00
KW2ER	Kai WA Core2EMP	OTH BEF TAX	11	396.00
KW2FR	Kai WA Core2FAM	OTH BEF TAX	5	396.00
KW2SR	Kai WA Core2E/S	OTH BEF TAX	5	264.00
KW3CR	Kai WA Core3E/C	OTH BEF TAX	3	431.00
KW3ER	Kai WA Core3EMP	OTH BEF TAX	4	738.00
KW3FR	Kai WA Core3FAM	OTH BEF TAX	1	738.00
KW3SR	Kai WA Core3E/S	OTH BEF TAX	5	984.00
KWSCR	Kai WA SndChE/C	OTH BEF TAX	11	1,140.00
KWSER	Kai WA SndChEMP	OTH BEF TAX	15	1,040.00

CHECK DATE: 03/31/2026 PERIOD ENDING DATE: 03/31/2026

Board Report

CODE	DESCRIPTION	CATEGORY	COUNT	AMOUNT
KWSFR	Kai WA SndChFAM	OTH BEF TAX	7	805.00
LTD50	Emp Pd LTD 50%		73	551.61
LTD60	Emp Pd LTD 60%		471	5,212.60
LTD AJ	LTD ADJUSTMENT		3	6.02
PADJU	P ADJUSTMENT		2	1,107.00
PHCR	Prem Hgh PPOE/C	OTH BEF TAX	10	1,100.00
PHER	Prem Hgh PPOEMP	OTH BEF TAX	14	810.00
PHFR	Prem Hgh PPOFAM	OTH BEF TAX	6	1,413.00
PHSR	Prem Hgh PPOE/S	OTH BEF TAX	5	967.00
PMCR	Prem HMCrEPOE/C	OTH BEF TAX	6	111.00
PMER	Prem HMCrEPOEMP	OTH BEF TAX	6	63.00
PMSR	Prem HMCrEPOE/S	OTH BEF TAX	2	42.00
PSCR	Prem Std PPOE/C	OTH BEF TAX	19	1,323.00
PSER	Prem Std PPOEMP	OTH BEF TAX	26	1,105.00
PSFR	Prem Std PPOFAM	OTH BEF TAX	16	2,642.00
PSSR	Prem Std PPOE/S	OTH BEF TAX	5	673.00
S1127	DOLLAR-SCHOLAR		129	630.00
SECU	SCHOOL EMP CU		34	5,015.00
SECU2	SCHOOL EMP CU		3	70.00
T0	TEAMSTER - PT		106	3,741.00
T1	TEAMSTER - FT		64	2,554.50
T4	TEAMSTER ADJ		9	-40.00
T5	TEAMSTERS INIT		7	85.00
TP	FTT PENSION		83	12,635.46
TPADJ	FTT PENSION ADJ		14	99.32
U0115	UNITED WAY		32	290.00
VACAJ	VAC ADJUST	OTH BEF TAX	5	824.00
VACR	UMP Achieve2E/C	OTH BEF TAX	60	4,956.00
VAER	UMP Achieve2EMP	OTH BEF TAX	82	5,695.00
VAFR	UMP Achieve2FAM	OTH BEF TAX	59	11,085.00
VASR	UMP Achieve2E/S	OTH BEF TAX	46	5,180.00
VHSAC	UMP CDHP E/C	OTH BEF TAX	1	61.00
VHSAE	UMP CDHP EMP	OTH BEF TAX	11	210.00
VHSAF	UMP CDHP FAM	OTH BEF TAX	15	655.00
VHSAS	UMP CDHP E/S	OTH BEF TAX	7	210.00
VUCR	UMP Achieve1E/C	OTH BEF TAX	59	1,829.00
VUER	UMP Achieve1EMP	OTH BEF TAX	105	3,383.00
VUFR	UMP Achieve1FAM	OTH BEF TAX	94	5,549.00
VUSR	UMP Achieve1E/S	OTH BEF TAX	35	1,930.00
WOKA	WEA DUES - 1/2		4	66.17
WOKC	WEA DUES-FULL		328	16,179.66
WOKE	WEA DUES-FL NFC		136	5,952.86
WOKP	WEA-PAC		191	197.00
W1KZ	WSSRA DUES		62	182.00
WSECU	WA ST EMP CU		5	2,150.00
			25522	941,392.98

CHECK DATE: 03/31/2026 PERIOD ENDING DATE: 03/31/2026

Board Report

<u>CODE</u>	<u>DESCRIPTION</u>	<u>CATEGORY</u>	<u>COUNT</u>	<u>AMOUNT</u>
1FIC	FICA	FICA	2986	186,627.12
1Med	Medicare	MEDICARE	2986	43,646.59
1PFML	WA PAID FML	PFML	2986	9,929.19
1ReE0	SERS Plan 0	RETIREMENT	541	
1ReE2	SERS Plan 2	RETIREMENT	418	32,338.93
1ReE3	SERS Plan 3	RETIREMENT	262	26,998.18
1ReT0	TRS Plan 0	RETIREMENT	587	
1ReT2	TRS Plan 2	RETIREMENT	976	68,051.37
1ReT3	TRS Plan 3	RETIREMENT	1105	87,817.68
1UC	UNEMPLOYMENT	UNEMPLOY COMP	2986	13,521.81
1WC	WORKERS COMP	WORKERS' COMP	2972	34,151.26
SEBB	SEBB HCA		981	582,922.00
SRDP+	SRDP Medical +		1	829.00
			19787	1,086,833.13

\*\*\*\*\* End of report \*\*\*\*\*

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 26, 2026, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$212.47. The payments are further identified in this document.

Total by Payment Type for Cash Account, UMPQUA Bank AP ACH:  
 ACH Numbers 252600239 through 252600239, totaling \$212.47

Secretary \_\_\_\_\_ Board Member \_\_\_\_\_  
 Board Member \_\_\_\_\_ Board Member \_\_\_\_\_  
 Board Member \_\_\_\_\_ Board Member \_\_\_\_\_

Check Nbr	Vendor Name	Check Date	Check Amount
252600239	BMO (BANK OF MONTREAL)	03/24/2026	212.47
1	ACH	Check(s) For a Total of	212.47

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	1	ACH	Checks For a Total of	212.47
	0	Computer	Checks For a Total of	0.00
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	212.47
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	212.47

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 26, 2026, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$115.00. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:  
 Warrant Numbers 50405043 through 50405043, totaling \$115.00

Secretary \_\_\_\_\_ Board Member \_\_\_\_\_  
 Board Member \_\_\_\_\_ Board Member \_\_\_\_\_  
 Board Member \_\_\_\_\_ Board Member \_\_\_\_\_

Check Nbr	Vendor Name	Check Date	Check Amount
50405043	SWWMEA	03/23/2026	115.00
1	Computer	Check(s) For a Total of	115.00

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 26, 2026, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$233.37. The payments are further identified in this document.

Total by Payment Type for Cash Account, CPF WARRANTS OUTSTANDING:  
 Warrant Numbers 50201400 through 50201400, totaling \$233.37

Secretary \_\_\_\_\_ Board Member \_\_\_\_\_  
 Board Member \_\_\_\_\_ Board Member \_\_\_\_\_  
 Board Member \_\_\_\_\_ Board Member \_\_\_\_\_

Check Nbr	Vendor Name	Check Date	Check Amount
50201400	LEWIS COUNTY PUD # 1	03/23/2026	233.37
1	Computer	Check(s) For a Total of	233.37

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	233.37
Total For	1	Manual, Wire Tran,	ACH & Computer Checks	233.37
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	233.37

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 26, 2026, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$1,923.61. The payments are further identified in this document.

Total by Payment Type for Cash Account, UMPQUA Bank AP ACH:  
 ACH Numbers 252600223 through 252600238, totaling \$1,923.61

Secretary \_\_\_\_\_ Board Member \_\_\_\_\_  
 Board Member \_\_\_\_\_ Board Member \_\_\_\_\_  
 Board Member \_\_\_\_\_ Board Member \_\_\_\_\_

Check Nbr	Vendor Name	Check Date	Check Amount
252600223	ATHENS, JULIA RACHEL	03/23/2026	8.99
252600224	AUST, BECKY K	03/23/2026	90.62
252600225	BROOME, JEFFREY J	03/23/2026	28.71
252600226	DIETZ, AIMEE MARIE	03/23/2026	24.65
252600227	GRUBBS, TAMARA M	03/23/2026	12.00
252600228	HART, NICOLETTE ALEXANDRIA	03/23/2026	14.28
252600229	LESLIE, YUEH-HUA	03/23/2026	14.36
252600230	LOPEZ DIAZ, ROSA LINDA	03/23/2026	112.33
252600231	MONTGOMERY, ERIN K	03/23/2026	292.75
252600232	PILLOUD, JILL JAE	03/23/2026	200.00
252600233	READ, HILLARY ALLISON	03/23/2026	741.89
252600234	RIVERA, KALYN ANNE	03/23/2026	59.95
252600235	SMITH, MITCHELL M	03/23/2026	25.00
252600236	TERRY, NICOLE ANNE	03/23/2026	258.25
252600237	TURNER, STEVEN JAMES	03/23/2026	24.39
252600238	VAN LEEUWEN, TRAVIS RANDY J	03/23/2026	15.44

16 ACH Check(s) For a Total of 1,923.61

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	16	ACH	Checks For a Total of	1,923.61
	0	Computer	Checks For a Total of	0.00
Total For	16	Manual, Wire Tran, ACH & Computer	Checks	1,923.61
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	1,923.61

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 26, 2026, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$36,058.63. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:  
Warrant Numbers 50141824 through 50141852, totaling \$36,058.63

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
50141824	AEQUOR HEALTHCARE SERVICES LLC	03/23/2026	2,520.00
50141825	ALWAYS SAFE & LOCK INC	03/23/2026	2,252.49
50141826	AMERGIS	03/23/2026	6,137.20
50141827	AWESOME FORD	03/23/2026	7.86
50141828	BRYSON SALES & SERVICE OF WASH	03/23/2026	1,736.80
50141829	CIVICPLUS, LLC	03/23/2026	8,778.76
50141830	CURFMAN CUSTOM FABRICATION LLC	03/23/2026	1,315.31
50141831	DEPARTMENT OF REVENUE - LEASEH	03/23/2026	578.17
50141832	DEPARTMENT OF SOCIAL AND HEALT	03/23/2026	83.80
50141833	EPIC SPECIAL EDUCATION STAFFIN	03/23/2026	3,000.00
50141834	FCCLA	03/23/2026	320.00
50141835	FREIGHTLINER NORTHWEST	03/23/2026	214.16
50141836	JACKSON GROUP PETERBILT	03/23/2026	258.82
50141837	LINCOLN CREEK LUMBER INC	03/23/2026	98.74
50141838	MADSEN'S SHOP & SUPPLY INC	03/23/2026	43.27
50141839	NORTHWEST TRUCK & INDUSTRIAL	03/23/2026	444.89
50141840	O'REILLY AUTO PARTS	03/23/2026	86.83
50141841	QUADIENNT FINANCE USA INC	03/23/2026	999.17
50141842	SAFEWAY	03/23/2026	119.58
50141843	SCHETKY NORTHWEST SALES INC	03/23/2026	209.29
50141844	SCHOOLS INSURANCE ASSN OF WA	03/23/2026	2,938.17
50141845	STAPLES ADVANTAGE	03/23/2026	1,522.37
50141846	THE FARM STORE INC	03/23/2026	185.35
50141847	TRANSPORTATION ACCESSORIES COM	03/23/2026	485.00
50141848	TRIM-FLEX	03/23/2026	138.50
50141849	TRUCK PARTS SALES INC.	03/23/2026	81.29
50141850	VESTIS	03/23/2026	89.13
50141851	WICKED NORTH COFFEE ROASTERS I	03/23/2026	464.37
50141852	WILSON PARTS CORPORATION	03/23/2026	949.31

29 Computer Check(s) For a Total of 36,058.63

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	29	Computer	Checks For a Total of	36,058.63
Total For	29	Manual, Wire Tran,	ACH & Computer Checks	36,058.63
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	36,058.63

# Coversheet

## Travel Requests

**Section:** VII. Approval of Consent Agenda  
**Item:** D. Travel Requests  
**Purpose:**  
**Submitted by:**  
**Related Material:** Staff Travel Requets.pdf  
Student Travel Requests.pdf

**Centralia School District**

6213F

**Pre-Travel Request & Post-Travel Reimbursement Form**

This pre-travel request must be submitted to the Superintendent's office at least 14 days prior to travel.

If out of state travel (excluding Portland), must be submitted to the Superintendent's office at least 14 days prior to the Board of Director's meeting.

Person Traveling			Accounts to be Charged	
Name	Brian Taylor		Registration	_____
Job Title	CTE Teacher		Lodging	_____
School	CHS		Travel/Meals	3169.27.8580.2166
Destination	Reason For Travel or Name of Training	Date	Substitute	3169.27.2110.2166
<small>You may list up to 6 trainings if there are multiple dates, or trainings are at the same location.</small>				
1	San Diego	Project MFG National	5/6-5/8/26	Other
2		welding League Championship		3169.27.8580.2166
3				
4				
5				
6				
Substitute Needed			<input checked="" type="radio"/> YES	<input type="radio"/> NO
Means of Travel			<input checked="" type="radio"/> District Car	<input type="radio"/> Private Car
			Other	_____

Approved By	Signature	Date	Estimated Expenses	
1. Applicant	<i>B Taylor</i>	4/15/26	Registration	\$ 0
2. Supervisor	<i>Kelly Sreed</i>	4/15/26	Lodging	\$ 0
3. Fiscal Director	<i>[Signature]</i>	4.15.26	Meals	\$ 40.00
4. Superintendent	<i>Chris Grant</i>	4.15.26	Travel	\$ 100.00
5. Board Approval	/	/	Other	\$ 140.00 Parking

*Covered by Project MFG*

**Reimbursement Request: LOWER SECTION TO BE FILLED OUT AND SUBMITTED AFTER TRAVEL IS COMPLETED**

- All travel vouchers must be returned within **10 days** after travel is completed.
- Receipts for plane, bus, train, taxi fares, ferry, toll bridges, lodging expenses, registration fees, supplies and meals.
- If per diem is used for meals, no meal receipts are needed. See per diem rate at <http://www.ofm.wa.gov/resources/travel.asp> or Board Policy #6213

Please Fill In The Appropriate Fields Below For Any Reimbursement That You Are Requesting

	Day 1	Day 2	Day 3	Day 4	Day 5	Day 6
Date						
Breakfast	\$					
Lunch	\$					
Dinner	\$					
Lodging	\$					
Registration	\$					
Other	\$					
<b>TOTAL</b>	\$					
# of Miles Driven						
<b>TOTAL (official use only)</b>						

I hereby certify under penalty of perjury that this is a true and correct claim for necessary expenses incurred by me, and that no payment has been received by me on account thereof.

Date	Applicant's Signature	Title	RECEIVED <u>4/15</u> COPIED <u>4/15</u> SENT FOR APPR. <u>4/15</u> SENT FOR REIMB. _____
			Supervisor's Approval

Centralia School District  
Pre-Travel Request & Post-Travel Reimbursement Form

6213F

**CTE**

This pre-travel request must be submitted to the Superintendent's office at least 14 days prior to travel.  
If out of state travel (excluding Portland), must be submitted to the Superintendent's office at least 14 days prior to the Board of Director's meeting.

