



Centralia School District

January Regular Board Meeting

Date and Time

Thursday January 22, 2026 at 5:00 PM PST

Thursday, January 22, 2026

Centralia High School Performing Arts Center

5:00 p.m. Board Meeting

Zoom: <https://zoom.us/j/95433436977>

Facebook: <https://www.facebook.com/centraliaschooldistrict>

Our Mission: Prioritize Students- Uphold High Expectations- Champion Hope- Cultivate Collaboration

Our Vision: All Students Achieve Academic and Personal Excellence

Agenda

Presenter

I. Opening Items

A. Call the Meeting to Order

B. Flag Salute

Student Board
Representatives

C. Record Attendance

Tim Browning, President

Kayla Mounts, Vice President

Sarah Holmes, Director

Lisa Leon, Director

Presenter

Deb Parnham, Director
Kycen Donahue, Student Director
Lilyian Trousdale, Student Director
Maddie Ahern, Student Director Elect

D. Approval of the Agenda

II. Oath of Office- Deb Parnham

III. Public Comment

IV. Student Awards

The Tiger Way Award

- Addison Fiman, Centralia High School
- Ariana Moody, Futurus High School
- Brooklyn Haines, Edison Elementary School
- Willow Perkins, Fords Prairie Elementary School
- Edelyn Person, Jefferson Lincoln Elementary School
- Edward Sanchez, Oakview Elementary School
- Jennifer Francisco Ancelmo, Oakview Elementary School
- Alex McComas, Washington Elementary School

The On Target Award

- Trevor Griffis, Centralia High School
- Itzel Ponce Leal, Centralia Middle School
- Samuel Meza Morales, Futurus High School
- Giovana Garibay, Edison Elementary School
- Madison McCully, Fords Prairie Elementary School
- Andrea Lucas Montejo, Jefferson Lincoln Elementary School
- Kiason Mendez-Martinez, Oakview Elementary School
- Emily Jaimes-Gutierrez, Washington Elementary School

Student Golden IT Award

- Kiidyn Webster, Oakview Elementary School

Presenter

V. Staff Awards

The CHAMPS Award

- Ben McGray, Centralia High School
- Brooklyn Lowe, Centralia Middle School
- Cory Smith, Edison Elementary School
- Rachel Morris, Fords Prairie Elementary School
- Lori Green, Jefferson Lincoln Elementary School
- Leilani Orning, Oakview Elementary School
- Megan Coates, Washington Elementary School

The Catalyst Award

- Kelsi Mack, Centralia High School
- Patricia Scherer, Fords Prairie Elementary School
- Laura McGann, Jefferson Lincoln Elementary School
- Ayla Withey, Oakview Elementary School
- Vanessa Quintero, Washington Elementary School

VI. Community Recognition

The Business Academy

VII. Kindergarten Ridership Awards

- Liam Salas
- Jax Messler
- Luca Pastori
- Sophie Vedder
- Jacob Collins
- Dawn Wilson
- Alfredo Santos
- Kinsley Moir
- Noah Silvestre-Gonzalez
- Izabella Gauerke
- Ethen Akers
- Braxton White
- Scarlett Campos Villanueva

Presenter

- Allison Robison
- Oliver Gray
- Davina Young
- Gracie Santiago
- Hazel Blankenship
- Taj Stolz

VIII. School Board Recognition

IX. Dessert Reception

X. Video Reports (Informational Only)

The following video reports have been provided to the Board of Directors in advance of this meeting for their individual review. These reports will not be presented or discussed during the meeting, but are included here for transparency and public access. Community members are encouraged to view the reports at their convenience using the links below. No formal action will be taken on these items during this meeting unless otherwise noted.

A. Safety and Security

Joe Vetter, Exec.
Director of Fiscal
Services

Safety and Security Video [Link](#)

B. Budget Task Force

Budget Task Force Video [Link](#)

XI. Reports to the Board

A. Instructional Facilitators

Jeff Broome, Exec.
Director of Teaching
& Learning

B. Dollars for Scholars Presentation

Jenny Ashmore

C. Student Board Representative Report

L.Trousdale,
K.Donahue, and M.
Ahern Student Reps

D. Superintendent Report

Lisa Grant

Presenter

E. Strategic Plan Update

Lisa Grant

XII. Approval of Consent Agenda

A. Previous Meeting Minutes

Lisa Grant

B. Travel Requests

C. Personnel

Samantha Mitchell,
Exec. Director of
Human Resources

D. Budget Status Report

Joe Vetter,
Executive Director
of Fiscal Services

E. Voucher Warrants

Joe Vetter, Exec.
Director of Fiscal
Services

XIII. Old Business

A. Consideration of Approval of Second and Final Reading of Board Policy

XIV. New Business

A. Consideration of Approval of Board Chair and Vice Chair Assignments

B. Consideration of Approval of Board Committee Assignments

Tim Browning,
Board President

C. Consideration of Approval of Resolution 2026-01 Cancellation of Warrant

Joe Vetter,
Executive Director
of Fiscal Services

D. Consideration of Approval of Red Rover Software Contract Agreement

Samantha Mitchell,
Exec. Director of
Human Resources

XV. Board Member Reports

XVI. Closing Items

Presenter

A. Future Meeting Schedule and Board Recommended Agenda Items for Future Meetings

Special Board Meeting- Business Levy Forum

Thursday, January 29, 2026

5:30 p.m. at Centralia High School Performing Arts Center

Special Board Meeting- Community Levy Forum

Thursday, January 29, 2026

6:30 p.m. at Centralia High School Performing Arts Center

Study Session

Thursday, February 12, 2026

5:00 p.m. at Centralia High School Performing Arts Center

Board Meeting

Thursday, February 26, 2026

5:00 p.m. at Centralia High School Performing Arts Center

B. Executive Session

To discuss the performance of a school district employee. RCW 42.30.110.

C. Adjourn Meeting

People with disabilities should contact the superintendent's office at least 24 hours in advance so that arrangements can be made for them to participate in board meetings.

Coversheet

Instructional Facilitators

Section: XI. Reports to the Board
Item: A. Instructional Facilitators
Purpose:
Submitted by:
Related Material: Instructional Facilitators_.pdf

Instructional Facilitators:

Impact & Highlights Across Five Schools

Jenny Ashmore – Jefferson Lincoln
Aimee Turner – Edison
Shawn Peters – Oakview
Natalie Chambers – Fords Prairie
Heather Sprague – Washington

January 22nd, 2026

Who We Are....



Aimee Turner:

- CSD teacher for more than 20 years
- Experience teaching kindergarten and 1st grade
- Instructional Facilitator at Edison for the past 10 years
- National Board Certification in Early Literacy
- FUN FACT! 3 of my former 1st grade students now have children attending Edison

Heather Sprague:

- CHS Alumni 98'
- 4th grade teacher-14 yrs @WA
- Mama to 1 Tiger graduate and a current Tiger senior
- Facilitator @ WA for the past 8 years.
- Tiger family! (goes back many years)



Natalie Chambers:

- Centralia Tiger for 23 Years
- Experience teaching 1st-3rd, 5th, & Middle School health
- Proud Mom of 3 Tiger graduates
- Facilitator at Fords Prairie for the past 10 years.
- National Board Certification in Early Literacy
- Unique fact - I've swam as a mermaid in Hawaii!

Who We Are...



Shawn Peters:

- A Tiger for life
- Married a Centralia graduate – former Athletic Director at Centralia College
- All 3 children graduated from Centralia
- Over 30 years in education
- 4th year as Instructional Facilitator
- Experience in Special Education & General Education
- Fun Fact – I sang the National Anthem when President Clinton came through Centralia



Jenny Ashmore:

- CHS Alumni Class of 97'
- My husband is a Tiger alumni and teaches at Washington Elementary
- Two step daughters who graduated from Centralia
- Daughter who is a freshman at CHS
- One grandson who is a 6th grader
- 23 years of teaching experience
- 12 of them being at Jefferson Lincoln
- Completed my Masters in 2008
- Nationally Board Certified in 2024
- Fun Fact: We are getting a goat in April as part of the FFA program.

What is the biggest factor in improving student learning?

Teacher Quality (Instructional Skill)

Biggest single school-based factor

Includes:

- Clear learning targets and success criteria
- High-quality explanations and modeling
- Checking for understanding and adjusting instruction

Professional Development Highlights

- All 5 facilitators completed LETRS (Science of Reading training) Train the Trainers, and provide professional development to classroom teachers, paraprofessionals, and all new to Centralia teachers
- Provide ENVoY training to support nonverbal classroom management
- Facilitate district monthly focus initiatives to improve instruction
- Support implementation of new K-2 foundations curriculum
- Provide opportunities for peer observations with continued support with Instructional Facilitators



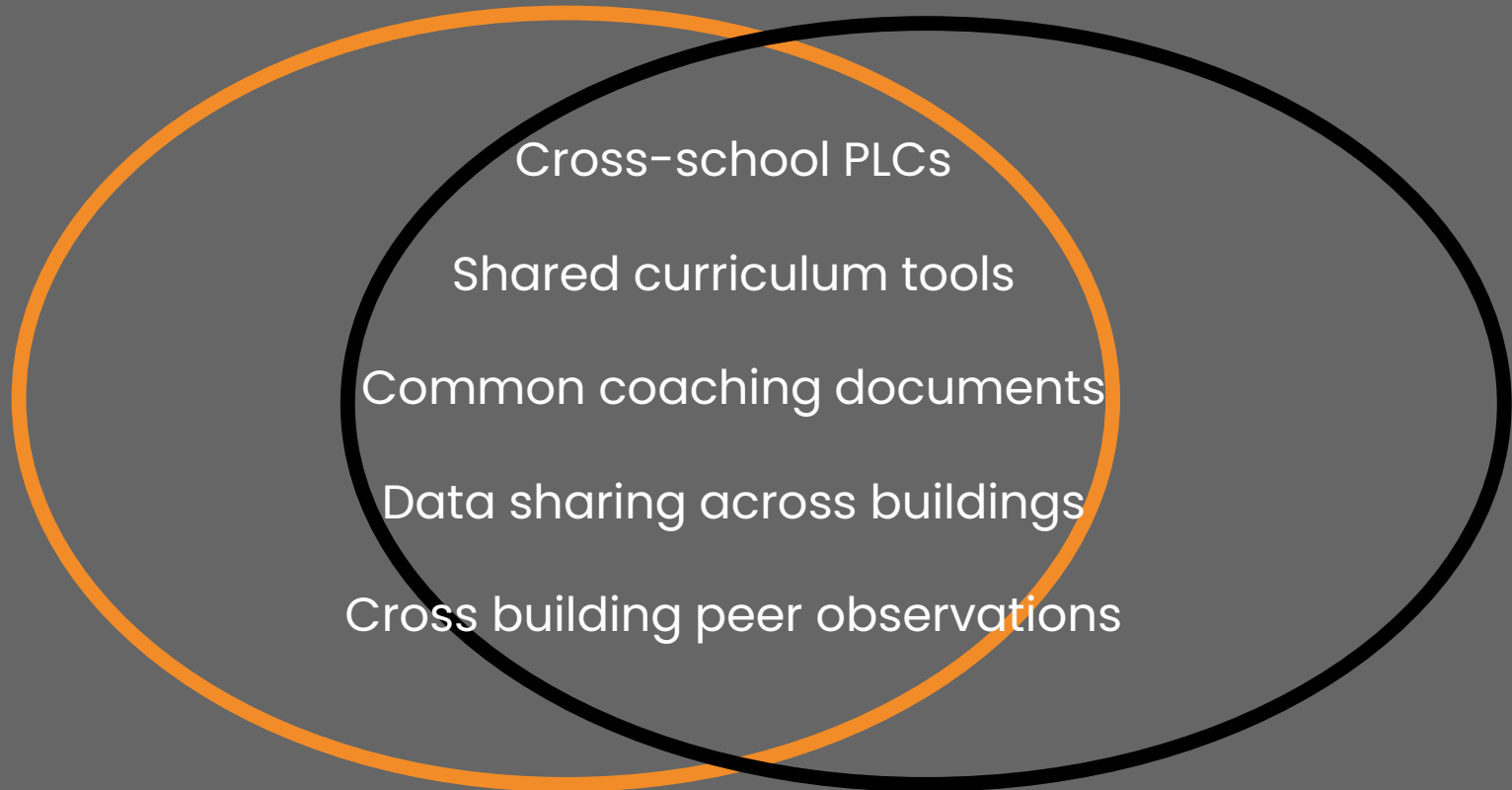
Our Focus

To Impact student growth through teacher action

- MTSS- Multi Tiered Systems of Support
- Curriculum and instruction
- School-wide interventions
- i-Ready intentional data usage
- K-2 CKLA implementation
- BEST Mentor to 1st & 2nd year teachers



Collaboration Across Schools



Goals for Continued Growth

- Strengthen MTSS & intervention systems
- Support teacher-led PLCs
- Supporting the implementation of new curriculum materials
 - K-2 CKLA Amplify (this year)
 - New 3 - 6 ELA Core (next year)
- Align instruction across schools

Impact on Instruction



Thank you for Supporting Instructional Excellence



Jenny, Shawn,
Aimee, Natalie &
Heather

Coversheet

Previous Meeting Minutes

Section:	XII. Approval of Consent Agenda
Item:	A. Previous Meeting Minutes
Purpose:	Vote
Submitted by:	
Related Material:	12.18.25 Regular Board Meeting Minutes.pdf



Regular Board Meeting Minutes

Thursday, December 18, 2025

Centralia High School PAC

5:00p.m. Board Meeting

1. CALL TO ORDER

ATTENDANCE

Tim Browning, President; Kayla Mounts, Vice President; Sarah Holmes, Director; Lisa Leon, Director; Kycen Donahue, Student Board Representative; Lisa Grant, Secretary; and Brittany Kindell, Recording Secretary. Deb Parnham, Director; Liliyan Trousdale, Student Board Representative; and Maddie Ahern, Student Board Representative Elect, were excused for the evening.

PLACE AND TIME OF MEETING

The Centralia School District Board of Directors met at the Centralia High School Tim Browning, President, called the Regular Board Meeting to order at 5:01 p.m.

2. FLAG SALUTE

Kycen Donahue, Student Board Representative, led the pledge of allegiance.

3. APPROVAL OF THE AGENDA

Sarah Holmes moved, and Kayla Mounts seconded the motion.
The motion carried with a unanimous vote.

4. OATH OF OFFICE- TIM BROWNING AND LISA LEON

Lisa Grant, Superintendent, led Tim Browning and Lisa Leon through their oath of office. They both were elected to a four-year term ending in 2029.

5. PUBLIC COMMENT

There was one public comment this evening:

1. Neal Kirby- Citizens for Centralia Schools- Upcoming Levy support

6. STUDENT AWARDS

- **On Target Award**
 - Edison Elementary
 - Olivia Morken
 - Alexander Quezada
 - Everett Schuler
 - Javier Urbina-Barrera
 - Claire Clark
 - Kendra Marcos
 - Kaidyn Olson
 - Soraya Ramirez Abarca



- Colin Wheeler
- Lincoln Iomedico
- Angel Rodriguez
- Colby Hackett
- Lupita Juarez Santoyo
- Alexia Lowther
- Annabelle Landeros
- Fords Prairie Elementary
 - Sophie Vedder
 - Willow Perkins
 - Hank Baker
 - Indy Mettler
 - Luke Pierce
 - Nykky McGuire
 - Mia Lara Moran
 - Quinn Smith
 - Violet Melvin
 - Andres Leal-Minor
 - Edwin Santiago
 - Kyler Denman
 - Isabella Mosqueda
 - Sydney Debee
 - Vesper Trupo
 - Stella Shute
 - Allison Montejo
 - Catherine Cushman
 - Milan Cervantes
 - Luis Fuerte
- Jefferson Lincoln Elementary
 - Mayzee King
 - Tobias Krupp
 - Scarlett Farrell
 - Elisabel Paul
 - Madeline Grund
 - Nayely Rodas
 - Victoria Castro-Rodas
 - Dylan Perez Conreras
 - Gael Munoz
 - Jakobee Rex
 - Melany Marin Martinez
 - Malaiya Hodges
 - Aubree Huber
 - Aurora-Mae McMillian
 - Mary Wright



- Kelsey Ayala
- Saray Rojas
- Oakview Elementary
 - Perla Otero Barajas
 - Lily Egge
 - Adeline Almond
 - Luella Norwood
 - Justin Alvarenga
 - Jason Mendoza Bonilla
 - Emilie Flaig
 - Evie Young
 - Ashley Dominguez-Velasco
 - Josie Norwood
 - Edward Sanchez
 - Oliver Morehouse
 - Mia Velasquez
 - Anahi Rodriguez
- Washington Elementary
 - Lucas Bailey
 - Gaspar Tomas Gaspar
 - Jameson Pierce
 - Emmersyn Gallegos
 - Aurelia Perez
 - Kaiden Rios-Mitchell
 - Samantha Rangel-Estrada
 - Evelyn Althausen
 - Charlotte Baggett
 - Italia Luque
 - Lily Ruiz
 - Tereana Pacas
 - Erik Martinez
- **The Bullseye Award**
 - Futurus High School
 - Camdyn Howard
 - Dani Kilbourn
 - Riley Wilhite
 - Centralia Middle School
 - Clark Guthrie
 - Emma Andalbo-Cansino
 - Kiana Plunket
 - Dorian Elliot
 - Finley Stidham
 - Juan Escobedo Sanchez
 - Dylan Mann



- David Moxness
- Adalberto Ramirez-Mejia
- Amelia Knighton
- Sebastion Linceceum
- Liam Bingley
- Centralia High School
 - Joseph Acosta Castro
 - Carest Soriano
 - Makenzie Erickson
 - Juan Garduno Aviles
 - Nadelyn Barragan
 - Evelyn Williams
 - Lorenza Santiago
 - Aaliyah Mendoza
 - Mario Valencia Matias
 - Jazmyn Loria
 - Jesusa Santiago
 - Analay Gonzalez
 - Colin Altsterberg
 - Minnie Pearl
 - Megan Morrow
 - Abram Palacios Castro
 - Nevaeh Dixon
 - Rocco Magill
 - Brissett Rojas
 - Zane Lockwood
 - Emily Sanchez Ortiz
 - Max Adamson
 - Savannah Holmes
 - Harper Ramirez
 - Justin Ramirez
 - Riot Verley
 - Martcil Kotula
 - Mark Puris
 - Ramon Torres Jr
 - Elizabeth Luna
 - Saryn Pelesky
 - Inacia Paul
 - Owen Sharp
 - Evelyn Mercado
 - Sawyer Sexsmith
 - Saul Ramirez Nino
 - Katia Lopez Avila
 - Brody Huffman



- Enaahola Vargas
- Corbyn Ross
- Caitlin Emmet
- Jose Mota

7. STAFF AWARDS

- **The Golden Gavel Award**

- Lyndsey Lord, Edison Elementary
- Emily Ethridge, Fords Prairie Elementary
- Melanie Land, Jefferson Lincoln Elementary
- Marcy Heegeman, Oakview Elementary
- Alia Sherwood, Washington Elementary
- Andrew Lanz-Ketcham, Centralia Middle
- Barret Daniels, Centralia Middle
- Kary Gomez, Centralia Middle
- Mike Finley, Centralia Middle
- David Bennett, Centralia Middle
- Carol Ann Langworthy, Centralia Middle
- Fallon Bohnas, Centralia Middle
- Melissa Fagerness, Centralia Middle
- Steve Brockman, Centralia Middle
- Chad Condit, Centralia Middle
- Lauri Johnson, Centralia Middle/High
- Breanna Leibsle, Centralia Middle/High
- Julie Smith, Centralia Middle
- Iris Craig, Centralia Middle
- Tyler Gedney, Centralia Middle
- Sarah Dulin, Centralia High
- Susanne Lackie, Centralia High
- Sabrina Richmond, Centralia High
- Kendra Meek, Centralia High
- Louis Blaser, Centralia High
- Teresa Ramirez, Centralia High

- **The Golden IT Award**

- Heidi Palmason, Oakview Elementary
- David Bligh, Centralia Elementary

8. DESSERT RECEPTION

9. VIDEO REPORTS (Informational Only)

The video reports have been provided to the Board of Directors in advance of this meeting for their individual review. These reports will not be presented or discussed during the meeting, but



are included here for transparency and public access. No formal action was taken on these items during the meeting.

- Athletics Report
- McKinney Vento Report

10. REPORTS TO THE BOARD

a. End Of Year Budget Report

Joe Vetter, Executive Director of Fiscal Services, shared about 4th quarter student enrollment, for both FTE and headcount, end of year budget to actuals, levy usage, and the ending fund balance for district budgets: capital projects fund, debt services fund, ASB fund, and Transportation vehicles fund.

b. Student Representative Report

Kycen Donahue, Student Representative, shared ASB students participating in the Santa Parade and the Lighted Tractor Parade. Donahue shared concerts that have happened over the past few weeks, the visit from the Australian basketball team, Jimbo Bringman qualified for state in boys swim, and business week wrapped up for juniors this week.

c. Superintendent Report

Lisa Grant, Superintendent, shared the monthly report with an update on upcoming events, enrollment, and district activities.

d. Strategic Plan Update

Lisa Grant, Superintendent, shared the monthly Strategic Plan report on the district's plans to achieve strategic plan goals in the 2025-26 school year. This month, Jeff Broome, Exec. Director of Teaching and Learning, shared trimester 1 grade data, and Grant shared about trimester one student and staff survey results.

