



## Centralia School District

### November Regular Board Meeting

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#### Date and Time

Thursday November 13, 2025 at 5:00 PM PST

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Thursday, November 13, 2025

Centralia High School Performing Arts Center

5:00 p.m. Board Meeting

Zoom: <https://zoom.us/j/95428388204>

Facebook: <https://www.facebook.com/centraliaschooldistrict>

**Our Mission:** Prioritize Students- Uphold High Expectations- Champion Hope- Cultivate Collaboration

**Our Vision:** All Students Achieve Academic and Personal Excellence

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#### Agenda

Presenter

#### I. Opening Items

A. Call the Meeting to Order

B. Flag Salute

Student Board  
Representatives

C. Record Attendance

Tim Browning, President

Kayla Mounts, Vice President

Sarah Holmes, Director

Cameron McGee, Director

Presenter

Deb Parnham, Director  
Kycen Donahue, Student Director  
Lilyian Trousdale, Student Director  
Maddie Ahern, Student Director Elect

**D. Approval of the Agenda**

**II. Oath of Office- Maddie Ahern**

**III. Student Awards**

**On Target Award**

- Greyson Haines, Edison Elementary School
- Landon Feskens, Jefferson Lincoln Elementary School
- Lydia Muir, Oakview Elementary School
- Parker Linwood, Washington Elementary School
- Faith Bondurant, Futurus High School
- Aaralynn Blankenship, Centralia Middle School
- Rafe Clevenger, Centralia High School

**The Tiger Way Award**

- Destiny Warren, Edison Elementary School
- Linkoln Guerrero, Oakview Elementary School
- Cooper Blankenship, Washington Elementary School
- Jimmy Domaschofsky, Futurus High School
- Atticus McGee, Centralia Middle School
- Rubit Hernandez, Centralia High School

**Golden "IT" Award:**

- Johan Navarro, Oakview Elementary School
- Sawyer Sexsmith, Centralia High School

**CHS Boys Tennis League Champions**

- Kycen Donahue
- Charlie Stratton
- Jonathan Robbins
- Bobby Simpson



Presenter

- Kadin Yeung
- Jonah Lowe
- Sylvester Stehr
- Zander Corwin
- Sam Parkin

#### **CHS Girls Cross Country League Champions**

- Elyse O'Dell
- Leisl Stout
- Eva Stout
- Eden Hansen
- Andi Voetberg
- Anna Jones
- Eve Hoy
- Kaliaunna Little
- Lilja Erickson

#### **CHS Powerlifting State Record Breaker:**

- Julian Crenshaw

#### **IV. Staff Awards**

October Award Recipients:

- Rylee Johnson, Jefferson Lincoln Elementary School
- Jill Pilloud, Jefferson Lincoln Elementary School
- Marcy Heegeman, Oakview Elementary School

The CHAMPS Award

- Michelle Leslie, Oakview Elementary School
- Susan Loney, Washington Elementary School
- Jillian Cryder, Centralia Middle School
- Monica Lewis, Centralia High School

#### **The Catalyst**

- Melissa Sikel, Oakview Elementary School
- Indigo Egan-Alexander, Washington Elementary School
- Brandy Ly, Centralia Middle School

Presenter

- Jared Patton, Centralia High School

## V. Public Comment

## VI. Video Reports (Informational Only)

The following video reports have been provided to the Board of Directors in advance of this meeting for their individual review. These reports will not be presented or discussed during the meeting, but are included here for transparency and public access. Community members are encouraged to view the reports at their convenience using the links below. No formal action will be taken on these items during this meeting unless otherwise noted.

### A. Secondary Math Update

Allison Hillstrom,  
Director of STEM  
and Academies,  
Holly Abbarno, Math  
Specialist

### B. Mental Health Update

Tammie Jensen-  
Tabor, Exec.  
Director of Special  
Services

## VII. Reports to the Board

### A. Student Board Representative Report

L.Trousdale,  
K.Donahue, and M.  
Ahern Student Reps

### B. Superintendent Report

Lisa Grant

### C. Strategic Plan Update

Lisa Grant

## VIII. Approval of Consent Agenda

### A. Previous Meeting Minutes

Lisa Grant

### B. Travel Requests

### C. Personnel

Samantha Mitchell,  
Exec. Director of  
Human Resources

Presenter

**D. Voucher Warrants**

Joe Vetter, Exec.  
Director of Fiscal  
Services

**IX. Old Business**

**A. Consideration of Approval of Second and Final Reading of Board Policies**

**X. New Business**

**A. Consideration of Approval of First Reading of Board Policies**

**B. Consideration of Approval of Resolution 2025-20, 3 year Replacement  
Educational Programs and Operations Levy**

Joe Vetter, Exec.  
Director of Fiscal  
Services

**XI. Board Member Reports**

**XII. Closing Items**

**A. Future Meeting Schedule and Board Recommended Agenda Items for Future  
Meetings**

**Study Session**

Thursday, December 4, 2025

5:00 p.m. at Centralia High School Performing Arts Center

**Board Meeting**

Thursday, December 18, 2025

5:00 p.m. at Centralia High School Performing Arts Center

**B. Executive Session**

To discuss the performance of a school district employee. RCW 42.30.110.

**C. Adjourn Meeting**

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People with disabilities should contact the superintendent's office at least 24 hours in advance so that arrangements can be made for them to participate in board meetings.

# Coversheet

## Secondary Math Update

**Section:** VI. Video Reports (Informational Only)  
**Item:** A. Secondary Math Update  
**Purpose:**  
**Submitted by:**  
**Related Material:**  
Math Update.mp4  
Transforming Middle School Math\_ Intervention, iReady Pro & Student Growth.mp4

## Notice

The following file is attached to this PDF. You will need to open this packet in an application that supports attachments to pdf files, e.g. [Adobe Reader](#):

Math Update.mp4

## Notice

The following file is attached to this PDF. You will need to open this packet in an application that supports attachments to pdf files, e.g. [Adobe Reader](#):

Transforming Middle School Math\_ Intervention, iReady Pro & Student Growth.mp4

# Coversheet

## Mental Health Update

<b>Section:</b>	VI. Video Reports (Informational Only)
<b>Item:</b>	B. Mental Health Update
<b>Purpose:</b>	
<b>Submitted by:</b>	
<b>Related Material:</b>	Board Presentation NOV 2025 mental health.mp4

## Notice

The following file is attached to this PDF. You will need to open this packet in an application that supports attachments to pdf files, e.g. [Adobe Reader](#):

Board Presentation NOV 2025 mental health.mp4



# Coversheet

## Previous Meeting Minutes

<b>Section:</b>	VIII. Approval of Consent Agenda
<b>Item:</b>	A. Previous Meeting Minutes
<b>Purpose:</b>	Vote
<b>Submitted by:</b>	
<b>Related Material:</b>	10.23.25 Regular Board Meeting Minutes (1).pdf 11.6.25 Study Session Meeting Minutes.pdf



## **Regular Board Meeting Minutes**

Thursday, October 23, 2025

Centralia High School PAC

5:00p.m. Board Meeting

### **1. CALL TO ORDER**

#### **ATTENDANCE**

Tim Browning, President; Kayla Mounts, Vice President; Sarah Holmes, Director; Cameron McGee, Director; Deb Parnham, Director; Lilyan Trousdale, Student Board Representative; Kycen Donahue, Student Board Representative; Maddie Ahern, Student Board Representative Elect; Lisa Grant, Secretary; and Brittany Kindell, Recording Secretary.

#### **PLACE AND TIME OF MEETING**

The Centralia School District Board of Directors met at the Centralia High School Tim Browning, President, called the Regular Board Meeting to order at 5:00p.m.

### **2. FLAG SALUTE**

Deb Parnham, led the pledge of allegiance.

### **3. APPROVAL OF THE AGENDA**

Sarah Holmes moved, and Kayla Mounts seconded the motion.

The motion carried with a unanimous vote.

### **4. MONTHLY STUDENT AWARDS**

#### **• The Bullseye Award**

- Jasmine Clark, Edison Elementary School
- Sonora Gonzales, Fords Prairie Elementary School
- Brielle Jones, Fords Prairie Elementary School
- Levi Maxey, Fords Prairie Elementary School
- Emir Ramirez, Fords Prairie Elementary School
- Vesper Trupo, Fords Prairie Elementary School
- Alice Anna Elliot, Fords Prairie Elementary School
- Annabeth Middleton, Jefferson Lincoln Elementary School
- Atreyu Brockmoller, Jefferson Lincoln Elementary School
- Scout Velasquez, Jefferson Lincoln Elementary School
- Aryn Culp, Jefferson Lincoln Elementary School
- Liam Ramirez-Cisneros, Jefferson Lincoln Elementary School
- Gemma Harris, Oakview Elementary School
- Ariadna Angel Bautista, Oakview Elementary School
- Jordan Dean, Oakview Elementary School
- Sophie Langworthy, Oakview Elementary School
- Eva Rogers, Oakview Elementary School



- Miriam Hernandez Calvillo, Washington Elementary School
  - Ayva Cruz, Washington Elementary School
  - Isla Barnhouse, Washington Elementary School
  - Diego Caracosa Rodriguez, Washington Elementary School
  - Lupita Corona Estrada, Washington Elementary School
  - Pazlie Shumate, Washington Elementary School
  - Fatima Alvarez Arroyo, Centralia Middle School
  - Roman Reyes, Centralia Middle School
  - Ryder Henning, Centralia High School
  - Karina Alatorre, Centralia High School
  - Ceiana Arelong, Centralia High School
  - Maria Avila Jimenez, Centralia High School
- **Centralia “IT” Award**
    - Alice Blomstrom, Centralia Middle School

#### **5. MONTHLY STAFF AWARDS**

- **The No Excuses Award**
  - Melissa Styger, Edison Elementary School
  - Chelsea Haskins, Fords Prairie Elementary School
  - Callie Bissonnette, Jefferson Lincoln Elementary School
  - Marcy Heegeman, Oakview Elementary School
  - Rex Ashmore, Washington Elementary School
- **The Core Excellence Award**
  - Michelle Riffe, Edison Elementary School
  - Karlee Pearson, Fords Prairie Elementary School
  - Jill Pilloud, Jefferson Lincoln Elementary School
  - Rylee Johnson, Jefferson Lincoln Elementary School
  - Christy Cothren, Oakview Elementary School
  - Alia Sherwood, Washington Elementary School
- **The AVID Award**
  - Autumn Robison, Centralia Middle School
  - Austin Danielson, Centralia High School
  - Danika DeMonbrun, Centralia High School
- **The Catalyst Award**
  - Darren Jungmayer, Edison Elementary School
  - Sandee Butler, Centralia Middle School
  - Ana Garibay, Centralia High School

#### **6. VOLUNTEER AND COMMUNITY RECOGNITION**

- Centralia Church of the Nazarene- Volunteer

#### **7. Principal Recognition- National Principal Appreciation Month**

- Scot Embrey, Principal, Centralia High School



- Kelly Sneed, Assist. Principal, Centralia High School
- Lara Gregorich-Bennett, Principal, Centralia Middle School
- Scott Gagnon, Assist. Principal, Centralia Middle School
- Allison Hillstrom, Assist. Principal, Futurus High School
- Josue Lowe, Principal, Edison Elementary School
- David Roberts, Principal, Fords Prairie Elementary School
- Monica Grund, Principal, Jefferson Lincoln Elementary School
- Crystal Allen, Principal, Oakview Elementary School
- Danielle Vekich, Principal, Washington Elementary School

#### **8. PUBLIC COMMENT**

There were no public comments for the evening.

#### **9. VIDEO REPORTS (Informational Only)**

The video reports have been provided to the Board of Directors in advance of this meeting for their individual review. These reports will not be presented or discussed during the meeting, but are included here for transparency and public access. No formal action was taken on these items during the meeting.

- MTSS Presentation

#### **10. REPORTS TO THE BOARD**

##### **a. Student Representative Report**

Kycen Donahue and Lilyian Trousdale shared events that happened and are coming up for Centralia High School students. They shared HOSA is doing a pizza fundraiser, 450 students attended homecoming dance this year, cap and gown order just went out to seniors, veterans day assembly is set for Nov 7TH at 8:30 am.

##### **b. Superintendent Report**

Lisa Grant, Superintendent, shared the monthly report with an update on upcoming events, enrollment, and district activities.

##### **c. Strategic Plan Update**

Lisa Grant, Superintendent, shared the monthly Strategic Plan report on the district's plans to achieve strategic plan goals in the 2025-26 school year. This month, Jeff Broome, Executive Director of Teaching and Learning, walked through fall iReady scores in Math and ELA for k-8 students, and then shared ION with the board and walked through secondary grades. Lisa Grant, Superintendent, shared the New strategic plan development process.

#### **11. APPROVAL OF CONSENT AGENDA**

Sarah Holmes moved, and Cameron McGee seconded the motion.

The motion carried with a unanimous vote.

- Previous Minutes
- Personnel Report
- Travel



- d. Budget Status Report
- e. Voucher Warrants

Cameron McGee moved, and Sarah Holmes seconded the motion.  
The motion carried with a unanimous vote.

## 12. NEW BUSINESS

- a. **Consideration of Approval of Board Policies (First Reading)**
  - i. **Policy 1111 Oath of Office**
  - ii. **Policy 1310 Adoption Manuals and Administrative Policy**
  - iii. **Policy 1815 Ethical Conduct for School Directors**
  - iv. **Policy 2420 Grading and Progress Reports**
  - v. **Policy 3143 Notification and Dissemination of Information about Student Offenses and Notification of Threats of Violence or Harm**
  - vi. **Policy 3210 Nondiscrimination**
  - vii. **Policy 3226 Interviews and Interrogations of Students on School Premises**
  - viii. **Policy 4060 Distribution of Materials**
  - ix. **Policy 5010 Nondiscrimination and Affirmative Action**
  - x. **Policy 5260 Personnel Records**

Cameron McGee moved and Deb Parnham seconded the motion.

The motion carried with a unanimous vote.

These policies were moved to a second reading and final approval on October 23, 2025.

- b. **Consideration of Approval of Alternative Learning Education (ALE) Annual Approval**

Deb Parnham moved and Cameron McGee seconded the motion.  
The motion carried with a unanimous vote.
- c. **Consideration of Approval of Centralia High School School Improvement Plan (SIP)**

Cameron McGee moved and Sarah Holmes seconded the motion.  
The motion carried with a unanimous vote.
- d. **Consideration of Approval of Aequor Contract**

Cameron McGee moved, and Deb Parnham seconded the motion.  
The motion carried with a unanimous vote.
- e. **Consideration of Approval of Bus Purchases**

Cameron McGee moved, and Sarah Holmes, seconded the motion.  
The motion carried with a unanimous vote.
- f. **Consideration of Approval of Resolution 2025-18 Cancellation of Warrant**

Cameron McGee moved, and Sarah Holmes, seconded the motion.  
The motion carried with a unanimous vote.
- g. **Consideration of Approval of 2025-19 Cancellation and Reissue of Warrant**

Cameron McGee moved, and Deb Parnham, seconded the motion.  
The motion carried with a unanimous vote.

## 13. BOARD MEMBER REPORTS



Each board member shared information on their activities and work they were involved with throughout the District over the past month.

**14. FUTURE MEETING SCHEDULE AND BOARD RECOMMENDED AGENDA ITEMS FOR FUTURE MEETINGS**

**Study Session**

Thursday, November 6, 2025

5:00 p.m., Centralia High School PAC

**Board Meeting**

Thursday, November 13, 2025

5:00 p.m., Centralia High School PAC

**15. EXECUTIVE SESSION**

Tim Browning adjourned the meeting at 6:51 p.m. to go into executive session (closed to the public) to discuss the performance of a public employee. The session was expected to end at 7:15 p.m. with no action taken. The executive session began at 7:00 p.m.

**16. ADJOURNMENT**

The Executive Session and Regular Board meeting concluded for the evening, in consensus, at 7:15 p.m.

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Tim Browning, President

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Lisa Grant, Superintendent



## **Study Session Meeting Minutes**

Thursday, November 6 2025

Centralia High School PAC

5:00p.m. Board Meeting

### **1. CALL TO ORDER**

#### ATTENDANCE

Tim Browning, President; Sarah Holmes, Director; Cameron McGee, Director; Deb Parnham, Director; Lisa Grant, Secretary; and Brittany Kindell, Recording Secretary. Kayla Mounts, Vice President.

#### PLACE AND TIME OF MEETING

The Centralia School District Board of Directors met at the Centralia High School PAC. Tim Browning, President, called the Study Session to order at 5:00p.m.

### **2. FLAG SALUTE**

Tim Browning led the pledge of allegiance.

### **3. APPROVAL OF THE AGENDA**

Cameron McGee moved, and Deb Parnham seconded the motion.

The motion carried with a unanimous vote.