Person Traveling			Accounts to be Charged	
Name	Brian Taylor		Registration	3100, 31.7330, 2166
Job Title	CTE Teacher		Lodging	3106, 31.8580, 2166
School	CHC		Travel/Meals	3100, 31.8580, 2166
Destination	Reason For Travel or Name of Training	Date	Substitute	3169-21-2110, 2166
You may list up to 6 trainings if there are multiple dates, or trainings are at the same location.				
1	Atlanta, GA SkillsUSA National Conf.	5/31-6/5/26	Substitute Needed	<input checked="" type="radio"/> YES <input type="radio"/> NO
2			Means of Travel	<input checked="" type="radio"/> District Car <input type="radio"/> Private Car
3			Other <u>plane</u>	
4				
5				
6				

Approved By	Signature	Date	Estimated Expenses	
1. Applicant	<i>Brian Taylor</i>	13/10/26	Registration	\$ 1,000.00
2. Supervisor	<i>[Signature]</i>	13/21/26	Lodging	\$ 1,800.00
3. Fiscal Director	<i>[Signature]</i>	14.9.26	Meals	\$ 545.00
4. Superintendent	<i>Ryan Grant</i>	14.13.26	Travel	\$ 1,900.00
5. Board Approval		1	Other	\$ 350.00 parking

**Reimbursement Request: LOWER SECTION TO BE FILLED OUT AND SUBMITTED AFTER TRAVEL IS COMPLETED**

- All travel vouchers must be returned within 10 days after travel is completed.
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Please Fill In The Appropriate Fields Below For Any Reimbursement That You Are Requesting

Date	Day 1	Day 2	Day 3	Day 4	Day 5	Day 6
Breakfast	\$					
Lunch	\$					
Dinner	\$					
Lodging	\$					
Registration	\$					
Other	\$					
<b>TOTAL</b>	\$					
# of Miles Driven						
TOTAL (official use only)						

I hereby certify under penalty of perjury that this is a true and correct claim for necessary expenses incurred by me, and that no payment has been received by me on account thereof.

Date \_\_\_\_\_ Applicant's Signature \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_ Supervisor's Approval \_\_\_\_\_

RECEIVED 3/11  
COPIED 4/3  
SENT FOR APPR. 4/3  
SENT FOR REIMB. \_\_\_\_\_

Centralia School District

Pre-Travel Request & Post-Travel Reimbursement Form

6213F

**CTE**

This pre-travel request must be submitted to the Superintendent's office at least 14 days prior to travel.  
 If out of state travel (excluding Portland), must be submitted to the Superintendent's office at least 14 days prior to the Board of Director's meeting.

Person Traveling

Name: Mitch Smith  
 Job Title: Teacher  
 School: CHS

Destination: \_\_\_\_\_ Reason For Travel or Name of Training: \_\_\_\_\_ Date: \_\_\_\_\_  
You may list up to 6 trainings if there are multiple dates, or trainings are at the same location.

1	<u>Atlanta</u>	<u>National Skills USA</u>	<u>5/31</u>
2	<u>Georgia</u>	<u>Conference</u>	<u>6/6</u>
3			
4			
5			
6			

Accounts to be Charged

Registration: 3100.31.7330.2166  
 Lodging: 3100.31.8580.2166  
 Travel/Meals: 3100.31.8580.2166  
 Substitute: 3167.31.2110.2166

Substitute Needed:  YES  NO  
 Means of Travel:  District Car  Private Car  
 Other: plane

Approved By

	<u>Signature</u>	<u>Date</u>
1. Applicant	<u>[Signature]</u>	<u>1</u>
2. Supervisor	<u>[Signature]</u>	<u>13.31.26</u>
3. Fiscal Director	<u>[Signature]</u>	<u>14.3.26</u>
4. Superintendent	<u>[Signature]</u>	<u>14.13.26</u>
5. Board Approval		<u>1</u>

Estimated Expenses

Registration: \$ 1,100.00  
 Lodging: \$ 2,200.00  
 Meals: \$ 637.00  
 Travel: \$ 1,900.00  
 Other: \$ 350.00

**Reimbursement Request: LOWER SECTION TO BE FILLED OUT AND SUBMITTED AFTER TRAVEL IS COMPLETED**

- All travel vouchers must be returned within 10 days after travel is completed.
- Receipts for plane, bus, train, taxi fares, ferry, toll bridges, lodging expenses, registration fees, supplies and meals.
- If per diem is used for meals, no meal receipts are needed. See per diem rate at <http://www.afm.wa.gov/resources/travel.asp> or Board Policy #6213

Please Fill In The Appropriate Fields Below For Any Reimbursement That You Are Requesting

Date	Day 1	Day 2	Day 3	Day 4	Day 5	Day 6
Breakfast	\$					
Lunch	\$					
Dinner	\$					
Lodging	\$					
Registration	\$					
Other	\$					
TOTAL	\$					
# of Miles Driven						
TOTAL (official use only)						

I hereby certify under penalty of perjury that this is a true and correct claim for necessary expenses incurred by me, and that no payment has been received by me on account thereof.

Date: \_\_\_\_\_ Applicant's Signature: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_ Supervisor's Approval: \_\_\_\_\_

RECEIVED 3/11  
 COPIED 7/3  
 SENT FOR APPR 1/3  
 SENT FOR REIMB. \_\_\_\_\_

Centralia School District  
Pre-Travel Request & Post-Travel Reimbursement Form

6213F

**CTE**

This pre-travel request must be submitted to the Superintendent's office at least 14 days prior to travel.

If out of state travel (excluding Portland), must be submitted to the Superintendent's office at least 14 days prior to the Board of Director's meeting.

Person Traveling

Name: Brian Taylor  
 Job Title: CTE Teacher  
 School: CHC  
 Destination: \_\_\_\_\_  
 Reason For Travel or Name of Training: \_\_\_\_\_  
 Date: \_\_\_\_\_

You may list up to 6 trainings if there are multiple dates, or trainings are at the same location.

1	<u>Atlanta, GA</u>	<u>SkillsUSA National Conf.</u>	<u>5/31-6/5/26</u>
2			
3			
4			
5			
6			

Accounts to be Charged

Registration: 3100, 317330, 2166  
 Lodging: 3100, 318580, 2166  
 Travel/Meals: 3100, 318580, 2166  
 Substitute: 3169-21-2110, 2166

Substitute Needed:  YES  NO

Means of Travel:  District Car  Private Car  
 Other: plane

Approved By

	<u>Signature</u>	<u>Date</u>
1. Applicant	<u>[Signature]</u>	<u>13/10/26</u>
2. Supervisor	<u>[Signature]</u>	<u>13/21/26</u>
3. Fiscal Director	<u>[Signature]</u>	<u>14.9.26</u>
4. Superintendent	<u>[Signature]</u>	<u>1</u>
5. Board Approval		<u>1</u>

Estimated Expenses

Registration: \$ 1,000.00  
 Lodging: \$ 1,800.00  
 Meals: \$ 545.00  
 Travel: \$ 1,900.00  
 Other: \$ 350.00 parking

**Reimbursement Request: LOWER SECTION TO BE FILLED OUT AND SUBMITTED AFTER TRAVEL IS COMPLETED**

- All travel vouchers must be returned within 10 days after travel is completed.
- Receipts for plane, bus, train, taxi fares, ferry, toll bridges, lodging expenses, registration fees, supplies and meals.
- If per diem is used for meals, no meal receipts are needed. See per diem rate at <http://www.ofm.wa.gov/resources/travel.asp> or Board Policy #6213

Please Fill In The Appropriate Fields Below For Any Reimbursement That You Are Requesting

Date	Day 1	Day 2	Day 3	Day 4	Day 5	Day 6
Breakfast	\$					
Lunch	\$					
Dinner	\$					
Lodging	\$					
Registration	\$					
Other	\$					
<b>TOTAL</b>	\$					
# of Miles Driven						
TOTAL (official use only)						

I hereby certify under penalty of perjury that this is a true and correct claim for necessary expenses incurred by me, and that no payment has been received by me on account thereof.

Date: \_\_\_\_\_ Applicant's Signature: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_ Supervisor's Approval: \_\_\_\_\_

RECEIVED 3/11  
 COPIED 4/3  
 SENT FOR APPR. 4/3  
 SENT FOR REIMB. \_\_\_\_\_

**CTE**

Centralia School District  
Pre-Travel Request & Post-Travel Reimbursement Form

6213F

This pre-travel request must be submitted to the Superintendent's office at least 14 days prior to travel.  
If out of state travel (excluding Portland), must be submitted to the Superintendent's office at least 14 days prior to the Board of Director's meeting.

Person Traveling

Name: Mitch Smith  
 Job Title: Teacher  
 School: CHS  
 Destination: \_\_\_\_\_  
 Reason For Travel or Name of Training: \_\_\_\_\_  
 Date: \_\_\_\_\_

You may list up to 6 trainings if there are multiple dates, or trainings are at the same location.

1	<u>Atlanta</u>	<u>National Skills USA</u>	<u>5/31</u>
2	<u>Georgia</u>	<u>Conference</u>	<u>6/6</u>
3			
4			
5			
6			

Accounts to be Charged

Registration: 3100.31.7330.2166  
 Lodging: 3100.31.8580.2166  
 Travel/Meals: 3100.31.8580.2166  
 Substitute: 3167.31.2110.2166

Substitute Needed:  YES  NO  
 Means of Travel:  District Car  Private Car  
 Other: plane

Approved By

	<u>Signature</u>	<u>Date</u>
1. Applicant	<u>[Signature]</u>	<u>1</u>
2. Supervisor	<u>[Signature]</u>	<u>13-31-26</u>
3. Fiscal Director	<u>[Signature]</u>	<u>14.3.26</u>
4. Superintendent	<u>[Signature]</u>	<u>1</u>
5. Board Approval	<u>[Signature]</u>	<u>1</u>

Estimated Expenses

Registration: \$ 1,100.00  
 Lodging: \$ 2,200.00  
 Meals: \$ 637.00  
 Travel: \$ 1,900.00  
 Other: \$ 350.00

**Reimbursement Request: LOWER SECTION TO BE FILLED OUT AND SUBMITTED AFTER TRAVEL IS COMPLETED**

- All travel vouchers must be returned within 10 days after travel is completed.
- Receipts for plane, bus, train, taxi fares, ferry, toll bridges, lodging expenses, registration fees, supplies and meals.
- If per diem is used for meals, no meal receipts are needed. See per diem rate at <http://www.ofm.wa.gov/resources/travel.asp> or Board Policy #6213

Please Fill In The Appropriate Fields Below For Any Reimbursement That You Are Requesting

	Day 1	Day 2	Day 3	Day 4	Day 5	Day 6
Date						
Breakfast	\$					
Lunch	\$					
Dinner	\$					
Lodging	\$					
Registration	\$					
Other	\$					
TOTAL	\$					
# of Miles Driven						
TOTAL (official use only)						

I hereby certify under penalty of perjury that this is a true and correct claim for necessary expenses incurred by me, and that no payment has been received by me on account thereof.

RECEIVED 3/11  
 COPIED 7/3  
 SENT FOR APPR. 1/3  
 SENT FOR REIMB.

Date: \_\_\_\_\_ Applicant's Signature: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_ Supervisor's Approval: \_\_\_\_\_

Submit by Email

Print Form

# Centralia School District

## Travel Request for Students, Clubs, Overnight Trips

Pre-approval from the Board of Directors is required for any overnight stay, beyond 300 mile radius, or out of state travel (including Portland). This travel request must be submitted to the Superintendent, with supervisor's signature, at least seven (7) days prior to the Board of Director's Meeting.

Person(s) initiating travel request: Brian Taylor

Class or club involved (i.e. DECA, Band, Biology): SkillsUSA Metals

Destination: Atlanta, GA

Date(s) of travel (note departure/return time): 5/31/26 6am - 6/5/26 6am

Reason for travel: Attend SkillsUSA National Conference

What is the ultimate goal of this experience: Compete in SkillsUSA National conference

Mode of travel ((i.e. district vehicle, bus, air): District van, airplane, rental van

Type of lodging (i.e. hotel, gym, private home): hotel

Number of students participating: 1

Note: If a bus or van is needed, a "Request fo District Vehicle" form still needs to be submitted to transportation.

Ratio of students to chaperones: 1:1 (3:8 w/Smith)

List names of chaperones: Brian Taylor, Mitch Smith, Keri Palerkey

Estimated cost to district: \$14,000  General Fund  A.S.B. Fund  Grant Monies

Estimated cost to student(s): \$4,000 NS\$3,000/person\*  Check if fundraisers will help defray cost to students

Date submitted: 3/10/26

Kelly Sneed  
Supervisor's Approval

4/20/26  
Date

Superintendent's Approval

Date

Date Board Approved (needed if overnight or beyond 300 mile radius or out of state)

Date

Submit by Email

Print Form

# Centralia School District

## Travel Request for Students, Clubs, Overnight Trips

Pre-approval from the Board of Directors is required for any overnight stay, beyond a 300-mile radius, or out of state travel (including Portland). This travel request must be submitted to the Superintendent, with supervisor's signature, at least seven (7) days prior to the Board of Director's Meeting.

Person(s) initiating travel request:

Class or club involved (i.e. DECA, Band, Biology):

Destination:

Date(s) of travel (note departure/return time):

Reason for travel:

What is the ultimate goal of this experience:

Mode of travel (i.e. district vehicle, bus, air):

Type of lodging (i.e. hotel, gym, private home):

Number of students participating:

Ratio of students to chaperones:

Note: If a bus or van is needed, a "Request for District Vehicle" form still needs to be submitted to Transportation.

List names of chaperones:

Estimated cost to district:

General Fund     A.S.B. Fund     Grant Monies

Estimated cost to student(s):

Check if fundraisers will help defray cost to students

Date submitted:



3-30-26

Supervisor's Approval

Date

Superintendent's Approval

Date

Date Board Approved (needed if overnight, or beyond a 300-mile radius, or out of state)

Date

Submit by Email

Print Form

# Centralia School District

## Travel Request for Students, Clubs, Overnight Trips

Pre-approval from the Board of Directors is required for any overnight stay, beyond a 300-mile radius, or out of state travel (including Portland). This travel request must be submitted to the Superintendent, with supervisor's signature, at least seven (7) days prior to the Board of Director's Meeting.

Person(s) initiating travel request:

Class or club involved (i.e. DECA, Band, Biology):

Destination:

Date(s) of travel (note departure/return time):

Reason for travel:

What is the ultimate goal of this experience:

Mode of travel (i.e. district vehicle, bus, air):

Type of lodging (i.e. hotel, gym, private home):

Number of students participating:

Ratio of students to chaperones:

Note: If a bus or van is needed, a "Request for District Vehicle" form still needs to be submitted to Transportation.

List names of chaperones:

Estimated cost to district:

General Fund     A.S.B. Fund     Grant Monies

Estimated cost to student(s):

Check if fundraisers will help defray cost to students

Date submitted:



3-30-26

Supervisor's Approval

Date

Superintendent's Approval

Date

Date Board Approved (needed if overnight, or beyond a 300-mile radius, or out of state)

Date

Submit by Email

Print Form

# Centralia School District

## Travel Request for Students, Clubs, Overnight Trips

Pre-approval from the Board of Directors is required for any overnight stay, beyond 300 mile radius, or out of state travel (including Portland). This travel request must be submitted to the Superintendent, with supervisor's signature, at least seven (7) days prior to the Board of Director's Meeting.

Person(s) initiating travel request: Brian Taylor

Class or club involved (i.e. DECA, Band, Biology): Metals

Destination: San Diego, CA

Date(s) of travel (note departure/return time): 5/6/26 6am - 5/8/26 8pm

Reason for travel: Student qualified to compete in Project MFG National Welding Championship

What is the ultimate goal of this experience: Compete in national welding competition

Mode of travel ((i.e. district vehicle, bus, air): district vehicle, air

Type of lodging (i.e. hotel, gym, private home): hotel

Number of students participating: 1

Ratio of students to chaperones: 1:1

Note: If a bus or van is needed, a "Request for District Vehicle" form still needs to be submitted to Transportation.

List names of chaperones: Brian Taylor

Estimated cost to district: 300.00

General Fund     A.S.B. Fund     Grant Monies

Estimated cost to student(s): 0

Check if fundraisers will help defray cost to students

Date submitted: 4/15/26

Kelly Sneed  
Supervisor's Approval

4/15/26  
Date

Lisa Grant  
Superintendent's Approval

4.15.26  
Date

Date Board Approved (needed if overnight or beyond 300 mile radius or out of state)

Date

# Centralia School District

## Travel Request for Students, Clubs, Overnight Trips

Pre-approval from the Board of Directors is required for any overnight stay, beyond 300 mile radius, or out of state travel (including Portland). This travel request must be submitted to the Superintendent, with supervisor's signature, at least seven (7) days prior to the Board of Director's Meeting.