11. APPROVAL OF CONSENT AGENDA

Sarah Holmes moved, and Kayla Mounts seconded the motion.

The motion carried with a unanimous vote.

- a. Previous Minutes
- b. Personnel Report
- c. Travel
- d. Budget Status Report
- e. Voucher Warrants

Sarah Holmes moved, and Kayla Mounts seconded the motion.

The motion carried with a unanimous vote.

12. OLD BUSINESS

a. Consideration of Approval of Second and Final Reading of Board Policies

- i. Policy 1005 Key Functions of the Board
- ii. Policy 1821 Standards for Individual School Board Directors
- iii. Policy 1210 Annual Organizational Meeting-Election of Officers



- iv. **Policy 1630 Evaluation of the Superintendent**
- v. **Policy 1820 Evaluation of the Board**
- vi. **Policy 3425 Accommodating Students with Adrenal Insufficiencies**
- vii. **Policy 2166 Response to Intervention**
- viii. **Policy 2170 Career and Technical Education**
- ix. **Policy 1810 Annual Goals and Objectives- RETIRE**
- x. **Policy 0560 Strategic Action Plans- RETIRE**
- xi. **Policy 5000 Recruitment and Selection of Staff- RETIRE**
- xii. **Policy 0551 Goals of the Administrative Organization- RETIRE**

Sarah Holmes moved and Kayla Mounts seconded the motion.

The motion carried with a unanimous vote.

13. NEW BUSINESS

a. Consideration of Approval of Board Policies (First Reading)

- i. **Policy 3231 Student Records**
- ii. **Policy 3241 Student Discipline**

Sarah Holmes moved and Kayla Mounts seconded the motion.

The motion carried with a unanimous vote.

These policies were moved to a second reading and final approval on January 22, 2026.

b. Consideration of Approval of 2026-27 School Year Calendar

Deb Parnham moved and Sarah Holmes seconded the motion.

The motion carried with a unanimous vote.

c. Consideration of

14. BOARD MEMBER REPORTS

Each board member shared information on their activities and work they were involved with throughout the District over the past month.

15. FUTURE MEETING SCHEDULE AND BOARD RECOMMENDED AGENDA ITEMS FOR FUTURE MEETINGS

Study Session

Thursday, December 4, 2025

5:00 p.m., Centralia High School PAC

Board Meeting

Thursday, December 18, 2025

5:00 p.m., Centralia High School PAC

16. EXECUTIVE SESSION

Tim Browning adjourned the meeting at 6:28 p.m. to go into executive session (closed to the public) to discuss the performance of a public employee. The session was expected to end at 6:55 p.m. with no action taken. The executive session began at 6:40 p.m.

17. ADJOURNMENT



The Executive Session and Regular Board meeting concluded for the evening, in consensus, at 6:55 p.m.

Tim Browning, President

Lisa Grant, Superintendent

Coversheet

Travel Requests

Section:	XII. Approval of Consent Agenda
Item:	B. Travel Requests
Purpose:	
Submitted by:	
Related Material:	Student Travel Request Forms.pdf

Submit by Email

Print Form

Centralia School District**Travel Request for Students, Clubs, Overnight Trips**

Pre-approval from the Board of Directors is required for any overnight stay, beyond a 300-mile radius, or out of state travel (including Portland). This travel request must be submitted to the Superintendent, with supervisor's signature, at least seven (7) days prior to the Board of Director's Meeting.

Person(s) initiating travel request: Tim Ahern - Scott Phillips

Class or club involved (i.e. DECA, Band, Biology): CHS Boys and Girls Wrestling

Destination: Tacoma Dome

Date(s) of travel (note departure/return time): 2/20/2026 & 2/21/2026

Reason for travel: Provide opportunity for kids to compete at WIAA State Wrestling Competition

What is the ultimate goal of this experience: Student Experience pursuing State Championship Experience

Mode of travel (i.e. district vehicle, bus, air): Vans

Type of lodging (i.e. hotel, gym, private home): Hotel

Number of students participating: 12-16

Note: If a bus or van is needed, a "Request for District Vehicle" form still needs to be submitted to Transportation.

Ratio of students to chaperones: 4 to 1

List names of chaperones: Scott Phillips, Sawyer Kassel, Lance Somers, Jesse Reinitz, Andrew Huerta, Maha Ati Connor

Estimated cost to district: \$4000

☐ General Fund☒ A.S.B. Fund☐ Grant Monies

Estimated cost to student(s): \$0

☐ Check if fundraisers will help defray cost to students

Date submitted: 1/22/2026

Supervisor's Approval

Date

Superintendent's Approval

Date

Date Board Approved (needed if overnight, or beyond a 300-mile radius, or out of state)

Date

CTE

Submit by Email

Print Form

Centralia School District**Travel Request for Students, Clubs, Overnight Trips**

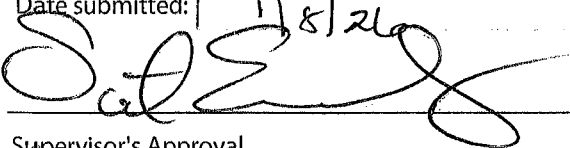
Pre-approval from the Board of Directors is required for any overnight stay, beyond 300 mile radius, or out of state travel (including Portland). This travel request must be submitted to the Superintendent, with supervisor's signature, at least seven (7) days prior to the Board of Director's Meeting.

Person(s) initiating travel request: Mitch SmithClass or club involved (i.e. DECA, Band, Biology): SkillsUSADestination: Portland, ORDate(s) of travel (note departure/return time): 1-23-26 6am - 5pmReason for travel: Carpentry Competition

What is the ultimate goal of this experience: _____

Mode of travel ((i.e. district vehicle, bus, air): district vehicleType of lodging (i.e. hotel, gym, private home): —Number of students participating: 4Ratio of students to chaperones: 4-1

Note: If a bus or van is needed, a "Request for District Vehicle" form still needs to be submitted to Transportation.

List names of chaperones: Mitch SmithEstimated cost to district: 500.-☒ General Fund☒ A.S.B. Fund☐ Grant MoniesEstimated cost to student(s): —☐ Check if fundraisers will help defray cost to studentsDate submitted: 1/8/26

1-8-26

Supervisor's Approval

Date


1.12.26

Superintendent's Approval

Date

Date Board Approved (needed if overnight or beyond 300 mile radius or out of state)

Date

RECEIVED 1/8
 COPIED 7/8
 SENT FOR APPR. 1/8
 SENT FOR REIMB. _____

Submit by Email

Print Form

Centralia School District

Travel Request for Students, Clubs, Overnight Trips

Pre-approval from the Board of Directors is required for any overnight stay, beyond 300 mile radius, or out of state travel (including Portland). This travel request must be submitted to the Superintendent, with supervisor's signature, at least seven (7) days prior to the Board of Director's Meeting.

Person(s) initiating travel request: LEVI RODRIGUEZ

Class or club involved (i.e. DECA, Band, Biology): 3D VISUALIZATION/ANIMATION

Destination: SEATTLE & TACOMA

Date(s) of travel (note departure/return time): 4/16 - 4/18 8:00AM DEPARTURE 6:00PM RETURN

Reason for travel: STATE COMPS

What is the ultimate goal of this experience: TO WIN STATE A 2ND TIME & THEN WIN NATIONALS

Mode of travel ((i.e. district vehicle, bus, air): VAN

Type of lodging (i.e. hotel, gym, private home): MOTEL

Number of students participating: 2

Note: If a bus or van is needed, a "Request for District Vehicle" form still needs to be submitted to Transportation.

Ratio of students to chaperones: 2:1

List names of chaperones: LEVI RODRIGUEZ, DANETTE J, PETE K, BRIAN T, CARISSA F

Estimated cost to district: 4,200

☐ General Fund

☐ A.S.B. Fund

☐ Grant Monies

Estimated cost to student(s): 1,400 per

☐ Check if fundraisers will help defray cost to students

Date submitted: _____

Kelly Sneed

Supervisor's Approval

1/14/26

Date

Superintendent's Approval

Date

Date Board Approved (needed if overnight or beyond 300 mile radius or out of state)

Date

Submit by Email

Print Form

Centralia School District**Travel Request for Students, Clubs, Overnight Trips**

Pre-approval from the Board of Directors is required for any overnight stay, beyond 300 mile radius, or out of state travel (including Portland). This travel request must be submitted to the Superintendent, with supervisor's signature, at least seven (7) days prior to the Board of Director's Meeting.

Person(s) initiating travel request: Danette Jones

Class or club involved (i.e. DECA, Band, Biology): ECE Skills USA

Destination: Seatac & Tacoma

Date(s) of travel (note departure/return time): 4/16/26 - 4/18/26

Reason for travel: Skills USA State Conference

What is the ultimate goal of this experience: Compete & Attend

Mode of travel ((i.e. district vehicle, bus, air): District and/or CTE ~~Van~~ Truck

Type of lodging (i.e. hotel, gym, private home): hotel

Number of students participating: 5

Ratio of students to chaperones: 1/5

Note: If a bus or van is needed, a "Request for District Vehicle" form still needs to be submitted to Transportation.

List names of chaperones: Danette Jones & Lisa Walter

Estimated cost to district: ~~00000~~ 8,400 ☒ General Fund ☒ A.S.B. Fund ☐ Grant Monies

Estimated cost to student(s): 1400 per student ☒ Check if fundraisers will help defray cost to students

Date submitted: ~~01/17/26~~ 1/17/26

Kelly Sneed
Supervisor's Approval

1/14/26
Date

Superintendent's Approval

Date

Date Board Approved (needed if overnight or beyond 300 mile radius or out of state)

Date

Submit by Email

Print Form

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Person(s) initiating travel request: Pete Kendall

Class or club involved (i.e. DECA, Band, Biology): Skills USA Media Club

Destination: SeaTac, WA

Date(s) of travel (note departure/return time): 4/16/26 - depart @ 8 a.m. | 4/16/26 - return @ 6 p.m.

Reason for travel: Skills USA State Conference

What is the ultimate goal of this experience: Compete, Learn, Achieve - Win!

Mode of travel ((i.e. district vehicle, bus, air): District Vehicle

Type of lodging (i.e. hotel, gym, private home): Hotel

Number of students participating: 8

Note: If a bus or van is needed, a "Request for District Vehicle" form still needs to be submitted to Transportation.

Ratio of students to chaperones: 8:1

List names of chaperones: Pete Kendall, Danette Jones, Levi Rodriguez, Lisa Walton, Bren Taylor

Estimated cost to district: \$12,600

☒ General Fund

☒ A.S.B. Fund

☐ Grant Monies

Estimated cost to student(s): \$1,400 / student

☐ Check if fundraisers will help defray cost to students

Date submitted: 1/7/2026

Kelly Sneed
Supervisor's Approval

1/14/26

Date

Superintendent's Approval

Date

Date Board Approved (needed if overnight or beyond 300 mile radius or out of state)

Date

Submit by Email

Print Form

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Pre-approval from the Board of Directors is required for any overnight stay, beyond 300 mile radius, or out of state travel (including Portland). This travel request must be submitted to the Superintendent, with supervisor's signature, at least seven (7) days prior to the Board of Director's Meeting.

Person(s) initiating travel request: Mitch Smith

Class or club involved (i.e. DECA, Band, Biology): Skills USA Woods

Destination: Seatac / Tacoma

Date(s) of travel (note departure/return time): April 16-18 2026 8AM
6PM

Reason for travel: Attend Skills USA State Conf

What is the ultimate goal of this experience: Attend + Compete @ Skills USA
Competition

Mode of travel ((i.e. district vehicle, bus, air): CTE VAN

Type of lodging (i.e. hotel, gym, private home): hotel

Number of students participating: 8

Note: If a bus or van is needed, a "Request for District Vehicle" form still needs to be submitted to Transportation.

Ratio of students to chaperones: 1-8

List names of chaperones: Mitch Smith, Brian Taylor, Dorette Jones, Levi Rodriguez,
Pete Kendall

Estimated cost to district: 11,200 ☒ General Fund ☒ A.S.B. Fund ☐ Grant Monies

Estimated cost to student(s): 1,400/ea student ☐ Check if fundraisers will help defray cost to students

Date submitted: 1/7/26

Kelly Sneed
Supervisor's Approval

1/14/26
Date

Superintendent's Approval

Date

Date Board Approved (needed if overnight or beyond 300 mile radius or out of state)

Date

Submit by Email

Print Form

Centralia School District**Travel Request for Students, Clubs, Overnight Trips**

Pre-approval from the Board of Directors is required for any overnight stay, beyond 300 mile radius, or out of state travel (including Portland). This travel request must be submitted to the Superintendent, with supervisor's signature, at least seven (7) days prior to the Board of Director's Meeting.

Person(s) initiating travel request: Brian Taylor

Class or club involved (i.e. DECA, Band, Biology): SkillsUSA Metals

Destination: Seatac and Tacoma

Date(s) of travel (note departure/return time): 4/16/26 - 4/18/26 8am depart 6pm return

Reason for travel: Attend SkillsUSA State Conference

What is the ultimate goal of this experience: Compete in SkillsUSA state contests

Mode of travel ((i.e. district vehicle, bus, air): District vehicle

Type of lodging (i.e. hotel, gym, private home): hotel

Number of students participating: 4

Note: If a bus or van is needed, a "Request for District Vehicle" form still needs to be submitted to Transportation.

Ratio of students to chaperones: 4:1

List names of chaperones: Mitch Smith, Levi Rodriguez, Donette Jones, Pete Kendall
Brian Taylor

Estimated cost to district: 8,400

☒ General Fund

☒ A.S.B. Fund

☐ Grant Monies

Estimated cost to student(s): 1,400 / Per student

☐ Check if fundraisers will help defray cost to students

Date submitted: 1/7/26

Kelly Sneed
Supervisor's Approval

1/14/26

Date

Superintendent's Approval

Date

Date Board Approved (needed if overnight or beyond 300 mile radius or out of state)

Date

Submit by Email

Print Form

Centralia School District**Travel Request for Students, Clubs, Overnight Trips**

Pre-approval from the Board of Directors is required for any overnight stay, beyond 300 mile radius, or out of state travel (including Portland). This travel request must be submitted to the Superintendent, with supervisor's signature, at least seven (7) days prior to the Board of Director's Meeting.

Person(s) initiating travel request: Meek

Class or club involved (i.e. DECA, Band, Biology): FFA

Destination: State FFA convention, Pullman

Date(s) of travel (note departure/return time): 5/13 @ 8 AM → 5/17 @ 10 PM

Reason for travel: State FFA Convention

What is the ultimate goal of this experience: Leadership and Competition

Mode of travel ((i.e. district vehicle, bus, air): Vans / truck

Type of lodging (i.e. hotel, gym, private home): Dorms

Number of students participating: 20

Ratio of students to chaperones: 10:1

Note: If a bus or van is needed, a "Request for District Vehicle" form still needs to be submitted to Transportation.

List names of chaperones: Kendra Meek, Cory Meek, TBD

Estimated cost to district: \$0,000

☐ General Fund

☒ A.S.B. Fund

☐ Grant Monies

Estimated cost to student(s): 400

CTE

☒ Check if fundraisers will help defray cost to students

Date submitted: 12/10/2025

Kelly Sued
Supervisor's Approval

1/15/26
Date

Superintendent's Approval

Date

Date Board Approved (needed if overnight or beyond 300 mile radius or out of state)

Date

Coversheet

Personnel

Section:	XII. Approval of Consent Agenda
Item:	C. Personnel
Purpose:	Vote
Submitted by:	
Related Material:	Personnel Memo 1-26.pdf



TO: Lisa Grant
FROM: Samantha Mitchell
DATE: January 16, 2026
SUBJECT: New hires, transfers, and other personnel changes for January 22, 2026 approval by the Board

Certificated Hires

Continuing

Temporary

Classified Hires

Continuing

Evan Wolfe	CMS	Behavior Paraeducator
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Temporary

Lance Somers	CHS	Paraeducator - One-to-One
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Transfers

Ayla Withey is transferring from OAK Special Ed. Paraeducator to Behavior Paraeducator.

Coaches and Advisors

Hector Soto-Nazario	CMS	Boys Basketball Coach
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Resignations/Retirements/Leaves of Absence

Employee Name	Position	Personnel Action	Effective Date
David Bennett	Boy's Soccer Coach	Resignation	January, 14, 2026
Jason Gilbert	Mechanic at TR	Leave of Absence	January 15, 2026
<i>Jason Gilbert is requesting a leave of absence from January 15, 2026 through January 29, 2026.</i>			
Marcy Heegeman	5th Grade Teacher at OAK	Leave of Absence	January 14, 2026
<i>Marcy Heegeman is requesting a leave of absence from January 14, 2026 through January 30, 2026.</i>			
Linda Schultz	Food Service Worker at FP	Leave of Absence	December 11, 2025
<i>Linda Schultz is requesting a leave of absence from December 11, 2025 through January 2, 2026.</i>			
Ryan Stone	Mechanic at TR	Leave of Absence	December 16, 2025
<i>Ryan Stone is requesting a leave of absence from December 16, 2025 through March 16, 2026.</i>			
Cynthia Weisenfeld	3rd Grade Teacher at WA	Leave of Absence	February 17, 2026
<i>Cynthia Weisenfeld is requesting a leave of absence from February 17, 2026 through June 12, 2026.</i>			
Heather Wulfman	Behavior Paraeducator at OAK	Resignation	January 14, 2026

Coversheet

Budget Status Report

Section: XII. Approval of Consent Agenda
Item: D. Budget Status Report
Purpose:
Submitted by:
Related Material: November Budget Status.pdf

10--General Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2025 (September 1, 2025 - August 31, 2026)

For the CENTRALIA SCHOOL DISTRICT #401 School District for the Month of November , 2025

	ANNUAL	ACTUAL	ACTUAL			
A. REVENUES/OTHER FIN. SOURCES	BUDGET	FOR MONTH	FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
1000 LOCAL TAXES	5,891,406	230,250.53	2,391,104.77		3,500,301.23	40.59
2000 LOCAL SUPPORT NONTAX	987,114	48,795.26	134,417.87		852,696.13	13.62
3000 STATE, GENERAL PURPOSE	32,739,199	1,706,474.31	7,276,980.98		25,462,218.02	22.23
4000 STATE, SPECIAL PURPOSE	14,647,034	738,653.95	3,140,264.78		11,506,769.22	21.44
5000 FEDERAL, GENERAL PURPOSE	210,000	.00	.00		210,000.00	0.00
6000 FEDERAL, SPECIAL PURPOSE	6,216,902	606,516.89	939,337.66		5,277,564.34	15.11
7000 REVENUES FR OTH SCH DIST	1,526,730	.00	169,303.57		1,357,426.43	11.09
8000 OTHER AGENCIES AND ASSOCIATES	202,955	.00	30,232.31-		233,187.31	14.90-
9000 OTHER FINANCING SOURCES	0	.00	.00		.00	0.00
Total REVENUES/OTHER FIN. SOURCES	62,421,340	3,330,690.94	14,021,177.32		48,400,162.68	22.46
B. EXPENDITURES						
00 Regular Instruction	27,185,663	2,171,493.65	6,809,208.80	15,249,438.40	5,127,015.80	81.14
10 Federal Stimulus	0	.00	.00	0.00	.00	0.00
20 Special Ed Instruction	10,449,272	846,836.08	2,371,413.66	5,202,835.39	2,875,022.95	72.49
30 Voc. Ed Instruction	4,164,862	325,173.11	1,040,939.44	2,554,408.05	569,514.51	86.33
40 Skills Center Instruction	0	.00	.00	0.00	.00	0.00
50+60 Compensatory Ed Instruct.	6,485,862	483,134.36	1,487,682.20	3,280,891.10	1,717,288.70	73.52
70 Other Instructional Pgms	114,040	13,023.43	29,783.64	66,620.96	17,635.40	84.54
80 Community Services	860,000	6,348.38	89,607.74	38,030.83	732,361.43	14.84
90 Support Services	13,154,380	1,214,155.05	3,808,821.20	5,551,805.85	3,793,752.95	71.16
Total EXPENDITURES	62,414,079	5,060,164.06	15,637,456.68	31,944,030.58	14,832,591.74	76.24
C. OTHER FIN. USES TRANS. OUT (GL 536)	0	.00	.00			
D. OTHER FINANCING USES (GL 535)	0	.00	.00			
E. EXCESS OF REVENUES/OTHER FIN.SOURCES OVER(UNDER) EXP/OTH FIN USES (A-B-C-D)	7,261	1,729,473.12-	1,616,279.36-		1,623,540.36-	< 1000-
F. TOTAL BEGINNING FUND BALANCE	4,102,175		4,718,668.62			
G. GLS 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (+OR-)	XXXXXXXXX		.00			
H. TOTAL ENDING FUND BALANCE (E+F + OR - G)	4,109,436		3,102,389.26			