### **4. REPORTS TO THE BOARD**

#### **a. Board Policy and Procedure Review**

- Retire Policy 0551 Goals of the Administrative Organization
- Retire Policy 0560 District Plan
- Retire Policy 1810 Annual Governance Goals and Objectives
- Retire Procedure 1820 Board Self-Assessment
- Policy 1005 Key Functions of the Board
- Policy 1210 Annual Organization Meeting
- Policy 1630 Evaluation of the Superintendent
- Policy 1820 Board Self-Assessment
- Policy 1821 Standards for Individual School Directors
- Retire Procedure 5000 Recruitment, Selection, and Evaluation of Staff
- Retire Procedure 5020 Collective Bargaining
- Policy 5000 Recruitment, Selection, and Evaluation of Staff
- Procedure 2021 Library Information and Technology Programs
- Policy 2170 Career and Technical Education
- Policy 2166 RTS/MTSS
- Procedure 3416 Medication at School
- Procedure 2161 Special Education and Related Services for Eligible Students
- Policy 3421 Child Abuse and Neglect



- Policy 3425 Accommodating Students with Adrenal Insufficiency

The Board will bring these policies back for a first reading on November 13, 2025.

**b. Dual Language Update**

Nicki Hart, ML Advocate and Jeff Broome, Executive Director of Teaching and Learning, shared the first 44 days with the Kindergarten Dual Language classroom at Oakview Elementary School. They shared feedback from the parents in that classroom, demographic breakdown of the students in the class. They also shared that there is a waitlist to join the class, because it is so successful. There was discussion about planning that has happened to start the next cohort moving up to first grade next year. There is also thought about having another cohort start in Kindergarten next year at Washington Elementary School.

**c. Levy Discussion**

Joe Vetter, Executive Director of Fiscal Services, presented three sets of options for the upcoming levy. It was agreed that they will run for 3 years. The options discussed ranged from 1.48/\$1,000 to 2.08/\$1,000. The board requested Vetter bring back an option to review that starts at 1.70/\$1000 and scales up 5 cents each year, and to review that side by side the option that starts at 1.53/\$1000.

**5. FUTURE MEETING SCHEDULE AND BOARD RECOMMENDED AGENDA ITEMS FOR FUTURE MEETINGS**

**Regular Board Meeting**

Thursday, November 13, 2025

5:00 p.m. at Centralia High School Performing Arts Center

**Study Session**

Thursday, December 4, 2025

5:00 p.m. at Centralia High School Performing Arts Center

**6. ADJOURNMENT**

The board meeting concluded for the evening, in consensus, at 7:03 p.m.

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Tim Browning, President

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Lisa Grant, Superintendent



# Coversheet

## Travel Requests

<b>Section:</b>	VIII. Approval of Consent Agenda
<b>Item:</b>	B. Travel Requests
<b>Purpose:</b>	
<b>Submitted by:</b>	
<b>Related Material:</b>	T.AhernTravel Request Form.pdf A.Riffe Travel Request Form.pdf

## Centralia School District

6213F

## Pre-Travel Request &amp; Post-Travel Reimbursement Form

This pre-travel request must be submitted to the Superintendent's office at least 14 days prior to travel.If out of state travel (excluding Portland), must be submitted to the Superintendent's office at least 14 days prior to the Board of Director's meeting.

Person Traveling			Accounts to be Charged	
Name	TIM AHERN		Registration	AD CONTRACT
Job Title	ATHLETIC DIRECTOR		Lodging	AD CONTRACT
School	CHS		Travel/Meals	AD CONTRACT
Destination	Reason For Travel or Name of Training	Date	Substitute	N/A
You may list up to 6 trainings if there are multiple dates, or trainings are at the same location.				
1	TAMPA, FL	NATIONAL AD CONFERENCE	12/12 - 12/16	
2				
3				
4				
5				
6				
Approved By			Substitute Needed	YES <input type="radio"/> NO <input checked="" type="radio"/>
Signature			Means of Travel	District Car <input type="radio"/> Private Car <input type="radio"/> Other <u>FLIGHT + RENTAL CAR</u>
Date			Estimated Expenses	
1. Applicant		1/10/25	Registration	\$ 400
2. Supervisor		1/10/25	Lodging	\$ 1,000
3. Fiscal Director		1/10/25	Meals	\$ 200
4. Superintendent		1/10/25	Travel	\$ 400 FLIGHT
5. Board Approval			Other	\$

**Reimbursement Request: LOWER SECTION TO BE FILLED OUT AND SUBMITTED AFTER TRAVEL IS COMPLETED**

- All travel vouchers must be returned within **10 days** after travel is completed.
- Receipts for plane, bus, train, taxi fares, ferry, toll bridges, lodging expenses, registration fees, supplies and meals.
- If per diem is used for meals, no meal receipts are needed. See per diem rate at <http://www.ofm.wa.gov/resources/travel.asp> or Board Policy #6213

Please Fill In The Appropriate Fields Below For Any Reimbursement That You Are Requesting

	Day 1	Day 2	Day 3	Day 4	Day 5	Day 6
Date						
Breakfast	\$					
Lunch	\$					
Dinner	\$					
Lodging	\$					
Registration	\$					
Other	\$					
<b>TOTAL</b>	\$					
# of Miles Driven						
<b>TOTAL (official use only)</b>						

I hereby certify under penalty of perjury that this is a true and correct claim for necessary expenses incurred by me, and that no payment has been received by me on account thereof.

10-27-25 Title 10-27-25

Date Applicant's Signature Title Date Supervisor's Approval

Revised May 2018

10/12/25  
6213F

# Centralia School District Pre-Travel Request & Post-Travel Reimbursement Form

This pre-travel request must be submitted to the Superintendent's office at least 14 days prior to travel.

If out of state travel (excluding Portland), must be submitted to the Superintendent's office at least 14 days prior to the Board of Director's meeting.

Person Traveling			Accounts to be Charged	
Name	ADAM RIEFF		Registration	LEVY PD
Job Title	CMS ATHLETIC DIRECTOR		Lodging	LEVY PD
School	CMS		Travel/Meals	LEVY PD
Destination	Reason For Travel or Name of Training	Date	Substitute	
You may list up to 6 trainings if there are multiple dates, or trainings are at the same location.				
1	TAMPA, FL	NATIONAL AD CONFERENCE	12/12-12/16	
2				
3				
4				
5				
6				
Approved By			Substitute Needed	YES <input checked="" type="radio"/> NO <input type="radio"/>
1. Applicant	Signature	Date	Means of Travel	District Car Private Car Other FLIGHT + RENTAL CAR
2. Supervisor		11/09/25		
3. Fiscal Director		11/10/25		
4. Superintendent		11/15/25		
5. Board Approval		11/28/25		
			Estimated Expenses	
			Registration	\$ 400
			Lodging	\$ - Room w/ Tim
			Meals	\$ 200
			Travel	\$ 400 FLIGHT
			Other	\$

## Reimbursement Request: LOWER SECTION TO BE FILLED OUT AND SUBMITTED AFTER TRAVEL IS COMPLETED

- All travel vouchers must be returned within 10 days after travel is completed.
- Receipts for plane, bus, train, taxi fares, ferry, toll bridges, lodging expenses, registration fees, supplies and meals.
- If per diem is used for meals, no meal receipts are needed. See per diem rate at <http://www.ofm.wa.gov/resources/travel.asp> or Board Policy #6213

Please Fill In The Appropriate Fields Below For Any Reimbursement That You Are Requesting

	Day 1	Day 2	Day 3	Day 4	Day 5	Day 6
Date						
Breakfast	\$					
Lunch	\$					
Dinner	\$					
Lodging	\$					
Registration	\$					
Other	\$					
TOTAL	\$					
# of Miles Driven						
TOTAL (official use only)						

I hereby certify under penalty of perjury that this is a true and correct claim for necessary expenses incurred by me, and that no payment has been received by me on account thereof.

Date	Applicant's Signature	Title	Date	Supervisor's Approval
10/10/25				

Revised May 2018

# Coversheet

## Personnel

<b>Section:</b>	VIII. Approval of Consent Agenda
<b>Item:</b>	C. Personnel
<b>Purpose:</b>	Vote
<b>Submitted by:</b>	
<b>Related Material:</b>	Personnel Memo 11-25.pdf



TO: Lisa Grant

FROM: Samantha Mitchell

DATE: November 5, 2025

SUBJECT: New hires, transfers, and other personnel changes for November 13, 2025 approval by the Board

**Certificated Hires**

**Continuing**

**Temporary**

**Classified Hires**

**Continuing**

Heather Bonomi	FS	Elementary Food Service Worker - JL
Christian Peters	MTN	Director of Maintenance & Facilities

**Temporary**

Taylor Lara	WA	Intervention Paraeducator
Sarah Qualia	ED	Paraeducator
Andrea Ware	ED	Paraeducator

**Coaches and Advisors**

Donald Gallon	CMS	Assistant Wrestling Coach
Martin Langworthy	CMS	Assistant Wrestling Coach



## Resignations/Retirements/Leaves of Absence

<u>Employee Name</u>	<u>Position</u>	<u>Personnel Action</u>	<u>Effective Date</u>
Stephanie Axelson	Food Service Secretary	Leave of Absence	October 13, 2025
<i>Stephanie Axelson is requesting a leave of absence from October 13, 2025 through October 24, 2025..</i>			
Patricia Cie	5th Grade Teacher at OAK	Leave of Absence	October 13, 2025
<i>Patricia Cie is requesting a leave of absence from October 13, 2025 through January 2, 2026.</i>			
Renee Eacker	Office Assistant at FP	Leave of Absence	September 29, 2025
<i>Renee Eacker is requesting a leave of absence from September 29, 2025 through October 10, 2025..</i>			
James Segura	PE Teacher at CHS	Leave of Absence	September 9, 2025
<i>James Segura-Mitchell is requesting an intermittent leave of absence from September 9, 2025 through January 2, 2026.</i>			

# Coversheet

## Voucher Warrants

**Section:** VIII. Approval of Consent Agenda  
**Item:** D. Voucher Warrants  
**Purpose:**  
**Submitted by:**  
**Related Material:** Voucher Warrants.pdf

# Centralia School District #401

**Affidavit covering payment of payroll, invoices, and voids for General Fund, Capital Projects Fund,  
Associated Student Body Fund, and Transportation Vehicle Fund**

**DATE: October 28, 2025**

THIS IS TO CERTIFY, under penalty of perjury, that the undersigned has examined the attached vouchers and payroll, and that each of the invoices and vouchers were duly certified to have been received and checked as to price and quantity and have been duly certified by the claimant, as required by law; that the extensions and additions of said invoices and vouchers have been checked by Financial Services Office staff and were found to be correct.

**Joe Vetter, Executive Director of Financial Services**

THIS IS TO CERTIFY that the warrants and electronic transfers of the Centralia School District No. 401, Lewis County, Washington, as listed below, have been allowed by the School Board of this district.

FUND NAME	WARRANTS (INCLUSIVE)				AMOUNT
<b><u>GENERAL:</u></b>					
Payroll Checks	50140996	to	50141015	\$	780,607.76
Payroll Direct Deposit	900096131	to	900096674	\$	4,057,922.82
Payroll AP ACH	252600056	to	252600057	\$	6,690.00
Payroll CT Wire Transfer	202500013	to	202500026	\$	1,179,497.59
Payroll CT Wire Transfer		to			
Payroll Direct Deposits	900096675	to	900096675	\$	1,377.64
Accounts Payable	50140994	to	50140995	\$	2,853.34
Accounts Payable	50140990	to	50140993	\$	4,022.74
Accounts Payable	50140974	to	50140989	\$	22,333.53
Accounts Payable		to			
Accounts Payable		to			
Accounts Payable		to			
Accounts Payable		to			
Accounts Payable		to			
Accounts Payable		to			
Accounts Payable		to			
Accounts Payable ACH	252600046	to	252600055	\$	11,421.95
Accounts Payable ACH	252600045	to	252600045	\$	200.00
Accounts Payable ACH	252600043	to	252600044	\$	29,374.39
Accounts Payable ACH		to			
Accounts Payable ACH		to			
Accounts Payable ACH		to			
Accounts Payable ACH		to			
Accounts Payable ACH		to			
<b>TOTAL GENERAL FUND:</b>					<b>\$ 6,096,301.76</b>
<b><u>CAPITAL PROJECTS:</u></b>					
Accounts Payable	50201382	to	50201382	\$	244.99
Accounts Payable		to			
Accounts Payable		to			
Accounts Payable		to			
<b>TOTAL CAPITAL PROJECTS FUND:</b>					<b>\$ 244.99</b>
<b><u>ASSOCIATED STUDENT BODY</u></b>					
Accounts Payable ACH		to			
Accounts Payable ACH		to			
Accounts Payable ACH		to			
Accounts Payable	50404981	to	50404984	\$	4,021.69
Accounts Payable	50404978	to	50404980	\$	6,771.77
Accounts Payable		to			
<b>TOTAL ASSOCIATED STUDENT BODY FUND:</b>					<b>\$ 10,793.46</b>
<b><u>TRANSPORTATION VEHICLE:</u></b>					
Accounts Payable		to			
Accounts Payable		to			
Accounts Payable ACH		to			
<b>TOTAL TRANSPORTATION VEHICLE FUND:</b>					<b>\$ -</b>

Board of Directors of Centralia School District No. 401

I, Dr. Lisa Grant, being duly sworn, depose and say that: I am the Secretary to the Board of Centralia School District No. 401, Lewis County, Washington, and that the above signatories are personally known to me and have signed these statements in my presence.



The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of November 13, 2025, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$780,607.76. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:  
Warrant Numbers 50140996 through 50141015, totaling \$780,607.76

Secretary \_\_\_\_\_

Board Member \_\_\_\_\_

Board Member \_\_\_\_\_

Board Member \_\_\_\_\_

Board Member \_\_\_\_\_

Check Nbr	Vendor Name	Check Date	Check Amount
50140996	DOLLARS FOR SCHOLARS	10/31/2025	615.00
50140997	EMPLOY SECURITY WALTC	10/31/2025	16,912.04
50140998	ESD - PFML CARE CENTER	10/31/2025	27,443.60
50140999	ESD 113 WORKERS COMPENSATION	10/31/2025	39,253.73
50141000	ESD 113 UNEMPLOYMENT COOPERATI	10/31/2025	6,810.20
50141001	HCA-SEBB BENEFITS	10/31/2025	627,856.00
50141002	HCA-SEBB FLEX SPEND	10/31/2025	2,926.68
50141003	HEALTH EQUITY INC.	10/31/2025	1,112.50
50141004	INFOARMOR INC	10/31/2025	42.85
50141005	THE LEGALEASE GROUP	10/31/2025	55.84
50141006	NATIONWIDE VETERINARY PET INSU	10/31/2025	62.51
50141007	PUB SCHOOL EMPLOYEES OF WA	10/31/2025	2,488.56
50141008	The Standard Insurance Company	10/31/2025	5,789.58
50141009	TEAMSTERS LOCAL UNION 252	10/31/2025	6,127.00
50141010	THORBECKES	10/31/2025	5,379.50
50141011	UNITED WAY OF LEWIS COUNTY	10/31/2025	278.00
50141012	WA STATE SCHOOL RETIREES ASSN	10/31/2025	196.00
50141013	WEA PAYROLL DEDUCTIONS	10/31/2025	22,385.94
50141014	WERTJES ATKISSON LAW, P.S.	10/31/2025	1,552.10
50141015	WESTERN CONFERENCE OF TEAMSTER	10/31/2025	13,320.13

20    Computer                      Check(s) For a Total of

780,607.76

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	20	Computer	Checks For a Total of	780,607.76
Total For	20	Manual, Wire Tran, ACH & Computer Checks		780,607.76
Less	0	Voided	Checks For a Total of	0.00
		Net Amount		780,607.76

## FUND SUMMARY

Fund	Description	Balance Sheet	Revenue	Expense	Total
10	General Fund	780,607.76	0.00	0.00	780,607.76

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of November 13, 2025, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$6,690.00. The payments are further identified in this document.

Total by Payment Type for Cash Account, UMPQUA Bank AP ACH:  
ACH Numbers 252600056 through 252600057, totaling \$6,690.00

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
252600056	OMNI GROUP	10/31/2025	6,640.00
252600057	PSE LOCAL DUES	10/31/2025	50.00

2	ACH	Check(s) For a Total of	6,690.00
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	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	2	ACH	Checks For a Total of	6,690.00
	0	Computer	Checks For a Total of	0.00
Total For	2	Manual, Wire Tran, ACH & Computer Checks		6,690.00
Less	0	Voided	Checks For a Total of	0.00
		Net Amount		6,690.00

## FUND SUMMARY

Fund	Description	Balance Sheet	Revenue	Expense	Total
10	General Fund	6,690.00	0.00	0.00	6,690.00

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of November 13, 2025, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$1,179,497.59. The payments are further identified in this document.