Person(s) initiating travel request: Danette Jones

Class or club involved (i.e. DECA, Band, Biology): Teacher Academy: Educators Rising

Destination: Portland - Oregon Convention Center (Hyatt Regency)

Date(s) of travel (note departure/return time): June 20-23

Reason for travel: Educators Rising Conference and Competitions

What is the ultimate goal of this experience: To learn more about the competitions & experience

Mode of travel ((i.e. district vehicle, bus, air): District Vehicle

Type of lodging (i.e. hotel, gym, private home): Hotel - Hyatt Regency Oregon Convention Center

Number of students participating: 2

Ratio of students to chaperones: 1:2

Note: If a bus or van is needed, a "Request for District Vehicle" form still needs to be submitted to Transportation.

List names of chaperones: Danette Jones

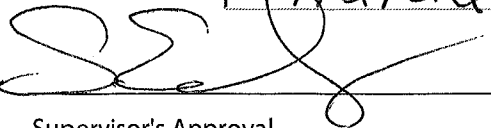
Estimated cost to district: \$1600.00

General Fund     A.S.B. Fund     Grant Monies

Estimated cost to student(s): \$0.00

Check if fundraisers will help defray cost to students

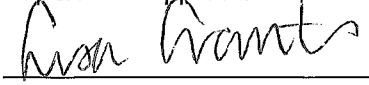
Date submitted: 4/2/26



4-3-26

Supervisor's Approval

Date



Superintendent's Approval

Date

Date Board Approved (needed if overnight or beyond 300 mile radius or out of state)

Date

# Coversheet

## Consideration of Approval of Second and Final Reading of Board Policy

**Section:** VIII. Old Business  
**Item:** A. Consideration of Approval of Second and Final Reading of Board Policy  
**Purpose:**  
**Submitted by:**  
**Related Material:** Board Action Summary ALE 2255.docx.pdf  
2255 Alternative Learning Experience Courses.pdf

**Centralia School District 401**

Regular School Board Meeting

**AGENDA ITEM DETAILS**

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3.11.26

SUBJECT: Approval of Board Policy 2255

BACKGROUND

This policy is focused on Alternative education programs, and it outlines the parameters for the district for best practice and alignment with OSPI expectations.

The only change for this policy is the addition of Centralia High School as a potential alternative education site. The previous policy only listed Futurus High School as an alternative site.

FISCAL IMPACT:

This policy does not have a direct fiscal impact.

BUDGET SOURCE: No fiscal impact

DATA SOURCES:

Cross References:

2020 - Course Design, Selection and Adoption of Instructional Materials

2024 - Online Learning

3122 - Excused and Unexcused Absences

3141 - Nonresident Students

Legal References: RCW 28A.150.305 Alternative educational service providers — Student eligibility.

RCW 28A.232.010 Alternative learning experience courses — Generally — Rules — Reports.

RCW 28A.250.050 Student access to online courses and online learning programs — Policies and procedures — Course credit — Dissemination of information — Development of local or regional online learning programs.

WAC 392-121-107 Definition-Course of study

WAC 392-121-188 Instruction provided under contract

WAC 392-137-230 Length of Acceptance

Chapter 28A.225 RCW Compulsory school attendance and admission

SUBMITTED BY: Dr. Jeff Broome, Executive Director of Teaching and Learning

RECOMMENDED ACTION:

It is recommended that the CSD Board of Directors approve Policy 2255



Policy No.2255  
Instruction

**CENTRALIA SCHOOL BOARD  
BOARD POLICY #2255  
ALTERNATIVE LEARNING EXPERIENCE (ALE) COURSES**

The Board authorizes the creation of Alternative Learning Experience (ALE) courses, as defined in the procedure which accompanies this policy.

The district will make available to students enrolled in an ALE courses educational opportunities designed to meet their individual needs. The district will comply with all program requirements necessary to count an ALE as a course of study and ensure state funding for ALE students.

ALE programs may include, the following types of courses as defined in RCW 28A.232.010:

- A. On-line courses as defined in RCW 28A.250.010 (see policy 2024, Online Learning);
- B. Remote courses; and
- C. Site-based courses

The Board will adopt and annually review written policies authorizing ALE courses, including each ALE course and course provider. The policy must designate, by title, one or more school district official(s) responsible for overseeing the district's ALE courses.

The District establishes the following alternative course(s) provided on site or over the internet or by other electronic means, as defined in WAC 392-121-182:

1. Futurus High School
2. Centralia High School

The District officials responsible for this program is:

1. Futurus High School Principal
2. Centralia High School Principal

**Reporting Requirements**

**A. Annual Report to the Board of Directors**

The school district official responsible for overseeing each ALE course will report at least annually to the board. This annual report will include at least the following:

1. Documentation of ALE student headcount and full-time equivalent enrollment claimed for basic education funding;
2. Identification of the overall ratio of certificated instructional staff to full-time equivalent students enrolled in each ALE course; the number of certificated staff in each ALE course;
3. A description of how the course supports the district's overall goals and objectives for student academic achievement; and

**B. Monthly Report to the Superintendent of Public Instruction**

The District must report monthly to the Superintendent of Public Instruction:



Policy No.2255  
Instruction

1. Accurate monthly headcount and full-time equivalent enrollment for students enrolled in alternative learning experiences; and
2. Each school district offering alternative learning experience courses or course work must further report monthly to the Superintendent of Public Instruction Information about the resident and serving districts of such students.

**C. Monthly Report to the Superintendent of Public Instruction**

The District must report monthly to the Superintendent of Public Instruction:

1. Accurate monthly headcount and full-time equivalent enrollment for students enrolled in alternative learning experiences; and
2. Information about the resident and serving districts of such students.

**D. Regular Submissions to CEDARS**

The District must report all required information to the office of Superintendent of Public Instruction's Comprehensive Education Data and Research System under RCW 28A.300.500, including designating alternative learning experience courses as such when reporting course information to the Comprehensive Education Data and Research System.

**E. Annual Report to the Superintendent of Public Instruction**

The District must report annually to the Superintendent of Public Instruction:

1. The number of certificated instructional staff full-time equivalent assigned to each alternative learning experience program; and
2. Enrollment of students (separately identified) where ALE instruction is provided entirely under contract pursuant to RCW 28A.150.305 and WAC 392-121-188.
3. The costs and purposes of any expenditures made to purchase or contract for instructional co-curricular experiences and services that are included in an ALE written student learning plan, along with the substantially similar experiences or services made available to students enrolled in the district's regular instructional program.

**Assessment Requirements:**

All students enrolled in alternative learning experience courses or course work must be assessed at least annually, using, for full-time students, the state assessment for the student's grade level and using any other annual assessments required by the district.

Part-students must also be assessed at least annually. However, part-time students who are either receiving home-based instruction under Chapter 28A.200, RCW or who are enrolled in an approved private school under Chapter 28A.195, RCW are not required to participate in the assessments required under Chapter 28A.655, RCW.

Any student whose alternative learning experience enrollment is claimed as greater than 0.8 full-time equivalent in any one month through the January count date must be included by the district in any required state or federal accountability reporting for that school year, subject to existing state and federal accountability rules and procedures.



Policy No.2255  
Instruction

Students enrolled in nonresident district alternative learning experience courses or course work who are unable to participate in required annual state assessments at the nonresident district must have the opportunity to participate in such required annual state assessments at the district of physical residence, subject to that district’s planned testing schedule. It is the responsibility of the nonresident enrolling district to establish a written agreement with the district of physical residence that facilitates all necessary coordination between the districts and with the student, and where appropriate, the student’s parent(s) to fulfill this requirement. Such coordination may include:

- Arranging for appropriate assessment materials;
- Notifying the student of assessment administration schedules;
- Arranging for the forwarding of completed assessment materials to the enrolling district for submission for scoring and reporting; and
- Arranging for any allowable testing accommodations, and other steps as may be necessary.

The agreement may include rates and terms for payment of reasonable fees by the enrolling district to the district of physical residence to cover costs associated with planning for and administering the assessments to students not enrolled in the district of physical residence. Assessment results for students assessed according to these provisions must be included in the enrolling district’s accountability measurements, and not in the district of physical residence’s accountability measurements.

**Valid Justification for Missed Contact**

Valid justifications why a student may miss the weekly contact requirements of ALE for the purpose of truancy include those outlined in Excused absences WAC 392-401-020 and in policy 3122.

**Students who drop out of ALE courses:**

A school district offering or contracting to offer an alternative learning experience course to a nonresident student must inform the resident school district if the student drops out of the course or is otherwise no longer enrolled.

**Procedures:**

The Superintendent is directed to develop procedures consistent with WAC 392-121-182 to govern the administration of the District’s ALE courses.

- Cross References:
- 2020 - Course Design, Selection and Adoption of Instructional Materials
  - 2024 - Online Learning
  - 3122 - Excused and Unexcused Absences
  - 3141 - Nonresident Students



Policy No.2255  
Instruction

Legal References:

RCW 28A.150.305 Alternative educational service providers — Student eligibility.

RCW 28A.232.010 Alternative learning experience courses — Generally — Rules — Reports.

RCW 28A.250.050 Student access to online courses and online learning programs — Policies and procedures — Course credit — Dissemination of information — Development of local or regional online learning programs.

WAC 392-121-107 Definition-Course of study

WAC 392-121-188 Instruction provided under contract

WAC 392-137-230 Length of Acceptance

Chapter 28A.225 RCW Compulsory school attendance and admission

Management Resources:

2018 - May Policy Issue

2017 - April Issue

2014 - February Issue

2012 - October Issue

2011 - October Issue

2020 - August Issue

**Adoption Date:** January 17, 2007; June 12, 2024

**Revised:** December 2014; January 2021

# Coversheet

## Consideration of Approval of first reading of Board Policy

**Section:** IX. New Business  
**Item:** A. Consideration of Approval of first reading of Board Policy

**Purpose:**

**Submitted by:**

**Related Material:**

Summary Sheet \_ 5253\_P Professional Boundaries.pdf

5253 Maintaining Professional Staff-Student Boundaries Study Session DRAFT 4.16.26 (002).pdf

Summary Sheet\_ 5011\_P Sexual Harassment-Staff.pdf

5011 Sexual Harassment of District Staff Prohibited 4.23.26 DRAFT (1).pdf

Summary Sheet 3205 Sexual Harassment Prohibited - Students.pdf

3205 Sexual Harassment of Student Prohibited DRAFT 4.23.26.pdf

**Centralia School District 401**

Regular School Board Meeting

**AGENDA ITEM DETAILS**

---

**SUBJECT:**

Board Policy 5253 Maintaining Professional Staff/Student Boundaries

**BACKGROUND:**

Board Policy 5253 establishes expectations for maintaining appropriate professional boundaries between staff and students. While no revisions were required by the state, the Board requested clarification regarding mandatory reporting obligations. Accordingly, language has been added to align with statutory reporting requirements and with the provisions outlined in Board Policy 3241 – Child Abuse and Neglect.

**RATIONALE:**

The proposed updates are intended to ensure clarity, consistency, and alignment across district policies and procedures regarding staff responsibilities, particularly in relation to boundary violations and mandatory reporting requirements.

**FISCAL IMPACT:**

There is no direct fiscal impact to updating this policy.

**BUDGET SOURCE:**

NA

**DATA SOURCES:**

Samantha Mitchell, Executive Director of HR, Fiscal Services

**SUBMITTED BY:**

Samantha Mitchell, Executive Director of Human Resources

**RECOMMENDED ACTION:**

Approval of updates to Board Policy 5253 Maintaining Professional Staff/Student Boundaries



## CENTRALIA SCHOOL DISTRICT BOARD POLICY #5253 MAINTAINING PROFESSIONAL STAFF/STUDENT BOUNDARIES

### Purpose

The purpose of this policy is to provide all staff, students, volunteers, and community members with information about their role in protecting children from inappropriate conduct by adults. This policy applies to all district staff and volunteers. For the purpose of this policy and procedure, the terms “district staff”, “staff member”, and “staff” also include volunteers.

### General Standards

The Board expects all district staff to maintain the highest professional standards when they interact with students. District staff are required to maintain an atmosphere conducive to learning by consistently maintaining professional boundaries.

The interactions and relationships between staff members and students should be based upon mutual respect and trust, an understanding of the appropriate boundaries between adults and students in and outside of the educational setting, and consistency with the educational mission of the schools.

Professional staff/student boundaries are consistent with the legal and ethical duty of care that district employees have for students.

District staff will not intrude on a student’s physical and/or emotional boundaries unless the intrusion is necessary to serve a demonstrated educational purpose. An educational purpose is one that relates to the staff member’s duties in the District.

Additionally, staff members are expected to be aware of the appearance of impropriety in their own conduct and the conduct of other staff when interacting with students. Staff members will notify and discuss issues with their building administrator or supervisor whenever they suspect or question whether their own or another staff member’s conduct is inappropriate or constitutes a violation of this policy.

[Any concerns regarding boundary violations that may constitute abuse or neglect must be taken seriously and reviewed promptly. If, at any point, there is reasonable cause to believe that a boundary violation may meet the threshold of abuse or neglect, a report to Child Protective Services \(CPS\) or law enforcement must be made immediately, and no later than forty-eight \(48\) hours, in accordance with state law.](#)

[School personnel are individually responsible for ensuring that a report is made when required and may not rely on another individual to fulfill this legal obligation.](#)

[Notifying a building principal or supervisor of a concern does not relieve staff of their responsibility to assess whether a mandatory report is required, nor does it extend reporting timelines.](#)

[Failure to make a required report may result in disciplinary action and may subject the employee to civil or criminal penalties under state law.](#)

The Board recognizes that staff may have familial and pre-existing social relationships with parents or guardians and students. Staff members should use appropriate professional judgment when they have a dual relationship with students to avoid violating this policy, the appearance of impropriety, and the appearance of favoritism. Staff members shall proactively discuss these circumstances with their building administrator or supervisor.

**Use of Technology**

The Board supports the use of technology to communicate for educational purposes. However, when the communication is unrelated to schoolwork or other legitimate school business district staff are prohibited from communicating with students by phone, e-mail, text, instant messenger, or other forms of electronic or written communication.

District staff members are prohibited from engaging in any conduct on social networking web sites or applications that violates the law, district policies or procedures, or other generally recognized professional standards. This prohibition includes prohibiting staff from “friending” and/or “following” students on any social media platform.

Staff whose conduct violates this policy may face discipline and/or termination consistent with the district’s policies and procedures, acceptable use agreement, and collective bargaining agreements, as applicable.

The superintendent/designee will develop protocols for reporting and investigating allegations and develop procedures and training to accompany this policy.

Cross References:	Board Policy 3205	Sexual Harassment of Students Prohibited
	Board Policy 3207	Prohibition of Harassment, Intimidation, and Bullying
	Board Policy 3210	Nondiscrimination
	Board Policy 3241	Child Abuse and Neglect

Legal References:	<a href="#">Title IX of the Education Amendments of 1972</a>	
	<a href="#">Chapter 9A.44 RCW</a>	Sex offenses
	<a href="#">Chapter 9A.88 RCW</a>	Indecent exposure – Prostitution
	<a href="#">RCW 28A.400.320</a>	Crimes against children – Mandatory termination of classified employees – Appeal – Recovery of salary or compensation by district
	<a href="#">RCW 28A.405.470</a>	Crimes against children – Mandatory termination of certificated employees – Appeal – Recovery of salary or compensation by district.
	<a href="#">RCW 28A.405.475</a>	Termination of certificated employee based on guilty pleas or conviction of certain felonies – Notice to superintendent of public instruction – Record of notices
	<a href="#">RCW 28A.410.090</a>	Revocation or suspension of certificate or permit to teach – Reprimand – Criminal basis – Complaints – Investigation – Process
	<a href="#">RCW 28A.410.095</a>	Violation or noncompliance – Investigatory powers of superintendent of public

Policy No. 5253

Personnel

instruction -Requirements for investigation of alleged sexual misconduct towards a child – Court orders – Contempt – Written findings required

[RCW 28A.410.100](#)

[Chapter 28A.640 RCW](#)

[Chapter 28A.642 RCW](#)

[Chapter 49.60 RCW](#)

Revocation of authority to teach – Hearings

Sexual equality

Discrimination prohibition

Discrimination- Human Rights

Commission

[Chapter 181-87 WAC](#)

Professional certification – Acts of

unprofessional conduct

[Chapter 181-88 WAC](#)

Definitions of sexual misconduct, verbal

abuse and physical abuse – Mandatory

disclosure – Prohibited agreements

Management

2019 – March 2019 – March Policy Issue

Resources:

2015 – October Policy

Issue

**Adoption Date:** December 21, 2011

**Centralia School District**

**Revised:** April 26, 2017; October 28, 2020; April 26, 2023

**Classification:** Priority

**Centralia School District 401**

Regular School Board Meeting

**AGENDA ITEM DETAILS**

---

**SUBJECT:**

Board Policy 5011 Sexual Harassment of District Staff Prohibited

**BACKGROUND:**

Board Policy 5011 establishes expectations for understanding, reporting, and investigation sexual harassment of staff. Changes made:

Updates to align with current Title IX and Washington State Law.