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	2,300.00
G/L 815 Restrict Unequalized Deduct Rev	0	.00
G/L 821 Restrictd for Carryover	0	490,415.42
G/L 823 Restricted for Carryover of Tra	0	.00
G/L 825 Restricted for Skills Center	0	.00
G/L 828 Restricted for C/O of FS Rev	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	196,934.15
G/L 845 Restricted for Self-Insurance	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 870 Committed to Other Purposes	0	.00
G/L 872 Committed to Econmc Stabilizatn	0	.00
G/L 873 Committed to Depreciation Sub-F	0	.00
G/L 875 Assigned Contingencies	0	.00
G/L 884 Assigned to Other Cap Projects	0	.00
G/L 888 Assigned to Other Purposes	2,175	.00
G/L 890 Unassigned Fund Balance	1,086,734	605,082.46-
G/L 891 Unassigned Min Fnd Bal Policy	3,020,527	3,017,822.15
<u>TOTAL</u>	4,109,436	3,102,389.26

20--Capital Projects Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2025 (September 1, 2025 - August 31, 2026)

For the CENTRALIA SCHOOL DISTRICT #401 School District for the Month of November , 2025

	ANNUAL	ACTUAL	ACTUAL			
A. REVENUES/OTHER FIN. SOURCES	BUDGET	FOR MONTH	FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Support Nontax	600,000	15,201.59	119,168.83		480,831.17	19.86
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
7000 Revenues Fr Oth Sch Dist	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
Total REVENUES/OTHER FIN. SOURCES	600,000	15,201.59	119,168.83		480,831.17	19.86
B. EXPENDITURES						
10 Sites	0	.00	.00	0.00	.00	0.00
20 Buildings	3,809,355	.00	112,009.93	118,635.24	3,578,709.83	6.05
30 Equipment	0	.00	.00	0.00	.00	0.00
40 Energy	0	.00	.00	0.00	.00	0.00
50 Sales & Lease Expenditure	0	.00	460.69	1,498.72	1,959.41-	0.00
60 Bond Issuance Expenditure	0	.00	.00	0.00	.00	0.00
90 Debt	0	.00	.00	0.00	.00	0.00
Total EXPENDITURES	3,809,355	.00	112,470.62	120,133.96	3,576,750.42	6.11
C. OTHER FIN. USES TRANS. OUT (GL 536)	0	.00	.00			
D. OTHER FINANCING USES (GL 535)	0	.00	.00			
E. EXCESS OF REVENUES/OTHER FIN.SOURCES OVER(UNDER) EXP/OTH FIN USES (A-B-C-D)	3,209,355-	15,201.59	6,698.21		3,216,053.21	100.21-
F. TOTAL BEGINNING FUND BALANCE	3,500,000		4,328,919.30			
G. GLS 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (+OR-)	XXXXXXXXX		.00			
H. TOTAL ENDING FUND BALANCE (E+F + OR - G)	290,645		4,335,617.51			

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 825 Restricted for Skills Center	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 861 Restricted from Bond Proceeds	0	3,888.57-
G/L 862 Committed from Levy Proceeds	0	.00
G/L 863 Restricted from State Proceeds	0	.00
G/L 864 Restricted from Fed Proceeds	0	.00
G/L 865 Restricted from Other Proceeds	0	825,170.05
G/L 866 Restrictd from Impact Proceeds	0	.00
G/L 867 Restricted from Mitigation Fees	0	.00
G/L 869 Restricted fr Undistr Proceeds	0	.00
G/L 870 Committed to Other Purposes	0	.00
G/L 889 Assigned to Fund Purposes	290,645	3,514,336.03
G/L 890 Unassigned Fund Balance	0	.00
<u>TOTAL</u>	290,645	4,335,617.51

30--Debt Service Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2025 (September 1, 2025 - August 31, 2026)

For the CENTRALIA SCHOOL DISTRICT #401 School District for the Month of November, 2025

	ANNUAL	ACTUAL	ACTUAL			
<u>A. REVENUES/OTHER FIN. SOURCES</u>	<u>BUDGET</u>	<u>FOR MONTH</u>	<u>FOR YEAR</u>	<u>ENCUMBRANCES</u>	<u>BALANCE</u>	<u>PERCENT</u>
1000 Local Taxes	4,387,388	171,514.76	1,874,701.35		2,512,686.65	42.73
2000 Local Support Nontax	134,864	18,145.32	44,089.17		90,774.83	32.69
3000 State, General Purpose	0	31,077.87	60,194.77		60,194.77-	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
 <u>Total REVENUES/OTHER FIN. SOURCES</u>	 4,522,252	 220,737.95	 1,978,985.29		 2,543,266.71	 43.76
 <u>B. EXPENDITURES</u>						
Matured Bond Expenditures	1,760,000	.00	.00	0.00	1,760,000.00	0.00
Interest On Bonds	2,827,750	.00	.00	0.00	2,827,750.00	0.00
Interfund Loan Interest	0	.00	.00	0.00	.00	0.00
Bond Transfer Fees	1,000	.00	350.00	0.00	650.00	35.00
Arbitrage Rebate	0	.00	.00	0.00	.00	0.00
Underwriter's Fees	0	.00	.00	0.00	.00	0.00
 <u>Total EXPENDITURES</u>	 4,588,750	 .00	 350.00	 0.00	 4,588,400.00	 0.01
 <u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	 0	 .00	 .00			
 <u>D. OTHER FINANCING USES (GL 535)</u>	 0	 .00	 .00			
 <u>E. EXCESS OF REVENUES/OTHER FIN.SOURCES</u>						
<u>OVER(UNDER) EXPENDITURES</u> <u>(A-B-C-D)</u>	66,498-	220,737.95	1,978,635.29		2,045,133.29	< 1000-
 <u>F. TOTAL BEGINNING FUND BALANCE</u>	 3,514,590		 3,450,009.54			
 <u>G. GLS 896, 897, 898 ACCOUNTING</u>	 XXXXXXXXXX		 .00			
<u>CHANGES AND ERROR CORRECTIONS (+OR-)</u>						
 <u>H. TOTAL ENDING FUND BALANCE</u>	 3,448,092		 5,428,644.83			
<u>(E+F + OR - G)</u>						
 <u>I. ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted for Other Items	0		.00			
G/L 830 Restricted for Debt Service	3,448,092		5,428,644.83			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
 <u>TOTAL</u>	 3,448,092		 5,428,644.83			

40--Associated Student Body Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2025 (September 1, 2025 - August 31, 2026)

For the CENTRALIA SCHOOL DISTRICT #401 School District for the Month of November , 2025

	ANNUAL	ACTUAL	ACTUAL			
A. REVENUES	BUDGET	FOR MONTH	FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
1000 General Student Body	180,613	6,169.28	70,820.43-		251,433.43	39.21-
2000 Athletics	699,284	10,920.40	157,508.68		541,775.32	22.52
3000 Classes	32,000	948.00	34.76		31,965.24	0.11
4000 Clubs	285,026	8,452.39	30,747.07		254,278.93	10.79
6000 Private Moneys	2,000	.00	1,504.28		495.72	75.21
Total REVENUES	1,198,923	26,490.07	118,974.36		1,079,948.64	9.92
B. EXPENDITURES						
1000 General Student Body	227,220	2,474.33	14,255.25	9,527.93	203,436.82	10.47
2000 Athletics	791,287	24,694.77	75,267.63	47,494.72	668,524.65	15.51
3000 Classes	19,325	.00	.00	0.00	19,325.00	0.00
4000 Clubs	295,514	3,321.00	4,380.97	1,905.00	289,228.03	2.13
6000 Private Moneys	38,936	1,048.76	4,462.76	896.58	33,576.66	13.76
Total EXPENDITURES	1,372,282	31,538.86	98,366.61	59,824.23	1,214,091.16	11.53
C. EXCESS OF REVENUES						
OVER (UNDER) EXPENDITURES (A-B)	173,359-	5,048.79-	20,607.75		193,966.75	111.89-
D. TOTAL BEGINNING FUND BALANCE	561,000		547,456.02			
E. GLS 896, 897, 898 ACCOUNTING	XXXXXXXXXX		.00			
CHANGES AND ERROR CORRECTIONS (+OR-)						
F. TOTAL ENDING FUND BALANCE	387,641		568,063.77			
C+D + OR - E)						
G. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted for Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	387,641		568,063.77			
G/L 840 Nonspnd FB - Invent/Prepd Itms	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
TOTAL	387,641		568,063.77			

90--Transportation Vehicle Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2025 (September 1, 2025 - August 31, 2026)

For the CENTRALIA SCHOOL DISTRICT #401 School District for the Month of November, 2025

	ANNUAL	ACTUAL	ACTUAL			
A. REVENUES/OTHER FIN. SOURCES	BUDGET	FOR MONTH	FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Nontax	45,000	6,496.75	19,911.56		25,088.44	44.25
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	212,155	.00	.00		212,155.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
A. TOTAL REV/OTHER FIN.SRCS(LESS TRANS)	257,155	6,496.75	19,911.56		237,243.44	7.74
B. 9900 TRANSFERS IN FROM GF	0	.00	.00		.00	0.00
C. Total REV./OTHER FIN. SOURCES	257,155	6,496.75	19,911.56		237,243.44	7.74
D. EXPENDITURES						
Type 30 Equipment	1,000,000	.00	.00	0.00	1,000,000.00	0.00
Type 40 Energy	0	.00	.00	0.00	.00	0.00
Type 60 Bond Levy Issuance	0	.00	.00	0.00	.00	0.00
Type 90 Debt	0	.00	.00	0.00	.00	0.00
Total EXPENDITURES	1,000,000	.00	.00	0.00	1,000,000.00	0.00
E. OTHER FIN. USES TRANS. OUT (GL 536)	0	.00	.00			
F. OTHER FINANCING USES (GL 535)	0	.00	.00			
G. EXCESS OF REVENUES/OTHER FIN SOURCES OVER(UNDER) EXP/OTH FIN USES (C-D-E-F)	742,845-	6,496.75	19,911.56		762,756.56	102.68-
H. TOTAL BEGINNING FUND BALANCE	1,600,000		1,895,431.62			
I. GLS 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (+OR-)	XXXXXXXXX		.00			
J. TOTAL ENDING FUND BALANCE (G+H + OR - I)	857,155		1,915,343.18			

K. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 819 Restricted for Fund Purposes	857,155	1,915,343.18
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 889 Assigned to Fund Purposes	0	.00
G/L 890 Unassigned Fund Balance	0	.00
 <u>TOTAL</u>	 857,155	 1,915,343.18

***** End of report *****

Coversheet

Voucher Warrants

Section:	XII. Approval of Consent Agenda
Item:	E. Voucher Warrants
Purpose:	
Submitted by:	
Related Material:	Voucher Warrants.pdf

Centralia School District #401

**Affidavit covering payment of payroll, invoices, and voids for General Fund, Capital Projects Fund,
Associated Student Body Fund, and Transportation Vehicle Fund**

DATE: October 15, 2025

THIS IS TO CERTIFY, under penalty of perjury, that the undersigned has examined the attached vouchers and payroll, and that each of the invoices and vouchers were duly certified to have been received and checked as to price and quantity and have been duly certified by the claimant, as required by law; that the extensions and additions of said invoices and vouchers have been checked by Financial Services Office staff and were found to be correct.

Joe Vetter, Executive Director of Financial Services

THIS IS TO CERTIFY that the warrants and electronic transfers of the Centralia School District No. 401, Lewis County, Washington, as listed below, have been allowed by the School Board of this district.

FUND NAME	WARRANTS (INCLUSIVE)				AMOUNT
<u>GENERAL:</u>	Payroll Checks		to		
	Payroll Direct Deposit	50814276	to 50814283	\$	4,051,459.54
	Payroll AP ACH		to		
	AP CT Wire Transfer	202500044	to 202500044	\$	70.47
	Payroll CT Wire Transfer	202500036	to 202500043	\$	1,168,059.47
	Payroll Direct Deposits		to		
	Accounts Payable	50141392	to 50141484	\$	533,031.80
	Accounts Payable	50141373	to 50141391	\$	775,307.21
	Accounts Payable	50141347	to 50141347	\$	20,922.60
	Accounts Payable	50141320	to 50141346	\$	197,406.13
	Accounts Payable	50141348	to 50141372	\$	31,054.42
	Accounts Payable		to		
	Accounts Payable		to		
	Accounts Payable		to		
	Accounts Payable		to		
	Accounts Payable		to		
	Accounts Payable ACH	252600153	to 252600162	\$	1,844.34
	Accounts Payable ACH	252600152	to 252600152	\$	103,162.28
	Accounts Payable ACH	252600150	to 252600151	\$	7,292.00
	Accounts Payable ACH	252600148	to 252600149	\$	38,233.16
	Accounts Payable ACH	252600147	to 252600147	\$	323.80
	Accounts Payable ACH		to		
	Accounts Payable ACH		to		
	Accounts Payable ACH		to		
	TOTAL GENERAL FUND:			\$	6,928,167.22
<u>CAPITAL PROJECTS:</u>	Accounts Payable	50201391	to 50201392	\$	303,304.28
	Accounts Payable	50201390	to 50201390	\$	913.55
	Accounts Payable	50201389	to 50201389	\$	224.92
	Accounts Payable	50201388	to 50201388	\$	661.25
	TOTAL CAPITAL PROJECTS FUND:			\$	305,104.00
<u>ASSOCIATED STUDENT BODY</u>	Accounts Payable	50405025	to 50405026	\$	780.88
	AP CT Wire Transfer	202500045	to 202500045	\$	284.05
	Accounts Payable	50405014	to 50405024	\$	6,336.34
	Accounts Payable	50405013	to 50405013	\$	543.67
	Accounts Payable	50405009	to 50405012	\$	902.84
	Accounts Payable		to		
	TOTAL ASSOCIATED STUDENT BODY FUND:			\$	8,847.78
<u>TRANSPORTATION VEHICLE:</u>	Accounts Payable		to		
	Accounts Payable		to		
	Accounts Payable ACH		to		
	TOTAL TRANSPORTATION VEHICLE FUND:			\$	-

Board of Directors of Centralia School District No. 401

I, Dr. Lisa Grant, being duly sworn, depose and say that: I am the Secretary to the Board of Centralia School District No. 401, Lewis County, Washington, and that the above signatories are personally known to me and have signed these statements in my presence.

Check Nbr	Vendor Name	Check Date	Check Amount
50141348	CENTRALIA OK TIRE CO INC	12/19/2025	556.06
50141349	CHEHALIS SCHOOL DISTRICT #302	12/19/2025	6,031.00
50141350	CITY OF CENTRALIA	12/19/2025	2,498.76
50141351	CITY SANITARY CO	12/19/2025	255.51
50141352	CRYSTAL SPRINGS	12/19/2025	66.12
50141353	EDNETICS INC	12/19/2025	1,084.00
50141354	FBLA-PBL	12/19/2025	720.00
50141355	FERGUSON-SEATTLE #3007	12/19/2025	86.42
50141356	FREIGHTLINER NORTHWEST	12/19/2025	162.29
50141357	GRANT, LISA M	12/19/2025	500.00
50141358	KCDA	12/19/2025	1,980.76
50141359	LECO SUPPLY INC	12/19/2025	444.95
50141360	LINCOLN CREEK LUMBER INC	12/19/2025	957.55
50141361	POMPS TIRE SERVICE INC	12/19/2025	2,132.76
50141362	QUADIENT FINANCE USA INC	12/19/2025	61.75
50141363	SAFEWAY	12/19/2025	297.42
50141364	SCHETKY NORTHWEST SALES INC	12/19/2025	1,519.04
50141365	SCHOLASTIC BOOK FAIRS	12/19/2025	425.14
50141366	SKILLSUSA INC	12/19/2025	570.00
50141367	THE FARM STORE INC	12/19/2025	218.26
50141368	VECTOR SOLUTIONS	12/19/2025	3,418.65
50141369	WA-ACTE	12/19/2025	2,230.00
50141370	WICKED NORTH COFFEE ROASTERS I	12/19/2025	362.25
50141371	WILSON PARTS CORPORATION	12/19/2025	1,036.85
50141372	WORKPOINTE	12/19/2025	3,438.88
25	Computer	Check(s) For a Total of	31,054.42

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	25	Computer	Checks For a Total of	31,054.42
Total For	25	Manual, Wire Tran, ACH & Computer	Checks	31,054.42
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	31,054.42

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of December 18, 2025, the board, by a _____ vote, approves payments, totaling \$197,406.13, and voids/cancellations, totaling \$141.76. The payments and voids are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:
Warrant Numbers 50141320 through 50141346, totaling \$197,406.13
Voids/Cancellations, totaling \$141.76

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
50141320	CENTRALIA OK TIRE CO INC	12/12/2025	508.91
50141321	CITY OF CENTRALIA-UTILITIES	12/12/2025	46,035.01
50141322	CITY SANITARY CO	12/12/2025	12,541.60
50141323	COMMERCIAL BRAKE & CLUTCH	12/12/2025	244.26
50141324	EDNETICS INC	12/12/2025	75,398.48
50141325	FATBEAM	12/12/2025	2,558.06
50141326	FREIGHTLINER NORTHWEST	12/12/2025	1,103.27
50141327	HERMANSON COMPANY LLP	12/12/2025	1,063.80
50141328	JACKSON GROUP PETERBILT	12/12/2025	2,113.16
50141329	JOES REFUSE	12/12/2025	3,277.43
50141330	KCDA	12/12/2025	4,201.92
50141331	LANGUAGE LINE SERVICES	12/12/2025	269.53
50141332	LEMAY MOBILE SHREDDING	12/12/2025	241.59
50141333	LINCOLN CREEK LUMBER INC	12/12/2025	58.53
50141334	O'REILLY AUTO PARTS	12/12/2025	137.77
50141335	OREGON FUEL INJECTION, INC.	12/12/2025	2,116.58
50141336	PAPE MACHINERY INC	12/12/2025	223.88
50141337	POMPS TIRE SERVICE INC	12/12/2025	4,994.86
50141338	PORTER FOSTER RORICK	12/12/2025	2,600.00
50141339	PUGET SOUND ENERGY	12/12/2025	2,128.54
50141340	RECYCLE SERVICES	12/12/2025	4,505.74
50141341	ROGERS MACHINERY COMPANY, INC.	12/12/2025	737.07
50141342	SCHETKY NORTHWEST SALES INC	12/12/2025	20,813.90
50141343	SOUND ENERGY SYSTEMS	12/12/2025	918.00
50141344	THORBECKES	12/12/2025	7,550.95
50141345	VESTIS	12/12/2025	187.56
50141346	WILSON PARTS CORPORATION	12/12/2025	875.73

27	Computer	Check(s) For a Total of	197,406.13
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Check Nbr	Vendor Name	Check Date	Check Amount
50141088	LANGUAGE LINE SERVICES	12/10/2025	141.76
1	Void	Check(s) For a Total of	141.76

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	27	Computer	Checks For a Total of	197,406.13
Total For	27	Manual, Wire Tran, ACH & Computer Checks		197,406.13
Less	1	Voided	Checks For a Total of	141.76
		Net Amount		197,264.37

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of December 18, 2025, the board, by a _____ vote, approves payments, totaling \$902.84, and voids/cancellations, totaling \$100.00. The payments and voids are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:
Warrant Numbers 50405009 through 50405012, totaling \$902.84
Voids/Cancellations, totaling \$100.00

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
50405009	AWSL - ASSN OF WASHINGTON STUD	12/12/2025	100.00
50405010	DISTRICT 3 FFA	12/12/2025	100.00
50405011	KRETZ, THOMAS C	12/12/2025	150.00
50405012	WILLIE'S SPORT SHOP INC	12/12/2025	552.84

4	Computer	Check(s) For a Total of	902.84
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Check Nbr	Vendor Name	Check Date	Check Amount
50404978	DISTRICT 3 FFA	12/11/2025	100.00
1	Void	Check(s) For a Total of	100.00

0	Manual	Checks For a Total of	0.00
0	Wire Transfer	Checks For a Total of	0.00
0	ACH	Checks For a Total of	0.00
4	Computer	Checks For a Total of	902.84
Total For 4	Manual, Wire Tran, ACH & Computer Checks		902.84
Less 1	Voided	Checks For a Total of	100.00
	Net Amount		802.84

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of December 18, 2025, the board, by a _____ vote, approves payments, totaling \$661.25. The payments are further identified in this document.

Total by Payment Type for Cash Account, CPF WARRANTS OUTSTANDING:
Warrant Numbers 50201388 through 50201388, totaling \$661.25

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
50201388	ARBITRAGE COMPLIANCE SPECIALIS	12/12/2025	661.25
1	Computer	Check(s) For a Total of	661.25

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	661.25
Total For	1	Manual, Wire Tran, ACH & Computer Checks		661.25
Less	0	Voided	Checks For a Total of	0.00
		Net Amount		661.25

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of December 18, 2025, the board, by a _____ vote, approves payments, totaling \$323.80. The payments are further identified in this document.

