APPROVED

Youth Policy Institute Charter Schools (YPICS)

Minutes

YPICS Regular Board Meeting

Date and Time
Monday September 29, 2025 at 6:00 PM

Location
YPI Charter Schools
Learning and Support Center
10660 White Oak Avenue, Suite B101
Granada Hills, CA 91344

The Public may also access the live stream of the meeting at any of the four (4) YPICS locations or via the Zoom link below: https://us06web.zoom.us/j/89389507409

Presentations from the Public can only be made at one of the four YPICS locations listed.

Bert Corona Charter School
9400 Remick Avenue Pacoima, CA 91331

Bert Corona Charter High School
12513 Gain Street Pacoima, CA 91331

Monseñor Oscar Romero Charter School
2670 W. 11th Street Los Angeles, CA 90006

YPI Charter Schools
Learning and Support Center
10660 White Oak Avenue, Suite B101
Granada Hills, CA 91344

Board members will be calling in from:
1728 S. Vermont Ave, Los Angeles CA 90006

Trustees Present
C. Lopez, D. Cho, M. Green, M. Keipp, S. Mendoza (remote), W. Njboke

Trustees Absent
None

Trustees who left before the meeting adjourned
M. Green

Guests Present
Cindy Iya, D. Rios (remote), F. Zepeda, I. Castillo, I. Pena (remote), K. Gamez (remote), K. Myers, M. Garcia, N. Garcia, R. Bradford, R. Duenas, V. Nutt, Y. King-Berg, Y. Zubia (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

M. Keipp called a meeting of the board of trustees of Youth Policy Institute Charter Schools (YPICS) to order on Monday Sep 29, 2025 at 6:12 PM.

C. Additions/Corrections to Agenda

There were no additions or corrections to the agenda.

D. Approval of August 25, 2025 Regular Board Meeting Minutes

Approval of the minutes from August 25, 2025 will be moved to the October 27, 2025 board meeting.

II. Communications

A. Presentations from the Public

There were no presentations from the Public.

III. Items Scheduled for Information

A. Board Committee Updates

Board Vice Chair Cesar Lopez reported the Academic committee met right before the Board meeting and there was no immediate report.

Board Treasurer Michael Green reported there was no update for the Finance committtee.

Board Member Dean Cho reported the Tech Committee met and discussed overall safety, highlighting cyber security. A report is being worked on to present to the Board.

B. YPICS Senior Director of Community Schools' Report

The report was made available to the Board and staff were available for any Board inquiries regarding the report.

C. YPICS Director of Special Education's Report

Site-Based Compliance by School Site

The Director provided the Board with a report that provided the number of students on each teacher's caseload. California Ed Code states that Resource Specialist Teacher caseloads must not exceed 28 students. BCCS is reviewing its budget with LSC Leaders to determine how to serve the students best. Questions being considered: Do we cross students over grade levels (currently, services are provided by grade level only, which is our practice, but not mandated by statute to deliver services in this manner)? Hold an open vacant position to consider adding another RSP position. And, a third option is, should we share an RSP from the High School with the middle school? All are being considered right now. We should have an update at next month's board meeting. *The full report is attached to this meeting record.*

D. Bert Corona Charter School Executive Administrator's Report

Instruction & Performance Data

Our classes are humming with productivity, and our teachers are doing a great job of supporting our students as they work through the rigors of our curriculum. In our classes, you can regularly see co-teaching, you see the use of our designated curriculum in all classes, and kids are engaged across the board. We are starting to roll out our tutoring program next week to support our struggling students and ensure that all students meet the requirement of completing 2-3 iReady lessons in ELA and Math every week. During PD time, we continue to have focused and structured time for co-planning. We recently received training from UCLA Math Project, and we are excited for our upcoming coaching and feedback days from that team.

Culture & Climate

We continue to focus on enhancing our school culture through the implementation of the PBIS framework and MTSS supports for students. Additionally, we are excited about providing celebratory experiences for students who meet our expectations and experiences that help students understand the importance of going to college- and that they have a pathway to get to college! Below you can see some of our recent events, including our Knights Rally for September (celebratory assembly) and two college football games we attended.