Expands sexual harassment to include sex-based discrimination and harassment.

Updates federal definitions and adds language around voyeurism.

Clarifies district jurisdiction and obligations

Adds language has been added to align with statutory reporting requirements and with the provisions outlined in Board Policy 3241 – Child Abuse and Neglect.

Strengthens investigation and response expectations, and updates trainings and notice requirements.

**RATIONALE:**

The revisions to Policy 5011 ensure alignment with updated Title IX regulations and Washington State law while clearly outlining how the district will prevent and respond to sex-based discrimination and harassment. These updates provide clearer guidance to staff, improve consistency in how situations are handled, and help reduce legal and compliance risks for the district.

**FISCAL IMPACT:**

There is no direct fiscal impact to updating this policy.

**BUDGET SOURCE:**

NA

**DATA SOURCES:**

Samantha Mitchell, Executive Director of HR, Fiscal Services

**SUBMITTED BY:**

Samantha Mitchell, Executive Director of Human Resources

**RECOMMENDED ACTION:**

Approval of updates to Board Policy 5011 Sexual Harassment of District Staff Prohibited

Policy No. 5011  
Personnel



**BOARD POLICY #5011**

**~~SEXUAL DISCRIMINATION AND SEX-BASED~~ HARASSMENT OF DISTRICT STAFF PROHIBITED**

Centralia School District is committed to a positive and productive working environment free from discrimination, including sexual harassment. This commitment extends to all employees and other persons involved in academic, educational, extracurricular, athletic, and other programs or activities of the school, whether that program or activity is in a school facility, on school transportation, or at a class training held elsewhere.

~~This policy is developed to meet the district's obligations under Title IX and is aligned with Washington State laws and regulations that define sex-based discrimination. The district will not adopt or implement any policy, practice, or procedure or take any employment action on the basis of sex, except to meet its obligations related to pregnancy and pregnancy-related conditions.~~

~~The district will not make any pre-employment inquiry as to the marital status of an applicant for employment, including whether such applicant is "Miss or Mrs." Pre-employment, the district may ask an applicant for employment to self-identify their sex, but only if this question is asked of all applicants and if the response is not used as a basis for discrimination by Title IX or this policy.~~

~~Consistent with the Title IX regulation, the district will not implement any policy, practice, or procedure or take any employment action on the basis of sex:~~

- ~~(1) Concerning the current, potential, or past parental, family, or marital status of an employee or applicant for employment, which treats persons differently; or~~
- ~~(2) That is based upon whether an employee or applicant for employment is the head of household or principal wage earner in such employee's or applicant's family unit.~~

~~The district has jurisdiction over complaints of sex-based discrimination pursuant to the Federal law Title IX of the Education Amendments of 1972 (Title IX) and Washington State laws, including Chapter 28A.640 RCW and Chapter 392-190 WAC.~~

**Definitions**

For purposes of this policy, sexual harassment means unwelcome conduct or communication of a sexual nature. Sexual harassment can occur student to adult, adult to adult, or can be carried out by a group of students or adults and will be investigated by the district even if the alleged harasser is not part of the school staff or student body. The district prohibits sexual harassment of district employees by other students, employees or third parties involved in school district

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activities.

The term "sexual harassment" is defined by the regulations implementing the federal law Title IX of the Education Amendments Act of 1972 at 34 C.F.R. § 106.30.

Under federal and state law, the term "sexual harassment" may include:

- Acts of Sexual violence;
- Unwelcome sexual or gender-directed conduct or communications that interferes with an individual's employment performance or creates an intimidation, hostile, or offensive environment;
- Unwelcome sexual advances;
- Unwelcome requests for sexual favors;
- Sexual demands when submission is a stated or implied obtaining work opportunity or other benefit;
- Sexual demands where submission or rejection is a factor in a work or other school-related decision affecting an individual.

A "hostile environment" for an employee is created where the unwanted conduct is sufficiently severe or pervasive to create a work environment that a reasonable person would consider intimidation, hostile, or abusive.

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~~"Sex-based harassment" means sexual harassment and other harassment on the basis of sex stereotypes, sex characteristics, sexual orientation, gender identity, gender expression, pregnancy or related conditions, and marital status.~~

~~The term "sexual harassment" includes the following, which Title IX defines at 34 C.F.R. § 106.2:~~

- ~~●~~
- ~~"Quid pro quo harassment"~~
- ~~"Hostile environment harassment"; and~~
- ~~Specific offenses of sexual assault, dating violence, domestic violence, or stalking~~

~~The term "sexual harassment" is also prohibited under state law as defined at WAC 392-190-056 and includes unwelcome sexual advances, requests for sexual favors, sexually motivated physical contact, or other verbal or physical conduct or communication of a sexual nature between two or more individuals if:~~

- ~~a. Submission to the conduct or communication is condition of obtaining employment;~~
- ~~b. A factor in decisions affecting that individual's employment; or~~
- ~~c. The conduct or communication has the purpose of effect of substantially interfering with an individual's employment or of creating an intimidating, hostile, or offensive educational environment.~~

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~~Harassment based on sexual orientation, gender expression, or gender identity is also prohibited under Washington state law as defined at RCW 49.60.040 and WAC 162.32.040.~~

~~For the purpose of these definitions, sexual harassment may include conduct or communication that involves adult to student, student to adult, student to student, adult to adult, male to female, male to male and female to female.~~

~~The district will address all sex-based harassment in its program and activities, even when some conduct alleged to be contributing to a hostile environment occurs outside of its program or activities.~~

~~The district has also developed other specific related policies for district employees to comply with its obligations under State and Federal laws, including Title IX, and to create an inclusive and welcoming work environment, including [WSSDA Model Policies or modified for your district equivalent] Policy 5210 (Prohibiting Discrimination of Staff), Policy 5012 (Parental, Family, or marital status; pregnancy or related conditions), and 5404 (Family Medical and Maternity Leave).~~

~~**Investigation and Response**~~**Investigation and Response**

~~The Superintendent will develop and implement procedures for receiving, investigating, and resolving complaints or reports of sex discrimination, including sex-based harassment, and will include reasonable and prompt timelines and delineates roles and responsibilities for such.~~

If the district knows, or reasonably should know, that sexual harassment has created a hostile environment, the district will promptly investigate to determine what occurred and will take appropriate steps to resolve the situation. If an investigation reveals that sexual harassment has created a hostile environment, the district will take prompt and effective steps reasonably calculated to end sexual harassment, eliminate the hostile environment, prevent its occurrence and, as appropriate, remedy its effects. The district will take prompt, equitable, and remedial

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action within its authority every time a report, complaint, and/or grievance alleging sexual harassment comes to the attention of the district, either formally or informally.

Allegations of criminal misconduct will be reported to law enforcement and suspected child abuse will be reported to law enforcement or Child Protective Services. This reporting obligation is immediate and must be made at the first opportunity, but no later than forty-eight (48) hours after there is reasonable cause to believe abuse or neglect has occurred, in accordance with state law. School personnel are individually responsible for ensuring that the report is made and may not rely on another person to fulfill this legal obligation. Reporting suspected abuse to the building principal or supervisor does not relieve professional school personnel from their reporting responsibilities and timelines. Failure to make a required report may result in disciplinary action and may subject the employee to civil or criminal penalties under state law.

Regardless of whether the misconduct is reported to law enforcement, school staff will promptly investigate to determine what occurred and take appropriate steps to resolve the situation to the extent that such investigation does not interfere with an on-going criminal investigation. A criminal investigation does not relieve the district of its independent obligation to investigate and resolve sexual harassment.

Engaging in sexual harassment will result in appropriate discipline or other appropriate sanctions against offending staff or third parties involved in school district activities. Anyone else who engages in sexual harassment on school property or at school activities will have their access to school property and activities restricted, as appropriate.

**Retaliation and False Allegations**

~~It is a violation of this policy to engage in retaliation~~Retaliation, as defined under Federal and State laws and the Superintendent's procedure, against any person who makes or is a witness in a sexual harassment complaint is prohibited and will result in appropriate discipline. The district will take appropriate actions to protect involved persons from retaliation.

It is a violation of this policy to knowingly report false allegations of sexual harassment. Persons found to knowingly report or corroborate false allegations will be subject to appropriate discipline. ~~However, no party, witness, or other participating in the district's grievance process will be disciplined based solely on a determination of whether sex-based discrimination occurred under the Superintendent's procedure.~~

**Staff Responsibilities ~~and Training~~**

The superintendent will develop and implement formal and informal a procedures for receiving, investigating and resolving complaints or reports of sexual harassment. The procedures will include reasonable and prompt timelines and delineate staff responsibilities under this policy. that identifies the roles, responsibilities, and training requirements of the Title IX Coordinator and school employees.

Any school employee who witnesses sexual harassment or receives report, informal complaint, or written complaint about sexual harassment is responsible for informing the district's Title IX or Civil Rights Compliance Coordinator. All staff are also responsible for directing complaints

Policy No. 5011  
Personnel

to the formal complaint process.

This policy applies to sexual harassment (including sexual violence) targeted at district employees carried out by a student, employee, or a third party involved in school district activities.

A formal complaint filed by an employee or filed by or on behalf of a student complaint against an employee respondent will be investigated under the definitions, requirements, and procedures of Policy 3205 and Procedures 3205P.

Reports of sex discrimination and sexual harassment will be referred to the district's Title IX Coordinator. Reports of discrimination based on sexual orientation, gender expression, gender identity, ethnicity, race, creed, color, national origin, religion, homelessness, immigration or citizenship status, the presence of any sensory, mental, or physical disability, neurodivergence, or the use of a trained guide dog or service animal, honorably discharged veteran or military status, or age, or complaints alleging violations of the Boy Scouts of America Act will be referred to the district's Civil Rights Compliance Coordinator.

Reports of disability discrimination or harassment will be referred to the district's Section 504 Coordinator.

The Superintendent will also develop materials to provide age appropriate information and education to district staff, students, parents, and volunteers regarding the policy and the recognition and prevention of sex-based harassment.

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**District Notice and Training**

The superintendent will develop procedures to provide information and education to district staff, parents and volunteers regarding this policy and the recognition and prevention of sexual harassment. At a minimum, sexual harassment recognition and prevention and the elements of this policy will be included in staff and regular volunteer orientation. This policy and the procedure, which includes the complaint process, will be posted in each district building in a place available to staff, parents, volunteers, and visitors. Information about the policy and procedure will be clearly stated and conspicuously posted throughout each school building, provided to each employee, and reproduce in each staff, volunteer, and parent handbook. Such notices will identify the District's Title IX coordinator and provide contact information, including the coordinator's email address.

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~~At a minimum, the district's website will include a statement that the district prohibits sex discrimination and sex-based harassment in any education program or activity that it operates, as required by Title IX and other laws, and employment. It will also state that questions about Title IX, how to locate the district's policy and grievance procedure, and how to report sex discrimination or make a complaint may be directed to the District's Title IX Coordinator. The Title IX Coordinator's contact information will also be provided, including their name or title, office address, email address, and telephone number.~~

~~This policy and the procedure, which include the complaint process, will be conspicuously posted in each district building in a place accessible to staff, students, parents, volunteers, and visitors. Information about the policy and procedure will be clearly stated and posted throughout each school building, provided to each employee, and reproduced in each student, staff, volunteer, and parent handbook. Such notices will identify the district's Title IX coordinator and provide contact information, including the coordinator's email address.~~

~~Additionally, sex-based harassment recognition and prevention and the elements of the this policy will be included in staff, student, and regular volunteer orientations.~~

**Policy Review**

The superintendent will make an annual report to the board reviewing the use and efficacy of this policy and related procedures. Recommendations for changes to this policy, if applicable, will be included in the report. The superintendent is encouraged to involve staff, volunteers, and parents in the review process.

**Legal References:**

- 20 U.S.C. - 1681-1688
- WAC 392-190-058 Sexual harassment
- RCW 28A.640.020 Regulations, guidelines to eliminate discrimination - cope - Sexual harassment policies
- 34 C.F.R. 106

**Management Resources:**

- 2025 - April Issue
- 2025 - January Newsletter
- 2022 - June June
- 2021 - June Issue
- 2015 - July Policy Alert
- 2014 - December Issue
- 2010 - October Issue

**Cross References:**

- 3205 - Sexual Harassment of Students Prohibited
- 3207 - Prohibition of Harassment, Intimidation, and Bullying of Students
- 3210 - Nondiscrimination
- 3211 - Gender-Inclusive Schools
- 3421 - Child Abuse and Neglect
- 5010 - Nondiscrimination and Affirmative Action

5012 - Parental, Family, or Marital Status, and Pregnancy or Related Conditions of Staff

**Cross References:**

- ~~3210 - Nondiscrimination~~
- ~~3211 - Gender-Inclusive Schools~~
- ~~3421 - Child Abuse and Neglect~~
- ~~5010 - Nondiscrimination and Affirmative Action~~
- ~~5012 - Parental, Family, or Marital Status, and Pregnancy or Related~~

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~~Conditions of Staff~~

~~Legal References:~~

~~20 U.S.C. 1681-1688  
WAC 392-190-058 Sexual harassment  
RCW 28A.640.020 Regulations, guidelines to eliminate discrimination  
Scope Sexual harassment policies  
2024 Title IX Regulations at 34 C.F.R. 106 et seq  
RCW 49.60 Washington Law Against Discrimination  
WAC 162-32-040 Harassment~~

~~Management Resources:~~

~~2015 July Policy Alert  
2014 December Issue  
2010 October Issue  
2022 June June~~

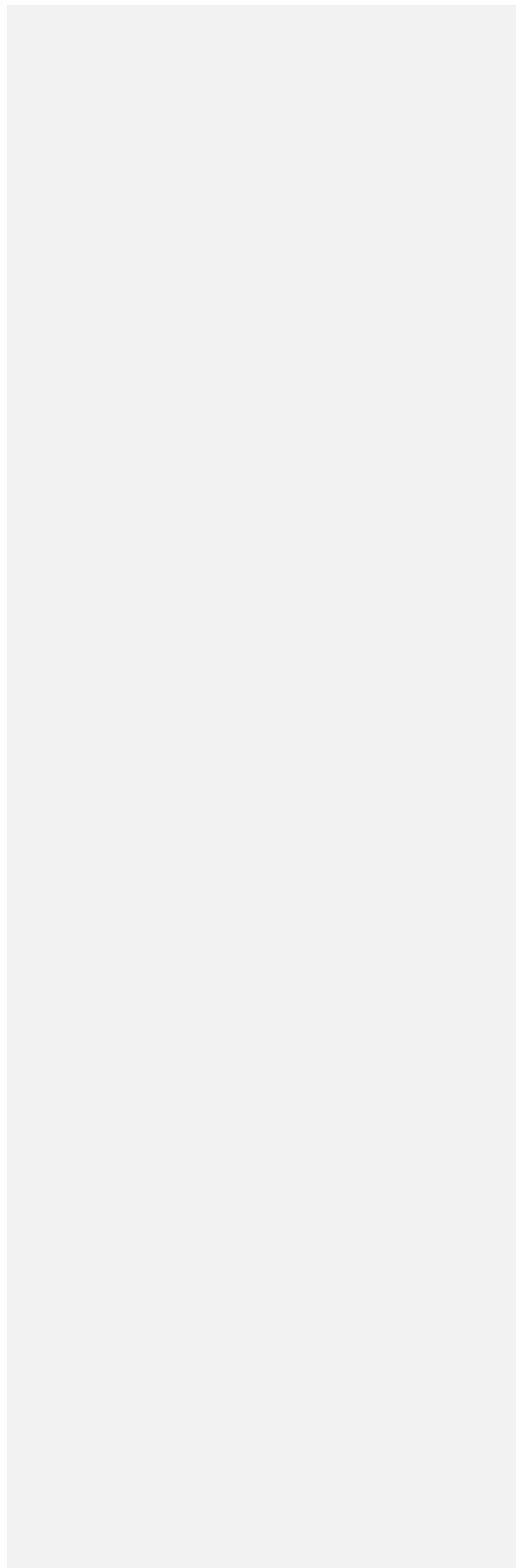
**Adoption Date:** August 19, 1992  
**Centralia School District**

**Revised:** July 19, 1995; December 20, 1995; December 15, 2010; January 25, 2012; June 2024

March 2026

July 20, 2016, May 17, 2017; April 2023  
**Classification:** Essential

Policy No. 5011  
Personnel



**Centralia School District 401**

Regular School Board Meeting

**AGENDA ITEM DETAILS**

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**SUBJECT:**

Board Policy 3205 Sexual Harassment of Students Prohibited

**BACKGROUND:**

Board Policy 5253 establishes expectations for understanding, reporting, and investigation sexual harassment of students. Changes made:

Updates federal definitions and adds language around voyeurism.