Total by Payment Type for Cash Account, UMPQUA Bank AP ACH:
ACH Numbers 252600147 through 252600147, totaling \$323.80

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
252600147	SNEED, KELLY JEAN	12/15/2025	323.80
1	ACH	Check(s) For a Total of	323.80

0	Manual	Checks For a Total of	0.00
0	Wire Transfer	Checks For a Total of	0.00
1	ACH	Checks For a Total of	323.80
0	Computer	Checks For a Total of	0.00
Total For	1	Manual, Wire Tran, ACH & Computer Checks	323.80
Less	0	Voided	0.00
		Net Amount	323.80

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of December 18, 2025, the board, by a _____ vote, approves payments, totaling \$20,922.60. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:
Warrant Numbers 50141347 through 50141347, totaling \$20,922.60

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
50141347	PUGET SOUND ENERGY	12/15/2025	20,922.60

1	Computer	Check(s) For a Total of	20,922.60
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	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	20,922.60
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	20,922.60
Less	0	Voided	Checks For a Total of	0.00
		Net Amount		20,922.60

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of December 18, 2025, the board, by a _____ vote, approves payments, totaling \$543.67. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:
Warrant Numbers 50405013 through 50405013, totaling \$543.67

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
50405013	PIERCE, HOLLY	12/16/2025	543.67

1	Computer	Check(s) For a Total of	543.67
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	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	543.67
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	543.67
Less	0	Voided	Checks For a Total of	0.00
		Net Amount		543.67

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of January 22, 2026, the board, by a _____ vote, approves payments, totaling \$6,336.34. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:
Warrant Numbers 50405014 through 50405024, totaling \$6,336.34

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
50405014	AWARDS WEST-PRINTWARES INC	12/19/2025	1,585.78
50405015	BLACK HILLS HIGH SCHOOL	12/19/2025	600.00
50405016	EMERALD RIDGE HIGH SCHOOL	12/19/2025	350.00
50405017	FAIRWAY LANES	12/19/2025	378.32
50405018	KALAMA SCHOOL DISTRICT 402	12/19/2025	400.00
50405019	KATIA HUDSON PHOTOGRAPHY	12/19/2025	300.00
50405020	KELSO HIGH SCHOOL WRESTLING	12/19/2025	500.00
50405021	RIVER RIDGE HIGH SCHOOL	12/19/2025	750.00
50405022	SAFEWAY	12/19/2025	147.46
50405023	WHITE RIVER HIGH SCHOOL	12/19/2025	350.00
50405024	WILLIE'S SPORT SHOP INC	12/19/2025	974.78

11	Computer	Check(s) For a Total of	6,336.34
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	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	11	Computer	Checks For a Total of	6,336.34
Total For	11	Manual, Wire Tran, ACH & Computer	Checks	6,336.34
Less	0	Voided	Checks For a Total of	0.00
		Net Amount		6,336.34

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of January 22, 2026, the board, by a _____ vote, approves payments, totaling \$224.92. The payments are further identified in this document.

Total by Payment Type for Cash Account, CPF WARRANTS OUTSTANDING:
Warrant Numbers 50201389 through 50201389, totaling \$224.92

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
50201389	LEWIS COUNTY PUD # 1	12/19/2025	224.92
1	Computer	Check(s) For a Total of	224.92

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	224.92
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	224.92
Less	0	Voided	Checks For a Total of	0.00
		Net Amount		224.92

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of December 18, 2025, the board, by a _____ vote, approves payments, totaling \$38,233.16. The payments are further identified in this document.

Total by Payment Type for Cash Account, UMPQUA Bank AP ACH:
ACH Numbers 252600148 through 252600149, totaling \$38,233.16

Secretary _____

Board Member _____

Board Member _____

Board Member _____

Board Member _____

Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
252600148	BMO (BANK OF MONTREAL)	12/17/2025	32,083.09
252600149	BMO (BANK OF MONTREAL)	12/17/2025	6,150.07

2

ACH

Check(s) For a Total of

38,233.16

Centralia School District January Regular Board Meeting Agenda, Thursday January 22, 2026 at 5:00 PM
Payments have been audited and certified by the Auditing Officer as required by
RCW 42.24.080, and those expense reimbursement claims certified as required by
RCW 42.24.090. Those payments have been recorded on a listing which has been
made available to the board.

As of January 23, 2026, the board, by a _____ vote, does
approve for payment those checks (warrants) included in the following list
and further described as follows: COUNTY TREASURER - GF WARRANTS OUTSTANDING
Check Number 50814276 through 50814283
and for payment those Direct Deposits included in the following list
and further described as follows: COUNTY TREASURER - GF WARRANTS OUTSTANDING
Direct Deposit Number 900097228 through 900097778
in the total amount of \$4,051,459.54.

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

4pacpv04.p CENTRALIA SCHOOL DISTRICT #401 8:37 PM 12/22/25
05.25.10.00.00-010051 PAY SUMMARY FOR EOM / End Of Month Ru - AFTER CALCS PAGE: 1
CHECK DATE: 12/31/2025 PERIOD ENDING DATE: 12/31/2025
Board Report

						RETIRE
PAY	DESCRIPTION	COUNT	FACTOR	HOURS	GROSS	HOURS
C013	TEACHER	325	178.0000		1389,790.16	18435.00
C023	TEMP TEACHER	6	3.0000		17,522.13	315.00
C033	EXTENDED YEAR	83	44.0000		20,614.30	
C043	FACILITATOR	10	5.0000		46,971.70	525.00
C053	DEPT HEAD	9	9.0000		1,165.50	
C073	NURSE	3	3.0000		15,790.88	391.00
C093	STIPEND	4	4.0000		1,227.32	
C103	SUPER FTE	1	1.0000		1,786.75	
C123	LEADERSHIP STIP	62	62.0000		9,369.34	
C153	ASB COORD	2	2.0000		674.92	
C173	ASSESSMENT CORD	6	6.0000		875.66	
C233	BOYS BASKETBALL	1	1.0000		2,068.00	44.00
C234	BOYS BASKETBALL	3	3.0000		4,353.68	138.00
C303	WRESTLING	1	1.0000		1,148.00	
C304	WRESTLING	7	7.0000		10,074.69	304.00
C304A	WRESTLING	2	2.0000		2,605.67	43.00
C323	ANNUAL ADVISOR	2	2.0000		649.75	
C333	BAND	1	1.0000		659.59	
C403	ELEM MUSIC	4	4.0000		438.02	
C403A	ELEM MUSIC	2	2.0000		224.34	
C413	EVENT MANAGER	1	1.0000		638.90	30.00
C453	HONOR SOC AD	2	2.0000		143.60	
C463	CLASS ADVISOR	4	4.0000		507.68	
C493	CHOIR ADVISOR	1	1.0000		637.84	
C493M	CHOIR ADV	1	1.0000		190.00	
C523	FFA ADVISOR	1	1.0000		290.25	
C613	GIRLS BASKETBAL	7	7.0000		9,631.34	23.00
C614	GIRLS BASKETBAL	2	2.0000		3,061.00	37.90
C673	LIBRARIAN	1	1.0000		9,394.34	105.00
C683	COUNSELOR	28	11.0000		84,824.15	1102.50
C693	K12 COACH	7	1.0000		9,394.34	105.00
C713	ACCTS PAYABLE	2	1.0000		5,680.14	176.00
C723	PAYROLL	1	1.0000		8,135.01	176.00

CHECK DATE: 12/31/2025 PERIOD ENDING DATE: 12/31/2025

Board Report

PAY	DESCRIPTION	COUNT	FACTOR	HOURS	GROSS	RETIRE HOURS
C733	HR COORDINATOR	2	1.0000		9,062.67	176.00
C743	TEMP CLASS	32	24.0000		34,589.97	1695.40
C743A	TEMP CLASS	7	5.0000		4,019.95	195.50
C763	BUS SERVICE WKR	1	1.0000		-127.94	-40.00
C764	BUS SERVICE WKR	1	1.0000		5,139.34	176.00
C774	ASST MECHANIC	1	1.0000		5,262.23	216.00
C784	MECHANIC	5	5.0000		32,377.34	824.00
C814	GRNDS/MAINTNCE	6	3.0000		17,302.15	528.00
C834	COMPTR TECH	8	4.0000		25,498.42	500.00
C843	CUSTODIAN	2	1.0000		2,613.66	102.00
C844	CUSTODIAN	30	15.0000		73,905.35	2452.00
C853	LIBRARY TECH	7	5.0000		14,108.82	578.00
C873	OFFICE ASST	6	3.0000		9,691.60	382.50
C883	SECRETARY	3	3.0000		21,313.88	528.00
C884	SECRETARY	1	1.0000		3,611.92	131.80
C894	FOOD SVC DELVRY	1	1.0000		3,761.90	136.00
C903	PARAEDUCATOR	107	72.0000		177,151.29	7400.70
C903A	PARAEDUCATOR	10	7.0000		7,591.78	350.50
C903B	PARAEDUCATOR	1	1.0000		314.20	17.00
C913	ASST DIR TRANSP	1	1.0000		8,236.08	176.00
C923	TRANSP DIR	1	1.0000		10,603.92	176.00
C943	FISCAL SVC DIR	1	1.0000		14,310.50	176.00
C953	CTAE DIR	2	1.0000		11,327.00	144.00
C963	ASST PRINCIPAL	5	3.0000		30,830.50	416.00
C973	PRINCIPAL	9	7.0000		101,555.75	1232.00
CAA3	SUPERINTENDENT	1	1.0000		17,937.50	176.00
CAC3	SECRETARY I	1	1.0000		5,297.53	176.00
CAD3	SECRETARY II	12	9.0000		43,087.85	1304.00
CAE3	SECRETARY III	12	7.0000		24,874.80	828.70
CAG3	PEP STAFF II	1	1.0000		1,640.34	46.00
CAK4	ASE CERT	3	3.0000		870.00	
CAO	BUS DRIVERS	24	24.0000		50,443.21	1780.30
CAO6	RTE TIME CHANGE	16	16.0000		15,072.10	552.90
CAO6A	RTE CHANGE 2	1	1.0000		106.83	4.30
CAO7	ROUTE CHANGE	1	1.0000		263.56	8.50
CAP	KITCHEN MANAGER	1	1.0000		4,134.00	136.00
CAR	SEC LEAD FSW	2	2.0000		7,223.03	255.00
CAS	SEC FSW	6	6.0000		12,426.81	561.10
CAT	ELEM LEAD FSW	5	5.0000		10,155.32	404.00
CAU	ELEM FSW	9	9.0000		11,636.30	438.00
CAU2	ELEM FSW	2	2.0000		2,323.46	123.30
CBA	INST COACH	1	1.0000		9,109.42	105.00
CBG	ACCTING ASST	2	1.0000		5,851.74	176.00
CBH	DISPATCHER	2	2.0000		8,965.41	280.00
CBK	EX DIR OF HR	2	1.0000		13,620.92	176.00
CBL	EX DIR SP ED	1	1.0000		14,668.25	176.00
CBM	OT	2	2.0000		16,933.68	210.00
CBN	PT	1	1.0000		9,394.34	105.00
CBO	PSYCH	1	1.0000		9,394.34	105.00
CBP	SLP	1	1.0000		9,394.34	105.00
CBS	BUS MONITOR	7	7.0000		8,413.43	365.60
CBS1	BM ROUTE CHANGE	7	7.0000		4,060.01	216.90

CHECK DATE: 12/31/2025 PERIOD ENDING DATE: 12/31/2025

Board Report

PAY	DESCRIPTION	COUNT	FACTOR	HOURS	GROSS	RETIRE
						HOURS
CBT	DIR OF T & L	2	1.0000		14,668.25	176.00
CBX	IEP STIPEND	27	26.0000		9,872.76	
CCB	DIR OF TECH	2	1.0000		10,603.92	176.00
CCD	ADMIN ENRICHMEN	20	14.0000		9,482.81	
CCE	TAXI DRIVER	1	1.0000		1,924.63	89.30
CCL	LEAD MECH STIP	1	1.0000		416.67	
CCN2	ATHLETIC DIR	1	1.0000		12,815.42	144.00
CCP	MENTAL HEALTH	1	1.0000		5,149.20	127.50
CCT	SECRETARY IV	15	6.0000		25,268.87	726.50
CCV	BOWLING	1	1.0000		1,401.00	
CCZ	SAFETY & SECURI	1	1.0000		5,987.49	136.00
CDB	E-SPORTS	1	1.0000		243.09	
CDE	DIR EXT DAYS	8	6.0000		1,074.15	
CDF	K-8 ATH PROG	1	1.0000		5,919.59	136.00
CDI	TR COORD SP	1	1.0000		7,083.34	176.00
CDJ	DIR OF STEM	1	1.0000		6,098.96	80.00
CDK	CAREER & COLLEG	1	1.0000		4,034.86	136.00
CDL	CERT EXP STIPEN	136	72.0000		31,108.63	
CDO	HR SPECIALIST	2	1.0000		6,396.00	176.00
CDP	SPLIT LEVEL	12	12.0000		818.23	
CDQ	STUDENT STORE	1	1.0000		500.00	
CDR	WINTER SWIMMING	1	1.0000		1,419.34	46.00
CEA#2	ENRICHMENT STIP	383	205.0000		20,540.58	
CEA#3	DISTRICT DAYS	594	204.0000		64,903.07	
CEA#4	LONGEVITY STIP	58	57.0000		3,229.30	
CEA#8	SPANISH STIPEND	1	1.0000		41.67	
LWOP3	Leave w/o Pay	4	-32.5000		-1,721.07	-32.50
TAP3	ACTIVITY PY 613	11		173.5000	2,890.51	173.50
TBS3	BOARD STIPEND	4		7.0000	350.00	
TC03	CERT OVERLOAD P	46		111.0000	9,544.72	
TCLE3	CLASS EXTRA 613	14		23.9800	550.20	24.00
TCLE4	CLASS EXTRA 614	34		161.5500	4,419.54	159.30
TCP3	CERT PER DIEM	18		88.2500	6,764.77	88.30
TDF3	DIFFRTNL PY 613	1		8.0000	262.80	8.00
TDF4	DIFFRTNL PY 614	6		154.2500	4,258.23	154.30
TD4	DRIVER TRNR 614	2		22.5000	715.52	22.60
TEVT4	EVT CERT TIME	1		17.2500	103.50	
TIP3	INCNTV PY 613	20		90.7500	3,192.80	14.50
TIP4	INCNTV PY 614	10		55.5000	1,661.99	
TOV3	OVT HOURS 613	2		1.7500	78.77	1.80
TOV4	OVT HOURS 614	6		42.7500	2,038.09	42.80
TPP3	Prep Period	75	45.0000		3,175.20	
TRG3	REGULAR PAY 613	4		-11.7500	-308.27	-11.80
TRG4	REGULAR PAY 614	19		-167.2500	-4,355.77	-167.50
TSCL3	SUB CLSSFD 613	64		564.4000	10,792.13	564.71
TSCL4	SUB CLSSFD 614	40		1452.1000	29,835.48	1306.30
TSCR3	SUB CERT FULL	260		1931.5000	61,376.94	1918.45
TSCS3	SUB CERT HALF	69		191.5000	6,058.96	192.34
TTM3	TAXABLE MEAL	8		8.0000	145.00	
TTP4	TRIP PAY	7		86.7000	2,079.94	86.80
ZVPE	PERS LV CASHOUT	1	7.1100		133.17	

CHECK DATE: 12/31/2025 PERIOD ENDING DATE: 12/31/2025

Board Report

<u>PAY</u>	<u>DESCRIPTION</u>	<u>COUNT</u>	<u>FACTOR</u>	<u>HOURS</u>	<u>GROSS</u>	<u>RETIRE</u>
						<u>HOURS</u>
REPORT TOTAL		2965	1294.6100	5013.2300	2996,934.77	56305.60

CHECK DATE: 12/31/2025 PERIOD ENDING DATE: 12/31/2025

Board Report

CODE	DESCRIPTION	CATEGORY	COUNT	AMOUNT
1FIC	FICA	FICA	2965	177,122.69
1FIT	Fed Inc Tax	FEDERAL TAX	2963	261,369.38
1FIT+	FIT Add Amount	FEDERAL TAX	512	16,254.00
1Med	Medicare	MEDICARE	2965	42,802.65
1PFML	WA PAID FML	PFML	2965	18,979.95
1ReE0	SERS Plan 0	RETIREMENT	501	
1ReE2	SERS Plan 2	RETIREMENT	418	31,411.92
1ReE3	SERS Plan 3	RETIREMENT	281	25,211.53
1ReP1	PERS Plan 1	RETIREMENT	5	
1ReT0	TRS Plan 0	RETIREMENT	588	
1ReT2	TRS Plan 2	RETIREMENT	995	66,912.89
1ReT3	TRS Plan 3	RETIREMENT	1133	88,771.97
1WC	WORKERS COMP	WORKERS' COMP	2956	4,991.21
1WLTC	WA LTC	LONG-TERM CARE	2903	16,909.50
A1167	OMNI - ANNUITY	TSA-BEFORE TAX	40	7,240.00
A2114	PSE DUE-PUB SCH		79	2,551.62
A2115	PSE COPE DUES		12	46.00
A5PA	PSE ANNUAL DUE		79	52.00
A6PC	PSE ADD-PSE ADD		7	
ACH2	2ND ACH		50	8,685.00
ACH3	3RD ACH		1	200.00
CAA	Cent Adm Assoc		8	80.00
D2158	DRS - DEF COMP	TSA-BEFORE TAX	52	19,759.00
D2159	DCP 10%	TSA-BEFORE TAX	4	726.91
D2160	DCP ROTH	TSA-AFTER TAX	5	100.00
DINFO	INFOARMOR		4	42.85
DLEGA	LEGALEASE		6	55.84
DNVFI	PET INSURANCE		1	62.51
G1231	GARN-WA ST CS		11	2,924.38
HCFSA	Medical FSA	OTH BEF TAX	44	2,826.40
HEHSA	Hlth Equity HSA	OTH BEF TAX	19	1,112.50
J0132	THORBECKES		203	5,371.85
KEYB	Key Bank		1	50.00
KP1ER	Kai WA Smt1 EMP	OTH BEF TAX	7	120.00
KP2ER	Kai WA Smt2 EMP	OTH BEF TAX	9	114.00
KP2FR	Kai WA Smt2 FAM	OTH BEF TAX	5	709.00
KP2SR	Kai WA Smt2 E/S	OTH BEF TAX	3	456.00
KP3CR	Kai WA Smt3 E/C	OTH BEF TAX	2	473.00
KP3ER	Kai WA Smt3 EMP	OTH BEF TAX	4	540.00
KW1CR	Kai WA Core1E/C	OTH BEF TAX	3	120.00
KW1ER	Kai WA Core1EMP	OTH BEF TAX	16	207.00
KW1FR	Kai WA Core1FAM	OTH BEF TAX	2	69.00
KW1SR	Kai WA Core1E/S	OTH BEF TAX	3	46.00
KW2CR	Kai WA Core2E/C	OTH BEF TAX	5	192.00
KW2ER	Kai WA Core2EMP	OTH BEF TAX	10	330.00
KW2FR	Kai WA Core2FAM	OTH BEF TAX	5	330.00
KW2SR	Kai WA Core2E/S	OTH BEF TAX	3	110.00
KW3CR	Kai WA Core3E/C	OTH BEF TAX	3	364.00
KW3ER	Kai WA Core3EMP	OTH BEF TAX	7	832.00
KW3FR	Kai WA Core3FAM	OTH BEF TAX	1	624.00
KW3SR	Kai WA Core3E/S	OTH BEF TAX	5	832.00
KWSCR	Kai WA SndChE/C	OTH BEF TAX	9	1,070.00
KWSER	Kai WA SndChEMP	OTH BEF TAX	15	976.00