Total by Payment Type for Cash Account, CT WIRE TRANSFERS:

Wire Transfer Payments 202500013 through 202500026, totaling \$1,179,497.59

Secretary \_\_\_\_\_ Board Member \_\_\_\_\_  
 Board Member \_\_\_\_\_ Board Member \_\_\_\_\_  
 Board Member \_\_\_\_\_ Board Member \_\_\_\_\_

Check Nbr	Vendor Name	Check Date	Check Amount
202500013	DRS SERS PLAN 2&3 DEF BEN	09/30/2025	0.00
202500014	COLUMBIA BANK PR DEP	09/30/2025	-184.84
202500015	DRS SERS PLAN 2&3 DEF BEN	10/02/2025	0.00
202500016	COLUMBIA BANK PR DEP	10/02/2025	184.84
202500017	PUB EMP RET SYST	10/31/2025	0.00
202500018	TEACHER RET SYST	10/31/2025	225,502.30
202500019	DRS TRS-3 EMPLOYEE CONTRIB	10/31/2025	88,591.66
202500020	DRS SERS PLAN 2&3 DEF BEN	10/31/2025	88,840.52
202500021	DRS SERS PLAN 3 DEF CONTRIB	10/31/2025	25,928.81
202500022	DRS DEFERRED COMP PROGRAM	10/31/2025	19,527.64
202500023	WA STATE SUPPORT REGISTRY	10/31/2025	2,299.50
202500024	COLUMBIA BANK PR DEP	10/31/2025	728,420.01
202500025	DRS SERS PLAN 2&3 DEF BEN	10/31/2025	159.26
202500026	COLUMBIA BANK PR DEP	10/31/2025	227.89

14 Wire Transfer Check(s) For a Total of 1,179,497.59

	0	Manual	Checks For a Total of	0.00
	14	Wire Transfer	Checks For a Total of	1,179,497.59
	0	ACH	Checks For a Total of	0.00
	0	Computer	Checks For a Total of	0.00
Total For	14	Manual, Wire Tran, ACH & Computer Checks		1,179,497.59
Less	0	Voided	Checks For a Total of	0.00
		Net Amount		1,179,497.59

## FUND SUMMARY

Fund	Description	Balance Sheet	Revenue	Expense	Total
10	General Fund	1,179,497.59	0.00	0.00	1,179,497.59

Payments have been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090. Those payments have been recorded on a listing which has been made available to the board.

As of November 13, 2025, the board, by a \_\_\_\_\_ vote, does approve for payment those Direct Deposits included in the following list and further described as follows: COUNTY TREASURER - GF WARRANTS OUTSTANDING Direct Deposit Number 900096675 through 900096675 in the total amount of \$1,377.64.

Secretary \_\_\_\_\_ Board Member \_\_\_\_\_

Board Member \_\_\_\_\_ Board Member \_\_\_\_\_

Board Member \_\_\_\_\_ Board Member \_\_\_\_\_

4pacpv04.p CENTRALIA SCHOOL DISTRICT #401 2:34 PM 10/28/25  
05.25.06.00.00-010051 PAY SUMMARY FOR EOM // End Of Month Ru - AFTER CALCS PAGE: 1

CHECK DATE: 10/31/2025 PERIOD ENDING DATE: 10/31/2025

Board Report

<u>PAY</u>	<u>DESCRIPTION</u>	<u>COUNT</u>	<u>FACTOR</u>	<u>HOURS</u>	<u>GROSS</u>	<u>RETIRE</u> <u>HOURS</u>
TOV4	OVT HOURS 614	1		2.2500	80.97	2.30
TPP4	TRIP PAY	1		44.2500	1,061.56	44.30
	REPORT TOTAL	2	0.0000	46.5000	1,142.53	46.60

CHECK DATE: 10/31/2025 PERIOD ENDING DATE: 10/31/2025

## Board Report

<u>CODE</u>	<u>DESCRIPTION</u>	<u>CATEGORY</u>	<u>COUNT</u>	<u>AMOUNT</u>
1FIC	FICA	FICA	2	70.84
1FIT	Fed Inc Tax	FEDERAL TAX	2	53.07
1Med	Medicare	MEDICARE	2	16.57
1PFML	WA PAID FML	PFML	2	7.52
1ReE0	SERS Plan 0	RETIREMENT	2	
1ReE2	SERS Plan 2	RETIREMENT	2	78.49
1WC	WORKERS COMP	WORKERS' COMP	2	4.11
1WLTC	WA LTC	LONG-TERM CARE	2	6.63
			16	237.23



CHECK DATE: 10/31/2025 PERIOD ENDING DATE: 10/31/2025

Board Report

CODE	DESCRIPTION	CATEGORY	COUNT	AMOUNT
1FIC	FICA	FICA	2	70.84
1Med	Medicare	MEDICARE	2	16.57
1PFML	WA PAID FML	PFML	2	2.99
1ReE0	SERS Plan 0	RETIREMENT	2	
1ReE2	SERS Plan 2	RETIREMENT	2	80.77
1UC	UNEMPLOYMENT	UNEMPLOY COMP	2	5.37
1WC	WORKERS COMP	WORKERS' COMP	2	58.57
			14	235.11

\*\*\*\*\* End of report \*\*\*\*\*

Payments have been audited and certified by the Auditing Officer as required by

RCW 42.24.080, and those expense reimbursement claims certified as required by

RCW 42.24.090. Those payments have been recorded on a listing which has been

made available to the board.

As of November 13, 2025, the board, by a \_\_\_\_\_ vote, does

approve for payment those checks (warrants) included in the following list

and further described as follows: COUNTY TREASURER - GF WARRANTS OUTSTANDING

Check Number 50814248 through 50814262

and for payment those Direct Deposits included in the following list

and further described as follows: COUNTY TREASURER - GF WARRANTS OUTSTANDING

Direct Deposit Number 900096131 through 900096674

in the total amount of \$4,057,922.82.

Secretary \_\_\_\_\_ Board Member \_\_\_\_\_

Board Member \_\_\_\_\_ Board Member \_\_\_\_\_

Board Member \_\_\_\_\_ Board Member \_\_\_\_\_

4pacpv04.p CENTRALIA SCHOOL DISTRICT #401 11:02 AM 10/28/25  
05.25.06.00-010051 PAY SUMMARY FOR EOM / End Of Month Ru - AFTER CALCS PAGE: 1  
CHECK DATE: 10/31/2025 PERIOD ENDING DATE: 10/31/2025

Board Report

PAY	DESCRIPTION	COUNT	FACTOR	HOURS	GROSS	RETIRE
						HOURS
C013	TEACHER	328	179.0000		1402,099.36	29040.14
C023	TEMP TEACHER	6	3.0000		17,522.13	495.00
C033	EXTENDED YEAR	83	44.0000		20,614.30	
C043	FACILITATOR	10	5.0000		46,971.70	825.00
C053	DEPT HEAD	9	9.0000		1,165.50	
C073	NURSE	3	3.0000		15,790.88	506.00
C093	STIPEND	4	4.0000		1,227.32	
C103	SUPER FTE	1	1.0000		1,786.75	
C123	LEADERSHIP STIP	62	62.0000		9,369.34	
C153	ASB COORD	2	2.0000		674.92	
C173	ASSESSMENT CORD	6	6.0000		875.66	
C203	FOOTBALL	1	1.0000		2,009.34	
C204	FOOTBALL	13	13.0000		15,814.35	490.49
C213	FALL SOCCER	1	1.0000		1,529.00	
C214	FALL SOCCER	3	3.0000		4,579.01	72.00
C223	FALL VOLLEYBALL	1	1.0000		1,139.67	
C224	FALL VOLLEYBALL	2	2.0000		3,017.34	92.00
C244	CROSS COUNTRY	3	3.0000		4,023.34	-52.00
C254	FALL TENNIS	1	1.0000		1,658.67	46.00
C263	FALL GOLF	1	1.0000		872.34	
C264	FALL GOLF	1	1.0000		1,360.34	46.00
C323	ANNUAL ADVISOR	2	2.0000		649.75	
C333	BAND	1	1.0000		659.59	
C403	ELEM MUSIC	4	4.0000		438.02	
C403A	ELEM MUSIC	2	2.0000		224.34	
C413	EVENT MANAGER	1	1.0000		638.90	46.00
C453	HONOR SOC AD	2	2.0000		143.60	
C463	CLASS ADVISOR	4	4.0000		507.68	
C493	CHOIR ADVISOR	1	1.0000		637.84	
C493M	CHOIR ADV	1	1.0000		190.00	
C523	FFA ADVISOR	1	1.0000		290.25	
C564	SWIMMING	1	1.0000		1,419.34	46.00
C673	LIBRARIAN	1	1.0000		9,394.34	165.00

CHECK DATE: 10/31/2025 PERIOD ENDING DATE: 10/31/2025

Board Report

PAY	DESCRIPTION	COUNT	FACTOR	HOURS	GROSS	RETIRE
						HOURS
C683	COUNSELOR	28	11.0000		84,824.15	1732.51
C693	K12 COACH	7	1.0000		9,394.34	165.00
C713	ACCTS PAYABLE	2	1.0000		5,680.14	184.00
C723	PAYROLL	1	1.0000		8,135.01	184.00
C733	HR COORDINATOR	2	1.0000		9,062.67	184.00
C743	TEMP CLASS	27	21.0000		29,377.45	1715.89
C743A	TEMP CLASS	7	5.0000		4,019.95	253.00
C763	BUS SERVICE WKR	1	1.0000		4,990.27	184.00
C764	BUS SERVICE WKR	1	1.0000		5,139.34	184.00
C774	ASST MECHANIC	1	1.0000		5,773.74	184.00
C784	MECHANIC	5	5.0000		34,663.22	920.00
C814	GRNDS/MAINTNCE	6	3.0000		17,302.15	552.00
C834	COMPTR TECH	6	3.0000		20,090.24	488.00
C843	CUSTODIAN	4	2.0000		3,935.12	92.00
C844	CUSTODIAN	30	15.0000		73,905.35	2560.00
C853	LIBRARY TECH	7	5.0000		14,108.82	748.00
C873	OFFICE ASST	6	3.0000		9,691.60	495.00
C883	SECRETARY	3	3.0000		21,313.88	552.00
C884	SECRETARY	1	1.0000		3,611.92	170.50
C894	FOOD SVC DELVRY	1	1.0000		3,761.90	176.00
C903	PARAEDUCATOR	107	72.0000		178,044.93	9666.70
C903A	PARAEDUCATOR	10	7.0000		7,591.78	432.50
C903B	PARAEDUCATOR	1	1.0000		314.20	19.00
C913	ASST DIR TRANSP	1	1.0000		8,236.08	184.00
C923	TRANSP DIR	1	1.0000		10,603.92	184.00
C933	MAINT DIR	1	1.0000		5,872.93	88.00
C943	FISCAL SVC DIR	1	1.0000		14,310.50	184.00
C953	CTAE DIR	2	1.0000		11,327.00	184.00
C963	ASST PRINCIPAL	5	3.0000		30,830.50	420.00
C973	PRINCIPAL	9	7.0000		101,555.75	1288.00
CAA3	SUPERINTENDENT	1	1.0000		17,937.50	184.00
CAC3	SECRETARY I	1	1.0000		5,297.53	120.00
CAD3	SECRETARY II	12	9.0000		43,087.85	1600.00
CAE3	SECRETARY III	12	7.0000		24,874.80	1080.49
CAF3	PEP STAFF I	1	1.0000		1,640.34	46.00
CAK4	ASE CERT	4	4.0000		1,300.00	
CAO	BUS DRIVERS	25	25.0000		53,037.42	2438.50
CAO6	RTE TIME CHANGE	14	14.0000		14,169.69	595.00
CAP	KITCHEN MANAGER	1	1.0000		4,134.00	176.00
CAR	SEC LEAD FSW	2	2.0000		7,223.03	330.00
CAS	SEC FSW	6	6.0000		12,851.42	737.00
CAT	ELEM LEAD FSW	5	5.0000		10,155.32	522.50
CAU	ELEM FSW	9	9.0000		11,636.30	596.30
CAU2	ELEM FSW	1	1.0000		995.86	45.00
CBA	INST COACH	1	1.0000		9,109.42	165.00
CBG	ACCTING ASST	2	1.0000		5,851.74	184.00
CBH	DISPATCHER	2	2.0000		8,965.41	360.00
CBK	EX DIR OF HR	2	1.0000		13,620.92	184.00
CBL	EX DIR SP ED	1	1.0000		14,668.25	184.00
CBM	OT	2	2.0000		16,933.68	330.00
CBN	PT	1	1.0000		9,394.34	165.00
CBO	PSYCH	1	1.0000		9,394.34	165.00

Board Report

PAY	DESCRIPTION	COUNT	FACTOR	HOURS	GROSS	RETIRE
						HOURS
CBP	SLP	1	1.0000		9,394.34	165.00
CBS	BUS MONITOR	7	7.0000		10,622.26	742.50
CBS1	BM ROUTE CHANGE	6	6.0000		3,533.85	112.50
CBT	DIR OF T & L	2	1.0000		14,668.25	184.00
CBX	IEP STIPEND	27	26.0000		9,936.73	
CCB	DIR OF TECH	2	1.0000		10,603.92	184.00
CCD	ADMIN ENRICHMEN	20	14.0000		9,482.81	
CCL	LEAD MECH STIP	1	1.0000		416.67	
CCN2	ATHLETIC DIR	1	1.0000		12,815.42	184.00
CCP	MENTAL HEALTH	1	1.0000		5,149.20	165.00
CCT	SECRETARY IV	15	6.0000		22,823.35	1023.00
CCZ	SAFETY & SECURI	1	1.0000		5,987.49	176.00
CDB	E-SPORTS	1	1.0000		243.09	
CDE	DIR EXT DAYS	9	7.0000		1,563.55	
CDF	K-8 ATH PROG	1	1.0000		5,919.59	176.00
CDI	TR COORD SP	1	1.0000		7,083.34	184.00
CDJ	DIR OF STEM	1	1.0000		6,098.96	96.00
CDK	CAREER & COLLEG	1	1.0000		4,034.86	176.00
CDL	CERT EXP STIPEN	136	72.0000		31,108.63	
CDO	HR SPECIALIST	2	1.0000		6,396.00	184.00
CDP	SPLIT LEVEL	12	12.0000		818.23	
CEA#2	ENRICHMENT STIP	386	206.0000		20,694.45	
CEA#3	DISTRICT DAYS	599	206.0000		69,074.25	1484.85
CEA#4	LONGEVITY STIP	59	58.0000		3,279.30	
CEA#8	SPANISH STIPEND	1	1.0000		41.67	
LWOP3	Leave w/o Pay	7	-125.7500		-5,763.31	-125.80
LWOP4	Leave w/o Pay	3	-125.5400		-3,854.63	-125.50
TAP3	ACTIVITY PY 613	34		218.7500	4,086.83	218.80
TBS3	BOARD STIPEND	4		4.0000	200.00	
TC03	CERT OVERLOAD P	56		105.5000	10,354.04	
TCEE3	CURRICULUM RATE	12		12.0000	526.32	12.00
TCLE3	CLASS EXTRA 613	12		43.2500	1,216.10	43.31
TCLE4	CLASS EXTRA 614	34		197.6700	5,462.23	198.50
TCP3	CERT PER DIEM	15		41.5000	2,621.71	41.50
TDF3	DIFFRTNL PY 613	3		9.7500	311.44	9.80
TDF4	DIFFRTNL PY 614	6		103.7500	3,163.31	103.80
TDT4	DRIVER TRNR 614	4		82.5800	2,669.98	82.70
TEVT4	EVT CERT TIME	3		107.2500	108.00	
TOV3	OVT HOURS 613	4		63.9100	2,831.18	63.90
TOV4	OVT HOURS 614	5		70.5000	3,368.71	70.50
TPP3	Prep Period	9	7.0000		506.20	
TPRP	TEACHER PREP	6		3.0000	58.61	
TRG3	REGULAR PAY 613	3		-4.0000	-91.04	-4.00
TRG4	REGULAR PAY 614	13		-125.7500	-3,612.31	-126.00
TRP23	RETRO PAY2 613	10	4.0000		19.49	
TRP3	RETRO PAY 613	10	4.0000		1,564.89	
TRP33	RETRO PAY3 613	16	4.0000		60.81	
TSCL3	SUB CLSSFD 613	56		710.3400	13,424.34	710.61
TSCL4	SUB CLSSFD 614	47		1880.7500	42,283.29	1881.60
TSCR3	SUB CERT FULL	140		1132.5000	27,028.93	1132.52
TSCS3	SUB CERT HALF	50		131.2500	3,744.98	131.89
TTM3	TAXABLE MEAL	8		15.0000	407.00	

Board Report

PAY	DESCRIPTION	COUNT	FACTOR	HOURS	GROSS	RETIRE
						HOURS
TFP4	TRIP PAY	4		79.7500	1,913.21	79.80
ZVPE	PERS LV CASHOUT	3	47.3700		1,353.06	
ZVRE	VAC CASHOUT	3	108.8800		5,964.04	
REPORT TOTAL		2825	1199.9600	4883.2500	2996,760.54	76036.30