Defines Sexual discrimination

Adds language has been added to align with statutory reporting requirements and with the provisions outlined in Board Policy 3241 – Child Abuse and Neglect.

**RATIONALE:**

The proposed updates are intended to ensure clarity, consistency, and alignment across district policies and procedures regarding staff responsibilities, particularly in relation to definitions and mandatory reporting requirements.

**FISCAL IMPACT:**

There is no direct fiscal impact to updating this policy.

**BUDGET SOURCE:**

NA

**DATA SOURCES:**

Samantha Mitchell, Executive Director of HR, Fiscal Services

**SUBMITTED BY:**

Samantha Mitchell, Executive Director of Human Resources

**RECOMMENDED ACTION:**

Approval of updates to Board Policy 3205 Sexual Harassment of Students Prohibited



Policy No. 3205  
Students

**CENTRALIA SCHOOL DISTRICT  
BOARD POLICY #3205  
~~SEXUAL DISCRIMINATION OF SEX-BASED~~ HARASSMENT OF  
STUDENTS PROHIBITED**

This district is committed to a positive and productive education free from discrimination, including sexual harassment. This commitment extends to all students involved in academic, educational, extracurricular, athletic, and other programs or activities of the school, whether that program or activity is in a school facility, on school transportation or at a class or school training held elsewhere.

#### Definitions

For purposes of this policy, sexual harassment means unwelcome conduct or communication of a sexual nature. [Sex discrimination means unfair treatment based on sex, including sexual orientation, gender identity, pregnancy, or related conditions.](#) Sexual harassment can occur adult to student, student to student or can be carried out by a group of students or adults and will be investigated by the District even if the alleged harasser is not a part of the school staff or student body. The district prohibits sexual harassment of students by other students, employees or third parties involved in school district activities.

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The term “sexual harassment” includes:

- acts of sexual violence;
- unwelcome sexual or gender-directed conduct or communication that interferes with an individual’s educational performance or creates an intimidating, hostile, or offensive environment;
- unwelcome sexual advances;
- unwelcome requests for sexual favors;
- sexual demands when submission is a stated or implied condition of obtaining an educational benefit;
- [sexual demands where submission or rejection is a factor in an academic, or other school-related decision affecting an individual.](#)
- [Voyeurism, including observing, photographing, videotaping, filming, or otherwise recording a student without their knowledge or consent in a manner that is sexual in nature or violates the student’s reasonable expectation of privacy.](#)

A “hostile environment” has been created for a student when sexual harassment is sufficiently serious to interfere with or limit the student’s ability to participate in or benefit from the school’s program. The more severe the conduct, the less need there is to demonstrate a repetitive series of incidents. In fact, a single or isolated incident of sexual harassment may create a hostile environment if the incident is sufficiently severe, violent, or egregious.

#### Investigation and Response

Page 1 of 4

Policy No. 3205  
Students

If the district knows, or reasonably should know, that sexual harassment has created a hostile environment, it will promptly investigate to determine what occurred and take appropriate steps to resolve the situation. If an investigation reveals that sexual harassment has created a hostile environment, the district will take prompt and effective steps reasonably calculated to end the sexual harassment, eliminate the hostile environment, prevent its recurrence and as appropriate, remedy its effects. The district will take prompt, equitable and remedial action within its authority on reports, complaints and grievances alleging sexual harassment that come to the attention of the district, either formally or informally. The district will take these steps every time a complaint, alleging sexual harassment comes to the attention of the district, either formally or formally.

Allegations of criminal misconduct will be reported to law enforcement and suspected child abuse will be reported to law enforcement or Child Protective Services. [This reporting obligation is immediate and must be made at the first opportunity, but no later than forty-eight \(48\) hours after there is reasonable cause to believe abuse or neglect has occurred, in accordance with state law. School personnel are individually responsible for ensuring that the report is made and may not rely on another person to fulfill this legal obligation. Reporting suspected abuse to the building principal or supervisor does not relieve professional school personnel from their reporting responsibilities and timelines. Failure to make a required report may result in disciplinary action and may subject the employee to civil or criminal penalties under state law.](#)

Regardless of whether the misconduct is reported to law enforcement, school staff will promptly investigate to determine what occurred and take appropriate steps to resolve the situation, to the extent that such investigation does not interfere with an ongoing criminal investigation. A criminal investigation does not relieve the district of its independent obligation to investigate and resolve sexual harassment.

Engaging in sexual harassment will result in appropriate discipline or other appropriate sanctions against offending students, staff or other third parties involved in school district activities. Anyone else who engages in sexual harassment on school property or at school activities will have their access to school property and activities restricted, as appropriate.

#### **Retaliation and False Allegations**

Retaliation against any person who makes or is a witness in a sexual harassment complaint is prohibited and will result in appropriate discipline. The district will take appropriate actions to protect involved persons from retaliation.

It is a violation of this policy to knowingly report false allegations of sexual harassment. Persons found to knowingly report or corroborate false allegations will be subject to appropriate discipline.

#### **Staff Responsibilities**

The superintendent will develop and implement formal and informal procedures for receiving, investigating and resolving complaints or reports of sexual harassment. The procedures will in-

Policy No. 3205  
Students

clude reasonable and prompt ~~time lines~~timelines and delineate staff responsibilities under this policy.

Any school employee who witnesses sexual harassment or receives a report, informal complaint, or written complaint about sexual harassment is responsible for informing their immediate supervisor who will investigate such reports and inform the district Title IX or Civil Rights Compliance Coordinator. All staff are also responsible for directing complainants to the formal complaint process.

Reports of discrimination and discriminatory harassment will be referred to the district’s Title IX/Civil Rights Compliance Coordinator. Reports of disability discrimination or harassment will be referred to the district’s Section 504 Coordinator.

District/school staff, including employees, contractors, and agents shall not provide a recommendation of employment for an employee, contractor, or agent that the district/school, or the individual acting on behalf of the district/school, knows or has probable cause to believe, has engaged in sexual misconduct with a student or minor in violation of the law.

**Notice and Training**

The superintendent will develop procedures to provide age-appropriate information and education to district staff, students, parents and volunteers regarding this policy and the recognition and prevention of sexual harassment. At a minimum sexual harassment recognition and prevention and the elements of this policy will be included in staff, student and regular volunteer orientation. This policy and the procedure, which includes the complaint process, will be posted in each district building in a place available to staff, students, parents, volunteers and visitors. Information about the policy and procedure will be clearly stated and conspicuously posted throughout each school building, provided to each employee and reproduced in each student, staff, volunteer and parent handbook. Such notices will identify the District’s Title IX coordinator and provide contact information, including the coordinator’s email address.

**Policy Review**

The superintendent will ensure that the use and efficacy of this policy will be reviewed annually and any recommendation for changes to this policy will be provided to the board The superintendent is encouraged to involve staff, students, volunteers and parents in the review process.

- Cross References: 3207 - Prohibition of Harassment, Intimidation and Bullying  
 3210 –Nondiscrimination  
 3211 – Transgender Students  
 3240 - Student Conduct  
 3421 - Child Abuse, Neglect and Exploitation Prevention  
 5010 - Nondiscrimination and Affirmative Action  
 5011 – Sexual Harassment of District Employees Prohibited

Policy No. 3205  
Students

Legal References: RCW 28A.640.020 Regulations, guidelines to eliminate discrimination — Scope — Sexual harassment policies  
WAC 392-190-058 Sexual harassment  
[20 U.S.C. §§ 1681-1688](#)

Management Resources: 2015 – July Policy Alert  
2014 - December Issue  
2010 - October Issue

**Adoption Date:** January 16, 1980  
**Centralia School District**  
**Revised:** February 15, 2017; October 23, 2019  
**Reviewed:** February 2024, [May 2026](#)  
**Classification:** Essential

# Coversheet

## Consideration of Approval of ESD 113 for Individual Student Program

**Section:** IX. New Business  
**Item:** B. Consideration of Approval of ESD 113 for Individual Student Program  
**Purpose:**  
**Submitted by:**  
**Related Material:** ESD113 Summary Sheet.pdf  
ESD113 Contract.pdf

**Centralia School District 401**

Regular School Board Meeting

**AGENDA ITEM DETAILS**

---

**SUBJECT:**

Agreement between Capital Region ESD 113 and Centralia School District.

**BACKGROUND:**

Capital Region ESD 113 has a school for students with significant emotional/behavioral disabilities called Olympic Academy and offer services of Registered Behavior Technicians (RBT).

**RATIONALE:**

Centralia School District has one student who transferred to our district that requires a more intensive program with individualized support; including RBT services. This type of program/support is not available in the school district and, therefore, we must look outside of the district in order to honor the services required through the IEP.

**FISCAL IMPACT:**

\$109,710 (based on tuition/service cost for one student from Feb. 3, 2026 to end of school year)

**BUDGET SOURCE:**

2100 – State Special Education

**DATA SOURCES:**

Individual student evaluation and agreed upon IEP needs

**SUBMITTED BY:**

Tammie Jensen-Tabor

**RECOMMENDED ACTION:**

Board approval

<b>Contract #</b>	0004087
<b>Title</b>	Centralia School District RBT Services

**ESD 113  
Interagency Agreement  
Page 1 of 4**

**Contract for services provided by ESD 113 dated this 29 day of January, 2026 between:**

**EDUCATIONAL SERVICE DISTRICT 113  
("ESD 113")**

6005 Tye Drive SW · Tumwater, WA 98512

AND

CENTRALIA SCHOOL DISTRICT

**("Agency")**

PO Box 610 · Centralia, WA 98531-0610

In consideration of the promises and conditions contained herein, ESD 113 and Agency do mutually agree as follows:

**I. PURPOSE**

The purpose of this Contract is to provide:

The purpose of this Agreement is to provide Centralia School District with RBT services. The purpose of student-specific behavior technician support is to increase skills in the student and the district staff, so that the supports can be gradually faded out, as determined by the IEP team. The ESD will provide behavior technician support during the 2025-26 school year.

**II. RESPONSIBILITIES OF ESD 113**

In accordance with this Contract, ESD 113 shall:

Please see attached - Section II.

### **III. RESPONSIBILITIES OF AGENCY**

In accordance with this Agreement, the Agency shall:

In accordance with this Contract the District shall make student(s) and staff available for training as required. The District also agrees to support the implementation of services by ESD 113 by meeting the following responsibilities:

**1. Designated District Staff Collaboration**

The District shall designate one (1) District staff member to meet and collaborate with the ESD 113 / Pathfinder Services team for one (1) hour per week.

This collaboration time will be used to:

- o Coordinate service delivery;
- o Review ongoing progress-monitoring data;
- o Discuss student response to interventions; and
- o Support alignment between District expectations and ESD 113 service implementation.

**2. Access to Special Education Records and Documentation**

The District will provide Pathfinder Services staff with appropriate access to the student's special education records and documentation through the District's designated platform (e.g., IEPOnline), as necessary to support service delivery, progress monitoring, compliance, and coordination.

Access will include, but is not limited to:

- o Current and prior IEPs;
- o Evaluation reports and related service documentation; and
- o Progress monitoring and compliance records relevant to the student's program.

### **IV. TERM OF THE CONTRACT**

The start date of this Contract is the later of 02/03/2026 or the date that signatures have been obtained from both parties. Contract shall end on 06/30/2026

Contract shall not auto-renew.


### **V. PAYMENT PROVISIONS**

For performance of the work as set forth in the "Responsibility of ESD 113"; the Agency shall pay \$109,710.00 -- One hundred nine thousand seven hundred and ten dollars and 00/100's  
This amount is exclusive of sales tax where applicable.

ESD 113 shall submit properly computed invoices to the Agency at the following schedule.

Educational Service District 113 shall submit properly computed invoices monthly to the district based on time utilized.

Please see attached for cost break down. Section V.

1  Upload 4: Pay Schedule

## **CONTRACT TERMS**

### **PAYMENTS**

The Agency shall submit payment to ESD 113 within 30 days of receiving an invoice. Late payments shall accrue interest at the maximum rate allowed by law.

### **PROHIBITION AGAINST ASSIGNMENT**

Neither this Contract nor any interest therein may be assigned by either party without first obtaining the consent of the other party.

### **OWNERSHIP OF WORK PRODUCTS AND RESTRICTION AGAINST DISSEMINATION**

ESD 113 shall be the owner of any and all reports, documents, memoranda, plans, specifications, designs, notes, drawings, products, data, information and other materials and results authored, created, developed or made by Agency in connection with the this Contract (the "Results"), together with any and all intellectual property rights in any results ("Related Rights"). To the extent applicable, all Results shall constitute "works made for hire" by or for Agency and ESD 113 shall be the "author" of all Results under applicable copyright laws. To the extent ESD 113 is performing services under this Contract to provide Agency with reports, documents, memoranda, plans, specifications, designs, notes, drawings, products, data, information and other materials and results authored, created, developed or made by ESD 113 ("Licensed Results"), Agency is granted a non-exclusive and perpetual license to use the Licensed Results. Agency shall not market or sell such Licensed Results to any third party.

### **COPYRIGHT**

Each party shall be responsible for the acquisition of any necessary copyright releases or intellectual property rights for materials used in by such party in its performance of services under this Contract. This shall not include materials originated under this Contract to which ownership belongs to the ESD 113. Each party shall defend and indemnify the other from any claims or suits alleging infringement of any intellectual property rights as to all such materials.

### **INDEMNIFICATION**

Each party shall indemnify, defend and hold the other and its appointed and elected officers, agents and employees, and volunteers, harmless from and against any and all claims damages for any injuries, death or damage to persons or property (including any loss of use resulting therefrom), directly or indirectly arising out of, resulting from, or in connection with the indemnifying party's negligent or wrongful acts or omissions. The obligation to indemnify, defend, and hold harmless includes any claim by a party's agents, employees, representatives, or any subcontractor or its employees. Industrial Insurance Waiver. The parties expressly waive immunity under Title 51 of the Revised Code of Washington, the Industrial Insurance Act, as now or hereafter amended, or other worker's compensation act, disability benefit act, or other employee benefit act of any jurisdiction otherwise applicable, for injuries to its employees and agrees that the obligations to indemnify, defend and hold harmless provided in this Contract extend to any claim brought by or on behalf of any employee of the indemnifying party. Along with the other provisions of this Contract, this waiver was mutually negotiated by the parties.

### **DISPUTES**

Notice of potential disputes between the Agency and ESD 113 on the interpretation of the content of this contract or any appendices must be served in writing to the other party to this contract. There shall be an attempt to resolve the dispute, but if resolution is not possible, each party shall submit their position and supporting documentation to ESD 113 Board of Directors, whose decision shall be final.

### **TERMINATION**

This agreement may be terminated by ESD 113 or any designee thereof at any time, with or without reason, upon written notification thereof to the Agency. The notice shall specify the date of termination and shall be conclusively deemed to have been delivered and received by Agency as of midnight of the second day following the date of its posting in the United States mail addressed as first noted herein in the absence of proof of actual delivery to and receipt by Agency by mail or other means at an earlier date and/or time.