CHECK DATE: 12/31/2025 PERIOD ENDING DATE: 12/31/2025

Board Report

CODE	DESCRIPTION	CATEGORY	COUNT	AMOUNT
KWSFR	Kai WA SndChFAM OTH BEF TAX		8	757.00
LTD50	Emp Pd LTD 50%		71	554.02
LTD60	Emp Pd LTD 60%		470	5,147.17
LTD AJ	LTD ADJUSTMENT		2	11.38
PHCR	Prem Hgh PPOE/C OTH BEF TAX		16	1,180.00
PHER	Prem Hgh PPOEMP OTH BEF TAX		6	565.00
PHFR	Prem Hgh PPOFAM OTH BEF TAX		7	1,620.00
PHSR	Prem Hgh PPOE/S OTH BEF TAX		2	540.00
PMCR	Prem HMCrEPOE/C OTH BEF TAX		3	60.00
PMER	Prem HMCrEPOEMP OTH BEF TAX		5	76.00
PMSR	Prem HMCrEPOE/S OTH BEF TAX		5	64.00
PSCR	Prem Std PPOE/C OTH BEF TAX		21	1,104.00
PSER	Prem Std PPOEMP OTH BEF TAX		32	1,131.00
PSFR	Prem Std PPOFAM OTH BEF TAX		15	1,946.00
S1127	DOLLAR-SCHOLAR		121	610.00
SECU	SCHOOL EMP CU		33	5,015.00
SECU2	SCHOOL EMP CU		3	70.00
T0	TEAMSTER - PT		109	3,896.50
T1	TEAMSTER - FT		63	2,461.00
T5	TEAMSTERS INIT		12	70.00
TP	FTT PENSION		88	11,818.21
TPADJ	FTT PENSION ADJ		21	181.14
U0115	UNITED WAY		28	278.00
V1CR	UMPACP-UWMedE/C OTH BEF TAX		3	182.00
V1FR	UMPACP-UWMedFAM OTH BEF TAX		2	312.00
V1SR	UMPACP-UWMedE/S OTH BEF TAX		2	491.00
VACAJ	VAC ADJUST OTH BEF TAX		1	40.00
VACR	UMP Achieve2E/C OTH BEF TAX		51	3,504.00
VAER	UMP Achieve2EMP OTH BEF TAX		86	5,275.00
VAFR	UMP Achieve2FAM OTH BEF TAX		56	9,850.00
VASP	UMP Achiev2E/SPT		1	125.00
VASR	UMP Achieve2E/S OTH BEF TAX		37	3,975.00
VHSAC	UMP CDHP E/C OTH BEF TAX		1	37.00
VHSAE	UMP CDHP EMP OTH BEF TAX		16	147.00
VHSAF	UMP CDHP FAM OTH BEF TAX		13	340.00
VHSAS	UMP CDHP E/S OTH BEF TAX		9	168.00
VUCR	UMP Achieve1E/C OTH BEF TAX		54	1,355.00
VUER	UMP Achieve1EMP OTH BEF TAX		112	3,105.00
VUFR	UMP Achieve1FAM OTH BEF TAX		92	4,730.00
VUSR	UMP Achieve1E/S OTH BEF TAX		40	1,885.00
W0KA	WEA DUES - 1/2		4	66.17
W0KC	WEA DUES-FULL		316	16,308.07
W0KE	WEA DUES-FL NFC		130	5,823.45
W0KP	WEA-PAC		189	188.25
W1KZ	WSSRA DUES		63	189.00
WSECU	WA ST EMP CU		5	2,150.00
			25317	910,539.91

CHECK DATE: 12/31/2025 PERIOD ENDING DATE: 12/31/2025

Board Report

CODE	DESCRIPTION	CATEGORY	COUNT	AMOUNT
1FIC	FICA	FICA	2965	177,122.69
1Med	Medicare	MEDICARE	2965	42,641.93
1PFML	WA PAID FML	PFML	2965	7,557.66
1ReE0	SERS Plan 0	RETIREMENT	495	
1ReE2	SERS Plan 2	RETIREMENT	399	32,337.96
1ReE3	SERS Plan 3	RETIREMENT	264	26,062.16
1ReT0	TRS Plan 0	RETIREMENT	558	
1ReT2	TRS Plan 2	RETIREMENT	993	69,168.01
1ReT3	TRS Plan 3	RETIREMENT	1126	87,359.40
1UC	UNEMPLOYMENT	UNEMPLOY COMP	2965	5,373.60
1WC	WORKERS COMP	WORKERS' COMP	2956	28,437.36
SEBB	SEBB HCA		941	577,694.00
SRDP+	SRDP Medical +		1	770.00
			19593	1,054,524.77

***** End of report *****

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of January 22, 2026, the board, by a _____ vote, approves payments, totaling \$1,168,059.47. The payments are further identified in this document.

Total by Payment Type for Cash Account, CT WIRE TRANSFERS:
Wire Transfer Payments 202500036 through 202500043, totaling \$1,168,059.47

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
202500036	PUB EMP RET SYST	12/31/2025	0.00
202500037	TEACHER RET SYST	12/31/2025	223,440.30
202500038	DRS TRS-3 EMPLOYEE CONTRIB	12/31/2025	88,771.97
202500039	DRS SERS PLAN 2&3 DEF BEN	12/31/2025	89,812.04
202500040	DRS SERS PLAN 3 DEF CONTRIB	12/31/2025	25,211.53
202500041	DRS DEFERRED COMP PROGRAM	12/31/2025	20,585.91
202500042	WA STATE SUPPORT REGISTRY	12/31/2025	2,924.38
202500043	COLUMBIA BANK PR DEP	12/31/2025	717,313.34

8	Wire Transfer Check(s) For a Total of	1,168,059.47
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	0	Manual	Checks For a Total of	0.00
	8	Wire Transfer	Checks For a Total of	1,168,059.47
	0	ACH	Checks For a Total of	0.00
	0	Computer	Checks For a Total of	0.00
Total For	8	Manual, Wire Tran, ACH & Computer	Checks	1,168,059.47
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	1,168,059.47

F U N D S U M M A R Y

Fund	Description	Balance Sheet	Revenue	Expense	Total
10	General Fund	1,168,059.47	0.00	0.00	1,168,059.47

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of January 22, 2026, the board, by a _____ vote, approves payments, totaling \$7,292.00. The payments are further identified in this document.

Total by Payment Type for Cash Account, UMPQUA Bank AP ACH:
ACH Numbers 252600150 through 252600151, totaling \$7,292.00

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
252600150	OMNI GROUP	12/31/2025	7,240.00
252600151	PSE LOCAL DUES	12/31/2025	52.00

2	ACH	Check(s) For a Total of	7,292.00
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0	Manual	Checks For a Total of	0.00
0	Wire Transfer	Checks For a Total of	0.00
2	ACH	Checks For a Total of	7,292.00
0	Computer	Checks For a Total of	0.00
Total For 2	Manual, Wire Tran, ACH & Computer Checks		7,292.00
Less 0	Voided	Checks For a Total of	0.00
	Net Amount		7,292.00

FUND SUMMARY

Fund	Description	Balance Sheet	Revenue	Expense	Total
10	General Fund	7,292.00	0.00	0.00	7,292.00

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of January 22, 2026, the board, by a _____ vote, approves payments, totaling \$775,307.21. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:
Warrant Numbers 50141373 through 50141391, totaling \$775,307.21

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
50141373	DOLLARS FOR SCHOLARS	12/31/2025	610.00
50141374	EMPLOY SECURITY WALTC	12/31/2025	16,909.50
50141375	ESD - PFML CARE CENTER	12/31/2025	26,537.61
50141376	ESD 113 WORKERS COMPENSATION	12/31/2025	33,428.57
50141377	ESD 113 UNEMPLOYMENT COOPERATI	12/31/2025	5,373.60
50141378	HCA-SEBB BENEFITS	12/31/2025	633,386.00
50141379	HCA-SEBB FLEX SPEND	12/31/2025	2,826.40
50141380	HEALTHEQUITY INC.	12/31/2025	1,112.50
50141381	INFOARMOR INC	12/31/2025	42.85
50141382	THE LEGALEASE GROUP	12/31/2025	55.84
50141383	NATIONWIDE VETERINARY PET INSU	12/31/2025	62.51
50141384	PUB SCHOOL EMPLOYEES OF WA	12/31/2025	2,597.62
50141385	The Standard Insurance Company	12/31/2025	5,712.57
50141386	TEAMSTERS LOCAL UNION 252	12/31/2025	6,427.50
50141387	THORBECKES	12/31/2025	5,371.85
50141388	UNITED WAY OF LEWIS COUNTY	12/31/2025	278.00
50141389	WA STATE SCHOOL RETIREES ASSN	12/31/2025	189.00
50141390	WEA PAYROLL DEDUCTIONS	12/31/2025	22,385.94
50141391	WESTERN CONFERENCE OF TEAMSTER	12/31/2025	11,999.35

19	Computer	Check(s) For a Total of	775,307.21
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	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	19	Computer	Checks For a Total of	775,307.21
Total For	19	Manual, Wire Tran, ACH & Computer	Checks	775,307.21
Less	0	Voided	Checks For a Total of	0.00
		Net Amount		775,307.21

FUND SUMMARY

Fund	Description	Balance Sheet	Revenue	Expense	Total
10	General Fund	775,307.21	0.00	0.00	775,307.21

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of January 22, 2026, the board, by a _____ vote, approves payments, totaling \$103,162.28. The payments are further identified in this document.

Total by Payment Type for Cash Account, UMPQUA Bank AP ACH:
ACH Numbers 252600152 through 252600152, totaling \$103,162.28

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
252600152	SODEXO INC & AFFILIATES	01/02/2026	103,162.28

1	ACH	Check(s) For a Total of	103,162.28
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	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	1	ACH	Checks For a Total of	103,162.28
	0	Computer	Checks For a Total of	0.00
Total For	1	Manual, Wire Tran, ACH & Computer Checks		103,162.28
Less	0	Voided	Checks For a Total of	0.00
		Net Amount		103,162.28

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of January 22, 2026, the board, by a _____ vote, approves payments, totaling \$70.47. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:
Wire Transfer Payments 202500044 through 202500044, totaling \$70.47

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
202500044	DEPARTMENT OF REVENUE	01/05/2026	70.47
1	Wire Transfer Check(s) For a Total of		70.47

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of January 22, 2026, the board, by a _____ vote, approves payments, totaling \$284.05. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:
Wire Transfer Payments 202500045 through 202500045, totaling \$284.05

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
202500045	DEPARTMENT OF REVENUE	01/05/2026	284.05

1	Wire Transfer Check(s) For a Total of	284.05
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	0	Manual	Checks For a Total of	0.00
	1	Wire Transfer	Checks For a Total of	284.05
	0	ACH	Checks For a Total of	0.00
	0	Computer	Checks For a Total of	0.00
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	284.05
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	284.05

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of January 22, 2026, the board, by a _____ vote, approves payments, totaling \$780.88. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:
Warrant Numbers 50405025 through 50405026, totaling \$780.88

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
50405025	AWARDS WEST-PRINTWARES INC	01/09/2026	690.88
50405026	SKILLSUSA WASHINGTON	01/09/2026	90.00

2	Computer	Check(s) For a Total of	780.88
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	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	2	Computer	Checks For a Total of	780.88
Total For	2	Manual, Wire Tran, ACH & Computer	Checks	780.88
Less	0	Voided	Checks For a Total of	0.00
		Net Amount		780.88

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of January 22, 2026, the board, by a _____ vote, approves payments, totaling \$913.55. The payments are further identified in this document.

Total by Payment Type for Cash Account, CPF WARRANTS OUTSTANDING:
Warrant Numbers 50201390 through 50201390, totaling \$913.55

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
50201390	PACIFIC MOBILE STRUCTURES INC	01/09/2026	913.55

1	Computer	Check(s) For a Total of	913.55
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	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	913.55
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	913.55
Less	0	Voided	Checks For a Total of	0.00
		Net Amount		913.55

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of January 22, 2026, the board, by a _____ vote, approves payments, totaling \$533,031.80, and voids/cancellations, totaling \$18,991.72. The payments and voids are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:
Warrant Numbers 50141392 through 50141484, totaling \$533,031.80
Voids/Cancellations, totaling \$18,991.72

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
50141392	ADVANCED ENERGY SYSTEMS INC	01/09/2026	6,900.09
50141393	ADVANCED CLASSROOM TECHNOLOGIE	01/09/2026	3,235.74
50141394	AEQUOR HEALTHCARE SERVICES LLC	01/09/2026	11,047.50
50141395	ALS TRIBOLOGY	01/09/2026	322.28
50141396	AMERGIS	01/09/2026	10,500.00
50141397	ANIXTER INC	01/09/2026	42.49
50141398	AQUATIC SPECIALTY SERVICES	01/09/2026	1,034.01
50141399	AWARDS WEST-PRINTWARES INC	01/09/2026	224.93
50141400	AYA HEALTHCARE, INC.	01/09/2026	39,024.00
50141401	BRYSON SALES & SERVICE OF WASH	01/09/2026	5,453.14
50141402	CAPITAL BUSINESS MACHINES INC	01/09/2026	8,369.22
50141403	CENTRALIA OK TIRE CO INC	01/09/2026	18.97
50141404	CHEHALIS SCHOOL DISTRICT #302	01/09/2026	101,960.00
50141405	CHRISTENSEN INC	01/09/2026	29,179.32
50141406	CIT	01/09/2026	4,241.70
50141407	CITY SANITARY CO	01/09/2026	2,711.74
50141408	CLAY-KING.COM	01/09/2026	745.42
50141409	COLUMBIA ELECTRIC SUPPLY	01/09/2026	113.94
50141410	COMMERCIAL BRAKE & CLUTCH	01/09/2026	443.77
50141411	CRESSY DOOR COMPANY INC	01/09/2026	5,140.33
50141412	CRYSTAL SPRINGS	01/09/2026	11.91
50141413	CULLIGAN	01/09/2026	390.90
50141414	DEMCO INC	01/09/2026	1,533.82
50141415	DEPARTMENT OF REVENUE - LEASEH	01/09/2026	578.17
50141416	DEPUYE-PHILLIPS, MARGARET	01/09/2026	480.00
50141417	DRY BOX INC	01/09/2026	189.01
50141418	EDNETICS INC	01/09/2026	9,868.38
50141419	EKOS	01/09/2026	5,856.00
50141420	EPIC SPECIAL EDUCATION STAFFIN	01/09/2026	8,276.00
50141421	ESD #113	01/09/2026	79,168.48
50141422	FAIRWAY LANES	01/09/2026	5,413.00

Check Nbr	Vendor Name	Check Date	Check Amount
50141423	FATBEAM	01/09/2026	2,558.06
50141424	FOLLETT CONTENT SOLUTIONS LLC	01/09/2026	2,489.89
50141425	FOOD SERVICE EQUIPMENT	01/09/2026	2,110.52
50141426	FREIGHTLINER NORTHWEST	01/09/2026	10,442.19
50141427	GOEBEL SEPTIC TANK SERVICE INC	01/09/2026	450.00
50141428	GRANT'S TOWING & AUTOMOTIVE	01/09/2026	761.84
50141429	GRANT, LISA M	01/09/2026	500.00
50141430	GREAT FLOORS LLC	01/09/2026	11,681.08
50141431	HERMANSON COMPANY LLP	01/09/2026	5,105.37
50141432	I-5 DODGE	01/09/2026	430.50
50141433	INDUSTRIAL SPECIALTIES INC	01/09/2026	511.15
50141434	INDUSTRIAL BOLT & SUPPLY INC.	01/09/2026	66.99
50141435	JACKSON GROUP PETERBILT	01/09/2026	632.17
50141436	JAMF SOFTWARE LLC	01/09/2026	5,300.76
50141437	JOHNSON & JOHNSON OVERHEAD	01/09/2026	4,065.00
50141438	JW PEPPER & SON INC	01/09/2026	505.88
50141439	LEMAY MOBILE SHREDDING	01/09/2026	82.52
50141440	LEVEL DATA	01/09/2026	12,992.94
50141441	LEWIS COUNTY AUDITOR	01/09/2026	9,494.68
50141442	LINCOLN CREEK LUMBER INC	01/09/2026	204.43
50141443	MARKET STREET ACE HARDWARE	01/09/2026	166.65
50141444	MOHORIC REFRIGERATION	01/09/2026	339.22
50141445	NORTHWEST TRUCK & INDUSTRIAL	01/09/2026	7.48
50141446	NOVUS AUTO GLASS OF CHEHALIS	01/09/2026	785.09
50141447	O'REILLY AUTO PARTS	01/09/2026	96.95
50141448	PAPE MACHINERY INC	01/09/2026	476.73
50141449	POMPS TIRE SERVICE INC	01/09/2026	4,018.41
50141450	PORTER FOSTER RORICK	01/09/2026	4,295.00
50141451	PUGET SOUND ENERGY	01/09/2026	15,035.65
50141452	QUADIEN FINANCE USA INC	01/09/2026	111.49
50141453	RECYCLE SERVICES	01/09/2026	1,786.56
50141454	ROGERS MACHINERY COMPANY, INC.	01/09/2026	208.13
50141455	RWC GROUP	01/09/2026	1,306.62
50141456	SAFEWAY	01/09/2026	383.04
50141457	SANCHEZ, TONY J	01/09/2026	200.00
50141458	SCHETKY NORTHWEST SALES INC	01/09/2026	4,681.72
50141459	SHI INTERNATIONAL	01/09/2026	3,618.58
50141460	SHRED-IT USA	01/09/2026	23.62
50141461	SIX ROBBLEES INC	01/09/2026	228.45
50141462	SOLIANT HEALTH	01/09/2026	6,435.00
50141463	SOUND ENERGY SYSTEMS	01/09/2026	734.40
50141464	SOUNDS OF SUCCESS LLC	01/09/2026	34,861.50
50141465	STAPLES ADVANTAGE	01/09/2026	1,522.37
50141466	SWANSON BARK & WOOD PRODUCTS	01/09/2026	3,178.29
50141467	TED BROWN MUSIC CO INC	01/09/2026	1,179.39
50141468	TENNANT SALES & SERVICE CO	01/09/2026	84.61
50141469	THE FARM STORE INC	01/09/2026	273.09
50141470	THORBECKES	01/09/2026	9,573.03
50141471	TOKSTAD, KRISTIN CAROLE	01/09/2026	21.36
50141472	TRUCK PARTS SALES INC.	01/09/2026	25.90

Check Nbr	Vendor Name	Check Date	Check Amount
50141473	US CELLULAR	01/09/2026	505.16
50141474	VENYOOZ INC	01/09/2026	64.20
50141475	VESTIS	01/09/2026	772.47
50141476	WA-ACTE	01/09/2026	220.00
50141477	WALTER E NELSON COMPANY	01/09/2026	6,432.80
50141478	WASA - WASHINGTON ASSN OF SCHO	01/09/2026	989.60
50141479	WICKED NORTH COFFEE ROASTERS I	01/09/2026	67.41
50141480	WILSON PARTS CORPORATION	01/09/2026	1,504.26
50141481	WOODROW, ULYSSES	01/09/2026	100.00
50141482	WSIPC	01/09/2026	373.75
50141483	WSSDA	01/09/2026	13,358.59
50141484	YOUNG, MELISSA	01/09/2026	125.00
93	Computer	Check(s) For a Total of	533,031.80

Check Nbr	Vendor Name	Check Date	Check Amount
50141155	SWANSON BARK & WOOD PRODUCTS	01/08/2026	3,913.24
50141252	LEVEL DATA	01/08/2026	15,078.48
2	Void	Check(s) For a Total of	18,991.72

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	93	Computer	Checks For a Total of	533,031.80
Total For	93	Manual, Wire Tran, ACH & Computer	Checks	533,031.80
Less	2	Voided	Checks For a Total of	18,991.72
			Net Amount	514,040.08

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of January 22, 2026, the board, by a _____ vote, approves payments, totaling \$1,844.34. The payments are further identified in this document.

Total by Payment Type for Cash Account, UMPQUA Bank AP ACH:
ACH Numbers 252600153 through 252600162, totaling \$1,844.34

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
252600153	AUST, BECKY K	01/09/2026	56.70
252600154	CAPLE, AMANDA MICHELLE	01/09/2026	16.59
252600155	CORONEL, JEREMY	01/09/2026	160.00
252600156	DICHOSO, CHRISTINA LYNN	01/09/2026	343.80
252600157	LOPEZ DIAZ, ROSA LINDA	01/09/2026	32.48
252600158	MOORHEAD, BRIAN TRACEY	01/09/2026	800.00
252600159	MYHR, HOLLIE D	01/09/2026	200.00
252600160	PETERS, SHAWN A	01/09/2026	23.92
252600161	SLEIPNESS, LUCILY CAPANGPANGAN	01/09/2026	200.00
252600162	VAN LEEUWEN, TRAVIS RANDY J	01/09/2026	10.85

10	ACH	Check(s) For a Total of	1,844.34
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	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	10	ACH	Checks For a Total of	1,844.34
	0	Computer	Checks For a Total of	0.00
Total For	10	Manual, Wire Tran, ACH & Computer Checks		1,844.34
Less	0	Voided	Checks For a Total of	0.00
		Net Amount		1,844.34

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of January 22, 2026, the board, by a _____ vote, approves payments, totaling \$303,304.28. The payments are further identified in this document.

Total by Payment Type for Cash Account, CPF WARRANTS OUTSTANDING:
Warrant Numbers 50201391 through 50201392, totaling \$303,304.28

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
50201391	ATS AUTOMATION INC	01/13/2026	302,549.38
50201392	KCDA	01/13/2026	754.90
2	Computer	Check(s) For a Total of	303,304.28

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	2	Computer	Checks For a Total of	303,304.28
Total For	2	Manual, Wire Tran, ACH & Computer Checks		303,304.28
Less	0	Voided	Checks For a Total of	0.00
		Net Amount		303,304.28

Coversheet

Consideration of Approval of Second and Final Reading of Board Policy

Section:	XIII. Old Business
Item:	A. Consideration of Approval of Second and Final Reading of Board Policy
Purpose:	
Submitted by:	
Related Material:	3231-Student Records revision 11-25.pdf Summary Sheet_Policy 3241.pdf 3241 Student Discipline_DRAFT_dec 2025 (002).pdf



Policy No. 3231
Students

**CENTRALIA SCHOOL DISTRICT
BOARD POLICY #3231
STUDENT RECORDS**

The district will maintain those student records necessary for the educational guidance and/or welfare of students, for orderly and efficient operation of schools, and as required by law. All information related to individual students will be treated in a confidential and professional manner. The district will use reasonable methods to ensure that teachers and other school officials obtain access to only those education records for which they have legitimate educational interests. When information is released in compliance with state and federal law, the district and district employees are immune from civil liability unless they acted with gross negligence or in bad faith.