Board Report

CODE	DESCRIPTION	CATEGORY	COUNT	AMOUNT
1FIC	FICA	FICA	2825	181,432.06
1FIT	Fed Inc Tax	FEDERAL TAX	2824	263,780.70
1FIT+	FIT Add Amount	FEDERAL TAX	504	16,502.69
1Med	Medicare	MEDICARE	2825	42,636.25
1PFML	WA PAID FML	PFML	2825	19,620.57
1ReE0	SERS Plan 0	RETIREMENT	469	
1ReE2	SERS Plan 2	RETIREMENT	383	30,498.15
1ReE3	SERS Plan 3	RETIREMENT	274	25,928.81
1ReP1	PERS Plan 1	RETIREMENT	5	
1ReT0	TRS Plan 0	RETIREMENT	466	
1ReT2	TRS Plan 2	RETIREMENT	1024	68,147.78
1ReT3	TRS Plan 3	RETIREMENT	1093	88,591.66
1WC	WORKERS COMP	WORKERS' COMP	2811	5,647.32
1WLTC	WA LTC	LONG-TERM CARE	2764	16,905.41
A1167	OMNI - ANNUITY	TSA-BEFORE TAX	40	6,640.00
A2114	PSE DUE-PUB SCH		72	2,442.56
A2115	PSE COPE DUES		9	46.00
A5PA	PSE ANNUAL DUE		72	50.00
A6PC	PSE ADD-PSE ADD		7	
ACH2	2ND ACH		44	10,425.00
ACH3	3RD ACH		1	200.00
CAA	Cent Adm Assoc		8	80.00
D2158	DRS - DEF COMP	TSA-BEFORE TAX	49	18,049.00
D2159	DCP 10%	TSA-BEFORE TAX	4	1,378.64
D2160	DCP ROTH	TSA-AFTER TAX	3	100.00
DINFO	INFOARMOR		4	42.85
DLEGA	LEGALEASE		6	55.84
DNVPI	PET INSURANCE		1	62.51
G1231	GARN-WA ST CS		12	2,299.50
G1245	GARN-WERT ATKIS		1	1,552.10
HCFSA	Medical FSA	OTH BEF TAX	54	2,926.68
HEHSA	Hlth Equity HSA	OTH BEF TAX	19	1,112.50
J0132	THORBECKES		200	5,379.50
KADJU	K ADJUSTMENT		1	208.00
KEYB	Key Bank		1	50.00
KP1ER	Kai WA Smt1 EMP	OTH BEF TAX	7	120.00
KP2ER	Kai WA Smt2 EMP	OTH BEF TAX	9	114.00
KP2FR	Kai WA Smt2 FAM	OTH BEF TAX	5	709.00
KP2SR	Kai WA Smt2 E/S	OTH BEF TAX	3	456.00
KP3CR	Kai WA Smt3 E/C	OTH BEF TAX	2	473.00
KP3ER	Kai WA Smt3 EMP	OTH BEF TAX	4	540.00
KW1CR	Kai WA Core1E/C	OTH BEF TAX	3	120.00
KW1ER	Kai WA Core1EMP	OTH BEF TAX	26	207.00
KW1FR	Kai WA Core1FAM	OTH BEF TAX	2	69.00
KW1SR	Kai WA Core1E/S	OTH BEF TAX	3	46.00
KW2CR	Kai WA Core2E/C	OTH BEF TAX	5	192.00
KW2ER	Kai WA Core2EMP	OTH BEF TAX	7	275.00
KW2FR	Kai WA Core2FAM	OTH BEF TAX	5	330.00
KW2SR	Kai WA Core2E/S	OTH BEF TAX	2	110.00
KW3CR	Kai WA Core3E/C	OTH BEF TAX	3	364.00
KW3ER	Kai WA Core3EMP	OTH BEF TAX	7	832.00
KW3FR	Kai WA Core3FAM	OTH BEF TAX	1	624.00
KW3SR	Kai WA Core3E/S	OTH BEF TAX	5	832.00

Board Report

CODE	DESCRIPTION	CATEGORY	COUNT	AMOUNT
KWSCR	Kai WA SndChE/C	OTH BEF TAX	9	1,070.00
KWSER	Kai WA SndChEMP	OTH BEF TAX	15	976.00
KWSFR	Kai WA SndChFAM	OTH BEF TAX	8	757.00
LTD50	Emp Pd LTD 50%		71	532.64
LTD60	Emp Pd LTD 60%		494	5,255.40
LTD AJ	LTD ADJUSTMENT		13	1.54
PADJU	P ADJUSTMENT		10	645.00
PHCR	Prem Hgh PPOE/C	OTH BEF TAX	15	944.00
PHER	Prem Hgh PPOEMP	OTH BEF TAX	9	700.00
PHFR	Prem Hgh PPOFAM	OTH BEF TAX	7	1,620.00
PHSR	Prem Hgh PPOE/S	OTH BEF TAX	2	540.00
PMCR	Prem HMCrEPOE/C	OTH BEF TAX	3	60.00
PMER	Prem HMCrEPOEMP	OTH BEF TAX	5	76.00
PMSR	Prem HMCrEPOE/S	OTH BEF TAX	1	34.00
PSCR	Prem Std PPOE/C	OTH BEF TAX	23	1,242.00
PSER	Prem Std PPOEMP	OTH BEF TAX	39	1,052.00
PSFR	Prem Std PPOFAM	OTH BEF TAX	14	1,946.00
S1127	DOLLAR-SCHOLAR		138	615.00
SECU	SCHOOL EMP CU		30	4,990.00
SECU2	SCHOOL EMP CU		3	70.00
T0	TEAMSTER - PT		103	3,639.50
T1	TEAMSTER - FT		65	2,437.50
T5	TEAMSTERS INIT		8	50.00
TP	FTT PENSION		87	13,460.13
TPADJ	FTT PENSION ADJ		6	-140.00
U0115	UNITED WAY		28	278.00
V1CR	UMPACP-UWMedE/C	OTH BEF TAX	3	182.00
V1FR	UMPACP-UWMedFAM	OTH BEF TAX	2	312.00
V1SR	UMPACP-UWMedE/S	OTH BEF TAX	2	491.00
VACAJ	VAC ADJUST	OTH BEF TAX	4	250.00
VACR	UMP Achieve2E/C	OTH BEF TAX	51	3,504.00
VAER	UMP Achieve2EMP	OTH BEF TAX	86	5,400.00
VAFR	UMP Achieve2FAM	OTH BEF TAX	55	9,850.00
VASP	UMP Achiev2E/SPT		1	125.00
VASR	UMP Achieve2E/S	OTH BEF TAX	36	3,975.00
VHSAC	UMP CDHP E/C	OTH BEF TAX	1	37.00
VHSAE	UMP CDHP EMP	OTH BEF TAX	14	126.00
VHSAF	UMP CDHP FAM	OTH BEF TAX	13	340.00
VHSAS	UMP CDHP E/S	OTH BEF TAX	9	168.00
VUCR	UMP Achieve1E/C	OTH BEF TAX	56	1,425.00
VUER	UMP Achieve1EMP	OTH BEF TAX	113	3,040.00
VUFR	UMP Achieve1FAM	OTH BEF TAX	89	4,730.00
VUSR	UMP Achieve1E/S	OTH BEF TAX	37	1,805.00
WOKA	WEA DUES - 1/2		4	66.17
WOKC	WEA DUES-FULL		334	16,308.07
WOKE	WEA DUES-FL NFC		139	5,823.45
WOKP	WEA-PAC		198	188.25
W1KZ	WSSRA DUES		74	196.00
WSECU	WA ST EMP CU		5	2,150.00
			24331	922,548.73

CHECK DATE: 10/31/2025 PERIOD ENDING DATE: 10/31/2025

Board Report

CODE	DESCRIPTION	CATEGORY	COUNT	AMOUNT
1FIC	FICA	FICA	2825	181,432.06
1Med	Medicare	MEDICARE	2825	42,636.25
1PFML	WA PAID FML	PFML	2825	7,812.52
1ReE0	SERS Plan 0	RETIREMENT	467	
1ReE2	SERS Plan 2	RETIREMENT	365	31,406.12
1ReE3	SERS Plan 3	RETIREMENT	257	26,936.25
1ReT0	TRS Plan 0	RETIREMENT	434	
1ReT2	TRS Plan 2	RETIREMENT	1024	70,454.61
1ReT3	TRS Plan 3	RETIREMENT	1088	86,899.91
1UC	UNEMPLOYMENT	UNEMPLOY COMP	2825	6,804.83
1WC	WORKERS COMP	WORKERS' COMP	2811	33,543.73
SEBB	SEBB HCA		963	572,466.00
SRDP+	SRDP Medical +		1	770.00
			18710	1,061,162.28

\*\*\*\*\* End of report \*\*\*\*\*



The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of October 25, 2025, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$29,374.39. The payments are further identified in this document.

Total by Payment Type for Cash Account, UMPQUA Bank AP ACH:  
ACH Numbers 252600043 through 252600044, totaling \$29,374.39

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
252600043	BMO (BANK OF MONTREAL)	10/17/2025	19,261.01
252600044	BMO (BANK OF MONTREAL)	10/17/2025	10,113.38

2	ACH	Check(s) For a Total of	29,374.39
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	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	2	ACH	Checks For a Total of	29,374.39
	0	Computer	Checks For a Total of	0.00
Total For	2	Manual, Wire Tran, ACH & Computer	Checks	29,374.39
Less	0	Voided	Checks For a Total of	0.00
		Net Amount		29,374.39

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of October 25, 2025, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$22,333.53. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:  
Warrant Numbers 50140974 through 50140989, totaling \$22,333.53

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
50140974	IXL LEARNING	10/20/2025	1,987.50
50140975	KAHOOT	10/20/2025	878.04
50140976	LINCOLN CREEK LUMBER INC	10/20/2025	447.62
50140977	POMPS TIRE SERVICE INC	10/20/2025	3,904.55
50140978	PUBLIC CONSULTING GROUP INC	10/20/2025	1,050.83
50140979	PUGET SOUND ENERGY	10/20/2025	119.80
50140980	SAFEWAY	10/20/2025	543.63
50140981	SKILLSUSA INC	10/20/2025	100.00
50140982	SYSCO SEATTLE INC.	10/20/2025	749.03
50140983	THE FARM STORE INC	10/20/2025	480.17
50140984	WA-ACTE	10/20/2025	400.00
50140985	WAMC	10/20/2025	1,000.00
50140986	WICKED NORTH COFFEE ROASTERS I	10/20/2025	403.97
50140987	WILCOX AND FLEGEL INC	10/20/2025	3,788.59
50140988	WOODROW, ULYSSES	10/20/2025	30.00
50140989	YOU SCIENCE LLC PRECISION EXAM	10/20/2025	6,449.80

16	Computer	Check(s) For a Total of	22,333.53
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	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	16	Computer	Checks For a Total of	22,333.53
Total For	16	Manual, Wire Tran, ACH & Computer	Checks	22,333.53
Less	0	Voided	Checks For a Total of	0.00
		Net Amount		22,333.53

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of October 25, 2025, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$6,771.77. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:  
Warrant Numbers 50404978 through 50404980, totaling \$6,771.77

Secretary \_\_\_\_\_

Board Member \_\_\_\_\_

Board Member \_\_\_\_\_

Board Member \_\_\_\_\_

Board Member \_\_\_\_\_

Check Nbr	Vendor Name	Check Date	Check Amount
50404978	DISTRICT 3 FFA	10/20/2025	100.00
50404979	POSTNET CENTRALIA INC	10/20/2025	357.39
50404980	WALSWORTH PUBLISHING COMPANY I	10/20/2025	6,314.38
3	Computer	Check(s) For a Total of	6,771.77

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	3	Computer	Checks For a Total of	6,771.77
Total For	3	Manual, Wire Tran, ACH & Computer	Checks	6,771.77
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	6,771.77

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of October 25, 2025, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$200.00. The payments are further identified in this document.

Total by Payment Type for Cash Account, UMPQUA Bank AP ACH:  
ACH Numbers 252600045 through 252600045, totaling \$200.00

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
252600045	LEWIS, BRANDON R	10/20/2025	200.00
1	ACH	Check(s) For a Total of	200.00

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	1	ACH	Checks For a Total of	200.00
	0	Computer	Checks For a Total of	0.00
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	200.00
Less	0	Voided	Checks For a Total of	0.00
		Net Amount		200.00



The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of November 15, 2025, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$11,421.95. The payments are further identified in this document.

Total by Payment Type for Cash Account, UMPQUA Bank AP ACH:  
ACH Numbers 252600046 through 252600055, totaling \$11,421.95

Secretary \_\_\_\_\_

Board Member \_\_\_\_\_

Board Member \_\_\_\_\_

Board Member \_\_\_\_\_

Board Member \_\_\_\_\_

Check Nbr	Vendor Name	Check Date	Check Amount
252600046	JONES, DANETTE MORENA	10/24/2025	1,860.00
252600047	JUSTICE, RANA KAYE	10/24/2025	369.90
252600048	MACK, LISA R	10/24/2025	1,525.00
252600049	ORNING, LEILANI DAWN	10/24/2025	3,628.05
252600050	REICH, BETHANY RENE	10/24/2025	725.00
252600051	ROCKWELL BEIGH, LINDA MARIE	10/24/2025	50.00
252600052	ROSS, ADRIENNE MARIE	10/24/2025	500.00
252600053	SPRAGUE, HEATHER L	10/24/2025	1,025.00
252600054	STEENKOLK, JOHNNA RANE	10/24/2025	575.00
252600055	TALLEY, JOSIE LADAWN	10/24/2025	1,164.00

10ACH

Check(s) For a Total of

11,421.95

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	10	ACH	Checks For a Total of	11,421.95
	0	Computer	Checks For a Total of	0.00
Total For	10	Manual, Wire Tran, ACH & Computer	Checks	11,421.95
Less	0	Voided	Checks For a Total of	0.00
		Net Amount		11,421.95

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of November 15, 2025, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$4,022.74. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:  
Warrant Numbers 50140990 through 50140993, totaling \$4,022.74

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
50140990	DRY BOX INC	10/27/2025	189.01
50140991	FLINN SCIENTIFIC INC	10/27/2025	27.90
50140992	SAFEWAY	10/27/2025	180.78
50140993	WATERFIELD, ROSE	10/27/2025	3,625.05

4	Computer	Check(s) For a Total of	4,022.74
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	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	4	Computer	Checks For a Total of	4,022.74
Total For	4	Manual, Wire Tran, ACH & Computer	Checks	4,022.74
Less	0	Voided	Checks For a Total of	0.00
		Net Amount		4,022.74

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of November 13, 2025, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$4,021.69. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:  
Warrant Numbers 50404981 through 50404984, totaling \$4,021.69

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
50404981	AWARDS WEST-PRINTWARES INC	10/27/2025	3,581.92
50404982	CURTIS HIGH SCHOOL	10/27/2025	150.00
50404983	GALLIGHER, SYDNI RHIANE	10/27/2025	114.77
50404984	LAKES HIGH SCHOOL	10/27/2025	175.00

4	Computer	Check(s) For a Total of	4,021.69
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	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	4	Computer	Checks For a Total of	4,021.69
Total For	4	Manual, Wire Tran, ACH & Computer Checks		4,021.69
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	4,021.69

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of November 15, 2025, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$244.99. The payments are further identified in this document.

Total by Payment Type for Cash Account, CPF WARRANTS OUTSTANDING:  
Warrant Numbers 50201382 through 50201382, totaling \$244.99

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
50201382	LEWIS COUNTY PUD # 1	10/27/2025	244.99
1	Computer	Check(s) For a Total of	244.99

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	244.99
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	244.99
Less	0	Voided	Checks For a Total of	0.00
		Net Amount		244.99



The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of November 15, 2025, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$2,853.34. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:  
Warrant Numbers 50140994 through 50140995, totaling \$2,853.34

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
50140994	EVOLUTION HEALTH LLC	10/27/2025	1,250.00
50140995	FARMLAND TRACTOR SUPPLY INC	10/27/2025	1,603.34
2	Computer	Check(s) For a Total of	2,853.34

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	2	Computer	Checks For a Total of	2,853.34
Total For	2	Manual, Wire Tran, ACH & Computer Checks		2,853.34
Less	0	Voided	Checks For a Total of	0.00
		Net Amount		2,853.34

# Coversheet

## Consideration of Approval of Second and Final Reading of Board Policies

**Section:** IX. Old Business  
**Item:** A. Consideration of Approval of Second and Final Reading of Board Policies  
**Purpose:**  
**Submitted by:**  
**Related Material:**  
Summary Sheet- Policy 1240.pdf  
1240 Committees.pdf  
Summary Sheet- Policy 2020.pdf  
2020 Course Design Selection and Adoption of Instructional Materials.pdf.pdf  
Summary Sheet- Policy 6700.pdf  
6700 Nutrition and Physical Fitness.pdf  
Summary Sheet- 6702.pdf  
6702 Wellness.pdf

**Centralia School District 401**

**Regular School Board Meeting**

**AGENDA ITEM DETAILS**

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**SUBJECT:** First Reading of Policy and Procedure 1240, Committees

**BACKGROUND:**

Policy 1240 outlines the process for board committees that Directors serve on. There are no recommended revisions to the policy. The proposed recommendations to Procedure 1240 include the following:

- Deletion of the Nick Klaras Trust Fund: the Trust Fund no longer exists.
- Addition of a Director serving on the City of Centralia Housing and Land Use Committee: the City has requested a Director serve and one is currently serving. This addition formalizes the position. If the City eliminated the position on their committee, the Procedure would be revised.
- Addition of a Director to act as Board Ambassador

Both positions would be annual positions like most other Board committees.

Policy 1240 was last reviewed June 2022.

**RATIONALE:**

The revisions add Director involvement in our community and accurately reflect current need.

**FISCAL IMPACT:**

None

**BUDGET SOURCE:**

Not applicable

**DATA SOURCES:**

School Board

**SUBMITTED BY:**

Lisa Grant, Superintendent

**RECOMMENDED ACTION:**

Approval of the second and final reading.



## **CENTRALIA SCHOOL DISTRICT BOARD POLICY #1240 COMMITTEES**

Committees of the board may be created by a majority of the board. The chairman shall appoint board members to serve on such committees, the purpose and terms of which shall be determined by a majority vote of the board.