In the event of termination by ESD 113, Agency shall be entitled to an equitable proration of the total compensation provided herein for uncompensated services which have been performed as of termination, and to the reimbursement of expenses incurred as of termination, but solely to the extent such expenses are reimbursable pursuant to the provision of the agreement.

### **VERBAL AGREEMENTS**

This written agreement constitutes the mutual agreement of Agency and ESD 113 in whole. No alteration or variation of the terms of this agreement and no oral understandings or agreements not incorporated herein shall be binding unless such amendments have been mutually agreed to in writing.

### **APPLICABLE LAW**

This agreement shall be governed by the laws of the State of Washington. Venue for any legal action shall be proper only in Thurston County, Washington. Agency shall comply, where applicable, with the Agency Work Hours and Safety Standards Act and any other applicable federal and state statutes, rules, and regulations.

### **NO THIRD-PARTY BENEFICIARIES**

There are no third-party beneficiaries to this Contract, and nothing in this Contract, express or implied, is intended to confer on any person other than the parties hereto any rights, remedies, or claims of any nature.

### **CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND INELIGIBILITY**

If federal funds are the basis for this agreement, each party certifies that neither it nor its principals are presently debarred, declared ineligible, or voluntarily excluded from participation in transactions by any federal department or agency.

### **SIGNATURE AUTHORITY**

Each party's employee(s) or agent(s) signing this document certifies that he/she is the person duly qualified and authorized to bind the party so identified to the foregoing.

**SIGNATURES**

In witness whereof, ESD 113 and the Agency certify that they have read, understand, and executed this entire agreement, which includes the attached Contract Terms.

Dr. Flip Herndon

Date 02/02/2026

Dr. Flip Herndon [02/02/2026 10:39am PST]  
ESD 113 Authorized Signer

Lisa Grant

Date 01/30/2026

Lisa Grant [01/30/2026 4:55pm PST]  
Agency Authorized Signer

I certify that I have downloaded and reviewed all attachments to this Contract.

***Original copy to be signed by both parties and returned to ESD 113 prior to the commencement of services.***

<b>ESD 113 PROGRAM MANAGER:</b> Joshua Maerzke	<b>PROGRAM ACCOUNT CODE:</b> 1254
<b>RESPONSIBLE DEPARTMENT:</b> Expedition Behavioral Education	<b>CONTRACT VALUE:</b> Over \$100K
<b>AGENCY CONTACT NAME:</b> Tammie Jensen-Tabor	<b>EMAIL:</b> tjensen-tabor@centralia.wednet.edu
<b>AGENCY AUTHORIZED SIGNER:</b> Lisa Grant	<b>EMAIL:</b> lgrant@centralia.wednet.edu
<b>CONTRACT PREPARED BY:</b> Carynne Johnson	<b>EMAIL:</b> cjohnson@esd113.org

<p><b>CONTRACT OFFICE APPROVAL</b> In accordance with ESD 113 Signature Authorization and Control Procedure 6105-P.</p>	<p><u>ESD 113 Contracts</u> Contract Office Approval</p>
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<b>Contract #</b>	<b>6105-IA-0004087</b>
<b>Title</b>	<b>Centralia School District RBT Services</b>

Contract for services provided by Educational Service District 113 dated this 29<sup>th</sup> day of January 2026 between:

**EDUCATIONAL SERVICE DISTRICT 113 (ESD 113)**  
 6005 Tye Drive SW · Tumwater, WA 98512  
 AND  
**CENTRALIA SCHOOL DISTRICT (DISTRICT)**  
 PO Box 610 · Centralia, WA 98531-0610

In consideration of the promises and conditions contained herein, ESD 113 and District do mutually agree as follows:

**I. PURPOSE**

The purpose of this Agreement is to provide Centralia School District with RBT services. The purpose of student-specific behavior technician support is to increase skills in the student and the district staff, so that the supports can be gradually faded out, as determined by the IEP team. The ESD will provide behavior technician support during the 2025-26 school year.

**II. RESPONSIBILITY OF EDUCATIONAL SERVICE DISTRICT 113 (ESD 113)**

**Registered Behavior Technician (RBT) Services**

ESD 113 shall provide **two (2) Registered Behavior Technician(s) (RBT)** as scheduled **Monday through Thursday** to deliver **student-specific behavior support services and interventions** as identified in the student's **Individualized Education Program (IEP)** for the student(s) listed in **Appendix A**.

When an assigned student is absent, the RBT may support **additional identified students**, as mutually agreed upon by the District and the Pathfinder Director.

The intent of RBT services is to:

- Support identified students in increasing skills related to **behavior regulation and replacement behaviors**;
- Coach and support school staff in implementing **behavior management strategies**; and
- Gradually **fade RBT support** as student skills and staff capacity increase.

All RBT services and behavior support interventions require **prior approval by the Pathfinder team**. All RBTs work under the supervision of a **Pathfinder Board Certified Behavior Analyst (BCBA)** in accordance with BACB standards and requirements.

**BCBA Supervision and Clinical Oversight**

With **two (2) Registered Behavior Technicians**, ESD 113 will provide a total of **seven (7) hours of BCBA supervision per week**, at a cost of **\$900 per week**, which is **included in the cost of RBT services**.

BCBA supervision time may include, but is not limited to:

- Functional and skills-based assessment activities;
- Development and ongoing revision of **Behavior Intervention Plans (BIPs)**;
- Direct supervision, coaching, and evaluation of RBT staff;
- Consultation with school staff and program leadership; and
- Required travel associated with service delivery.

BCBA supervision will meet or exceed the requirement of **no less than 5% of student-facing RBT service hours**, in compliance with BACB standards.

**Special Education Case Management Services**

**EDUCATIONAL SERVICE DISTRICT 113  
INTERLOCAL AGREEMENT AR  
FORM 6105-IA  
Page 2 of 3**

ESD 113 will provide three **(3) hours per week of special education case management services** delivered by a **certified special education teacher**, at a rate of **\$420 per week**.

Case management responsibilities include:

- Developing and maintaining a **comprehensive Individualized Education Program (IEP)**;
- Informing and aligning the development of the **Behavior Intervention Plan (BIP)** in accordance with **IDEA**;
- Developing instructional programs to be implemented by Registered Behavior Technicians;
- Ongoing communication and collaboration with families;
- Coordination and communication with District staff and administrators; and
- Ensuring alignment between instructional, behavioral, and compliance requirements.

**Related Services: Speech-Language Pathology and Occupational Therapy**

ESD 113 agrees to provide **in-person Speech-Language Pathology (SLP) and Occupational Therapy (OT) services** for the student, in accordance with the student's IEP.

These services will be provided **weekly** by qualified **ESD 113 staff members** at a rate of **\$225 per week**, which includes:

- In-person therapeutic services;
- Case management related to SLP and OT services;
- Assessment activities; and
- Data collection and documentation.

**Service Location and Campus-Based Supports**

ESD 113 will provide the **physical location** for service delivery. Services will occur at the **Expedition Behavioral Education campus** in a designated **therapeutic space**.

As part of providing services on campus, ESD 113 will:

- Provide the student with access to **breakfast and lunch** during the school day;
- Be responsible for the **purchase and provision of instructional materials and behavior intervention materials** necessary to implement the student's IEP and BIP; and
- Provide access to a **licensed nurse practitioner** to support communication with the family regarding the student's health and medical needs.

**III. RESPONSIBILITIES OF CENTRALIA SCHOOL DISTRICT (District)**

In accordance with this Contract the District shall make student(s) and staff available for training as required. The District also agrees to support the implementation of services by ESD 113 by meeting the following responsibilities:

**1. Designated District Staff Collaboration**

The District shall designate **one (1) District staff member** to meet and collaborate with the ESD 113 / Pathfinder Services team for **one (1) hour per week**.

This collaboration time will be used to:

- Coordinate service delivery;
- Review **ongoing progress-monitoring data**;
- Discuss student response to interventions; and
- Support alignment between District expectations and ESD 113 service implementation.

**2. Access to Special Education Records and Documentation**

The District will provide Pathfinder Services staff with **appropriate access to the student's special education**

EDUCATIONAL SERVICE DISTRICT 113  
INTERLOCAL AGREEMENT AR  
FORM 6105-IA  
Page 3 of 3

records and documentation through the District’s designated platform (e.g., IEPOnline), as necessary to support service delivery, progress monitoring, compliance, and coordination.

Access will include, but is not limited to:

- o Current and prior IEPs;
- o Evaluation reports and related service documentation; and
- o Progress monitoring and compliance records relevant to the student’s program.

**IV. TERM OF THE CONTRACT**

The initial term start of this Contract is February 3, 2026, or the date that signatures have been obtained from both parties. Contract shall end June 30<sup>th</sup>, 2026, or until services have concluded with the mutual approval of both parties.

Auto-renewing?  NO  YES *If yes, Contract shall be automatically renewed for years unless either party provides written notice of its election to terminate sixty days prior to the contract end date of the current year. Contract renewals may be subject to a price increase.*

**V. 2025-26 Rates**

Weekly RBT Services and BCBA/Clinical Supervision Services .....	<b>\$5,450.00 per week</b>
Special Education Case Management / Instructional Services.....	<b>\$420.00 per week</b>
Related Therapeutic Services (SLP/OT) .....	<b><u>\$225.00 per week</u></b>
Total Weekly Cost of Services.....	<b>\$6,095.00 per week</b>

**VI. PAYMENT PROVISIONS**

For satisfactory performance of the work as set forth in the “Responsibilities of Educational Service District 113”; the district shall pay **\$6,095 per week, up to a maximum of \$109,710.00 (One hundred nine thousand seven hundred and ten dollars and 00/100’s)**. \$6,095.00 weekly for up to 18 weeks.

Educational Service District 113 shall submit properly computed invoices monthly to the district based on time utilized.

**SIGNATURES**

In witness whereof, Educational Service District 113 and the District certify that they have read, understand, and executed this entire agreement.

\_\_\_\_\_ Date \_\_\_\_\_ Date \_\_\_\_\_  
*Educational Service District 113 Authorized Signor District’s Signature*  
*Original copy to be signed, returned to Educational Service District 113, and approved by its designee prior to the commencement of services.*

**EDUCATIONAL SERVICE DISTRICT 113  
INTERLOCAL AGREEMENT AR  
FORM 6105-IA**

**AUTHORITY**

This agreement between Educational Service District 113 and DISTRICT, is entered into in accordance with the authority granted in the Interlocal Cooperation Act, RCW 39.34.030 and provisions that authorize educational service districts and school districts to contract with each other for services, specifically 28A.310.010, 28A.310.180, 28A.310.200, 28A.320.080 and 28A.320.035

The provisions of educational, instructional or specialized services in accordance with this Agreement shall improve student learning or achievement.

A separate legal entity is not being created. Educational Service District 113 shall administer the joint undertaking described in the terms of this Agreement.

**PAYMENTS**

The District or its designee determines that the services or goods provided by Educational Service District 113 are satisfactory, provided that such determination shall be made within a reasonable time and not be unreasonably withheld. Interim payments during the contract are allowed as specified. Any date specified herein for payment(s) shall be considered extended as necessary to process and deliver a warrant for the amount(s). Such extension will be not greater than thirty (30) days following completion of the service and receipt of an appropriate invoice, whichever occurs later.

**INDEMNIFICATION**

The District or its designee indemnifies and shall defend and hold Educational Service District 113, its employees, agents and representatives, harmless from and against all third-party claims, actions, liens, suits or proceedings asserted against Educational Service District 113 that are related to the District's obligations or performance under this Contract. The District shall timely reimburse Educational Service District 113 for all costs, expenses, damages, losses, liabilities or obligations, including reasonable attorney's fees, incurred by Educational Service District 113 as a result of such third-party claims, actions, liens, suits or proceedings.

**DISPUTES**

Notice of potential disputes between the District and Educational Service District 113 on the interpretation of the content of this contract or any appendices must be served in writing to the other party to this contract. There shall be an attempt to resolve the dispute, but if resolution is not possible, each party shall submit their position and supporting documentation to Educational Service District 113 Board of Directors, whose decision shall be final.

**TERMINATION**

This agreement may be terminated by Educational Service District 113 or any designee thereof at any time, with or without reason, upon written notification thereof to the District. The notice shall specify the date of termination and shall be conclusively deemed to have been delivered and received by District as of midnight of the second day following the date of its posting in the United States mail addressed as first noted herein in the absence of proof of actual delivery to and receipt by District by mail or other means at an earlier date and/or time. In the event of termination by Educational Service District 113, District shall be entitled to an equitable proration of the total compensation provided herein for uncompensated services which have been performed as of termination, and to the reimbursement of expenses incurred as of termination, but solely to the extent such expenses are reimbursable pursuant to the provision of the agreement.

**VERBAL AGREEMENTS**

This written agreement constitutes the mutual agreement of District and Educational Service District 113 in whole. No alteration or variation of the terms of this agreement and no oral understandings or agreements not incorporated herein, shall be binding unless such amendments have been mutually agreed to in writing.

**APPLICABLE LAW**

This agreement shall be governed by the laws of the State of Washington. Venue for any legal action shall be proper only in Thurston County, Washington. District shall comply, where applicable, with the District Work Hours and Safety Standards Act and any other applicable federal and state statutes, rules and regulations.

**CONTRACTOR'S SIGNATURE**

District and/or District's employee(s) or agent(s) signing this document certifies that he/she is the person duly qualified and authorized to bind the District so identified to the foregoing agreement, and under penalty of perjury certifies the federal identification number or social security number provided is correct.

**CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND INELIGIBILITY**

If federal funds are the basis for this agreement, Educational Service District 113 certifies that neither it nor its principals are presently debarred, declared ineligible, or voluntarily excluded from participation in transactions by any federal department or District.

<b>ESD 113 PROGRAM MANAGER</b> Josh Maerzke		<b>PROGRAM ACCOUNT CODE</b> 1254
<b>BILLING RESPONSIBILITY</b>	<input type="checkbox"/> PROGRAM (Program will be responsible for notifying Business Office when work is ready to be invoiced.) <input checked="" type="checkbox"/> BUSINESS OFFICE (Contract will be billed exactly as written in section V. PAYMENT PROVISIONS)	
<b>BOARD NOTIFICATION</b>	If contract/consortium is over \$50,000, summary sent to ESD Contracts Office. <input checked="" type="checkbox"/> YES <input type="checkbox"/> N/A	
<b>DISTRICT CONTACT NAME:</b> TAMMIE JENSEN-TABOR	EMAIL: TJENSEN-TABOR@CENTRALIA.WEDNET.EDU	
<b>AUTHORIZED SIGNOR NAME:</b> DR. LISA GRANT, SUPERINTENDENT	EMAIL: LGRANT@CENTRALIA.WEDNET.EDU	
<b>CONTRACT OFFICE APPROVAL</b> – In accordance with Educational Service District 113 Contract Procedure 6105-P _____		
		Contract Office Approval

**Appendix A**  
**2025-2026 Interagency Agreement**  
**Student Fees for Services**

**2025-26 Fee Schedule:**

Weekly Rate = \$6,095.00

Not to exceed \$109,710.00

Name	SSID	Date Enrolled/Withdrawn	School Enrolled at
[REDACTED]	/	2/3/2025	Centralia SD

School District: Centralia School District  
 Contact Person: Tammie Jensen-Tabor  
 Phone #: 360-330-7600  
 Email Address: tjensen-tabor@centralia.wednet.edu



# Coversheet

## Consideration of Approval of Curriculum Adoption

**Section:** IX. New Business  
**Item:** C. Consideration of Approval of Curriculum Adoption  
**Purpose:**  
**Submitted by:**  
**Related Material:**  
3-6 Comprehensive ELA Materials Review Board Presentation April 2026.pdf  
Centralia - Dragonfly cost proposal - 12 Teachers.pdf  
Board presentation for Geo\_A2 Amplify Desmos.pdf

CENTRALIA SCHOOL DISTRICT

# 3–6 Comprehensive ELA Materials Review

*Board Presentation · Recommendation for Adoption*

April 23, 2026 · Sara Alvarado · Elementary Specialist

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*Powerful literacy instruction  
for every student in every  
Centralia classroom.*

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**Dragonfly / StudySync  
by Imagine Learning  
Grades 3–6**

Recommended by the  
Instructional Materials  
Review Committee  
April 1, 2026

# The Gap We Were Trying to Close

*Our current materials left teachers and students without a complete, coherent ELA program.*

## Grades 4–6

Not comprehensive

### CIA Read Side-by-Side + F&P Guided Reading

Neither program is a comprehensive ELA curriculum. Teachers have been spending significant time finding, creating, and assembling materials to meet grade-level standards — time that should be spent on instruction.