The district will retain records in compliance with the current, approved versions of the Local Government General Records Retention Schedule (CORE) and the School Districts and Educational Service Districts Records Retention Schedule, both of which are published on the Secretary of State's website at: www.sos.wa.gov/archives/recordsretentionschedules.aspx.

Student records are the property of the district but will be available in an orderly and timely manner to students and parents. "Parent" includes the state Department of Social and Health Services when a minor student has been found dependent and placed in state custody. A parent or adult student may challenge any information in a student record believed inaccurate, misleading, or in violation of the privacy or other rights of the student.

Student records will be forwarded to other school agencies upon request. A high school student may grant authority to the district. Permitting prospective employers to review the student's transcript. Parental or adult student consent will be required before the district may release student records other than to a school agency or organization, except as otherwise provided by law.

~~A diploma may not be released until a student has made restitution for damages assessed as a result of losing or damaging school materials or equipment.~~

The superintendent or designee will establish procedures governing the content, management, and control of student records.

Cross References:

- 2100 - Educational Opportunities for Students with a Parent in the Military
- 3211 - Gender-Inclusive Schools
- 3520 - Student Fees, Fines, or Charges
- 4020 - Confidential Communications
- 4040 - Public Access to District Records
- 3115 - Students Experiencing Homelessness - Enrollment Rights and Services

Legal References:

- 42 U.S.C. 11431 et seq. McKinney-Vento Homeless Assistance Act
- 20 U.S.C. § 1232g Family Education Rights and Privacy Act
- CFR 34 , Part 99 Family Education Rights and Privacy Act Regulations



Policy No. 3231
Students

**CENTRALIA SCHOOL DISTRICT
BOARD POLICY #3231
STUDENT RECORDS**

RCW 28A.150.510 Transmittal of education records to DSHS
Disclosure of educational records
Data sharing agreements
Comprehensive needs requirement document
Report.

RCW 28A.195.070 Official transcript withholding
Transmittal of information

RCW 28A.225.151 Reports.

RCW 28A.225.330 Enrolling students from other districts
Requests for information and permanent records
Withheld transcripts
Immunity from liability
Notification to teachers and security personnel
Rules

RCW 28A.230.120 High school diplomas
Issuance
Option to receive final transcripts
Notice

RCW 28A.230.180 Educational and career opportunities in the military, student access to information on, when

RCW 28A.600.475 Exchange of information with law enforcement and juvenile court officials
Notification of parents and students.

RCW 28A.605.030 Student education records
Parental review
release of records
Procedure.

RCW 28A.635.060 Defacing or injuring school property
Liability of pupil, parent or guardian
Withholding grades, diploma, or transcripts
Suspension and restitution
Voluntary work program as alternative
Rights protected

RCW 40.24.030 Address Confidentiality Program
Application
Certification

Chapter 246-105 WAC Immunization of child care and school children against certain vaccine-preventable diseases

Chapter 392-172A WAC Rules for the provision of special education

Chapter 392-182 WAC Student Health Records

Chapter 392-415 WAC Secondary Education- standardized high school transcript

WAC 181-87-093 Failure to assure the transfer of student record information or student records

WAC 392-121-182 Alternative learning experience requirements

WAC 392-122-228 Alternative learning experiences for juvenile students incarcerated in adult jail facilities

WAC 392-500-025 Pupil tests and records
Tests
School district policy in writing

42 CFR 2.14 Minor patients

RCW 9.02.100 Reproductive privacy
Public policy

RCW 70.02.220 Sexually transmitted diseases
Permitted and mandatory disclosures

RCW 70.02.240 Mental health services
Minors
Permitted disclosures

Chapter 246-105 WAC Immunization of child care and school children against certain vaccine-preventable diseases



Policy No. 3231
Students

**CENTRALIA SCHOOL DISTRICT
BOARD POLICY #3231
STUDENT RECORDS**

Management Resources:

[2023- July Issue](#)

2018 - December 2018 - December Policy Issue

Records Retention Schedule for School Districts and ESDs (updated 2014)

2014 - December Issue

2013 - February Issue

2010 - February Issue

2003 - December Issue

2001 - April Issue

Last Revised: **January 16, 1980**

Classification: **Essential**

Prior Revised Dates: **June 20, 2001; April 21, 2010; March 21, 2012; May 21, 2015; April 22, 2020; March 23, 2022; [April 24, 2025](#)**

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Centralia School District 401
Regular School Board Meeting
REQUEST FOR APPROVAL

From: Lisa Grant, Ed.D., Superintendent

SUBJECT: Second Reading, Policy 3241

BACKGROUND:

The proposed revisions to Policy and Procedure 3241 and 3241P Student Discipline are based upon the rule changes made. The revisions align with legal requirements and the WACs regarding student discipline.

The most significant revision is to long-term suspension and expulsion. Per the WACs now, long-term suspension can only be used if there is imminent danger. The requirements for a long-term suspension are now the same as for expulsion. The difference between the two is that an expulsion can be extended beyond the academic term and a long-term suspension cannot.

This policy was last reviewed in March 2025.

ALTERNATIVES:

1. Approve
2. Do not approve

RECOMMENDATION:

Approve revisions.

RATIONALE:

The proposed revisions are required.

FINANCIAL IMPACT/REVENUE SOURCE(S):

Not applicable

DATA SOURCES:

District Discipline-Behavior Committee
WAC Chapter 392-400
WSSDA

SUBMITTED BY:

Lisa Grant, Superintendent



Policy No. 3241
Students

**CENTRALIA SCHOOL DISTRICT
BOARD POLICY # 3241
STUDENT DISCIPLINE**

Introduction/Philosophy/Purpose

The board of the Centralia School District focuses on the educational achievement of each and every student. The District holds high expectations for all students and gives all students the opportunity to achieve personal and academic excellence. "Discipline" means any action taken by the school district in response to behavioral violations, including exclusionary as well as positive and supportive forms of discipline. Discipline applies in all face to face and virtual settings. Discipline also applies in school-related activities. The purpose is to teach consequences and to help the student succeed in school and life academically and personally. The Board intends that this policy and procedure be implemented in a manner that supports positive school climate, maximizes instructional time, and increase equitable educational opportunities.

The purposes of this policy and accompanying procedure include:

- [Providing a safe and supportive learning environment for all students.](#)
- [Providing due process to students.](#)
- [Implementing culturally responsive discretionary and nondiscretionary discipline policies and procedures that provide opportunity for all students to achieve personal and academic success.](#)
- Engaging with school personnel, students, parents, families, and the community in decisions related to the development and implementation of discipline policies and procedures
- [Supporting students in meeting behavioral expectations, including providing for early involvement of parents and families;](#)
- [Ensuring fairness and equity in the administration of discretionary and nondiscretionary discipline.](#)
- Administering [discretionary](#) discipline in ways that respond to the needs and strengths of students, [support students in meeting behavioral expectations](#) and [keeps keeping](#) students in the classroom to the maximum extent possible;
- Providing educational services that students need to complete their education without disruption;
- Facilitating collaboration between school personnel, students, parents, and families to support successful reentry into the classroom following a suspension or expulsion;
- [Ensuring fairness, equity, and due process in the administration of discipline;](#)
- [Implementing culturally responsive discipline that provides every student the opportunity to achieve personal and academic success; Providing a safe environment for all students and for district employees.](#)

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Rights and Responsibilities/ District Commitment

The Board recognizes the negative and disproportionate impact of exclusionary practices and is committed to:



Policy No. 3241 Students

- Identifying and addressing discipline policies and practices that perpetuate educational opportunity gaps;
- Proactively implementing discipline practices that support students in meeting behavioral expectations without losing access to instruction;
- Proactively implementing policies/practices that support staff in effectively managing behavior;
- Maintaining professional and emotional control; and
- Addressing the best practice of remaining objective and avoiding taking misbehavior personally.

Commented [LG1]: These bullets were added by the Discipline Committee previously. The Discipline Committee recommends maintaining them

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Students' Fundamental Rights

The District will observe students' fundamental rights and will administer discipline in a manner that does not:

1. Unlawfully discriminate against a student on the basis of sex, race, creed, ethnicity, religion, color, national origin, sexual orientation, gender expression, gender identity, homelessness, immigration or citizenship status, the presence of any sensory, mental, or physical disability, neurodivergence, or the use of a trained dog guide or service animal by a person with a disability is prohibited;
2. Deprive a student of the student's constitutional right to freedom of speech and press, the constitutional right to peaceably assemble and to petition the government and its representatives for a redress of grievances, the constitutional right to the free exercise of religion and to have the student's school free from sectarian control or influence, subject to reasonable limitations upon the time, place, and manner of exercising the right;
3. Deprive a student of the student's constitutional right to be secure in the student's person, papers, and effects against unreasonable searches and seizures;
4. Unlawfully interfere in a student's pursuit of an education while in the custody of the school district; or
5. Deprive a student of the student's right to an equal educational opportunity, in whole or in part, by a school district without due process of law.

Student Responsibilities

This District's student discipline policy and procedure are is designed to provide students with a safe, healthy, and educationally sound environment. Students are expected to be aware of and comply with the this policy and procedure, including behavioral expectations that respect the rights, person, and property of others. Students are also expected to pursue the required course of studies. Students and staff are expected to work together to develop a positive climate for learning, consistent with Board Policy 3112- Social Emotional Climate.

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Development and Review

The district will develop and periodically review a discretionary and nondiscretionary discipline policy and procedure with the participation of school personnel, students, parents, families, and the community. During the development and review, the district must use disaggregated data collected under RCW 28A.300.042 to monitor the impact of the district's discipline policy, procedure, and



Policy No. 3241
Students

practices and update its policy and procedure to improve fairness and equity in the administration of discipline.

Commented [A2]: Wording comes directly from WAC 392-400-110(2)(a)-(b).

The policy and procedure will be developed in accordance with WAC 392-400-110.

Accurate and complete reporting of all disciplinary actions, including the associated student level information, behavioral violations, and other forms of discipline the district considered or attempted, is essential for effective review of this policy; therefore, the district will ensure such reporting. The district will collect data on disciplinary actions administered in each school, as required by RCW 28A.300.042, and any additional data required under other district policies and procedures.

The District will ensure that school principals confer with certificated building employees at least annually to develop and/or review building discipline standards and review the fidelity of implementation of those standards. At each district school, principals and certificated staff will develop written school procedures for administering discipline at their school with the participation of other school personnel, students, parents, families, and the community. Each school will:

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1. Establish behavioral expectations with students and proactively teach expectations across various school settings
2. Develop precise definitions for problem behaviors and behavior violations to address differences in perceptions of subjective behaviors and reduce the effect of implicit bias.
3. Define the differences between minor and major behavior incidents to clarify the types of behaviors that may or may not result in classroom exclusion or are severe enough that an administrator needs to be involved.
4. Identify a continuum of best practices and strategies for classroom-based responses that building staff should administer before or instead of classroom exclusion to support students in meeting behavioral expectations.

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School handbooks, codes of conduct, and building discipline standards must not conflict with this policy, accompanying procedures, or other Board Policies. A school's building discipline standards must be annually approved by the superintendent or designee.

School principals will ensure teachers and other school personnel receive adequate support to effectively implement a continuum of identified best practices and strategies that:

1. Focus on prevention to reduce the use of exclusionary discipline practices;
2. Allow the exercise of professional judgement and skill sets; and
3. May be adapted to individual student needs in a culturally responsive manner.

School principals will confer with certificated building employees at least annually to establish criteria for when certificated employees must complete classes to improve classroom management skills.

The District will periodically review and further develop this policy and procedure with the participation of school personnel, students, parents, families, and the community through the district discipline committee. As part of this development and review process, the district will use disaggregated data collected under RCW 28A.300.042 to monitor the impact of student discipline practices as well as to



Policy No. 3241 Students

~~improve fairness and equity in the administration of student discipline. Discipline data must be disaggregated by:~~

- ~~1. School~~
- ~~2. Student groups, including by gender, grade level, race/ethnicity (including further disaggregation of federal race and ethnicity categories in accordance with RCW 28A.300.042(1) and CEDARS Appendices Y and Z), low income, English language learner, migrant, special education, Section 504, foster care, and homeless.~~
- ~~3. Behavioral violation~~
- ~~4. Discipline types, including classroom exclusion, in-school suspension, short-term suspension, long-term suspension, emergency expulsion, removal, and expulsion.~~

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~~The District will follow the practices outlined in guidance from the Race and Ethnicity Student Data Task Force when disaggregating broader racial categories into subracial and subethnic categories. The District will consider student program status and demographic information (i.e. gender, grade level, low-income, English language learner, migrant, special education, Section 504, foster care, and homeless) when disaggregating student race and ethnicity data to identify any within-group variation in school discipline experiences and outcomes of diverse student groups. This process may include reviewing data to prevent and address discrimination against students in protected classes identified in chapters 28A.640 and 28A.642 RCW, however, the District will ensure it reviews disaggregated discipline data in accordance with WAC 392-190-048 at least annually.~~

~~The District will support each school to:~~

- ~~• Set at least one goal annually for improving equitable student outcomes;~~
- ~~• Create an actions plan or plans;~~
- ~~• Evaluate previous goals and action plans; and~~
- ~~• Revise goals and action plans~~

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~~Schools will share identified goals and action plans with all staff, students, parents, families, and the community.~~

Distribution of Policies and Procedures

The District will make the current version of this policy and procedure available to families and the community. The District will annually provide this policy and procedure to all District personnel, students, parents, and families, which may require language assistance for students and parents with limited-English proficiency under Title IV of the Civil Rights Act of 1964.

The District will ensure the district employees and contractors are knowledgeable of this student discipline policy and procedure. At the building level, schools will annually provide the current building discipline standards, developed as stated above, to all school personnel, students, parents, and families, which may require language assistance for students and parents with limited-English proficiency under Title VI of the Civil Rights Act of 1964. Schools will ensure all school personnel are knowledgeable of the school building discipline standards. Schools are encouraged to provide discipline training developed under RCW 28A.415.410 to support implementation of this policy and procedure to all school staff as feasible.



Policy No. 3241
Students

Application

This policy and accompanying procedure will be construed in a manner consistent with Washington law as stated in WAC 392-400-020.

Cross References:

2121 - Substance Abuse Program
2161 - Special Education and Related Services for Eligible Students
2162 - Education of Students With Disabilities Under Section 504 of the Rehabilitation Act of 1973
3122 - Excused and Unexcused Absences
3210 - Nondiscrimination
3244 - Prohibition of Corporal Punishment
3520 - Student Fees, Fines, or Charges
4210 - Regulation of Dangerous Weapons on School Premises
4218 - Language Access Plan

Legal References:

RCW 9.41.280 Possessing dangerous weapons on school facilities — Penalty — Exceptions
RCW 28A.150.240 Certificated teaching and administrative staff as accountable for classroom teaching — Scope — Responsibilities — Penalty
Chapter 28A.225, RCW Compulsory school attendance and admission
Chapter 28A.320, RCW Provisions applicable to all districts
RCW 28A.400.100 Principals and vice principals — Employment of — Qualifications — Duties
RCW 28A.400.110 Principal to assure appropriate student discipline — Building discipline standards — Classes to improve classroom management skills
Chapter 28A.600 RCW, Students
WAC 392-190-048 Access to course offerings – Student discipline
Chapter 392-400 WAC, Student Discipline
34 CFR Part 100.3 Regulations implementing Civil Rights Act of 1964
42 U.S.C. 2000d et seq. Civil Rights Act of 1964

Management Resources:

2021 – February Issue



Policy No. 3241
Students

2019 – April Policy Alert
2018 - August Issue
2016 - July Issue
2014 - December Issue
2014 - August Issue
2010 - June Issue
[2018 – August Policy Issue](#)
[2019 - April Policy Alert](#)

Adoption Date: 04.19

Classification: **Essential**

Revised Dates: **04.99; 12.06; 06.10; 10.11; 08.14; 12.14; 07.16; 08.18; 04.19; 02.21, February 20242025**

Coversheet

Consideration of Approval of Board Committee Assignments

Section: XIV. New Business
Item: B. Consideration of Approval of Board Committee Assignments
Purpose:
Submitted by:
Related Material: Committee Appointment Information 2026.pdf



CENTRALIA SCHOOL DISTRICT

A Learning Community · Educating Each Student · Exceeding Expectations

Tim Browning
Board President

Kayla Mounts
Vice President

Sarah Holmes
Board Director

Lisa Leon
Board Director

Deb Parnham
Board Director

Lisa Grant
Board Secretary

Administration Office
P.O. Box 610
—Centralia—
WA 98531-0610

Tel: 360-330-7600

Fax: 360-330-7604

www.CentraliaSchools.org

MISSION

*Through attending
Centralia Schools,
students graduate career
and college ready,
successfully prepared for
a diverse and changing
world.*

Dollars for Scholars Foundation

Centralia High School Dollars for Scholars is a nonprofit foundation that supports academic success in our community. As part of Scholarship America's national network of locally based, volunteer-driven Dollars for Scholars chapters, our mission is to mobilize our community on behalf of postsecondary education success for our students.

Dollars for Scholars chapters like ours help hometown students achieve their educational goals by raising scholarship funds, establishing endowments, and distributing scholarships each year.

CTE Advisory Committee

Centralia School District is committed to excellence in its Career and Technical Education programs. To help us continue to achieve this aim, we reach out to leaders, board members, parents, and students in our community and ask them to work with us on improving our education curricula, equipment, and facilities to meet industry and state standards and expectations.

By participating in this committee, you will have an opportunity to guide Centralia High School in preparing students for entry-level jobs or post-secondary education in career and technical education.

WIAA Representative

What is WIAA? Washington Interscholastic Activities Association

WIAA Rep Assembly members are empowered to pass legislation and to direct the WIAA Executive Board to carry out its policies. The philosophy is : to remain a viable and responsive organization it is necessary to have a clearly defined system that identifies the process by which existing rules and regulations can be changed to continue to support the goals of this Association and assure that every member school has a voice. A primary function of the Rep Assembly is to adopt rules and regulations that are proposed by the Membership.

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Legislative Representative (2 year term)

Each board selects one of its members to serve as a legislative representative, or “leg rep”. Leg reps keep close tabs on legislative issues, including through contact with legislators, while keeping the rest of the board informed about legislative developments.

Responsibilities of a local board’s legislative representative:

- Review WSSDA legislative proposals with their board prior to the annual Legislative Assembly and, when appropriate, submit proposals to the assembly.
- Represent their board at the Legislative Assembly and Legislative Conference.
- Provide legislative updates periodically at board meetings. Share information from WSSDA publications.
- Contact legislators at appropriate times when issues require it and monitor developments at both the state and federal levels.

Capital and Budget Task Force

The Budget Task Force is comprised of district staff, board members, parents, and community stakeholders. The purpose of this committee is to make recommendations regarding upcoming Levy elections and regarding upcoming school year budgets and the long-term financial health of our school district. Meetings are via zoom and occur quarterly.

Wellness Committee

The District Wellness Committee is comprised of district staff, board members, students, and community stakeholders. The purpose of this committee is to make recommendations regarding district wellness for staff and students while reviewing the district policies and procedures that relate to wellness. Meetings are in person and occur quarterly.

Housing and Land Use Committee

The Housing and Land Use Committee serves as a vital link between the Centralia School Board and the City of Centralia. A designated Board member participates in this committee to stay informed on city planning, housing developments, zoning, and other land use decisions. The Board member’s role is to share information with the School Board about

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potential impacts these decisions may have on schools, students, and the broader district community, and to ensure the City is aware of the district's perspectives and needs.

Board Ambassador

The Board Ambassador serves as the liaison between the School Board and district functions, helping to strengthen the connection between the Board, students, staff, and the community. This role includes participation in events such as Distinguished Alumni recognitions, Alumni Homecoming activities, and Back-to-School functions. The Ambassador works closely with district leadership to highlight the Board's ongoing commitment, ensuring that students, staff and the greater community feel supported, valued, and connected to the mission of the district.

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Coversheet

Consideration of Approval of Resolution 2026-01 Cancellation of Warrant

Section:	XIV. New Business
Item:	C. Consideration of Approval of Resolution 2026-01 Cancellation of Warrant
Purpose:	
Submitted by:	
Related Material:	2026-01 Cancellation of Warrant.pdf

Centralia School District 401
Regular School Board Meeting
AGENDA ITEM DETAILS

SUBJECT:

Warrant Cancellation Check Number: 50141252 and 50141155

BACKGROUND:

Check was lost in transit to vendor

RATIONALE:

Void and Reissue

FISCAL IMPACT:

None

BUDGET SOURCE:

General

DATA SOURCES:

None

SUBMITTED BY:

Trevor Blank

RECOMMENDED ACTION:

Approval from the board for cancelled warrant



CENTRALIA SCHOOL DISTRICT

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DATE: 01/09/2026

TO: Lewis County Treasurer

FROM: Joseph Vetter, Executive Director of Fiscal Services

CC: Trevor Blank, Accounts Payable; Brittany Kindell, Executive Asst. to Supt.