Community Schools
Our community schools team continues to work to build more support for our students and families. For the 25-26 school year, we secured a partnership with Sycamores, a mental health agency that will provide mental health providers on our campus to support our students' needs. We had our first MTSS meeting on August 22nd, and we will begin planning for student supports at that time. Our first support provider will be starting on campus on 9/25/25.

Operations
On 9/17/25, we had a fantastic night with our parents! We invited our families and a whole field full of community partners to our school to build relationships. Our teachers provided some information about their classes (along with some snacks), we had a raffle, and parents were able to grab some food from our leadership sales while they walked around and browsed the supports and services available from our community partners. Our high school team joined us, and we were able to discuss the programming, activities, and support available at BCCHS with our families. We also recently held our first School Advisory Council (SAC) meeting of the school year. Here, we shared our strategic plan and facilitated a Chalk-Talk-Walk protocol, a discussion strategy that allows all participants to share thoughts, feedback, concerns, and celebrations. The parents were supportive of our plans for the year, and they are excited about the growth they are seeing at BCCS.

Enrollment is strong, and we are currently onboarding a few more students in our 6th-grade cohort, bringing our total enrollment to 351.

E. Monseñor Oscar Romero Charter School Executive Administrator's Report

Executive Administrator Summary
September marked a strong start to the 2025–26 school year at MORCS. Teachers are implementing curriculum with fidelity, and our **first interim assessments** provided valuable data to guide instruction, supported by **professional learning partnerships with LACOE and the UCLA Math Project**. **School culture remains a central focus**, with over 160 Pawsitive Puma Recognitions awarded to celebrate positive student behavior and the launch of monthly awareness campaigns addressing critical topics such as suicide prevention and attendance. **Operationally**, we hosted a successful **Back to School Night**, celebrated 138 students through our new Attendance All-Stars program, and introduced shuttle services to improve student access to school. Our **Community Schools team** partnered with Vision to Learn to provide free eyeglasses to 61 students, ensuring they are equipped to learn. Finally, our **athletics program** kicked off with Girls Volleyball, with our team starting the season undefeated at 2-0. Together, these efforts reflect our ongoing commitment to academic excellence, student well-being, and strong family partnerships. *The full report is attached to this meeting record.*

F. Bert Corona Charter High School Executive Administrator's Report

Academics
Instruction & Performance Data
Fall NWEA MAPs Assessment Reading

Overall, the results of the *Fall diagnostic reading assessment* indicate that 40% of the students scored at or above the average percentile.

- 9th graders have 30% of the cohort scoring at or above the average percentile.
- 10th graders have 44% of the cohort scoring at or above the average percentile.
- 11th graders have 39% of the cohort scoring at or above the average percentile.
- 12th graders have 47% of the cohort scoring at or above the average percentile.

Overall, the results of the *Fall diagnostic mathematics assessmen*t indicate that 33% of the students scored at or above the average percentile.

- 9th graders have 17% of the cohort scoring at or above the average percentile.
- 10th graders have 29% of the cohort scoring at or above the average percentile.
- 11th graders have 38% of the cohort scoring at or above the average percentile.
- 12th graders have 49% of the cohort scoring at or above the average percentile.
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Over time, students perform better when they remain with us year after year. However, we need to continue pressing for greater growth each year for all scholars. We look forward to greater growth with intentional teacher observations and immediate feedback.

Current senior profile for the class of '26:

- Thirty-nine students are eligible for admission to California State University (CSU), and 22 of those are also eligible for the University of California (UC) system. These eligibility numbers reflect the completion of required A-G courses with a minimum GPA.
- A cohort of vocational students is currently exploring various vocational settings and training opportunities. Further details regarding the number of participating students are pending.
- Seniors are actively participating in campus tours at Southern California universities. Additional campus visits for underclassmen will commence after the conclusion of the current college application season.

Explanation:
We aim to prepare students for diverse post-secondary options, including competitive four-year universities, community colleges, and vocational training. The number of students eligible for the CSU and UC systems reflects the successful completion of the A-

G requirements. Vocational programs provide an alternative pathway to a successful career for students who may not pursue a traditional four-year degree. Campus visits are an essential part of the college search process, as they provide students with a first-hand view of the campus, its culture, and facilities.