## Grade 3

Rigor gap

### Fountas & Pinnell Classroom

3rd grade was part of the K–3 F&P adoption. Materials did not rise to meet the rigor demands of 3rd grade Common Core State Standards — leaving 3rd grade in a different instructional position than K–2.

## The Real Cost

Fiscal reality

### Teacher Time Is Not Free

When teachers spend their professional time supplementing and patching an incomplete program, that time has a real cost — to planning quality, instructional consistency across buildings, and ultimately to students.

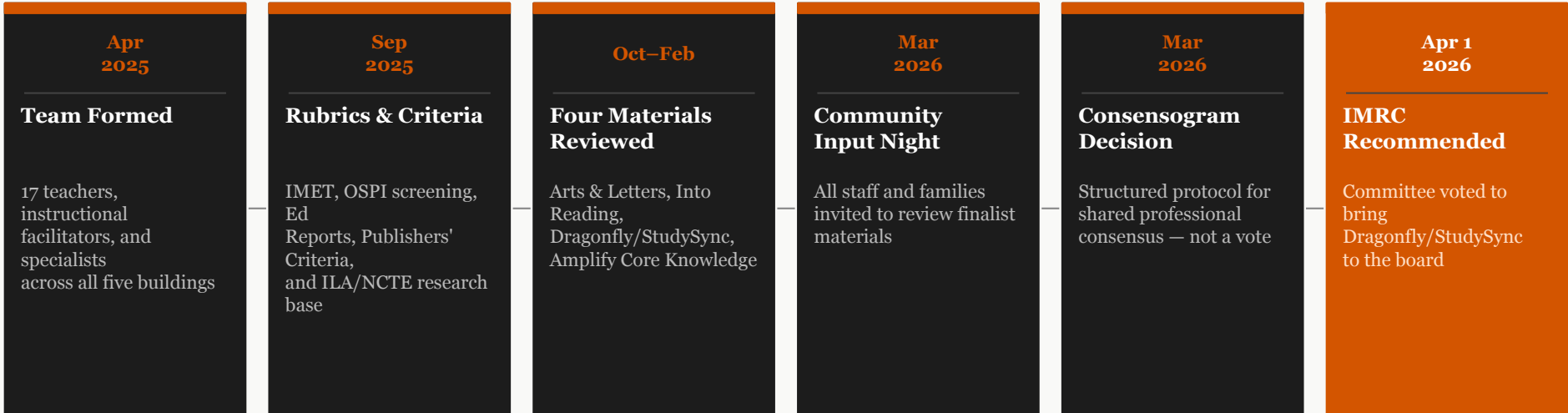


#### Note:

K–2 continues to use F&P components for knowledge building. Last year the board approved Amplify CKLA Skills for foundational standards at K–2. This adoption completes the 3–6 picture.

# A Yearlong, Evidence-Based Review

*Teacher-led, community-informed, grounded in research tools — not intuition.*



**Research finding:**

*Research shows that high-quality instructional materials, paired with strong professional development, are among the highest-leverage investments a district can make in student outcomes — and that materials quality is a significant driver of that impact. (RAND, 2021; EdReports research base)*

# Four Materials. Rigorous Rubrics. Transparent Results.

All four materials met non-negotiables and passed OSPI screening. Alignment scores drove the recommendation. ★ Recommended

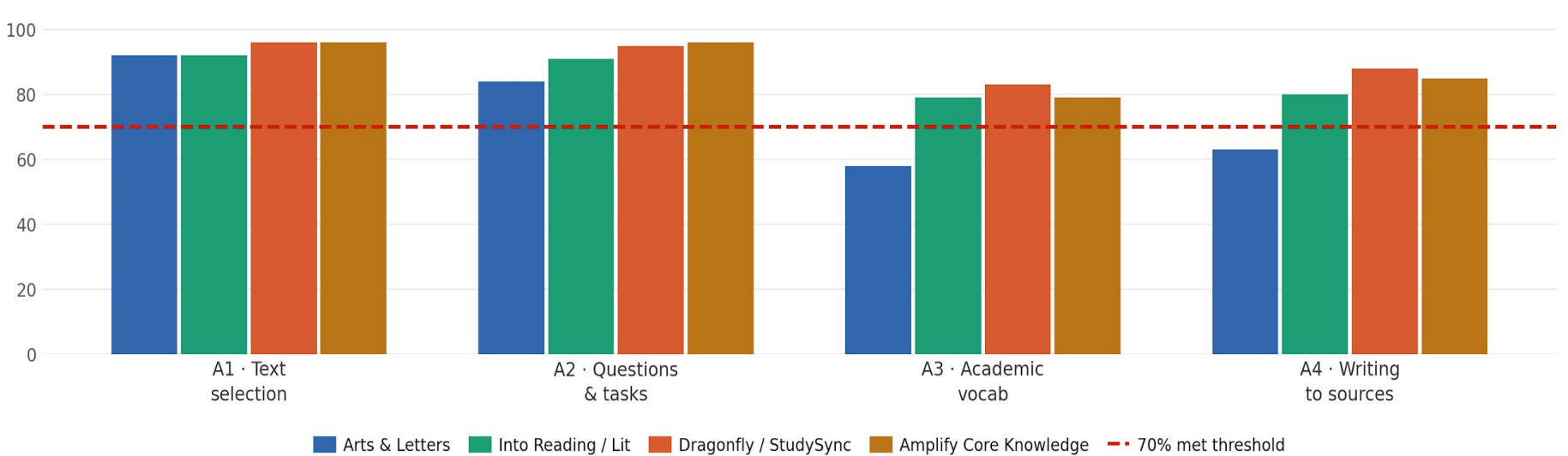
**Arts & Letters**  
 ✓ Non-negotiables met ✓ OSPI: Recommend

**Into Reading / Into Literature**  
 ✓ Non-negotiables met ✓ OSPI: Recommend

**Dragonfly / StudySync**  
 ✓ Non-negotiables met ✓ OSPI: Recommend

**Amplify Core Knowledge**  
 ✓ Non-negotiables met ✓ OSPI: Recommend

IMET Alignment by Criteria (% of possible points, grades 3–6 combined) · Dashed line = 70% threshold for “met”



# Dragonfly / StudySync — Grades 3–6

*The strongest alignment across all criteria — and the clearest answer to the gaps we identified.*

## How this closes the gap

### ■ One comprehensive program

Replaces the patchwork of CIA + F&P with a single, coherent curriculum across grades 3–6.

### ■ Meets 3rd grade rigor

Designed to the full demand of CCSS at every grade level — including 3rd grade.

### ■ Teachers get time back

Consistent routines, teacher slides, and embedded scaffolds reduce planning time significantly.

### ■ Connects to K–2

The program's approach to vocabulary, knowledge-building, and independent reading aligns with what students are already doing in K–2.

## Three things the committee kept coming back to

### 01 Real books. Real authors.

Published texts — not excerpts — across every grade level.

### 02 Lesson length and usability

Manageable and sustainable lessons that preserve time for choice reading and intervention every day.

### 03 Routines teachers can trust

Teacher slides, learning targets, and gradual release — consistent structure at every grade level.

# What Implementation Will Require

*We want to be honest with the board about the lift — and how we are preparing for it.*

## A word on outcomes:

*This is a significant instructional shift for teachers. Year one is about implementation fidelity and building teacher confidence with new materials. Research on HQIM tells us that student outcomes strengthen as familiarity deepens over time — we are building the conditions for sustainable literacy growth, not projecting an immediate jump in assessment scores.*

01

### Quality, Intentional PD

Publisher-provided training for all 3–6 teachers. Grade-level planning time at each building. Separate 6th grade session for Dragonfly → StudySync structural differences.

PD & Training

02

### Trade Books & Text Sets

Purchase supplemental trade book library sets and recommended texts per unit. Prioritize class sets of novels. Label and organize by grade for long-term stewardship.

Budget & Resources

03

### ML & Differentiation Support

WIDA-aligned resources are built in, but individual lesson differentiation is surface-level. Supplementation plan will address ML supports, bilingual access, and Hi-Cap extensions.

Equity & Access

04

### Digital Component Training

Dedicated onboarding for teachers and students on digital tools, foundational skills component, and SBA-style online assessments.

Tech & Tools

## OUR ASK

# We respectfully request board adoption of Dragonfly / StudySync as Centralia's 3–6 ELA core instructional materials.

*In accordance with Board Policy 2020P, the board is the final authority to adopt core instructional materials. Your adoption of Dragonfly / StudySync completes this process and authorizes its use in Centralia classrooms.*

- ✓ Yearlong, evidence-based review
- ✓ Four materials rigorously evaluated
- ✓ Consensogram professional consensus
- ✓ 17-member teacher-led committee
- ✓ Community input incorporated
- ✓ Strongest alignment across all criteria



# Price Quote

100 S. Mill Ave  
 Suite 1700  
 Tempe, AZ 85281  
 877-725-4257

**Date** 4/21/2026  
**Quote No.** Q-233746  
**Acct. No.** 12204909  
**Total** 191,660.76  
**Pricing Expires** 08/26/2026

Centralia School District 401  
 2320 Borst Ave  
 Centralia WA 98531  
 United States

Payment Term	Contract Start	Contract End
Net 30	3/1/2026	2/28/2029

Site	Description	Comments	End Date	Qty	Per Unit	Amount
Centralia School District 401	Dragonfly Classroom Trade Book Library Set - Grade 4		02/28/2029	12	1,500.00	18,000.00
	Dragonfly Classroom Trade Book Library Set - Grade 5		02/28/2029	12	1,500.00	18,000.00
	Dragonfly Knowledge Building Curriculum Package Student Print/Digital - Grade 3		02/28/2029	274	136.74	37,466.76
	Dragonfly Knowledge Building Curriculum Package Teacher Print - Grade 3		02/28/2029	11	0.00	0.00
	Dragonfly Classroom Trade Book Library Set - Grade 3		02/28/2029	12	1,500.00	18,000.00
	Dragonfly Knowledge Building Curriculum Package Student Print/Digital - Grade 4		02/28/2029	259	137.67	35,656.53
	Dragonfly Knowledge Building Curriculum Package Teacher Print - Grade 4		02/28/2029	10	0.00	0.00
	Dragonfly Knowledge Building Curriculum Package Student Print/Digital - Grade 5		02/28/2029	256	137.67	35,243.52
	Dragonfly Knowledge Building Curriculum Package Teacher Print - Grade 5		02/28/2029	10	0.00	0.00
	Dragonfly Knowledge Building Curriculum Package Teacher Print - Grade 4		02/28/2029	2	540.00	1,080.00
	Dragonfly Knowledge Building Curriculum Package Teacher Print - Grade 5		02/28/2029	2	540.00	1,080.00
	Dragonfly Knowledge Building Curriculum Package Teacher Print - Grade 3		02/28/2029	1	540.00	540.00
	Shipping and Handling (ILC)	Shipping and Handling fee covers all physical materials listed above for the duration of the term.	02/28/2029	1	11,742.00	11,742.00

**Subtotal** 176,808.81  
**Tax Total** 14,851.95  
**Total** 191,660.76

Imagine Learning will audit Centralia School District throughout the year. Regular Billing Agents are found to be in use that purchased, Imagine Learning will invoice the customer for the additional usage.

This quote is subject to Imagine Learning LLC Terms and Conditions of Company Services ("Terms and Conditions"). These Terms and Conditions are available at [www.imaginelearning.com/standard-terms-and-conditions](http://www.imaginelearning.com/standard-terms-and-conditions), may change without notice and are incorporated by this reference. By signing this quote or by submitting a purchase order or form purchasing document, Customer explicitly agrees to these Terms and Conditions resulting in a legally binding agreement. To the fullest extent permitted under applicable law, all pricing information contained in this quote is confidential and may not be shared with third parties without Imagine Learning's written consent.

Not valid unless accompanied by a purchase order. Please specify a shipping address if applicable. Please e-mail this quote, the purchase order and order documentation to [AR@imaginelearning.com](mailto:AR@imaginelearning.com) or fax to 480-423-0213.

**Centralia School District 401**

**Imagine Learning Representative**

Signature: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

Jeff Ward  
Account Executive -  
[jeff.ward@imaginelearning.com](mailto:jeff.ward@imaginelearning.com)  
[imaginelearning.com](http://imaginelearning.com)

# Recommendation for approval Amplify Desmos Geometry and Algebra 2

**Centralia School District**  
**Dr. Jeff Broome, Ed.D**

Centralia School District, April 2026.

**On 4.21.26 IMC engaged in presentation and discussion for 70 minutes including feedback from a member of the CHS pilot team, teachers, parents, a student and CSD administrators.**

The IMC voted and supported moving the recommendation and approval forward with two members of the team voting against approving these materials.

## CSD High School Math Adoption Timeline

**2019-2020:** The team met, narrowed down the list to finalists and stopped the process due to COVID as well as a desire to wait until Desmos math was available.

**2020-2024:** COVID, levy failure, remote learning. Focus on instructional practices. Building thinking classroom (BTC) training.

**2024-2025:** Full curriculum review, team identified that their current materials did not meet the board expectation, four finalists identified. The team selected Amplify Desmos Algebra to recommend for adoption. Selected Amplify Desmos Geo/Algebra 2 for a pilot in 2025-2026

**2025-2026:** the team piloted 2.5 units of Geo/Algebra 2

## CSD High School Math Adoption Timeline 2025-26

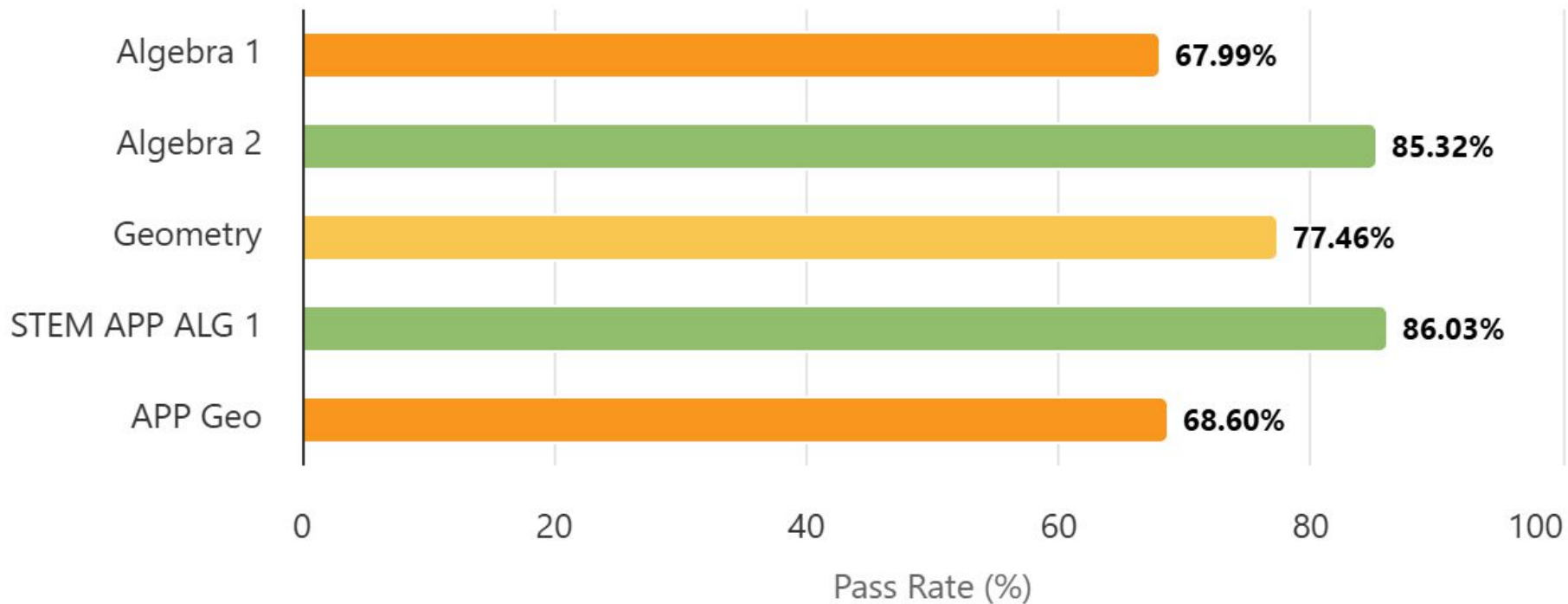
**June 2025:** The team met with Amplify and were trained on access to the platform

**August 2025:** Follow up training with Amplify focused on the online platform and assessments. The three pilot teachers, decided to pilot one unit per trimester.