RE: Resolution 2025-26, WARRANT CANCELLATION

Please cancel the following warrant(s):

<u>Payee Name</u>	<u>Reason</u>	<u>Date</u>	<u>Warrant #</u>	<u>Fund</u>	<u>Amount</u>
Level Data	Check Lost in Transit	12/05/2025	50141252	11	\$15,078.48
Swanson Bark	Check Lost in Transit	11/24/2025	50141155	11	\$3,913.24

☐ We **are not** reissuing replacement warrants for the above listed warrant(s).

☒ We **are** reissuing the following replacement warrants for the above listed warrant(s).

THEREFORE, BE IT RESOLVED that the preceding warrants issued by Centralia School District #401 be cancelled and the Lewis County Treasurer notified of this action.

DATED this 09 day of January 2026

BOARD OF DIRECTORS
CENTRALIA SCHOOL DISTRICT #401

Secretary of the Board

Coversheet

Consideration of Approval of Red Rover Software Contract Agreement

Section:	XIV. New Business
Item:	D. Consideration of Approval of Red Rover Software Contract Agreement
Purpose:	
Submitted by:	
Related Material:	Summary Sheet- Red Rover Software.pdf Red Rover Software Contract Agreement.pdf

Centralia School District 401

Regular School Board Meeting

AGENDA ITEM DETAILS

SUBJECT:

Red Rover Absence Management – Master Services Agreement & Management Subscription

BACKGROUND:

The District has submitted a service termination notice to Kelly Education Services due to ongoing concerns regarding inconsistent service delivery and the treatment of Centralia School District substitute staff. As part of this transition, the District is moving to an in-district model for managing substitute services in order to improve reliability, responsiveness, and oversight.

Red Rover Technologies, LLC provides the software platform that will support this in-district approach by enabling the District to manage staff absences and substitute assignments directly. The initial subscription period begins March 1, 2026 and runs through August 31, 2026, with future annual renewals aligned to the September–August school year.

RATIONALE:

Approval of this agreement supports the District’s transition to managing substitute services internally. The Red Rover Absence Management system provides a centralized, electronic platform for absence reporting and substitute coordination, improving operational efficiency, consistency, and accountability across the District. The agreement includes provisions related to pricing notice prior to renewal, limits on annual fee increases, district ownership of data, and mutual remedies if service performance issues are not resolved.

FISCAL IMPACT:

FY 2025–26 Billing: \$1,000 one-time implementation fee (invoice dated 02-01-2026)

\$4,850 prorated subscription cost for March 1, 2026 – August 31, 2026 (invoice dated 03-01-2026)

Annual Subscription (Absence Management): \$9,700

BUDGET SOURCE:

Human Resources / Substitute Services operational budget.

DATA SOURCES:

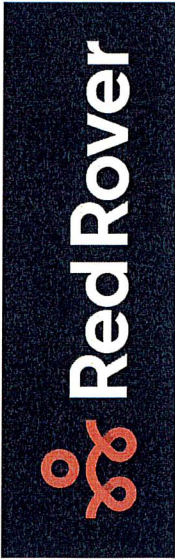
Red Rover Quote Reference Q-11023 (expiration 02-28-2026); Billing Schedule; Master Services Agreement (updated 1.15.2026).

SUBMITTED BY:

Samantha Mitchell, Executive Director of Human Resources

RECOMMENDED ACTION:

Approve the Master Services Agreement with Red Rover Technologies, LLC for Absence Management services, including the prorated 2025–26 subscription and one-time implementation fee.



Agreement for Centralia School District -
Absence Management

Centralia School District

PO BOX 610, CENTRALIA, WA, 98531-0610,

Prepared For:

Samantha Mitchell

samitchell@centralia.wednet.edu

Red Rover Technologies, LLC

559 W. Uwchlan Ave, Suite 200, Exton, PA 19341

Prepared By:

Jim O'Halloran

johalloran@redroverk12.com

Reference: Q-11023

Quote Expiration Date: 02-28-2026

✓ Pricing*

Product and Services	Quantity	Annual Fee	One-Time Fee	Total
Annual Subscription - Absence Management	1	\$9,700	-	\$9,700

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Product and Services	Quantity	Annual Fee	One-Time Fee	Total
Implementation - Absence	1	-	\$1,000	\$1,000



*The pricing listed directly above reflects full annual rates and one-time implementation costs. Actual billed amounts may vary due to proration based on your start date. Please refer to the **Billing Schedule** section below for the exact payment amounts and billing timeline.

Quote Summary

Annual Recurring Total : \$9,700

Quote Total : \$10,700

Order Form Terms

Subscription year: September - August

Additional Terms

This order is subject to the terms of the Master Services Agreement attached hereto as Exhibit A.

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Product	Quantity	Duration	Total	Invoice Date	Subscription Start Date	Subscription End Date
Annual Subscription - Absence Management	1	0.5	\$4,850	03-01-2026	03-01-2026	08-31-2026
Implementation - Absence	1	1	\$1,000	02-01-2026		

This schedule outline may include projected future pricing for up to five years to provide visibility and aid in planning. It does **not represent a contractual commitment to a multi-year agreement. Future years are optional and only apply if you choose to renew.

Master Services Agreement

MASTER SERVICES AGREEMENT

Updated 1.15.2026

Red Rover Technologies Holdings, LLC ("Red Rover") with an address at **559 W. Uwchlan Ave, Suite 200, Exton, PA 19341** and the customer identified on the Order (as defined below) referencing this Master Services Agreement ("**Customer**") hereby enter into this Master Services Agreement as of the date of the Order referencing this Master Services Agreement. Red Rover and Customer are sometimes referred to herein, individually, as a "**Party**" and, collectively, the "**Parties**".

The terms and conditions of this Master Services Agreement and any appendices, exhibits or attachments attached hereto and referenced herein (together, the "**MSA**") set forth the terms and conditions under which the Parties agree that Customer may purchase, and Red Rover will provide, access to the Red Rover software-as-a-service offerings (the "**Platform**") and any related services (collectively, the "**Service**"), in return for applicable fees (the "**Fees**"), in each case as described in any This website requires functional cookies in order to operate. [Learn more \(https://dealhub.io/privacy-policy/\)](https://dealhub.io/privacy-policy/)

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ordering document issued by Red Rover from time to time in accordance with the MSA and signed by the Parties (an "Order"). Each Order referencing the MSA will incorporate the terms of the MSA and constitute the entire agreement between the Parties (hereinafter, the "Agreement") with respect to its subject matter.

NOW, THEREFORE, in consideration of the mutual promises and undertakings set forth herein, and for good and valuable consideration, the Parties agree as follows:

1. **Orders.** Orders shall specify the Service being purchased, the quantity, price, applicable dates defining the term of such Order or otherwise, and any other applicable terms. No obligation to furnish or to pay for a subscription to the Service (a "Subscription") arises under the Agreement until there is an Order for the Subscription to the Service, and Customer is not authorized to access or use, and shall not have a right to receive the Service unless expressly set forth in an Order. Unless an Order states otherwise, each Order is independent of each other Order (but each Order is part of and integral to the Agreement). Upon the Effective Date, the Parties shall enter into an initial Order for a Subscription to the Service (the "Initial Order"). Customer may add Authorized Users to the Subscription for the Service, if applicable, or add Supplementary Services at any point during the Term by adding them to the Service and, in such case, Customer is agreeing that it may be billed by Red Rover for them in the next billing cycle.

2. **Service.**

A. **Service.** Upon full execution of an Order, unless otherwise specified in the Order, subject to the terms of the Agreement, including, without limitation, Customer's payment of any Fees, Red Rover hereby grants to Customer during the Term, the non-exclusive, non-sublicensable, non-transferable and non-assignable (except as set forth in Section 11(B)), right for any Authorized Users (subject to Section 2(B)) to (i) access, display and use the Service as made available to Customer by Red Rover as described in an Order; (ii) receive Support for the Service during the Term in the manner described in the Agreement, and (iii) use any written, printed or electronic materials published or otherwise made available by Red Rover that relate to the functional, operational and/or performance capabilities of any aspect of the Platform, all as may be updated and redistributed to Customer by Red Rover from time to time ("Documentation"), each solely for the internal business or operational purposes of Customer. Customer shall provide the equipment and software (e.g., internet access, third-party software licenses, etc.) required to access the Platform.

B. **Authorized Users.**

i. **Definition.** "Authorized User" means (a) Customer's employees, and (b) employees of Customer's consultants and contractors that have a written obligation to Customer in advance with respect to the use of any aspect of the Service or Red Rover Confidential Information that are no less protective of Customer, or restrictive upon such consultant or contractor, than the terms of the Agreement are protective of Red Rover, or restrictive of Customer, with respect to such party's use of the same, (i) who are authorized by Customer to access and use the Service and any Red Rover Confidential Information under the rights granted to Customer pursuant to the Agreement and (ii) for whom access to the Service has been purchased hereunder.

ii. **General.** Customer acknowledges and agrees that different types of Authorized Users may have differing access and/or usage rights with respect to the Service. Customer will be billed on either a flat-fee or per-employee-per-month ("PEPM") basis, as set forth in the applicable Order. Unless agreed otherwise, for each Renewal Order

This website requires functional fees payable by Customer on a PEPM basis shall be proportionately increased or decreased in accordance with the actual number of Authorized Users who used the Service during the preceding year.

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Customer acknowledges and agrees that, if an Order is for multiple years, the foregoing shall still apply, and any increases in the number of Authorized Users will result in payable amounts proportionate to such increases. If the number of Authorized Users increases, Customer and Red Rover shall confer in good faith in order to determine an appropriate adjustment to Fees.

- iii. **Service Administrators.** At all times during the Term, Customer must have an employee or employees that has completed administrator training from Red Rover (a "Service Administrator"). If a Service Administrator ceases to serve as such, Customer shall promptly provide written notice to Red Rover and have another employee obtain Red Rover Service Administrator training (at Red Rover's then current rates for such training) and be designated as a Service Administrator.
- iv. **Third-Party Authorized Users.** Customer may not sublicense, outsource or otherwise grant access to the Service to any third party, including, without limitation, any third-party vendor, nor may any such third party be an Authorized User, without Red Rover's prior written consent.
- v. **User IDs.** Except for Customer's Service Administrators where reasonably necessary for administrative or security purposes, Customer will not allow any user ID for the Platform to be used by more than one individual Authorized User unless it has been reassigned in its entirety to another individual Authorized User, in which case the prior Authorized User shall no longer have any right to access or use the user ID. Customer will safeguard its user ID and other security data and methods furnished to Customer in connection with the Service and prevent unauthorized access to or use of the Service.
- vi. **Names and Passwords.** Customer is solely responsible for approving and provisioning any and all usernames and passwords assigned to or adopted by Customer's Authorized Users in connection with use of the Service. Customer is responsible for all activities that occur as a result of the use of such usernames and passwords. Customer will notify Red Rover promptly of any unauthorized use of such usernames and passwords or any other breach of security related to the Platform or the Service known to Customer.
- vii. **Monitoring of Use.** Customer acknowledges and agrees that Red Rover shall have the right (but not the obligation) to monitor Customer's and its Authorized Users' usage of the Service, including the number of Authorized Users and activity within all Customer accounts to confirm Customer's and its Authorized Users' compliance with the terms of the Agreement.

C. Use Restrictions. Customer shall not at any time, directly or indirectly, and shall not cause or permit any Authorized Users or other third party to: (i) copy, modify or create derivative works of the Service or Documentation, in whole or in part (except that Customer may copy the Documentation solely in connection with Customer's use of the Service); (ii) rent, lease, lend, sell, license, sublicense, assign, distribute, publish, transfer or otherwise make available the Service or Documentation; (iii) reverse engineer, disassemble, decompile, decode, adapt or otherwise attempt to derive or gain access to any software component of the Service, in whole or in part; (iv) remove, alter or obscure any proprietary notices in the Service or Documentation; (v) access or use the Service or Documentation for purposes of competitive analysis, the development, provision or use of a competing software service or product, or any other purpose that is to Red Rover's detriment or commercial disadvantage; or (vi) use the Service or Documentation in any manner or for any purpose that infringes upon, misappropriates or otherwise violates any intellectual property right of any person or that violates any applicable law. All rights not expressly granted to Customer are reserved by Red Rover and its licensors, if any.

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- D. **Support.** Red Rover will provide Service Administrators with remote support in accordance with Red Rover's standard customer support availability Monday through Friday, during Red Rover's normal business hours, or as requested otherwise in an Order.
- E. **Integration.** At its discretion, Red Rover may make available to Customer certain functionalities and/or processes that facilitate Customer's integration of the Service with other third-party software utilized by Customer. Notwithstanding the foregoing, Customer acknowledges that Red Rover does not control third-party software, and therefore Red Rover cannot and does not guarantee that integrations will always be available or operable and if the third-party provider ceases to make the third-party software available for the Service, Red Rover may cease providing such Service features without entitling Customer to any refund, credit or other compensation.
- F. **Suspension.** Notwithstanding anything to the contrary in the Agreement, Red Rover may temporarily suspend Customer's and any Authorized User's access to all or any portion of the Service if: (i) Red Rover reasonably suspects or determines that (A) there is a threat or attack on the Platform; (B) Customer's or any Authorized User's use of the Platform disrupts or poses a security risk; (C) Customer or any Authorized User is using the Platform for fraudulent or illegal activities; or (ii) Customer fails to make a timely payment due under the Agreement within five (5) days of Red Rover's written notice to Customer. Red Rover shall use commercially reasonable efforts to provide written notice of any Service suspension to Customer and to provide updates regarding resumption of access to the Service following any Service suspension. Red Rover will have no liability for any damage, liabilities, losses (including any loss of data or profits), or any other consequences that Customer or any Authorized User may incur as a result of a Service suspension.
- G. **Aggregated Statistics.** Notwithstanding anything to the contrary in the Agreement, Customer acknowledges and agrees that Red Rover may monitor Customer's use of the Service and collect and compile data and information related to Customer's and its Authorized Users' use of the Service that is compiled by Red Rover in an aggregate and anonymized manner, including to compile statistical and performance information related to the provision and operation of the Service ("**Aggregated Statistics**"). Aggregated Statistics do not constitute Customer Data (as defined in Section 6(A)). As between Red Rover and Customer, all right, title, and interest in and to Aggregated Statistics, and all intellectual property rights therein, belong to and are retained solely by Red Rover. Customer acknowledges that Red Rover may compile Aggregated Statistics based on Customer Data and Customer's and Authorized Users' usage of the Service, which Red Rover may use for purposes including, without limitation, operations management, performance analysis, product improvement, and research and development. Customer agrees that Red Rover may (i) make Aggregated Statistics publicly available in compliance with applicable law, and (ii) use Aggregated Statistics to the extent and in the manner permitted under applicable law; provided that Red Rover's use of the Aggregated Statistics does not identify Customer, any Authorized User or Customer's Confidential Information.
- H. **Feedback.** If Customer or any Authorized User provides feedback to Red Rover regarding the Service, including but not limited to any suggestions, ideas, enhancement requests, recommendations or other information relating to the Service provided by Customer or Authorized Users ("**Feedback**"), Red Rover may use the feedback without restriction or obligation. All feedback is provided "as is" and Red Rover will not publicly identify Customer as the source of feedback without Customer's written consent. Feedback does not constitute Customer Data (as defined in Section 6(A)).

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I. **Customer Responsibilities.** Customer is solely responsible for maintaining the security and confidentiality of its systems and access credentials to access and use the Service and is responsible and liable for all use of the Service resulting from access provided by Customer, directly or indirectly. Without limiting the generality of the foregoing, Customer is responsible for all acts and omissions of Authorized Users, and any act or omission by an Authorized User that would constitute a breach of the Agreement if taken by Customer will be deemed a breach of the Agreement by Customer. Customer shall make all Authorized Users aware of the Agreement's provisions as applicable to such Authorized User's use of the Service (including without limitation the provisions of Red Rover's privacy policy as can be found at www.redroverk12.com (<http://www.redroverk12.com>) ("**Privacy Policy**")), and shall cause Authorized Users to comply with such provisions. Customer represents and warrants that Customer has the authority, including providing appropriate disclosures and obtaining all necessary rights and consents, to provide personal information of Authorized Users to Red Rover for purposes of Red Rover's provision of the Service under the Agreement. Customer acknowledges that the Service is not intended for use by students and agrees that Customer shall not provide personally identifiable student data to Red Rover.

3. **Fees, Invoicing and Payment.**

- A. **Order Term Fees and Invoicing.** All Fees and charges shall be set forth in the applicable Order. The subscription fee for the Service will be invoiced to Customer by Red Rover at the commencement of the applicable Initial Order Term and each Renewal Order Term thereafter unless otherwise stated in the Order.
- B. **Renewal Order Term Fees and Invoicing.** Unless otherwise stated in the Order, (i) subscriptions for the Service automatically renew each September 1 unless Customer provides a written non-renewal notice to Red Rover within thirty (30) days after the applicable renewal date and (ii) following the Initial Order Term, Red Rover may increase Fees for each Renewal Order Term subject to the following limitations: Red Rover will not increase fees by more than either (a) 5 percent (%) above the amount of the Initial Order Term or the prior Renewal Order Term, as applicable, or (b) the increase in the CPI-U (Consumer Price Index for all Urban Consumers) for the applicable period, whichever is greater. Customer will receive notice of their annual pricing prior to the applicable renewal date, which notice may be in the form of an invoice reflecting their Fees.
- C. **Payment.** Customer shall pay Red Rover the Fees within thirty (30) days of the invoice date unless otherwise stated in the Order.
- D. **Taxes.** All Fees and any other amounts payable by Customer under the Agreement are exclusive of taxes and similar assessments. Customer is responsible for all sales, use and excise taxes, and any other similar taxes, duties and charges of any kind imposed by any federal, state or local governmental or regulatory authority on any amounts payable by Customer unless Customer provides Red Rover with a valid applicable tax exemption certificate.

4. **Confidentiality.**

- A. **Standard of Care.** Each Party ("**Receiving Party**") acknowledges and agrees that, during the Term, it may be furnished with or otherwise have access to non-public business information, know-how and/or trade secrets in any form, whether written, electronic, oral or otherwise, that relates to and is disclosed by or on behalf of the other Party ("**Disclosing Party**") or its affiliates, directly or indirectly, to Receiving Party in connection with the Agreement ("**Confidential Information**"). Receiving Party shall exercise the same degree of care and protection with respect to Confidential Information that it exercises with respect to its own confidential or proprietary information, but in no event shall Receiving Party exercise less than a reasonable standard of care. Receiving Party shall only use, access or disclose Confidential Information as necessary to fulfill its obligations or exercise its rights under the Agreement.

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Receiving Party shall not directly or indirectly disclose, sell, copy, distribute, republish, create derivative works from, demonstrate or allow any third-party to access any Confidential Information ~~as provided~~, however, that: ~~(i) Request~~ may disclose Red Rover's Confidential Information to Customer's Authorized Users who have a need to know it for the purposes of the Agreement; (ii) Red Rover shall have a right to disclose to its employees, affiliates and contractors who have a need to know it and have entered into terms no less protective of the same than the terms of this Section 4; (iii) the Parties may disclose the terms and conditions of the Agreement to their attorneys, accountants, financial institutions, auditors, regulators and other agents in the ordinary course of business, subject to appropriate professional obligations or written confidentiality agreements, (iv) a Party may disclose Confidential Information in accordance with Section 4(B); and (v) all use of Confidential Information shall be subject to all the restrictions set forth in the Agreement.

- B. **Compelled Disclosure.** If Receiving Party is compelled by law to disclose Confidential Information, it shall provide Disclosing Party with prior written notice of such compelled disclosure, to the extent legally permitted, and reasonable assistance, at Disclosing Party's cost, if Disclosing Party wishes to contest it.
- C. **Exclusions.** The term "Confidential Information" shall not include any information that is or becomes generally available to the public without breach of any obligation by Receiving Party; was known to Receiving Party prior to its disclosure by Disclosing Party without breach of any obligation by Receiving Party; was independently developed by Receiving Party without breach of any obligation owed to Disclosing Party; or is received by Receiving Party from a third-party without breach of any obligation owed to Disclosing Party.
- D. **Right to Seek Injunction.** If Receiving Party discloses or uses (or threatens to disclose or use) Confidential Information in breach of the Agreement, Disclosing Party shall have the right, in addition to any other remedies available to it, to seek injunctive relief to enjoin such acts, it being specifically acknowledged by the Parties that any other available remedies are inadequate.

5. **Red Rover Intellectual Property.** As between Customer and Red Rover, Red Rover (and Red Rover's licensors, where applicable) is the exclusive owner of all right, title and interest, including all related intellectual property rights, in and to all aspects of the Service, including without limitation any integrations thereto, and any other Red Rover intellectual property, regardless of any participation or collaboration by Customer in the design, development or implementation of the Service. No title or ownership of intellectual property rights in and to the Service, or any component thereof, is transferred to Customer or any third parties hereunder.