Cross Reference:      Board Policy 4110      Citizen's Advisory Committees

Legal Reference:      [RCW 28A.320.040](#)      Directors — Bylaws

**Adoption Date:** January 16, 1980

**Centralia School District**

**Revised:** October 20, 1982; March 15, 1995; August 18, 2010; June 8, 2022

**Reviewed:** December 2025

**Classification:** Optional

**Centralia School District 401**

**Regular School Board Meeting**

**AGENDA ITEM DETAILS**

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10/16/25

SUBJECT: Board Policy 2020

BACKGROUND:

Centralia School District Policy 2020 outlines how courses and instructional materials are designed, selected, and adopted to align with state learning standards and support college and career readiness. The superintendent oversees an annual review and adoption cycle that involves staff and community input. Instructional materials are categorized as core, alternative core, intervention, supplemental, or temporary supplemental, each serving specific instructional purposes. The School Board approves all core materials, while staff use professional judgment to select supplemental resources that support learning goals. The district maintains a public record of all adopted core materials to ensure transparency and accountability.

Changes to this policy are very minimal and do not significantly change existing policy. Any additions to the policy are due to changes in state law.

FISCAL IMPACT:

This policy does not have a direct fiscal impact.

BUDGET SOURCE: No fiscal impact

DATA SOURCES:

RCW 28A.150.230 District school directors' responsibilities

RCW 28A.320.230 Instructional materials

RCW 28A.320.170 Tribal history and culture [as amended by  
SSB 5433]

RCW 28A.405.060 Course of study and regulations

Enforcement, withholding salary warrant for failure

Chapter 28A.640 RCW Sexual equality

WAC 180-44-010 Responsibilities related to instruction

WAC 392-190-055 Textbooks and instructional materials

Scope Elimination of bias

RCW 28A.320.233 Student materials. Denial based on  
protected class prohibited. Complaint procedure

RCW 28A.320.235 Supplemental instructional  
materials Policies and procedures Definitions  
RCW 28A.345.130 Model policy and procedure for  
instructional materials Diverse and inclusive curricula  
Chapter 28A.642 RCW Discrimination Prohibition

SUBMITTED BY: Dr. Jeff Broome, Executive Director of Teaching and Learning

RECOMMENDED ACTION:

It is recommended that the board of directors adopt the changes to policy 2020 as presented to the board.



Policy No. 2020  
Instruction

## CENTRALIA SCHOOL DISTRICT BOARD POLICY #2020 COURSE DESIGN, SELECTION AND ADOPTION OF INSTRUCTIONAL MATERIALS

The board recognizes its responsibility for the improvement and growth of the educational program of the schools. To this end, the course designs ~~shall~~ shall be evaluated, adapted and developed on a continuing basis. Instructional materials shall be selected to ensure alignment with state learning standards and enable all students to master the foundational skills and knowledge to achieve college and career readiness. The Centralia School District recognizes its role as stewards of community resources and is committed to student, parent, and community voice throughout the adoption/approval process.

### I. Definitions

For the purpose of policy and procedure 2020, the following definitions will apply:

A. Course Design is the process that includes identifying and sequencing essential content supporting students' skill development towards state learning standards. Course design involves providing appropriate instructional materials, professional development, and support systems for teachers as they implement the course.

B. Instructional Materials are all materials designed for use by students and their teachers as learning resources to help students to acquire facts, skills, and/or to develop cognitive processes. These instructional materials, used to help students meet state learning standards, may be printed or digital, and may include textbooks, technology-based materials, other educational media, and assessments. They may carry different licensing types from open to all rights reserved. For the purposes of this policy, there are five categories of instructional materials:

Core Instructional Materials are the primary instructional resources for a given course. They are district-approved and provided to all students to help meet learning standards and provide instruction toward course requirements. For courses without an adopted core curriculum, the collection of supplemental materials will be considered core materials and need to follow the core adoption materials process.

Alternative Core Materials are the primary instructional materials for a given course that are used with a subset of students. These materials are intended to replace approved core materials and may be used for specialized course offerings or flexible learning environments.

Intervention Materials are designed to support strategic or intensive intervention for students who are at risk of not meeting established learning standards. Intervention materials are used with students to accelerate progress toward particular learning goals based on systematic assessment, decision-making, and progress monitoring.

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Policy No. 2020  
Instruction

**Supplemental Materials** are used in conjunction with the core instructional materials of a course. These items extend and support instruction. They include, but are not limited to, books, periodicals, visual aids, video, sound recordings, computer software and other digital content.

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**Temporary Supplemental Materials** are those items used in conjunction with the core instructional materials of a course that are of interest or value for a short period of time and are chosen within district-established guidelines. They are not intended to supplant the adopted curriculum nor be used on a regular instructional basis. Examples might include timely articles from relevant, reliable sources, websites, or news broadcasts. The use of temporary supplemental materials for time periods of over one year requires consideration of the material as either part of the core instructional material for a course or supplemental material for the course, depending on the nature and scope of the material.

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**C. Instructional Materials Committee** is the body that makes core instructional materials adoption recommendations to the School Board based on superintendent-established procedures.

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## II. Course Design

The superintendent or designee shall establish procedures course design that provide for the regular annual review of selected content areas and implementation of any suggested changes and for the involvement of community representatives and staff members at appropriate times.

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- ~~• Provide for the regular review of selected content areas and implementation of any suggested changes. Annually the superintendent will present the course review and adoption schedule to the school board of directors.~~
- ~~• Provide for involvement of community representatives and staff members at appropriate times.~~
- Provide for the documentation of approved texts and materials in all schools.
- Establishes a process for communication with families regarding classroom learning materials.
- The superintendent or designee will annually report to the board on the adoption cycle and any changes to the adoption cycle.

## II. Selection and Adoption of Instructional Materials

The primary objective in selecting instructional materials is to implement, enrich, and support the educational program of the schools. All instructional materials shall be selected in conformance with applicable state and federal laws, goals, and learning standards of the district and state, and Procedure 2020.

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- ~~1. Applicable state and federal laws;~~
- ~~2. Goals and/or learning standards of the district and state ; and~~
- ~~3. Procedures established by the instructional materials committee which address the criteria detailed in the corresponding procedure 2020P.~~

The board is responsible for the adoption of all core instructional materials used in the district.

Policy No. 2020  
Instruction

The superintendent, or designee, will establish procedures for core material, **supplemental**, alternate core, and intervention material selection and adoption using criteria around evidence-based practices.

The superintendent ~~shall insure that~~ the district maintains a list ~~ing~~ of all core instructional materials used within the school curriculum ~~is maintained in the district~~ and is available for public review either in person or online.

The ~~intent of the board~~ intends for ~~is that~~ the superintendent delegate responsibility for examining, evaluating, and selecting all supplemental and temporary supplemental materials to the professional staff of the district. This includes preparing all student reading lists. Staff will rely on reason and professional judgment in the selection of high-quality supplemental materials that align to state learning standards and are appropriate for the instructional program and developmental level and interests of their students.

Cross References:                      2027 - District Ownership of Staff-Created Work

Legal References:                      RCW 28A.150.230 District school directors' responsibilities  
RCW 28A.320.230 Instructional materials ~~Instructional materials committee~~  
RCW 28A.320.170 Tribal history and culture [as amended by SSB 5433]  
RCW 28A.405.060 Course of study and regulations ~~Enforcement~~ ~~Withholding salary warrant for failure~~  
Chapter 28A.640 RCW Sexual Equality  
WAC 180-44-010 Responsibilities related to instruction  
WAC 392-190-055 Textbooks and instructional materials  
~~Scope~~ ~~Elimination of bias~~  
RCW 28A.320.233 Student materials~~Denial based on protected class prohibited~~~~Complaint procedure~~  
RCW 28A.320.235 Supplemental instructional materials~~Policies and procedures~~~~Definitions~~  
RCW 28A.345.130 Model policy and procedure for instructional materials~~Diverse and inclusive curricula~~  
Chapter 28A.642 RCW Discrimination Prohibition

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Management Resources:                      2015 - December Issue  
2025 - April Issue

Policy No. 2020  
Instruction

Cross-References: 2027—District Ownership of Staff-Created Work

Legal-References: RCW 28A.150.230 District school directors' responsibilities  
RCW 28A.320.230 Instructional materials—Instructional materials committee  
RCW 28A.320.170 Tribal history and culture[as amended by SSB 5433]  
RCW 28A.405.060 Course of study and regulations—Enforcement—Withholding salary warrant for failure  
Chapter 28A.640 RCW Sexual Equality  
WAC 180-44-010 Responsibilities related to instruction  
WAC 392-190-055 Textbooks and instructional materials—Scope—Elimination of bias

Management Resources: 2015—December Issue

**Adoption Date:** January 16, 1980; April 17, 1996

**Centralia School District**

**Revised:** May 17, 1989; February 18, 2004; April 20, 2011; November 16, 2011; September 21, 2016; February 2025; [October 2025](#).

**Classification:** Essential

## **Centralia School District 401**

### **Regular School Board Meeting**

#### **AGENDA ITEM DETAILS**

---

**SUBJECT:** 6700,6702- Nutrition and Wellness

**BACKGROUND:**

Policy 6700 previously combined the district's guidance on Nutrition, Wellness and Physical Fitness under one comprehensive document. To ensure clarity and alignment with current best practices and OSPI recommendations, these components have been separated into three distinct policies. This change allows for clearer implementation, monitoring and updates to each area as needed.

**RATIONALE:**

Separating the policies supports improved oversight and compliance with state and federal requirements, including USDA Smart Snacks standards and wellness policy reporting expectations. Each policy now has its own procedure: 6700P Nutrition 6702P Wellness. This structure aligns with Districts ongoing review and modernization of policies to reflect updated practice and legislative changes.

**FISCAL IMPACT:**

None

**BUDGET SOURCE:**

N/A

**DATA SOURCES:**

USDA Smart Snacks in Schools

OSPI Model Wellness Policy Guidance

RCW 28A.210 and WAC 692-157

**SUBMITTED BY:**

Joe Vetter, Executive Director of Financial Services

**RECOMMENDED ACTION:**

Approval of the Policies



Policy No. 6700  
Management Support

**CENTRALIA SCHOOL DISTRICT**  
**BOARD POLICY #6700**  
**NUTRITION, ~~HEALTH AND PHYSICAL FITNESS~~**

The board recognizes that a healthy school environment prepares students for college, careers, and more successful futures. Students who eat well-balanced meals and engage in regular exercise are more likely to learn in the classroom. The board supports the District's increased emphasis on nutrition, health and physical education, and physical activity at all grade levels to enhance the well-being of the District's students. Therefore, it is the policy of the Board of Directors to provide students with access to nutritious food as stated in this policy of the board and the accompanying procedure; ~~emphasize health education and physical education; and provide students with opportunities for physical activity.~~

**Wellness Policy**

~~The district, through a wellness committee, will develop and implement a comprehensive wellness policy in compliance with state and federal requirements for districts participating in the National School Lunch Program, the School Breakfast Program and the United States Department of Agriculture (USDA) Smart Snacks in School nutrition standards.~~

**Nutrition and Food Services Program**

The Board of Directors supports the philosophy of the National School Lunch and School Breakfast Program and will provide wholesome and nutritious meals for children in the ~~d~~District's schools. The Board authorizes the Superintendent to administer the food services program, provided that any decision to enter into a contract with a food service management company will require the approval of the Board. Expenditure for food supplies shall not exceed the estimated revenues.

The Superintendent or designee is responsible for:

- Annually dDistributing meal applications and determining eligibility for school meals;
- Protecting the identity of students eligible for free and reduced-price meals;
- Ensuring meals meet USDA meal pattern requirements;
- Ensuring meal periods are in compliance with USDA regulations;
- Establishing a Food Safety Plan;
- Determining meal prices and submitting them to the board for approval annually;
- Using the full entitlement of USDA Foods;
- Maintaining a nonprofit school food service account;
- Ensuring all revenues are used solely for the school meal program;
- Establishing a meal charge policy if not serving meals at no cost to students;
- Accommodating children with special dietary needs;
- Ensuring compliance with USDA nondiscrimination policies;
- Following proper procurement procedures; and
- Ensuring compliance with the Smart Snacks in School nutrition standards.

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Management Support

### **Federal Programs**

Participation in various federal programs related to nutrition, including the National School Lunch Program, the School Breakfast Program, and the United States Department of Agriculture (USDA smart snacks in School nutrition standards, require a wellness policy. The district will address and follow its comprehensive wellness policy in accordance with 6702- Wellness,

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### **Health and Physical Education Program**

The District's K-12 health and physical education programs will be aligned with the Washington State Health and Physical Education K-12 Learning Standards and will include, but not limited to, the development of Knowledge and skills to be physically active, to eat nutritiously, to access reliable health information and services, to communicate effectively, and to set health-enhancing goals;

The District will ensure that the following requirements are met:

- All students in grades one through eight receive an average of one hundred instructional minutes per week of physical education per year.
- All high school students are required to complete a minimum of three semesters (1.5 credits) of physical education and one semester (.5 credit) of health education.
- The district will offer a one-credit course or its equivalent in physical education for each grade in the high school program (grades 9-12).
- All students have equal and equitable opportunities for health and physical education.
- All students, from kindergarten through grade 12, will participate in a quality, standards-based health and physical education program.
- OSPI developed assessments or other strategies will be used in health and physical education, formerly known as classroom-based assessments (CBAs).

As a best practice and subject to available funding, the District will strive to ensure:

- Students will be moderately to vigorously active for at least 50% of class time during most or all of their physical education class sessions.
- All schools will have appropriately certificated teachers providing instruction.
- All schools will have appropriate class sizes, facilities, equipment, and supplies needed to deliver quality health and physical education consistent with state standards.
- All physical education teachers will be encouraged to participate in professional development in physical education at least once a year.

### **Physical Education**

Withholding physical education class as a punishment should be avoided. All schools, as a best practice and subject to available funding, will participate in a multi-component approach by which schools use all opportunities for students to be physical active, such as the Comprehensive School Prevention, and will provide the following:

- Quality physical education

Policy No. 6700  
Management Support

- ~~Physical activity during the school day (brain boosters/energizers);~~
- ~~Physical activity before and after school;~~
- ~~Withholding recess as a punishment should be avoided; Family and community engagement;~~
- ~~Staff wellness and health promotion;~~
- ~~Active transportation; and~~
- ~~School district facilities~~

Cross References:                    3210 - Nondiscrimination

Legal References:

RCW 28A.210.365 Food choice, physical activity, childhood fitness §§§ Minimum standards §§§ District waiver or exemption policy.  
RCW 28A.235.120 Meal Programs §§§ Establishment and Operation §§§ Personnel §§§ Agreements  
RCW 28A.235.130 Milk for children at school expense  
RCW 28A.235.140 School breakfast programs  
RCW 28A. 235.145 School breakfast and lunch programs §§§ Use of state funds  
RCW 28A. 235.150 School breakfast and lunch programs §§§ Grants to increase participation §§§ Increased state support  
RCW 28A.235.160 Requirements to implement school breakfast, lunch and summer food service programs §§§ Exemptions  
RCW 28A.235.170 Washington grown fresh fruit and vegetable grant program  
RCW 28A.623.020 Nonprofit program for elderly §§§ Authorized §§§ Restrictions  
RCW 69.04 Intrastate Commerce in Food, Drugs and Cosmetics  
RCW 69.06.010 Food and beverage service worker §§§s permit §§§ Filing, duration §§§ Minimum training requirements  
RCW 69.06.020 Permit exclusive and valid throughout state §§§ Fee  
RCW 69.06.030 Diseased persons §§§ May not work §§§ Employer may not hire  
RCW 69.06.050 Permit to be secured within fourteen days from time of employment.  
RCW 69.06.070 Limited duty permit  
WAC 392-157-125 Time for meals  
2 CFR Part 200 - Procurement  
7 CFR, Parts 210 and 220

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Management Support

7 CFR, Part 245.5

Management Resources:

2022 - June June  
2018 - May Policy Issue  
2017 - July Issue  
2017 - April Issue  
Comprehensive School Physical Activity Program  
2015 - June Issue  
Recommendations for Waivers in High School Physical Education/Fitness Education, OSPI (September 2013)  
2014 - February Issue  
Wellness Policy Best Practices, OSPI (January 2013)  
Policy News, February 2005 Nutrition and Physical Fitness Policy  
Policy News, December 2004 Nutrition and Physical Fitness Update  
Alliance for a Healthier Generation Wellness Policies  
OSPI Child Nutrition School Wellness Policy Best Practices for Policy Development, Implementation and Evaluation

Cross References:

2150—Co-Curricular Program  
2151—Interscholastic Activities  
2161—Special Education and Related Services for Eligible Students  
2162—Education of Students with Disabilities Under Section 504 of the Rehabilitation Act of 1973  
2410—High School Graduation Requirements  
3210—Nondiscrimination  
3422—Student Sports—Concussion, Head Injury and Sudden Cardiac Arrest  
4260—Use of School Facilities

Legal References:

RCW 28A.210.365 Food choice, physical activity, childhood fitness—Minimum standards—District waiver or exemption policy.  
RCW 28A.230.040 Physical Education—Grades 1-8