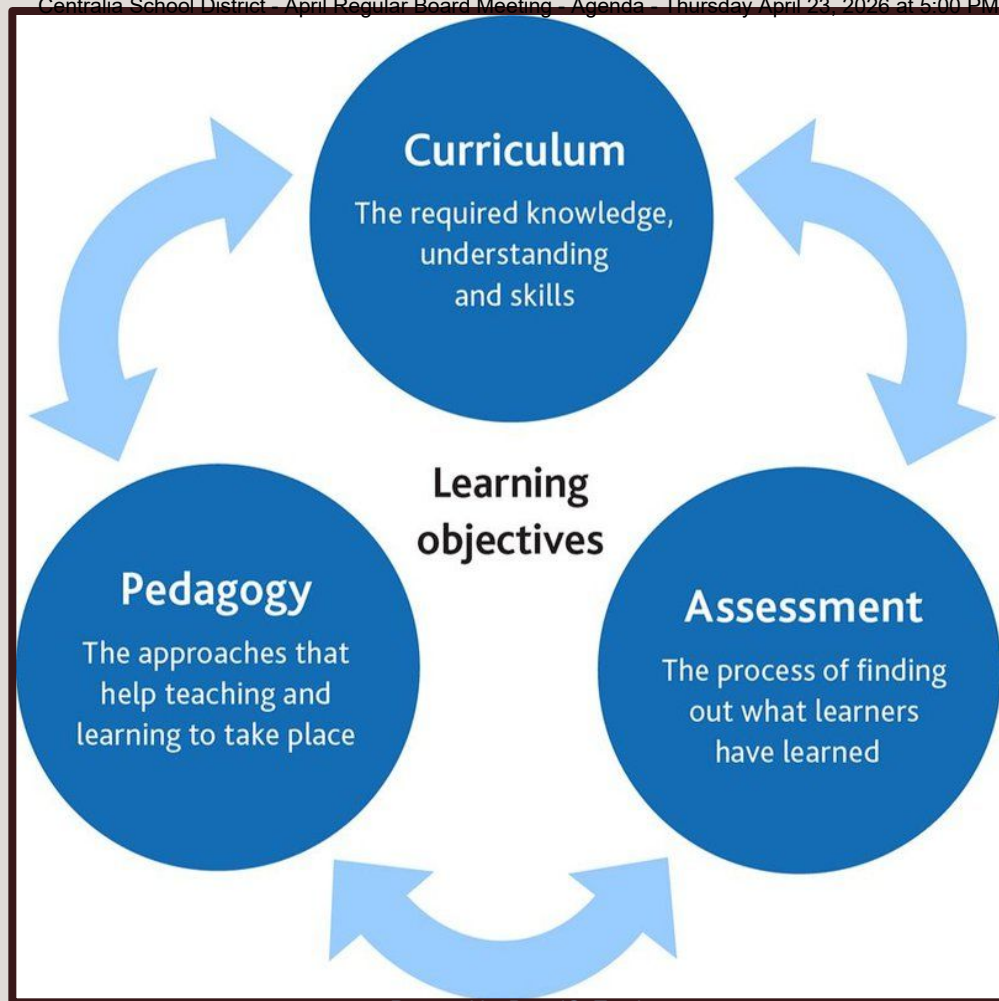
**September-January:** Access to Amplify reps via zoom, additional time provided by CSD for planning and prep consistent with other adoptions.

**February 2026:** Walkthrough and observation with Amplify representative. Provided feedback and support in using the materials.

**April 2026:** Meeting with the Amplify Geometry/Algebra 2 development team. The team provided feedback and learned more about future upgrades.



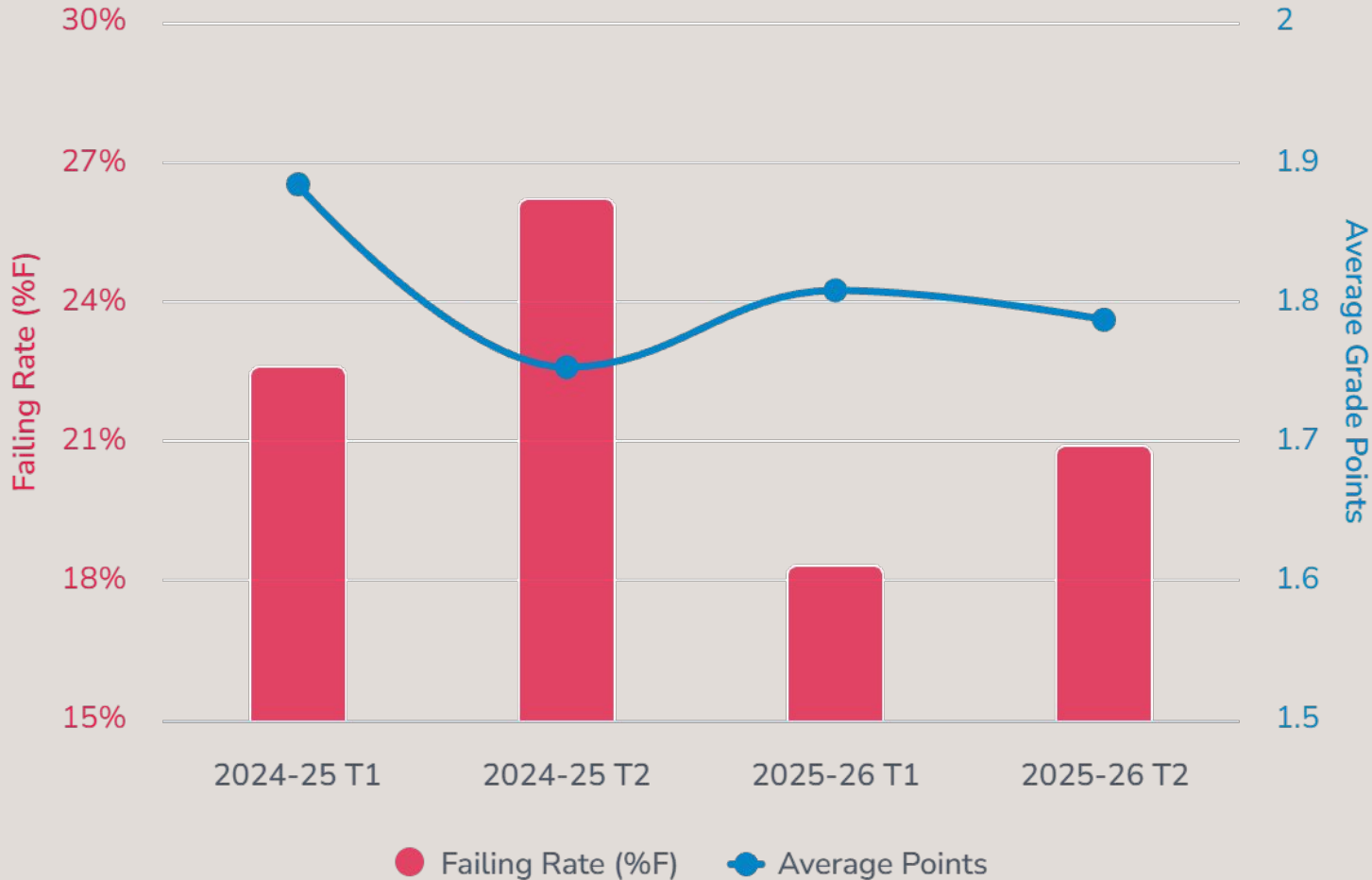
## Math passing rates over 10 year period at CHS



During the 2025-26 School year the Amplify Desmos Geometry and Algebra 2 materials are in Beta release status

The team at Amplify will release updated materials for next school year, this will include

- Spanish language translation
- Additional practice problems
- Multiple versions of the test
- All teachers have access to provide feedback regarding the lessons and the Amplify development team uses this feedback to improve the product



## Summary of feedback from the three teachers that engaged in the pilot for 2025-26

### 1. The Algebraic Reasoning Gap

- First two units focus "almost entirely on constructions and transformations, with little opportunity for students to apply algebraic representations"
- SBAC (state graduation test) "heavily emphasizes algebraic reasoning" - students unprepared
- Geometry should bridge Algebra 1 → Algebra 2, "reinforcing and extending algebraic reasoning"
- Without algebra integration, students lose fluency during the year between Algebra 1 and 2
- Particularly problematic for Advanced Geometry students going into College in High School (CiHS) Algebra 2

### 2. The Platform Adaptability Problem

- Desmos Computational Layer is too technical for teachers to modify
- Can't add scaffolding, targeted practice, or enrichment
- Can't adapt for different course levels
- "Applied Geometry courses require clearer language, increased scaffolding, and more opportunities for guided practice"
- "Advanced Geometry courses require opportunities to extend learning through deeper algebraic connections"
- "This curriculum is not well-suited for either Applied Geometry or Advanced Geometry"

## Summary of feedback from the three teachers that engaged in the pilot for 2025-26

### 3. The Process Problem

- "We were forced to pilot this curriculum sight unseen"
- She urged delaying adoption because only Algebra 1 was fully developed
- "Committing to an untested Geometry and Algebra 2 curriculum without firsthand experience would be premature"

### 4. Student Feedback

- "Students frequently express resistance to online practice"
- Frustration with "abstractness, reduced teacher-led instruction, and overreliance on online components"



# Why did the team choose Desmos Amplify as the top selection?

1

**Strong alignment to research supported instructional practices**

This curriculum aligns well with national and international research on math instruction.

2

**Strong link to conceptual understanding**

Amplify Desmos Algebra had the strongest rating in the conceptual understanding criteria. Students are asked to think independently and deeply about concepts.

3

**Editable and customizable access for teachers**

Teachers really wanted materials that were easy to use and to edit. This was a top priority of the group.

4

**Provides for real life application of Math principles**

This curriculum, powered by the Desmos application provide students with real life examples of math and shows real life applications of math.

# How Our Adopted Curricula Align to NCTM Practices

*K-11 Instructional Coherence Through Research Based Design*

## i-Ready Classroom Math / Ready Math (K-8)

- Core K-8 curriculum grounded in NCTM Effective Teaching Practices with emphasis on discourse and reasoning
- "Try, Discuss, Connect" framework builds on existing knowledge through peer discussion and strategy connections
- Explore, Develop, and Refine sessions develop conceptual understanding and procedural fluency
- Discourse supports to empower students to actively participate and deepen understanding
- Students develop mathematical reasoning and build habits through teacher led lessons
- Data driven differentiation provides targeted support for every learner

## Amplify Desmos Algebra/Math

- Problem based learning approach designed around all 8 NCTM Teaching Practices
- "Launch, Monitor, Connect" lesson structure guides discourse and synthesis of learning
- Proficiency Progression builds from prior knowledge to grade level understanding
- Built in facilitation tools let teachers see student thinking in real time and pose purposeful questions
- Tasks provide multiple entry points supporting productive struggle
- Connects conceptual understanding, procedural fluency, and application



Both curricula are built on the same NCTM research base, creating a coherent K-11 mathematical experience for Centralia students.

# What concerns have been expressed and how are we responding?

Teacher feedback themes from the Geometry and Algebra 2 pilot

## ! Concerns Identified During Pilot

1

### Procedural Fluency Gaps

Teachers reported that the curriculum lacks sufficient algebraic practice problems. Students need more repetition to build fluency before moving to complex applications.

2

### Prior Knowledge Assumptions

Amplify assumes students enter with middle school Desmos experience. Without that foundation, lessons require significant teacher scaffolding and reteaching.

3

### Pacing and Accessibility

Paper based lessons have a high reading level for some students. Units interweave difficult concepts in ways that make it hard to isolate skills for students who are behind.

## ✓ How We Are Responding

1

### Procedural Fluency Supplement Plan

The original adoption evaluation scored Amplify at 55% in procedural fluency. Supplementation was always anticipated. The district will provide aligned fluency resources to fill this gap.

2

### K-8 to 9-11 Alignment Strategy

Ready Math (K-8) builds the foundational skills Amplify builds upon. As K-8 implementation strengthens, students will arrive better prepared. Bridging supports will address current gaps.

3

### Ongoing Professional Development

Amplify provides targeted PD sessions and embedded facilitation tools. Teachers will receive coaching support and collaborative planning time to build confidence with the curriculum. Amplify will be releasing Spanish versions next year.



Teacher concerns reflect a known gap that the review team identified during evaluation. The procedural fluency score of 55% was the lowest criteria rating, and supplementation was part of the original adoption plan.

## Next Steps and Recommendations from IMC

- We will launch and instructional plan that includes time, resources and support for teachers implementing the new curriculum. Including PD support for student talk, (70/30 model)
- We will provide staff with access to Amplify trainers as needed.
- We will continue to gather grade data and student feedback on the new materials.
- We will provide staff with software/programs for increased procedural fluency practice.
- We will support the development of Building Thinking Classrooms instructional routines as a way to improve instructional strategies in the classroom that align with NCTM instructional practices.
- We will meet at least once trimester for fidelity check and training as needed.
- We will establish measurable outcomes for staff use and student performance.
- We will seek external measures of measuring outcomes

While it is recognized that these materials will need some supplementing, as a teaching and learning department, we believe that we can support and mitigate the concerns of the teachers and have already. It is recommended that the IMC support the adoption of Amplify Geometry and Algebra 2 materials.

# Coversheet

## Consideration of Approval of Transportation Vehicle Surplus Request

**Section:** IX. New Business  
**Item:** D. Consideration of Approval of Transportation Vehicle Surplus Request  
**Purpose:**  
**Submitted by:**  
**Related Material:** Centralia Vehicle Suplus Request Memo - Board Approval\_260416.pdf



## Centralia/Chehalis Pupil Transportation Cooperative

Date: April 16, 2026  
To: Dr. Lisa Grant, Superintendent - Centralia School District  
CC: Joe Vetter, Executive Director of Fiscal Services  
Samantha Mitchell, Executive Director of Human Resources  
From: Gibb Kingsley, Director of Transportation  
Subject: Surplus of Centralia Buses & District Vehicles

I recommend declaring the surplus and disposal of the following Centralia School Bus and Moto Pool vehicles to eliminate older district vehicles. The vehicles listed in this notice have mechanical issues, which no longer warrant ownership by the district.

### BUSES

1. Bus #40
  - 1992 - Ford Collins | Super Bantom - Type A (Small School Bus)
  - 20 Passenger
  - VIN: 1FDJE37MXNHA56872
  - Miles/Odometer Reading - 178,256

### MOTORPOOL VEHICLES | Vans

2. CTE Van #71
  - 1998 - Dodge Ram Passenger Van SW
  - Former CTE Van, surplus vehicle purchased for Construction Program from Chehalis SD
  - VIN: 2B4HB15Y3WK126178
  - Miles/Odometer Reading - 124, 484
  - No longer utilized, rotted top | Excessive roof leaks
3. Maintenance Van #72
  - 1996 - Ford Econoline Van
  - Former vehicle used in Maintenance | No longer utilized
  - VIN: 1FTFE24H2THAAB9826
  - Miles/Odometer Reading - 117,521
  - Vehicle runs but is no longer utilized
4. Maintenance Van #88
  - 1998 - Ford 250 E Lift Van
  - Former vehicle used in Maintenance | No longer utilized
  - VIN: 1FTNE24L97DA14781
  - Miles/Odometer Reading - 118,567
  - Vehicle runs but is no longer utilized | Lift inoperable
5. Student Transport Van #92
  - 1995 - Ford Econoline Van
  - VIN: 1FMEE11NOSHA48752
  - Miles/Odometer Reading - 212,584
  - Will not pass WSP Inspections | Scheduled late April 2026