G. YPICS Chief Accountability Officer's Report

2025 CAASPP & ELPAC Results

The CDE opened the “private preview” of the 2025 CAASPP and ELPAC results. The agency allows for the sharing of the school's data, but not any other comparison data for schools outside of the LEA or District. Comparison data sets are scheduled for public release on or before October 15, 2025.

CDE CA School Dashboard and the LCAP

Schools are now required to upload the board-approved LCAP to the CA Dashboard Portal. This new requirement is meant to provide a more direct connection between the goals, action, and metrics in the LCAP to the annual outcome data published on the Dashboard each year. All YPICS LCAPs will be uploaded on October 14, 2025.

H. YPICS Chief Operations Officer's Report

Operations

Enrollment

All three school sites are currently under-enrolled based on the 25-26 budget enrollment goals/minimums. Bert Corona is 10 students below (5 less than last reported). Morcs is 29 students below (2 more than last reported). BCCHS is 43 below (3 less than last reported). Schools have reached out to families who are fearful due to immigration raids in the community and are providing support. The Operations Team is finalizing outreach plans.

Facilities

Bert Corona Charter High School

The flea infestation continues, but at an improved level or lower flea count. BCCHS is still utilizing "swing" rooms allocated by LAUSD/Maclay MS for instruction, office space, and restrooms. The raccoons, who are the source of the fleas, are living across the street from the campus in an "abandoned house." LAUSD made efforts to get the house boarded up following their protocols. BCCHS staff used their resources to secure support from the city council office and the county supervisor's office for a more rapid response. The first floor of the house is now boarded up. We are not sure if the raccoons can make it to the second floor.

M*onseñor Oscar Romero Charter School*
On July 30th, MORCS received an invoice from LAUSD for facilities repairs and maintenance in the amount of $65,203.78.
● $8,874.52 for a REG 4 Test, repair, retest, and certification (fire alarm system test).
● $53,326.57 for the repair and restart of an inverter (electrical equipment). LAUSD does not share the cost of repairs when the work is being done. They make the repairs and bill the school site once the job is completed. The YPICS COO is setting up a meeting with district staff to clarify the actual work completed and cost, as well as the process for repairs at MORCS.

Bert Corona Charter School
Bungalow A-1 is dipping and will need the foundation to be repaired/leveled. A funding request is being voted on at this meeting.

Community Schools
On Monday, September 22nd, YPICS staff participated in an organization-wide training with Generation Wellness founder, Lyndsay Morris. With Lyndsay's support, our team learned about trauma-informed tools that cultivate emotional regulation and well-being in secondary schools. It was great to be together in Monica Garcia Hall at Monseñor Oscar Romero Charter School. Community School Grant funds were used to pay for the training. Several staff articulated that this was the best training they have had at YPICS. Staff have already started using the strategies with students.

School Culture and Climate
On Friday, September 19th, Supervision staff were trained on how to use 18 different engagement strategies when doing active supervision with students. The strategy can also be used by staff in the classroom when doing active monitoring. Some of the strategies are listed below:
● Maintain personal space
● Practice 4 to 1
● Q-TIP
● Make non-emotional requests
● Restorative questions
● Use affective statements
● Offer choices

I. YPICS Executive Director Report

The report was made available to the Board.

YPICS Continues to Focus on Academic Excellence

On September 19, 2025, YPICS hosted Christina Riad, UCLA Math Project, Stephen Bartlett & Sarah Nitsos, Los Angeles County Office of Education, Zachary Cote, Founder of Thinking Nation, for an organization-wide professional development day 3. Stephen Bartlett and Sarah Nitsos have been working with schools to understand better the connection between writing instruction and the CA writing assessment. Zac has been guiding our Single Subject History Teachers through the DBQ process to support critical thinking and writing using our history curriculum. School leaders supported all departments in implementing writing strategies. Even YPICS PE teachers have students writing in journals about the stats and data needed to understand athletic stats and creating brochures about their favorite athletes.