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~~RCW 28A.230.050 Physical Education in High Schools~~  
~~RCW 28A.230.095 Essential academic learning requirements and assessments — Verification reports~~  
~~RCW 28A.235.120 Meal Programs — Establishment and Operation — Personnel — Agreements~~  
~~RCW 28A.235.130 Milk for children at school expense~~  
~~RCW 28A.235.140 School breakfast programs~~  
~~RCW 28A.235.145 School breakfast and lunch programs — Use of state funds~~  
~~RCW 28A.235.150 School breakfast and lunch programs — Grants to increase participation — Increased state support~~  
~~RCW 28A.235.160 Requirements to implement school breakfast, lunch and summer food service programs — Exemptions~~  
~~RCW 28A.235.170 Washington grown fresh fruit and vegetable grant program~~  
~~RCW 28A.623.020 Nonprofit program for elderly — Authorized — Restrictions~~  
~~RCW 69.04 Intrastate Commerce in Food, Drugs and Cosmetics~~  
~~RCW 69.06.010 Food and beverage service worker's permit — Filing, duration — Minimum training requirements~~  
~~RCW 69.06.020 Permit exclusive and valid throughout state — Fee~~  
~~RCW 69.06.030 Diseased persons — May not work — Employer may not hire~~  
~~RCW 69.06.050 Permit to be secured within fourteen days from time of employment~~  
~~RCW 69.06.070 Limited duty permit~~  
~~WAC 180-51-068 State subject and credit requirements for high school graduation — Students entering the ninth grade on or after July 1, 2015~~  
~~WAC 392-157-125 Time for meals~~  
~~WAC 392-410-135 Physical Education — Grade school and high school requirement~~  
~~WAC 392-410-136 Physical Education Requirement-Excuse~~  
~~2 CFR Part 200 — Procurement~~  
~~7 CFR, Parts 210 and 220~~  
~~7 CFR, Part 245.5~~

Management Resources:      2017 — April Policy Issue

Policy No. 6700  
Management Support

~~Comprehensive School Physical Activity Program~~  
~~2015 – June Policy Issue~~  
~~Recommendations for Waivers in High School Physical Education/Fitness Education, OSPI (September 2013)~~  
~~2014 – February Issue~~  
~~Wellness Policy Best Practices, OSPI (January 2013)~~  
~~Policy News, February 2005 Nutrition and Physical Fitness Policy~~  
~~Policy News, December 2004 Nutrition and Physical Fitness Update~~  
~~Alliance for a Healthier Generation Wellness Policies~~  
~~OSPI Child Nutrition School Wellness Policy Best Practices for Policy Development, Implementation and Evaluation~~

Cross References:	Policy 2020	Curriculum Development and Adoption of Instructional Materials
	Policy 2410	High School Graduation Requirements
	Policy 4260	Use of School Facilities
Legal References:	RCW 28A.230.040	Physical Education – Grades 1-8
	28A.230.050	Physical Education in High Schools
	28A.235	Food Services
	28A.235.120	Meal Programs – Establishment and Operation – Personnel – Agreements
	28A.235.130	Milk for children at school expense
	28A.623.020	Nonprofit program for elderly – Authorized – Restrictions
	69.04	Intrastate Commerce in Food, Drugs and Cosmetics
	69.06.010	Food and beverage service worker's permit – Filing, duration – Minimum training requirements
	69.06.020	Permit exclusive and valid throughout state – Fee
	69.06.030	Diseased persons – May not work – Employer may not hire
	69.06.050	Permit to be secured within fourteen days from time of employment.
	69.06.070	Limited duty permit
	WAC 392.410.135	Physical Education – Grade school and high school requirement.

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~~WAC 392-410-136~~ ~~Physical Education Requirement Exeuse~~  
~~7 CFR, Parts 210 and 220~~  
~~7 CFR, Part 245.5~~  
~~Sec. 204 of P.L. 111-296~~ ~~Healthy, Hunger-Free Kids Act of 2010~~

~~Management Resources:~~

~~Policy and Legal News, February 2014~~ ~~Healthy and Hunger-Free Kids Act~~  
~~regulations on school snacks go~~  
~~into effect July 1, 2014~~  
~~Policy News, February 2005~~ ~~Nutrition and Physical Fitness Policy~~  
~~Policy News, December 2004~~ ~~Nutrition and Physical Fitness~~  
~~Update~~  
~~Wellness School Assessment Tool~~  
~~Wellness Policy Tool~~

**Adopted: January 16, 1980**

**School District Name:**

**Revised: August 17, 2005; January 19, 2011; June 17, 2015; October 28, 2020; March 27, 2025**

**Centralia School District 401**

**Regular School Board Meeting**

**AGENDA ITEM DETAILS**

---

**SUBJECT:** 6700,6702 - Nutrition and Wellness

**BACKGROUND:**

Policy 6700 previously combined the district's guidance on Nutrition, Wellness and Physical Fitness under one comprehensive document. To ensure clarity and alignment with current best practices and OSPI recommendations, these components have been separated into three distinct policies. This change allows for clearer implementation, monitoring and updates to each area as needed.

**RATIONALE:**

Separating the policies supports improved oversight and compliance with state and federal requirements, including USDA Smart Snacks standards and wellness policy reporting expectations. Each policy now has its own procedure: 6700P Nutrition 6702P Wellness. This structure aligns with Districts ongoing review and modernization of policies to reflect updated practice and legislative changes.

**FISCAL IMPACT:**

None

**BUDGET SOURCE:**

N/A

**DATA SOURCES:**

USDA Smart Snacks in Schools

OSPI Model Wellness Policy Guidance

RCW 28A.210 and WAC 692-157

**SUBMITTED BY:**

Joe Vetter, Executive Director of Financial Services

**RECOMMENDED ACTION:**

Approval of the Policies



Policy: 6702  
Section: 6000- Management Support

## Wellness

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The board recognizes that a healthy school environment prepares students for college, careers, and successful futures. Students who engage in regular exercise are more likely to learn in the classroom. The board supports the district's increased emphasis on health, physical education, and physical activity at all grade levels to enhance the well-being of the district's students. Therefore, it is the policy of the board to emphasize health education and physical education and provide students with opportunities for physical activity.

### Wellness Policy

The district, through a wellness committee, will develop and implement a comprehensive wellness policy in compliance with state and federal requirements for districts participating in the National School Lunch Program, the School Breakfast Program, and the United States Department of Agriculture (USDA) Smart Snacks in School nutrition standards.

All schools, as a best practice and subject to available funding, will participate in a multi-component approach by which schools use all opportunities for students to be physically active, such as the Comprehensive School Physical Activity Program recommended by the Centers for Disease Control and Prevention, and will provide the following:

- Quality physical education;
- Physical activity during the school day (e.g., brain boosters/energizers);
- Physical activity before and after school;
- Recess that aims to be safe, inclusive, and high quality;
- Family and community engagement;
- Staff wellness and health promotion;
- Opportunities for active transportation to school; and
- Access to school district facilities for physical activity, fitness, sports, and recreation programs.

Cross References:      2124 - Physical Education and Health Class

4260 - Use of School Facilities

6700 - Nutrition

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Legal References:      RCW 28A.210.365 Food choice, physical activity, childhood fitness - Minimum standards - District waiver or exemption policy



Policy: 6702  
Section: 6000- Management Support

2 CFR Part 200 - Procurement

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7 CFR, Parts 210 and 220

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7 CFR, Part 245.5

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Management Resources:      Comprehensive School Physical Activity Program

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Adoption Date: March 27, 2025

Classification: Essential

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# Coversheet

## Consideration of Approval of First Reading of Board Policies

**Section:** X. New Business  
**Item:** A. Consideration of Approval of First Reading of Board Policies  
**Purpose:**  
**Submitted by:**  
**Related Material:** Summary Sheet- Policy 2166.pdf  
Summary Sheet\_policy 1810.pdf  
RETIRE 1810 Annual Goals and Objectives.pdf  
Summary Sheet\_policy 0560.pdf  
RETIRE 0560 Strategic Action Plans.pdf  
Summary Sheet\_policy 0551.pdf  
RETIRE 0551 Goals of the Administrative Organization.pdf  
Summary Sheet\_policy 1005.pdf  
1005 Key Functions of the Board.pdf  
Summary Sheet\_policy 1210.pdf  
1210 Annual Organizational Meeting-Election of Officers.pdf  
Summary Sheet\_policy 1820.pdf  
1820 Evaluation of the Board.pdf  
Summary Sheet\_policy 1821.pdf  
1821 Standards for Individual School Directors.pdf  
Summary Sheet\_policy 1630.pdf  
1630 Evaluation of the Superintendent.pdf  
Summary Sheet- Policy 5000.pdf  
5000 Recruitment and Selection of Staff.pdf  
Summary Sheet- Policy 2166.pdf  
2163, Response to Intervention.pdf  
Summary Sheet- Policy 2170.pdf  
2170, Career and Technical Education.pdf  
3425 Accommodating Students with Adrenal Insufficiency.pdf

**Centralia School District 401**  
**Regular School Board Meeting**  
**AGENDA ITEM DETAILS**

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11.7.25

SUBJECT: Approval of Board Policy 2163

**BACKGROUND**

This policy guides our work as a district supporting Response to intervention systems and our Multi-tiered systems of support. This is a critical policy to ensure that all student are successful. This policy will guide our work as a district to improve academic and behavioral outcomes for students.

Overview of policy 2163

**Helping All Students Succeed: RTI & MTSS Overview**

The Centralia School District is strengthening our system to support students who need extra help with learning or behavior. This system is called Response to Intervention (RTI), and it's part of a broader approach called Multi-Tiered System of Supports (MTSS). The goal is to make sure every student gets the help they need to thrive in school.

**Tier I – General Classroom Instruction (2025–26)**

All students receive:

- High-quality teaching in general education classrooms
- Lessons tailored to different learning needs with differentiation and intentional lesson design
- Screenings in reading, math, and social-emotional skills 2–3 times a year (K-12 for SEL, K-8 for Math and Reading)
- Extra support if many students in a class are struggling

**Tier II – Targeted Help (2026–27)**

Students who need more help receive: High quality general education instruction and...

- Small-group instruction in addition to regular lessons
- Proven teaching methods
- Progress checks every few weeks
- Adjustments or movement to Tier III if needed

**Tier III – Intensive Support (2027–28)**

Students who continue to struggle receive: High quality general education instruction and...

- More frequent and intensive help in smaller groups
- Weekly progress monitoring



- Evaluation for special education services if needed

### **Key Features of the RTI-MTSS System**

- Regular progress checks to track improvement
- Decisions made by a school team based on student needs
- Communication with families in their preferred language
- Flexible movement between support levels based on progress

### FISCAL IMPACT:

This policy does not have a direct fiscal impact.

BUDGET SOURCE: No fiscal impact

### DATA SOURCES:

Cross References:                      3123 - Withdrawal Prior To Graduation  
   2161 - Special Education and Related Services for Eligible  
   Students  
   2162 - Education of Students With Disabilities Under Section 504  
   of the Rehabilitation Act of 1973

Legal References:                      Chapter 392.172A WAC Rules for the Provision of Special  
   Education  
   WAC 392-172A-03060 Process based on a student's response to a  
   scientific research-based intervention

SUBMITTED BY:    Dr. Jeff Broome, Executive Director of Teaching and Learning

### RECOMMENDED ACTION:

It is recommended that the CSD Board of Directors approve Policy 2163

**Centralia School District 401**  
**Regular School Board Meeting**  
**AGENDA ITEM DETAILS**

---

**SUBJECT:** Retirement of Policy 1810 Annual Goals and Objectives

**BACKGROUND:**

The recommendation is to retire Policy 1810. The policy is not required and is no longer relevant. In addition, the content is now embedded in other 1000 series policies.

Policy 1810 was adopted July 1981 and last revised June 2022.

**RATIONALE:**

The policy is no longer needed for effective operation of the district.

**FISCAL IMPACT:**

None

**BUDGET SOURCE:**

Not applicable

**DATA SOURCES:**

School Board  
Washington State School Directors Association (WSSDA)

**SUBMITTED BY:**

Lisa Grant, Superintendent

**RECOMMENDED ACTION:**

Approval of the first reading to retire the policy.

## **~~CENTRALIA SCHOOL DISTRICT BOARD POLICY #1810 ANNUAL GOALS AND OBJECTIVES~~**

~~Each year the board will formulate goals and objectives. The goals and objectives may include but are not limited to the board functions of vision, structure, accountability and advocacy.~~

~~At the conclusion of the year the board may reflect on the degree to which the goals and objectives have been accomplished by conducting a board self-evaluation and engaging in board development activities where needed.~~

~~Cross References: Board Policy 1005 Key Functions of the Board  
Board Policy 1820 Evaluation of the Board  
Board Policy 1822 Training and Development~~

~~Adoption Date: July 22, 1981~~

~~Centralia School District~~

~~Revised: March 15, 2000; August 18, 2010; June 8, 2022~~

~~Classification: Priority~~

**Centralia School District 401**  
**Regular School Board Meeting**  
**AGENDA ITEM DETAILS**

---

**SUBJECT:** Retirement of Policy 0560 District Plan

**BACKGROUND:**

The recommendation is to retire Policy 0560. The policy is not required and is no longer relevant. In addition, the content is now embedded in other policies.

Policy 0560 was adopted March 1994 and last revised June 2010.

**RATIONALE:**

The policy is not needed for effective operation of the district.

**FISCAL IMPACT:**

None

**BUDGET SOURCE:**

Not applicable

**DATA SOURCES:**

School Board  
Washington State School Directors Association (WSSDA)

**SUBMITTED BY:**

Lisa Grant, Superintendent

**RECOMMENDED ACTION:**

Approval of the first reading to retire the policy.

## **CENTRALIA SCHOOL DISTRICT BOARD POLICY #0560 STRATEGIC ACTION PLANS**

The Centralia School District is committed to site-based leadership and collaborative decision making processes. The district believes that an ongoing process of shared collaborative decision making processes creates an environment of collegiality emphasizing "quality" decisions as well as "ownership" of the decisions being processed leading to improved learning opportunities for our students. Therefore, each site shall establish a leadership structure that will foster collaborative consensus decision making processes. In addition, each site shall establish a decision making process that clearly defines which decisions will be made in a collaborative manner, a consensus manner, an input manner, or processed using positional authority. It is intended that decision making processes define and clarify which decisions will involve staff, students, and patrons and clearly state how access to the decision making process is obtained.

**Strategic Long Range Planning:** The district shall maintain a strategic long range planning process with a five year "vision" to the future that sets forth an annual implementation schedule which is adopted by the Board of Directors of the district and published on an annual basis. The planning process will include administrators, certificated and non-certificated staff as well as a student and patrons of the district. The Strategic Long Range Plan shall be updated every other year to ensure that the plan always responds to current organizational needs. One of the primary function of the strategic long range planning process is to set forth the appropriate processes to continually evaluate the educational programs of the district and systematically schedule plans for improvement when necessary. The educational programs of the district shall provide students with the necessary skills so that they can become productive, participating citizens and function successfully in a world class employment market.

**Site Based Planning:** All sites shall complete a site based planning process which supports the district's Strategic Long Range Plan. The site planning process will involve administration, certificated and non-certificated staff, students (high school only) as well as patrons of the school district. Each site plan will support the district's Mission and Objectives and will set forth an annual implementation schedule that will be shared with the Board of Directors on an annual basis which will also include a progress report. Each site shall be responsible for communicating on a regular basis their activities, decisions and implementation schedules to all members of the school community.

The principal shall be responsible to ensure that a collaborative consensus-driven process occurs at the site level and that access to decision making processes is promoted. It is the intent of the Centralia School Board that sites be governed in a manner that fosters and promotes collaboration and involvement of parents, students and staff in the decision making processes.

**Adoption Date:** March 16, 1994

**Centralia School District**

**Revised:** June 16, 2010

**Classification:** Optional

**Centralia School District 401**  
**Regular School Board Meeting**  
**AGENDA ITEM DETAILS**

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**SUBJECT:** Retirement of Policy 0551 Goals of the Administrative Organization

**BACKGROUND:**

The recommendation is to retire Policy 0551. The policy is not required and is no longer relevant. In addition, the content is now embedded in other policies.

Policy 0551 was adopted July 1997 and last revised June 2010.

**RATIONALE:**

The policy is not needed for effective operation of the district.

**FISCAL IMPACT:**

None

**BUDGET SOURCE:**

Not applicable

**DATA SOURCES:**

School Board  
Washington State School Directors Association (WSSDA)

**SUBMITTED BY:**

Lisa Grant, Superintendent

**RECOMMENDED ACTION:**

Approval of the first reading to retire the policy.



## **~~CENTRALIA SCHOOL DISTRICT BOARD POLICY #0551 GOALS OF THE ADMINISTRATIVE ORGANIZATION~~**

~~The goals of the administrative organization are to provide for efficient and responsible supervision, implementation, evaluation and improvement of the instructional program, consistent with the policies established by the board; effective and responsive communication with staff, students, parents and other patrons; and the fostering of staff initiative and rapport. This can be accomplished most effectively through a democratic process which recognizes that while the responsibility and authority are vested in the board, there also must be provision for appropriate involvement of the staff and the community prior to a decision.~~

~~The district's administrative organization shall be designed so that all divisions and departments of the central office are part of a single system guided by board policies which are implemented through the superintendent. Principals and central office administrators are expected to administer their facilities in accordance with board policy and the superintendent's rules and procedures. Initiative, resourcefulness, leadership and consideration for staff, students, parents and others are essential for effective administration.~~

**~~Adoption Date: July 16, 1997  
Centralia School District  
Revised: October 20, 2010  
Classification: Optional~~**

**Centralia School District 401**  
**Regular School Board Meeting**  
**AGENDA ITEM DETAILS**

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**SUBJECT:** Revision of Policy 1005 Key Functions of the Board

**BACKGROUND:**

Policy 1005 outlines the key functions of the School Board. WSSDA revised and updated School Board standards and the revisions in this policy have been updated to align with the state School Board standards.