6. **Customer Data; Data Privacy and Security.**

- A. **Customer Data.** "Customer Data" means information, data and other content, in any form or medium, that is submitted, posted or otherwise transmitted by or on behalf of Customer or an Authorized User in connection with their use of the Service. For the avoidance of doubt, Customer Data does not include any Aggregated Statistics, Feedback or any other information reflecting the access or use of the Service by or on behalf of Customer or any Authorized User.
- B. **Customer Owns Customer Data.** As between Red Rover and Customer, Customer owns all right, title and interest in and to Customer Data, which shall never be deemed to be part of the Service, even if delivered or incorporated therewith. Customer shall have sole responsibility, and Red Rover shall have no responsibility whatsoever for, the accuracy, quality, integrity, legality, reliability, appropriateness and intellectual property ownership of Customer Data, and Red Rover shall not review, monitor or check Customer Data except as instructed by Customer in accordance with the Agreement or as otherwise set out in the Agreement and necessary to provide the Service to

Customer. Customer hereby grants to Red Rover a non-exclusive, royalty-free, worldwide license to reproduce, distribute, and otherwise use and display the Customer Data and perform ~~acts~~ **interacts** with respect to the ~~Customer Data~~ **Customer Data** as may be necessary for Red Rover to provide the Service to Customer.

C. **Customer Data Processing.** Red Rover processes Customer Data utilizing administrative, technical and physical safeguards designed to protect the security, confidentiality and integrity of Customer Data and will not disclose Customer Data to any third party except (i) to Red Rover's affiliates or contractors who are performing services for Red Rover for Red Rover to provide the Service and are subject to written confidentiality requirements no less protective than those contained in Section 4, (ii) to other third parties as Red Rover deems necessary to provide the Service to Customer, or (iii) as required by applicable law. Notwithstanding the foregoing, Red Rover is responsible for any disclosures of Customer Data by Red Rover's affiliates or contractors, and/or other third parties as referenced above to whom Red Rover discloses or transmits Customer Data. Without limiting Red Rover's applicable obligations under this Section 6(C), Customer acknowledges that Red Rover is not responsible for any Customer Data which is delayed, lost, altered, intercepted or stored during the transmission of any data whatsoever across networks not owned and/or operated by Red Rover or its affiliates or contractors, including, but not limited to, the Internet and Customer's local network.

D. **Privacy Policy.** In performing the Service, Red Rover will comply with its Privacy Policy, which is available at www.redroverk12.com (<http://www.redroverk12.com>) and incorporated into the Agreement by reference. The Red Rover Privacy Policy is subject to change at Red Rover's discretion; however, Red Rover privacy policy changes will not result in a material reduction in the level of protection provided for Customer Data during the Order Term.

7. Term and Termination.

A. **Agreement Term.** Unless otherwise terminated as provided herein, the Agreement shall commence on the Effective Date and continue until the expiration of all Orders that the Parties have executed (the "Term").

B. **Order Term.** For purposes of the Agreement, with respect to any Order the period from the Order start date until the immediately subsequent September 1 (the "Initial Order Term") shall be deemed to be the first "year" of the Agreement, regardless of whether such period is equal to or less than three hundred sixty-five (365) days. Unless otherwise specified in an Order, each Order (and any license or subscription rights granted therein) shall commence upon the applicable Order start date and, unless Customer provides a written non-renewal notice to Red Rover not less than thirty (30) days after the immediately subsequent September 1, shall automatically renew each September 1 for one (1)-year renewal terms (any such renewal period shall be referred to collectively as the "Renewal Order Term") (together, the Initial Order Term and each Renewal Order Term shall be referred to as the "Order Term"). Except as specifically set forth in Sections 7(C), (D) or (E) below, Customer may not terminate an Order at any time in the middle of the Order Term.

C. **Termination for Cause.** In addition to any other express termination right set forth in the Agreement: (i) Red Rover may terminate the Agreement and/or any applicable Order upon written notice to Customer if Customer fails to pay any undisputed amount when due hereunder and such failure continues for a period of ten (10) days after Red Rover's delivery of written notice thereof; or (ii) either Party may terminate the Agreement, effective on written notice to the other Party, if the other Party breaches the Agreement, and such breach is incapable of cure or, being capable of cure, remains uncured to the reasonable satisfaction of the non-breaching Party thirty (30) days after delivery of such notice.

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D. **Termination for Insolvency.** Either Party may terminate the Agreement and/or any applicable Order by written notice to the other Party if (i) the other Party takes any step or action in connection with its entering administration, ~~restructuring or reorganization~~, **Guest** provisional liquidation, or any composition or arrangement with its creditors (other than in relation to a solvent restructuring or reorganization), being wound up (whether voluntary or by order of the court unless for the purpose of a solvent restructuring or reorganization), having a receiver appointed to any of its assets or ceasing to carry on business or, if the step or action is taken in another jurisdiction, in connection with any analogous procedure in the relevant jurisdiction or (ii) the other Party suspends or ceases, or threatens to suspend or cease, carrying on all or substantially all of its business or operations.

E. **Termination for Non-Appropriation.** In the event that Customer is a public school district or similar public entity for which any payment obligation is dependent upon necessary funds being appropriated, budgeted and otherwise made available to Customer for payment of Fees pursuant to applicable laws and regulations, and funds are not made available for such purpose, Customer may terminate the Agreement upon written notice to Red Rover, in which case Red Rover shall not be obligated to refund any prepaid Fees, but Customer shall not be obligated to pay any future Fees under any Order terminated in accordance with this Section 7(E).

F. **Responsibility of the Parties Upon Termination of Agreement.** Upon expiration or earlier termination of the Agreement, Customer shall immediately discontinue use of the Service. No expiration or termination will affect Customer's obligation to pay all Fees that may have become due before such expiration or termination, or entitle Customer to any refund, except to the extent set forth in Section 7(E).

G. **Customer Data Upon Termination.** Red Rover shall store and retain Customer Data for a period of two (2) years after the expiration or termination of the Agreement unless otherwise required by applicable law. Red Rover shall make Customer Data available in a reasonable format of its choosing upon receipt of a written request from the Customer subject to a reasonable fee based on Red Rover's then-current rates for such services.

8. Limited Warranties; Disclaimers.

A. Red Rover Warranties.

- i. **Limited Warranty.** Red Rover warrants that the Platform will perform substantially in accordance with the specifications set forth in the then-current Documentation and that the Service shall be performed in a good, professional and commercially reasonable manner and it will use individuals with the requisite level of skill and expertise in order to do so. If Customer discovers that any functionality in the Platform fails to conform to the limited warranty provided in this Section 8(A)(i), Customer shall give Red Rover written notice of such nonconformity promptly after discovery and in any event, no later than thirty (30) days after delivery of the Service or any component thereof to Customer.
- ii. **Remedy.** Customer's sole remedy for any breach by Red Rover of the warranty provided in Section 8(A)(i) shall be to use reasonable efforts to repair or replace the nonconforming functionality in the Service or provide Customer with an alternative means of accomplishing the desired performance pursuant to Red Rover's provision of support, at Red Rover's expense, as described herein, or re-perform any Service, as applicable, and if Red Rover cannot repair or replace the nonconforming functionality in the Service or provide Customer with an alternative means of accomplishing the desired performance pursuant to Red Rover's provision of support for the Service within a reasonable period of time, or re-perform the Service in a manner that meets with the limited warranty within a commercially reasonable period of time, as applicable, either Party, at its option, may terminate the Agreement and Customer shall receive a refund for the period during which the functionality failed

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to meet the warranty or a refund for the period during which the Service failed to meet the warranty, as applicable, and a reimbursement for any pre-paid amounts paid by Customer for the remainder of the Term.

iii. **Exceptions.** Notwithstanding the above, warranty coverage shall not extend to circumstances in which any failure is the result of the following: (a) Customer is in default or breach of any of its obligations under the Agreement, or (b) any non-conformance of the Service due to (1) Customer's failure to permit the installation/implementation of any update, upgrade or release provided by Red Rover; (2) Customer's negligence, abuse, misapplication or misuse of the Service (including the Customer's failure to operate it in accordance with the Documentation); (3) any repairs, modifications, configurations, customizations or rules set by persons other than Red Rover (i.e., where the issue is determined to be caused by such party); (4) Customer Data; (5) any malicious action on the part of Customer or any third party that gains unauthorized access to the servers and/or workstations of Red Rover's or Customer's devices, including, but not limited to, malware, computer viruses, computer hacking or other compromising of operating system, applications or system data; or (6) any other fault or failure that is not due to a fault or failure of the Service to conform to the warranty that the Service will perform substantially in accordance with the specifications set forth in the then-current Documentation.

B. **Red Rover Warranty Disclaimers.** EXCEPT AS OTHERWISE EXPRESSLY STATED IN THIS SECTION 8, THE SERVICE IS PROVIDED "AS IS" AND RED ROVER AND ITS AFFILIATES MAKE NO WARRANTY OR REPRESENTATION WHATSOEVER, EITHER EXPRESS OR IMPLIED, WITH RESPECT TO THE SERVICE, INCLUDING WITH RESPECT TO QUALITY, PERFORMANCE, MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, TITLE, NON-INFRINGEMENT, SYSTEM INTEGRATION, DATA ACCURACY OR ARISING FROM CUSTOM, COURSE OF DEALING, USAGE OF TRADE OR COURSE OF PERFORMANCE, ALL OF WHICH ARE EXPRESSLY DISCLAIMED TO THE FULLEST EXTENT ALLOWABLE BY APPLICABLE LAW. EXCEPT AS EXPRESSLY STATED IN THIS SECTION 8, RED ROVER AND ITS AFFILIATES DO NOT WARRANT THAT THE SERVICE WILL: (I) BE SUITABLE FOR THE PURPOSES OF CUSTOMER OR ITS USERS OR WILL ACHIEVE ANY INTENDED RESULT; (II) OPERATE IN ANY HARDWARE AND SOFTWARE COMBINATIONS OR BE COMPATIBLE OR WORK WITH ANY OTHER GOODS, SERVICES, TECHNOLOGIES, INFORMATION OR MATERIALS; (III) BE COMPLETELY SECURE, ACCURATE, COMPLETE OR FREE OF HARMFUL CODE OR DISABLING CODE; OR (IV) BE UNINTERRUPTED OR ERROR FREE IN ITS OPERATION OR PERFORMANCE.

C. **Customer Warranties.** Customer represents and warrants that: (i) Customer owns all right, title, and interest in and to, or otherwise has obtained all rights, consents, permissions or licenses necessary to grant the use of Customer Data and to otherwise allow the Service access to, or possession, manipulation, processing or use of, Customer Data and any other materials in the manner in which it is doing so, including, without limitation, use of the same with the Service; and (ii) Customer Data will not infringe upon a third party's intellectual property rights.

9. **Limitations on Liability.**

A. This Section 9 sets out the entire financial liability of Red Rover (including any liability for the acts or omissions of Red Rover's affiliates, contractors and licensors) to Customer or its employees, agents, contractors or any third party acting on Customer's behalf arising under or in connection with the Agreement or the Service. Except as expressly provided in the Agreement, Customer agrees that it assumes sole responsibility for results, outputs and values

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- to it by or on behalf of Customer in connection with the Service or any actions taken by Red Rover at Customer's direction.
- B. **No Consequential Damages.** TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, IN NO EVENT WILL RED ROVER HAVE ANY LIABILITY TO CUSTOMER OR ANY THIRD PARTY FOR ANY LOSS OF PROFITS OR REVENUES, LOSS OF BUSINESS, DEPLETION OF GOODWILL AND/OR SIMILAR LOSSES, OR LOSS OF CORRUPTION OF DATA OR PURE ECONOMIC LOSS OR FOR ANY INDIRECT, SPECIAL, INCIDENTAL, CONSEQUENTIAL, COVER OR PUNITIVE DAMAGES, LOSS, COSTS, CHARGES OR EXPENSES, HOWEVER ARISING UNDER THE AGREEMENT, WHETHER AN ACTION IS IN TORT (INCLUDING FOR NEGLIGENCE OR BREACH OF STATUTORY DUTY), CONTRACT, MISREPRESENTATION, RESTITUTION OR ANY OTHER THEORY OF LIABILITY, EVEN IF A PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.
- C. **Maximum Aggregate Liability.** TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, IN NO EVENT SHALL RED ROVER'S AGGREGATE LIABILITY ARISING OUT OF THE AGREEMENT IN CONTRACT, TORT, MISREPRESENTATION, RESTITUTION OR OTHERWISE, ARISING IN CONNECTION WITH THE PERFORMANCE OR CONTEMPLATED PERFORMANCE OF THE AGREEMENT EXCEED THE TOTAL AMOUNTS ACTUALLY PAID OR PAYABLE BY CUSTOMER TO RED ROVER FOR THE SPECIFIC ORDER UNDERLYING ANY CLAIM BROUGHT DURING THE TWELVE (12) MONTH PERIOD IMMEDIATELY PRECEDING THE INCIDENT GIVING RISE TO THE CLAIM.
- D. **Independent Allocations of Risk.** EACH PROVISION OF THE AGREEMENT THAT PROVIDES FOR A LIMITATION OF LIABILITY, DISCLAIMER OF WARRANTIES OR EXCLUSION OF DAMAGES IS TO ALLOCATE THE RISKS OF THE AGREEMENT BETWEEN THE PARTIES. THIS ALLOCATION IS REFLECTED IN THE PRICING OFFERED BY RED ROVER TO CUSTOMER AND IS AN ESSENTIAL ELEMENT OF THE BASIS OF THE BARGAIN BETWEEN THE PARTIES. EACH OF THESE PROVISIONS IS SEVERABLE AND INDEPENDENT OF ALL OTHER PROVISIONS OF THE AGREEMENT. THE LIMITATIONS IN THIS SECTION 9 WILL APPLY NOTWITHSTANDING THE FAILURE OF ESSENTIAL PURPOSE OF ANY LIMITED REMEDY IN THE AGREEMENT.
10. **Indemnification.**
- A. **By Red Rover.** Red Rover shall indemnify, defend and hold harmless Customer and its directors, officers, members, managers, employees and representatives (each a "**Customer Indemnitee**") from and against any and all losses or other liabilities incurred by any Company Indemnitee resulting from any demand, claim, suit or action by a third party (an "**Action**") alleging that the Service infringes or misappropriates such third party's U.S. patents, copyrights or trade secrets. This Section 10(A) does not apply to the extent that the alleged infringement or misappropriation arises from: (i) Customer or third-party materials, including Customer Data; (ii) negligence, abuse, misapplication or misuse of the Service by or on behalf of Customer; (iii) use of the Service by or on behalf of Customer that is outside the purpose, scope or manner of use authorized by the Agreement or in any manner contrary to Red Rover's instructions; or (iv) events or circumstances outside of Red Rover's reasonable control (including any third party hardware, software, or system bugs, defects, or malfunctions). This Section 10(A) sets forth Customer's sole remedy and Red Rover's sole liability and obligation for any actual or alleged claims that the Service infringes or misappropriates the intellectual property rights of any third party.
- B. **By Customer.** To the maximum extent permitted by applicable law, Customer shall indemnify, defend and hold harmless Red Rover and its directors, officers, members, managers, employees and representatives (each a "**RR Indemnitee**") from and against any and all losses or other liabilities incurred by any RR Indemnitee resulting from any Action alleging that that use of Customer Data infringes the rights of, or has caused harm to, a third-party or any

claim to the extent caused by the Service's access to, or possession, manipulation, processing or use of the Customer Data as necessary to provide the Service to Customer.

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11. General.

- A. **Governing Law; Jurisdiction.** The validity, interpretation and performance of, and any dispute arising under, this Agreement shall be governed by the laws of the state where Customer is located, without reference to the choice of law provisions of any jurisdiction. Red Rover and Customer each hereby (i) agrees that any legal proceeding arising out of or relating to the Agreement shall be instituted in the federal and state courts located in the county and state where Client is located and (ii) consents to the personal and exclusive jurisdiction of such courts, provided that either party may seek injunctive and other equitable relief in any court of competent jurisdiction.
- B. **Assignment.** Neither Party may assign any of its rights or obligations under the Agreement, whether by operation of law or otherwise, without the other Party's prior written approval (not to be unreasonably withheld); provided, however, Red Rover may assign the Agreement without consent to (i) a parent or subsidiary, or (ii) in connection with a merger, acquisition, corporate reorganization, change in control, or sale of all or substantially all of its assets. Any purported assignment in violation of this Section 11(B) shall be void. Subject to the foregoing, the Agreement will bind and inure to the benefit of the Parties, their respective successors and permitted assigns.
- C. **Authorized Use.** During the Term, Red Rover may publicize the fact that Customer has engaged in the authorized use of the Service and Red Rover may use Customer's name and brand image or trademark according to Customer's published guidelines for such use, but Red Rover will not state or imply that Customer endorses or recommends the Service unless authorized by Customer to do so.
- D. **Construction and Interpretation.** The Agreement may be executed and delivered by manual or electronic signature in one or more counterparts, each of which will be deemed to be an original copy of the Agreement and all of which, when taken together, will be deemed to constitute one and the same document. The Parties agree that the Agreement shall be fairly interpreted in accordance with its terms without any strict construction in favor of or against either Party and that ambiguities shall not be interpreted against the drafting Party.
- E. **Entire Agreement; No Pre-Printed Forms.** The Agreement comprises the entire agreement between Customer and Red Rover and supersedes all prior or contemporaneous negotiations, discussions or agreements, whether written or oral, between the Parties regarding the subject matter contained herein. Any purchase made under the Agreement is not dependent on the delivery of any future functionality or feature of the Service or any oral or written public comments by Red Rover regarding any future functionality or feature of the Service. Any preprinted or other terms contained on Customer's purchase order or otherwise shall be inapplicable to the Agreement. The United Nations Convention on Contracts for the International Sale of Goods is specifically excluded from application to the Agreement.
- F. **Notice.** Any notice delivered pursuant to the Agreement shall be in writing and shall be deemed delivered: (i) upon delivery if delivered in person; (ii) three (3) business days after deposit in the US mail, registered or certified mail, return receipt requested, postage prepaid; or (iii) one (1) business day after deposit with a national overnight courier; in each case addressed to the addresses provided on the applicable Order, or to such other address as may be specified by either Party hereto upon notice given to the other in accordance with this Section.
- G. **Force Majeure.** Neither Party shall be liable to the other for any failure or delay in the performance of its obligations for any cause that is beyond the reasonable control of such Party, including, without limitation, acts of God, shortages of supplies, labor or materials, strikes and other labor disputes, storms, floods, acts of war or terrorism,

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failure of third-party hardware, software, services or networks, failure of service providers, utility blackouts or brownouts, failure of telecommunications or the internet, pandemics and actions by a governmental authority, as changes in government codes, ordinances, laws, rules, regulations, or restrictions) provided that such Party promptly notifies the other Party of the expected duration of such event.

H. **Amendments.** This Agreement may only be amended, modified or supplemented by an agreement in writing signed by both Parties.

I. **No Waiver of Rights.** No failure or delay by a Party to exercise any right or remedy provided under the Agreement or by law shall constitute a waiver of that or any other right or remedy, nor shall it prevent or restrict the further exercise of that or any other right or remedy. No single or partial exercise of such right or remedy shall prevent or restrict the further exercise of that or any other right or remedy.

J. **Severability.** If any provision of the Agreement is found by any court or administrative body of competent jurisdiction to be invalid, unenforceable or illegal, then such provision(s) shall be construed, as nearly as possible, to reflect the intentions of the invalid or unenforceable provision(s), with all other provisions remaining in full force and effect. If any invalid, unenforceable or illegal provision would be valid, enforceable or legal if some part of it were deleted, the provision shall apply with whatever modification is necessary to give effect to the commercial intention of the parties.

K. **Survival.** The Parties acknowledge that certain provisions of the Agreement, by their nature and content, are intended to survive and remain in effect beyond the termination or expiration of the Agreement. Without limiting the generality of the foregoing, any provision that: (i) relates to confidentiality; (ii) concerns indemnification, limitation of liability, or allocation of risk; (iii) addresses dispute resolution, governing law, or jurisdiction; (iv) involves payment obligations that accrued prior to termination; (v) relates to intellectual property rights, ownership, or licensing; or (vi) by its express terms or reasonable implication is intended to survive termination, shall survive the termination or expiration of the Agreement and remain binding upon the Parties and their respective successors and permitted assigns.

L. **WAIVER OF JURY TRIAL.** TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, EACH PARTY IRREVOCABLY AND UNCONDITIONALLY WAIVES ANY RIGHT IT MAY HAVE TO A TRIAL BY JURY IN RESPECT OF ANY LEGAL ACTION ARISING OUT OF OR RELATING TO THE AGREEMENT OR THE TRANSACTIONS CONTEMPLATED HEREBY.

M. **Relationship of the Parties.** No joint venture, partnership, employment or agency relationship exists between Customer and Red Rover as a result of the Agreement or use of the Service.

N. **Third-Party Beneficiaries.** There are no third-party beneficiaries to the Agreement, and the Agreement does not confer any rights on any person or party other than the Parties (and, where applicable, their successors and permitted assigns).

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