Policy 1005 was adopted September 2010 and last revised June 2022.

**RATIONALE:**

The revisions align with WSSDA standards and are relevant to the Board's work.

**FISCAL IMPACT:**

None

**BUDGET SOURCE:**

Not applicable

**DATA SOURCES:**

Centralia School Board  
Washington State School Directors Association (WSSDA)

**SUBMITTED BY:**

Lisa Grant, Superintendent

**RECOMMENDED ACTION:**

Approval of the first reading of the revisions.





Policy No. 1005  
Board of Directors

## CENTRALIA SCHOOL DISTRICT BOARD POLICY #1005 KEY FUNCTIONS OF THE BOARD

Acting on behalf of the people of each community, the school board will fulfill the following functions: The research-based WA School Board standards outline the primary functions of the school board. These standards are linked to higher student achievement and more effective governance practices:

### Responsible School District Governance:

Provide responsible school district governance by:

- Conducting board and district business in a fair, respectful, and responsible manner.
- Ensuring the board is accountable and open to the public, including seeking divergent and diverse perspectives in its decision-making process.
- Respecting and advocating mutual understanding of the roles and responsibilities of board members and the superintendent.
- Adopting policies based on well-researched practices that emphasize a belief that all students can achieve at high levels and that support continuous improvement of student achievement.
- Promoting healthy relationships by communicating supportively; inspiring, motivating, and empowering others; and exercising influence in a positive manner.
- Working as an effective and collaborative team.

**Vision:** The board, with participation by the community, shall envision the future of the school district's educational program and formulate goals, define outcomes and set the course for the school district. This will be done within the context of racial, ethnic and religious diversity and with a commitment to each student achieving academic and personal excellence.

### Creating Conditions District-Wide for Students and Staff Success:

Create conditions district-wide for student and staff success by:

- A. Providing for the safety and wellness of all students and staff;
- B. Employing and supporting quality teachers, administrators and other staff and providing for their professional development;
- C. Providing for learning essentials, including rigorous curriculum, technology and high-quality facilities;
- D. Ensuring management of the organization, operations, and resources for an efficient and effective learning environment; and
- E. Adopting policies and monitoring an annual budget that allocates resources based on the district's vision, goals and priorities for student learning.

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Policy No. 1005  
Board of Directors

**Structure:** To achieve the vision, the board will establish a structure which reflects local circumstances and creates an environment designed to ensure all students the opportunity to attain their maximum potential through a sound organizational framework. This includes employing a superintendent, developing and approving policies, formulating budgets, setting high instructional and learning goals for staff and students, and nurturing a climate conducive to continuous improvement.

**Communication of and Commitment to High Expectations for Student Learning:**

Set and communicate high expectations for student learning with clear goals and plans for meeting those expectations by:

- Articulating the conviction that each and every student can learn and the belief that student learning can improve regardless of existing circumstances or resources;
- Leading the development, articulation, and stewardship of a vision of learning that is shared and supported by schools and the community;
- Adopting a collaboratively developed district strategic plan focused on learning and achievement outcomes for each and every student; and
- Ensuring goals for student achievement are established and aligned with the district's strategic plan.

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**Accountability:** The board's accountability to the community will include adopting a system of continuous assessment of all conditions affecting education, including assessments for measuring staff and student progress towards goals. The public will be kept informed about programs and progress. Staff and board training will be provided to ensure continuous improvement of student achievement.

**Holding the District Accountability for Student Learning:**

Hold school district accountable for meeting student learning expectations by:

- Committing to continuous improvement in student achievement at each school and throughout the district;
- Evaluating the superintendent on clear and focused expectations; and
- Measuring student academic progress and needs based on valid and reliable assessments.

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**Engagement of the Community in Education:**

Engage the local community and represent the values and expectations they hold for their schools by:

- Collaborating with families and community members, responding to diverse interests and needs, and mobilizing community resources;
- Ensuring school board and district transparency through a process that is open and accountable;

Policy No. 1005  
Board of Directors

- Soliciting input from staff and a wide spectrum of the community so that a diverse range of interests and perspectives on issues is considered.

Annually, the board will reflect on the degree to which it has operated according to its key functions by conducting a board self-assessment and engaging in board development activities where needed.

For more information, visit the WSSDA School Board Standards.

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**Advocacy:** ~~The board shall serve as education's key advocate on behalf of students and their schools. The board shall work to advance the community's vision for its schools, pursue the district's goals, encourage progress and energize systemic change and ensure that students are treated as whole persons in a diversified society.~~

Cross References:

1310 - Policy Adoption, Manuals and Administrative Procedures  
1810 - Annual Governance Goals and Objectives  
1820 - Board Self-Assessment

Management Resources:

Policy News, October 2025  
Policy News, 2012 - February Issue

<del>Cross References:</del>	<del>Board Policy 0100</del>	<del>Commitment to Strategic Planning</del>
	<del>Board Policy 0300</del>	<del>Planning Process</del>
	<del>Board Policy 0700</del>	<del>Strategic Plan Evaluation</del>
	<del>Board Policy 1310</del>	<del>Policy Adoption, Manuals and Administrative Procedures</del>
	<del>Board Policy 1810</del>	<del>Annual Goals and Objectives</del>
	<del>Board Policy 1820</del>	<del>Evaluation of the Board</del>

**Adoption Date:** September 15, 2010

**Centralia School District**

**Revised: June 8, 2022; December 2025**

**Classification: Priority**

**Centralia School District 401**  
**Regular School Board Meeting**  
**AGENDA ITEM DETAILS**

---

**SUBJECT:** Revision of Policy 1210 Annual Organizational Meeting

**BACKGROUND:**

Policy 1210 outlines the annual organizational meeting of the Board. The title was formerly “Election of Officers”. Language was clarified to create two year terms for the offices of President and Vice President.

Policy 1210 was adopted January 1980 and last revised March 2023.

**RATIONALE:**

The revisions are relevant to the Board’s work.

**FISCAL IMPACT:**

None

**BUDGET SOURCE:**

Not applicable

**DATA SOURCES:**

Centralia School Board  
Washington State School Directors Association (WSSDA)

**SUBMITTED BY:**

Lisa Grant, Superintendent

**RECOMMENDED ACTION:**

Approval of the first reading of the revisions.



## CENTRALIA SCHOOL DISTRICT BOARD POLICY #1210 ANNUAL ORGANIZATIONAL MEETING, ~~ELECTION OF OFFICERS~~

At the first regular meeting in January, the board shall elect from among its members a president and vice president to serve a two -year term. ~~At the first regular meeting in January each year, the board shall elect from among its members a vice president.~~ In the even numbered years at the same meeting, a WSSDA legislative representative will be elected to serve a two-year term. ~~A newly appointed board member will not be eligible to serve as an officer unless a majority of the board has been appointed.~~

If a board member is unable to continue to serve as an officer, a replacement shall be elected immediately. In the absence of both the president and the vice president, the board shall elect a president pro tempore who shall perform the functions of the president during the latter's absence.

The superintendent shall act as board secretary and perform all the duties as outlined by law.. In order to provide a record of the proceedings of each meeting of the board, the superintendent shall appoint a recording secretary of the board.

The normal order of business shall be modified for the annual organizational meeting by considering the following matters after the approval of the agenda:

Every two years:

1. Call for nominations for president to serve for a two-year term.
2. Election of a president (roll call vote).
3. Assumption of office by the new president.

Every two years:

1. Call for nominations for vice president to serve during the ensuing year a two-year term.
2. Election of a vice president (roll call vote).
3. Assumption of office by the new vice-president.

Every two years:

1. Call for nominations for WSSDA legislative representative to serve for the next two years.
2. Election of a WSSDA legislative representative.
3. Assumption of office by the new WSSDA legislative representative.

Policy No. 1210  
Board of Directors

Policies shall continue from year to year and board to board until and unless the board changes them.

Cross References:

1225- School Director Legislative Program

Legal References:

[RCW 28A.330.010](#)

Board president, vice-president or president pro tempore — Secretary

[RCW 28A.330.020](#)

Certain board elections, manner and vote required — Selection of personnel, manner

[RCW 28A.330.050](#)

Duties of superintendent as secretary of the board

[RCW 28A.400.030](#)

Superintendent Duties

[RCW 29A.20.040](#)

Local elected officials, commencement of term of office — Purpose

Management Resources:

2017-April Issue

[2025- October Issue](#)

**Adoption Date:** January 16, 1980

**Centralia School District**

**Revised:** February 15, 1995; August 18, 2010; April 20, 2011; June 14, 2017; December 12, 2018; June 8, 2022; March 2023; [December 2025](#)

**Classification:** Optional

**Centralia School District 401**  
**Regular School Board Meeting**  
**AGENDA ITEM DETAILS**

---

**SUBJECT:** Revision of Policy 1820 Board Self-Assessment

**BACKGROUND:**

Policy 1820 outlines the Board's annual process of self-assessment. The title of the policy was previously "Evaluation of the Board". The revisions align with the revised standards and list the standards and key Board functions.

Policy 1820 was adopted July 1981 and last revised June 2022.

**RATIONALE:**

The revisions align with the state School Board standards.

**FISCAL IMPACT:**

None

**BUDGET SOURCE:**

Not applicable

**DATA SOURCES:**

Centralia School Board  
RCW 28A.150.230  
Washington State School Directors Association (WSSDA)

**SUBMITTED BY:**

Lisa Grant, Superintendent

**RECOMMENDED ACTION:**

Approval of the first reading of the revisions.

**CENTRALIA SCHOOL DISTRICT**  
**BOARD POLICY #1820**  
**EVALUATION OF THE BOARDBoard Self-Assessment**

~~At the conclusion of each year, Annually,~~ the board ~~shall will evaluate assess~~ its own performance in terms of ~~generally accepted research-based~~ principles of successful board operations, ~~and~~ in relation to its annual goals and objectives, and Washington State School Board Standards. The board self-~~evaluation assessment shall will~~ address performance in the key functions of school boards:

- ~~—vision, structure, accountability and advocacy.~~ A. Responsible school board governance;  
B. Communication of and commitment to high expectations for student learning;  
C. Creating conditions district-wide for student and staff success;  
D. Holding the district accountable for student learning; and  
E. Engagement of the community in education.

The results of the self-~~evaluation assessment shall will~~ be reviewed and discussed by the board-superintendent team and used in setting goals for the subsequent year.

Cross References: 1822 - Training and Professional Development for Board Members

1810 - Annual Governance Goals and Objectives

1005 - Key Functions of the Board

WSSDA School Board Standards

Management Resources: 2025 – October Issue

2012 - February Issue

<u>Cross References:</u>	<u>Board Policy 1005</u>	<u>Key Functions of the Board</u>
	<u>Board Policy 1810</u>	<u>Annual Goals and Objectives</u>
	<u>Board Policy 1822</u>	<u>Training and Development for Board Members</u>



Policy No. 1820  
Board of Directors

**Adoption Date:** July 22, 1981

**Centralia School District**

**Revised:** June 19, 1996; February 17, 1999; August 18, 2010; June 8, 2022; December 2025

**Classification:** ~~Priority~~ Important

## **Centralia School District 401**

### **Regular School Board Meeting**

#### **AGENDA ITEM DETAILS**

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**SUBJECT:** Adoption of Policy 1821 Standards for Individual School Directors

**BACKGROUND:**

This is a new proposed policy. The policy describes the major areas of each School Board Director's responsibility, including Values and Ethical Behavior; Leadership; Communication; Professional Development, Accountability; and Commitment to Education Equity.

**RATIONALE:**

The proposed policy aligns with best practice and provides guidance and clear communication about expectations for Board members and the community.

**FISCAL IMPACT:**

None

**BUDGET SOURCE:**

Not applicable

**DATA SOURCES:**

Centralia School Board  
Washington State School Directors Association (WSSDA)

**SUBMITTED BY:**

Lisa Grant, Superintendent

**RECOMMENDED ACTION:**

Approval of the first reading of the policy.



Policy: 1821

Section: 10000-Board of Directors

### **Standards for Individual School Directors**

Each individual board member will annually review the WSSDA *Individual School Director Standards* as a basis for assessing their own conduct as an elected school director. Collectively, the board will assess its performance in terms of its six major functions:

#### **1. Values and Ethical Behavior**

Individual school directors model ethical behavior and are guided by values that:

- a) Place students' needs first.
- b) Demonstrate commitment to equity and high standards of achievement for each student.
- c) Commit to treating each individual with dignity and respect.
- d) Model high ethical standards.
- e) Advocate for public education.

#### **2. Leadership**

Individual school directors serve as educational leaders in their communities and state by:

- a) Contributing to thoughtful governance discussions and decisions by being well informed, open-minded and deliberative.
- b) Understanding that authority rests with the board as a whole and not with individual directors.
- c) Articulating and modeling appropriate school director roles and responsibilities.
- d) Actively participating in school director duties and responsibilities.
- e) Demonstrating group membership and leadership skills, working within the board structure.



Policy: 1821

Section: 10000-Board of Directors

- f) Respecting the board's role in policy making and supporting all adopted board policies.

### **3. Communication**

Individual school directors engage in ethical, transparent and inclusive communications by:

- a) Building and maintaining positive connections with the community and staff.
- b) Communicating accurately and honestly, with awareness of the impact of their words and actions.
- c) Listening carefully and with an open mind.
- d) Maintaining civility and treating all people with respect and dignity.
- e) Maintaining confidentiality of appropriate matters.
- f) Referring people with needs or concerns to appropriate staff.
- g) Welcoming family, student, staff and community input.

### **4. Professional Development**

Individual school directors seek continuous growth in their own skills and knowledge by:

- a) Committing the time and energy necessary to be informed and competent.
- b) Keeping abreast of current issues, research, applicable laws, regulations, and policies that affect public education.
- c) Participating in professional development, individually and with the board/superintendent team.

### **5. Accountability**

Individual school directors are accountable in their governance role to their students.



Policy: 1821

Section: 10000-Board of Directors

families, staff, and community by:

- a) Contributing to a functioning and effective board-superintendent team.
- b) Taking personal responsibility for their own words and actions and the impact they have on others.
- c) Respecting and abiding by board decisions.
- d) Meeting expectations for transparency, including disclosing potential conflicts of interest and refraining from discussing or voting on those issues.
- e) Complying with board policies and all laws.

#### **6. Commitment to Education Equity**

Individual school directors prioritize the success of each and every student in their district by:

- a) Engaging in ongoing learning about educational equity, diversity, inclusion and cultural competency as it relates to the role of the board.
- b) Seeking to understand their own culture and how it may differ from others'.
- c) Honoring the diverse experiences, strengths and barriers to success of students, staff and families.
- d) Collaboratively and proactively working to remove barriers for students, staff and families.
- e) Ensuring multiple perspectives are heard and honored by providing equitable opportunities for input.
- f) Fostering a culture of dignity and belonging by example and through policy.

Legal References:

WSSDA Board Standards



Policy: 1821  
Section: 10000-Board of Directors

Adoption: December 2025

Classification: Important

**Centralia School District 401**

**Regular School Board Meeting**

**AGENDA ITEM DETAILS**

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**SUBJECT:** Revision of Policy 1630 Evaluation of the Superintendent

**BACKGROUND:**

Policy 1630 describes the process for the annual evaluation of the superintendent. The revisions align and explicitly refer to RCW 28A.150.230 that includes requirements of the annual evaluation.

Policy 1630 was adopted July 1981 and last revised June 2022.

**RATIONALE:**

The revisions align with legal requirements.

**FISCAL IMPACT:**

None

**BUDGET SOURCE:**

Not applicable

**DATA SOURCES:**

Centralia School Board

RCW 28A.150.230

Washington State School Directors Association (WSSDA)

**SUBMITTED BY:**

Lisa Grant, Superintendent

**RECOMMENDED ACTION:**

Approval of the first reading of the revisions.



Policy No. 1630  
Board of Directors

## CENTRALIA SCHOOL DISTRICT BOARD POLICY #1630 EVALUATION OF THE SUPERINTENDENT

The board ~~shall~~will establish evaluative criteria and shall be responsible for evaluating the performance of the superintendent.

The superintendent shall have the opportunity for confidential conferences with the board members ~~on no less than three occasions in each year~~, the purpose of which shall be the aiding of the superintendent in ~~his/her~~their performance. The board, on the basis of the evaluation, may renew and/or extend the superintendent's contract for periods not to exceed three years.

Pursuant to state law, RCW 28a.150.230, names the school board as responsible "to adopt policies to : (a) Establish performance criteria and an evaluation process for its superintendent..." and through RCW 42.30.110(g) dictates the use of executive sessions for evaluating the performance of public employees.

In addition, state law, RCW 28A.405.100, requires that the evaluation process looks at these eight categories, at a minimum:

- Knowledge of, experience in, and training in recognizing good professional performance, capabilities, and development.
- School administration and management;
- School finance;
- Professional preparation and scholarship;
- Effort toward improvement when needed;
- Interest in pupils, employees, patrons, and subjects taught in school;
- Leadership;
- And ability and performance of evaluation of school personnel.

~~In the event that a majority of the Board considers the Superintendent's performance to be deficient in one or more areas, the Superintendent shall be so notified in writing by February 1. The notice shall include specific suggestions for improvement. WSSDA provides a goal-centered model to support the effective evaluation of the superintendent.~~

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Policy No. 1630  
Board of Directors

RCW 28A.400.010 Employment of superintendent — Superintendent's qualifications, general powers, term, contract renewal

WSSDA Superintendent Evaluation Legal References: ~~RCW 28A.400.010 — Employment of Superintendent — superintendent's qualifications, general powers, term, contract renewal~~

**Adoption Date:** July 22, 1981

**Centralia School District:**

**Revised:** July 16, 1997; August 18, 2010; March 19, 2014; June 8, 2022; December 2025

**Classification:** Essential

**Centralia School District 401**  
**Regular School Board Meeting**  
**AGENDA ITEM DETAILS**

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**SUBJECT:**

Board Policy 5000: Recruitment, Selection, and Evaluation of Staff

**BACKGROUND:**

The overall language change moves from process focused to outcome focused with an emphasis on how staffing quality drives student success. It also clarifies that the superintendent or designee are formally authorized to manage most or all recruitment and selection.

**RATIONALE:**

This policy is being streamlined to better define board-level expectations and compliance, while allowing HR handle the operational procedures based on local processes and collective bargaining agreements.

**FISCAL IMPACT:**

There is no direct fiscal impact to updating this policy.

**BUDGET SOURCE:**

NA

**DATA SOURCES:**

Samantha Mitchell, Executive Director of HR, Fiscal Services

**SUBMITTED BY:**

Samantha Mitchell, Executive Director of Human Resources

**RECOMMENDED ACTION:**

Approve language updates to Board Policy 5000: Recruitment, Selection, and Evaluation of Staff



Policy 5000  
Personnel

## CENTRALIA SCHOOL DISTRICT BOARD POLICY #5000 RECRUITMENT, AND SELECTION, AND EVALUATION OF STAFF

### VISION Recruitment, Selection, and Evaluation of Staff

The board of directors delegates most or all recruitment and selection of school district staff to the superintendent and/or their designee(s).

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Staff are recruited and selected to ~~assure~~ ensure that students achieve academic and personal excellence. ~~Staff all staff members~~ are highly effective, and have the necessary skills and experience to meet the needs of all students. ~~The district works with teacher preparation programs, communicating the teaching skills, competencies, and experiences it considers of primary importance in its staff, and provides field experiences designed to train teachers to be able to improve student achievement. Decisions about hiring, assigning, or transferring staff are based on maximizing the effectiveness of that staff member within the district's programs.~~

### STRUCTURE

Staff positions are established by the board based on recommendations of the superintendent according to the needs and financial constraints of the district. ~~to provide the district's comprehensive program of education. New positions are established by the board as needed.~~ The superintendent or their designee establishes the necessary skills, competencies, qualifications, education, ~~and~~ experience, and past performance levels required for each position as it relates to the district's comprehensive program of education, to contribute toward ~~and~~ the goal of continued improvement in student ~~achievement~~ learning. Selection of staff is based on which candidate is the most qualified for the position, and is made pursuant to the district's standard screening, interviewing, reference check process, and ~~equity~~ other requirements.

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### ACCOUNTABILITY

Positions are created and filled with ~~consideration of~~ salary and budget parameters, strategic goals, student enrollment, and legal requirements. Part of the district's strategic and short-term planning processes analyze current and projected staffing requirements, ~~and needs. The filling of individual positions is done with consideration to position compensation, budget parameters, and legal requirements.~~ The superintendent or designee regularly evaluates the effectiveness of the district's staff recruitment and selection processes and reports the findings and recommendations from the evaluation to the board.

### ADVOCACY

~~The board and district regularly communicate to staff, professional associations, employee bargaining units, teacher and professional preparation programs in higher education, students,~~

Policy 5000  
Personnel

~~families, and the larger community the district's commitment to hiring those people best prepared and able to improve student academic and personal success.~~

Policy 5000  
Personnel

Cross References:	Board Policy 5005	Employment and Volunteers: Disclosures, Certification Requirements, Assurances and Approval
	Board Policy 5610	Substitute Employment
Legal References:	<a href="#">RCW 28A.400.300</a>	Hiring and discharging of employees - Written leave policies – Seniority and leave benefits of employees transferring between school districts and other educational employers
	<a href="#">RCW 28A.405.210</a>	Conditions and contracts of employment - Determination of probable cause for nonrenewal of contracts – Nonrenewal due to enrollment decline or revenue loss – Notice – Opportunity for hearing
	<a href="#">RCW 49.44.205</a>	Violations of RCW 49.44.200 – Civil action - Remedies
	<a href="#">RCW 43.43.830</a>	Background checks – Access to children or vulnerable persons – Definitions
	<a href="#">RCW 49.44.200</a>	Personal social networking accounts - Restrictions on employer access – Definitions
	<a href="#">RCW 43.43.832</a>	Background checks – Disclosure of information – sharing of criminal background information by health care facilities
	<a href="#">WAC 162-12</a>	Preemployment Inquiry Guide
	<a href="#">WAC 392-190-0591</a>	Public school employment and contract practices – Nondiscrimination
	AGO 62155.00 – No. 155	1961-62 Expense of Applicants
	<a href="#">P.L. 99-603</a>	Immigration Reform and Control Act of 1986
	Title 8 USC, Ch. 12 §1324a and §1324b	
Sources:	Management Re-	2014 – December Issue

Policy 5000  
Personnel

**Adoption Date: March 20, 1985**

**Centralia School District:**

**Revised: November 16, 1994; June 17, 1998; December 15, 2010; December 2014; April 2023;  
December 2025**

**Classification: ~~Priority~~ Important**

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**Centralia School District 401**  
**Regular School Board Meeting**  
**AGENDA ITEM DETAILS**

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11.7.25

SUBJECT: Approval of Board Policy 2163

**BACKGROUND**

This policy guides our work as a district supporting Response to intervention systems and our Multi-tiered systems of support. This is a critical policy to ensure that all student are successful. This policy will guide our work as a district to improve academic and behavioral outcomes for students.

Overview of policy 2163

**Helping All Students Succeed: RTI & MTSS Overview**

The Centralia School District is strengthening our system to support students who need extra help with learning or behavior. This system is called Response to Intervention (RTI), and it's part of a broader approach called Multi-Tiered System of Supports (MTSS). The goal is to make sure every student gets the help they need to thrive in school.

**Tier I – General Classroom Instruction (2025–26)**

All students receive:

- High-quality teaching in general education classrooms
- Lessons tailored to different learning needs with differentiation and intentional lesson design
- Screenings in reading, math, and social-emotional skills 2–3 times a year (K-12 for SEL, K-8 for Math and Reading)
- Extra support if many students in a class are struggling

**Tier II – Targeted Help (2026–27)**

Students who need more help receive: High quality general education instruction and...

- Small-group instruction in addition to regular lessons
- Proven teaching methods
- Progress checks every few weeks
- Adjustments or movement to Tier III if needed

**Tier III – Intensive Support (2027–28)**

Students who continue to struggle receive: High quality general education instruction and...

- More frequent and intensive help in smaller groups
- Weekly progress monitoring

- Evaluation for special education services if needed

### **Key Features of the RTI-MTSS System**

- Regular progress checks to track improvement
- Decisions made by a school team based on student needs
- Communication with families in their preferred language
- Flexible movement between support levels based on progress

### FISCAL IMPACT:

This policy does not have a direct fiscal impact.

BUDGET SOURCE: No fiscal impact

### DATA SOURCES:

#### Cross References:

3123 - Withdrawal Prior To Graduation

2161 - Special Education and Related Services for Eligible Students

2162 - Education of Students With Disabilities Under Section 504 of the Rehabilitation Act of 1973

#### Legal References:

Chapter 392.172A WAC Rules for the Provision of Special Education

WAC 392-172A-03060 Process based on a student's response to a scientific research-based intervention

SUBMITTED BY: Dr. Jeff Broome, Executive Director of Teaching and Learning

### RECOMMENDED ACTION:

It is recommended that the CSD Board of Directors approve Policy 2163



\*\*\* Not Previously Adopted\*\*\*

## CENTRALIA SCHOOL DISTRICT BOARD POLICY #2163 RESPONSE TO INTERVENTION

It is the district's policy to ensure that all students receive high quality, scientific, standards-based general education core instruction and, as appropriate, strategic and intensive intervention supports matched to student needs. The district utilizes the core principles of the Response to Intervention (RTI) process which combines systematic assessments, strategic interventions, pro-  
gress monitoring, decision-making and a multi-tiered services delivery model to improve educational and behavioral outcomes for all students.

The district's process identifies students' challenges early and provides appropriate instruction by ensuring that students are successful in the general education classroom. In implementing the RTI process, the district will apply:

In implementing the RTI process, the district shall:

- A. Use Scientific, research-based intervention~~core instruction~~ in the general education setting;
- B. Monitor each student's progress;Measure the student's response to intervention; and
- C. Use assessment data to inform instruction;RTI data to inform instruction.
- ~~D. Provide research based interventions for students not achieving mastery from core instruction.~~

The superintendent shall develop procedures to implement student interventions, using teacher observations and classroom, school, or district assessments to identify students who are at risk of academic or behavioral problems and in need of science research-based interventions. ~~an RTI system at each school to identify students who are at risk of not meeting academic and thereby in need of research-based interventions. Interventions shall consist of a three levels of assistance that increase in intensity.~~

Intervention will consist of three levels of assistance that increase in intensity. The three levels will include:

- A. Screening and classroom interventions;
- B. Targeted small group intervention; and
- C. Intensive interventions.

### Parent Involvement in the RTI Process

The district will inform parents regarding the use of scientific, research-based interventions, including a) the state's guidelines regarding the amount and nature of students' performance data collected and the general education services provided; b) strategies used to increase the student's rate of learning; and c) the parents' right to request a special education evaluation.

Policy No. 2163  
Instruction

Cross References:                    3123 - Withdrawal Prior To Graduation  
   2161 - Special Education and Related Services for Eligible Students  
   2162 - Education of Students With Disabilities Under Section 504 of the Rehabilitation Act of 1973

Legal References:                    Chapter 392.172A WAC Rules for the Provision of Special Education  
   WAC 392-172A-03060 Process based on a student's response to a scientific research-based intervention

Management Resources:           Policy News, December 2007 Response to Intervention (RTI)  
~~Cross References:           3123    Withdrawal Prior to Graduation~~

~~Management Resources:~~  
~~Policy News, December 2007    Response to Intervention (RTI)~~

**Adoption Date:** \_\_\_\_\_  
**Centralia School District**  
**Revised:** June 12, 2024  
**Classification:** Essential

**Centralia School District 401**  
**Regular School Board Meeting**  
**AGENDA ITEM DETAILS**

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11.7.25

SUBJECT: Approval of Board Policy 2170 Career and Technical Education

BACKGROUND

This policy has minimal changes based on state laws. The language changes do not dramatically change the intent of the previous version. Due to state law changes, additional protected classes were added to the non-discrimination statement.

FISCAL IMPACT:

This policy does not have a direct fiscal impact.

BUDGET SOURCE: No fiscal impact

DATA SOURCES:

Cross References:                   2413 - Equivalency Credit Opportunities  
  2140 - Guidance and Counseling

Legal References:                   RCW 28A.150.500 Educational agencies offering vocational  
  educational programs — Local advisory committees — Advice  
  on current job needs  
  RCW 28A.230.130 Program to help students meet minimum  
  entrance requirements at baccalaureate-granting institutions or to  
  pursue career or other opportunities — High school course  
  offerings for postsecondary credit  
  Chapter 28A.700 RCW Secondary career and technical  
  education  
  20 U.S.C. 2301 et seq. Carl D. Perkins Career and Technical  
  Education Act of 2006

SUBMITTED BY: Dr. Jeff Broome, Executive Director of Teaching and Learning

RECOMMENDED ACTION:

It is recommended that the CSD Board of Directors approve Policy 2170 CTE programs



## CENTRALIA SCHOOL DISTRICT BOARD POLICY #2170 CAREER AND TECHNICAL EDUCATION

The Centralia School District will provide a program of Career and Technical Education to assist students in making informed and meaningful educational and career choices, and to prepare students for post-secondary options. The district's Career and Technical Education is a planned program of courses, pathways and learning experiences that begins with exploration of career options. Additionally, the district's Career and Technical Education program supports basic academic and life skills, enables achievement of high academic standards, incorporates leadership training, provides options for high-skill development and high-wage employment preparation and includes advanced and continuing education courses and credentials. The program and its courses will be included as part of the regular curriculum of the Centralia School District.

The Centralia School District will establish local Career and Technical Advisory Committees to assist in the design and delivery of the district's Career and Technical Education program. Committees will advise the district on current labor market needs and the programs necessary to meet those needs. The district's Career and Technical Education program will be related to employment demands, current and future, and to the needs and interests of students.

The board will annually review and approve the district plan for the design and delivery of its career and technical education program. The plan will ensure academic rigor, align with education reform, establish program performance targets aligned to the district strategic priorities, address the skill gaps of Washington's economy and provide opportunities for dual credit.

The superintendent or designee will develop procedures which will ensure that all programs and courses are operated in conformity with the Centralia School District's plan for Career and Technical Education with all federal and state rules and regulations and does not discriminate on the basis of gender, race, ethnicity, creed, religion, color, national origin, age, honorably discharged veteran or military status, sexual orientation including gender expression or identity, homelessness, immigration or citizenship status, marital status, the presence of any sensory, mental, or physical disability, neurodivergence, ~~or the use of a trained dog guide or service animal by a person with a disability in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups~~, religion, and honorably discharged veteran or military status. Additionally, the superintendent will seek and utilize all available state and federal sources of revenue for the financial support of Career and Technical Education in the district.

If the district receives funds through the work-integrated learning initiative to provide experiences for its students, it will comply with the conditions of receiving such funds.

Policy No. 2170  
Instruction

Cross References: 2413 - Equivalency Credit Opportunities  
2140 - Guidance and Counseling

Legal References: RCW 28A.150.500 Educational agencies offering vocational educational programs — Local advisory committees — Advice on current job needs  
RCW 28A.230.130 Program to help students meet minimum entrance requirements at baccalaureate-granting institutions or to pursue career or other opportunities — High school course offerings for postsecondary credit  
Chapter 28A.700 RCW Secondary career and technical education  
20 U.S.C. 2301 et seq. Carl D. Perkins Career and Technical Education Act of 2006

Management Resources: 2018 - May Policy Issue  
2011 - June Issue  
2009 - February Issue

**Adoption Date:** March 18, 2009

**Centralia School District**

**Revised:** December 21, 2011; June 12, 2024; [December 2025](#)

**Classification:** Priority



**Policy: 3425**  
**Section: 3000- Students**

**Accommodating Students with Adrenal Insufficiency**

**Individual Health Plans**

The district will develop an individual health plan for each student with adrenal insufficiency. The plan will include emergency plans, be updated at least annually, and be distributed to the appropriate staff based on the student's needs and staff level of contact with the student.

In developing the individual health plan, the district will acquire parent requests and instructions, and orders from licensed health professionals prescribing within the scope of their prescriptive authority for monitoring and treating adrenal insufficiency at school.

The district may need to provide exceptions to school policies to implement a student's individual health plan. If that's necessary, the exceptions will be described in the health plan.

The district will follow Policy 3416 and 3416P in administering adrenal insufficiency medication, including the proper storage of medical equipment and medication provided by the parent.

**Parent-Designated Adults**

Parents may assign a parent-designated adult to care for their student.

A parent-designated adult means an adult who is authorized by the parents of a student with adrenal insufficiency to provide care for the child consistent with the student's individual health plan, volunteers to do so, receives additional training selected by the parents, and provides care to the student consistent with their individual health plan. A parent-designated adult may be a district employee.



**Policy: 3425**

**Section: 3000- Students**

A parent-designated adult must complete training selected by the student's parents in the proper procedures to care for the student, including administering an emergency injection of corticosteroid during an adrenal crisis, consistent with the student's individual health plan. The training may be provided by an organization that offers training for staff caring for students with adrenal insufficiency or for caretakers of children with adrenal insufficiency.

For a district employee who isn't licensed under chapter 18.79 RCW to be a parent-designated adult, they must voluntarily file a written, current, and unexpired letter of intent stating their willingness to be a parent-designated adult. If an employee who isn't licensed under chapter 18.79 RCW chooses not to file such a letter, the employee may not be subject to reprisal or discipline for refusing to file it.

The district will collect and store legal documents for the parent-designated adult to provide care if necessary.

**Immunity**

The district, a district employee, or a parent-designated adult shall not be liable in any criminal action or for civil damages for providing assistance or services to a student with adrenal insufficiency under this policy if they acted in good faith and substantially complied with the student's individual health plan and the instructions of the student's licensed health care professional.

**Cross References:**

3416 - Medication at School

2162 - Education of Students With Disabilities Under  
Section 504 of the Rehabilitation Act of 1973

5630 - Volunteers

**Legal References:**

RCW 28A.210.260 Public and private schools—  
Administration of medication—Conditions





**Policy: 3425**

**Section: 3000- Students**

RCW 28A.210.350 Student with diabetes, epilepsy or other seizure disorders, or adrenal insufficiency—Compliance with individual health plan—Immunity

RCW 28A.210.358 Students with adrenal insufficiency—Individual health plans—Parent-designated adult

Adoption Date: December 2025

Classification: Critical