UCLA Mathematics Project and YPICS
As identified, strengthening mathematics achievement through targeted professional development and collaborative planning around essential math standards remains a key instructional priority for YPICS. Recent CAASPP and i-Ready data show mixed results in mathematics, underscoring the continued need for focused support in this area. To address this, the Instructional Leadership Team, inspired by Dr. Myers, has identified the UCLA Math Project as a pathway to develop the skills of our math teachers. Our goal is to build middle school and high school math educator capacity. Here is an update from the UCLA Director of the Project from our YPICS PD-Day 3

YPICS PD Day 3-UCLA Math Project

Key takeaways included:
• **Engagement strategies**: Many teachers highlighted the power of Notice and Wonder and the use of neutral language to encourage participation without shutting students down. One teacher shared, “I gained new activities/routines to get students talking about math,” while another emphasized, “Encouraging student participation and not shutting them down.”
• **Belief shifts:** Teachers expressed that their perspectives on teaching math were being challenged in positive ways. Comments included, “This is one of the best professional developments I have been a part of.”
• **Joy in learning:** Several reflections mentioned how much fun the experience was. “Making math fun!” was both the most significant gain and the new commitment for one teacher. Another wrote, “Although it was long, it didn’t feel long. I enjoyed how engaging this session was.”
• **Commitments to practice:** Teachers committed to integrating strategies such as student choice, building access and equity, scaffolding for diverse learners, and fostering productive struggle. One participant captured the spirit of the day: “In supporting the math team, I want to work with them in exploring ways to incorporate Notice and Wonder into their typical lesson structure.”

IV. Closed Session

A. Closed Session - Government Code Section 54956.9(b) - ANTICIPATED LITIGATION

The Board moved into Closed Session at 6:32 PM.

V. Open Session

A. Action Taken in Closed Session - Government Code Section 54956.9(b) - ANTICIPATED LITIGATION

The Board reconvened Open Session at 6:58 PM.

Board Chair Mary Keipp reported no action was taken during Closed Session.

VI. Consent Agenda Items

A. Background

B. Consent Items

There were no consent agenda items.

VII. Items Scheduled For Action

A. FY24-25 YPICS June Financials

C. Lopez made a motion to approve the YPICS June 2025 financials and check registers as submitted.
W. Njboke seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
M. Keipp	Abstain
W. Njboke	Aye
C. Lopez	Aye
D. Cho	Aye
M. Green	Aye
S. Mendoza	Aye

B. FY24-25 YPICS Unaudited Actuals

C. Lopez made a motion to approve the FY24-25 YPICS Unaudited Actuals.
M. Green seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Mendoza	Aye
C. Lopez	Aye
W. Njboke	Aye
M. Keipp	Abstain
M. Green	Aye
D. Cho	Aye

C. FY25-26 YPICS August Financials

C. Lopez made a motion to approve the FY25-26 YPICS August financials and check registers as submitted.
S. Mendoza seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Mendoza	Aye
D. Cho	Aye
C. Lopez	Aye
M. Keipp	Abstain
M. Green	Aye
W. Njboke	Aye

M. Green left.
Board member Dean Cho has requested the School report the costs assosciated with the E-Rate consultant, the Miller Institute and the School research other contract options with Ricoh in regards to overage charges.

D. Prop 28 Arts & Music in Schools Report

C. Lopez made a motion to approve the Prop 28 Arts & Music in Schools report.
D. Cho seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

M. Green	Absent
S. Mendoza	Aye
M. Keipp	Abstain
D. Cho	Aye
C. Lopez	Aye
W. Njboke	Aye

E. SY25-26 YPICS Declaration of Needs

C. Lopez made a motion to approve the YPICS SY25-26 Declaration of Needs (form CL-500).
W. Njboke seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

M. Keipp	Abstain
M. Green	Absent
D. Cho	Aye
W. Njboke	Aye
S. Mendoza	Aye
C. Lopez	Aye

F. Updated YPICS Conflict of Interest Per LA Board of Supervisors

D. Cho made a motion to approve the updated YPICS Conflict of Interest policy.
S. Mendoza seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

M. Keipp	Abstain
M. Green	Absent
C. Lopez	Aye
D. Cho	Aye
W. Njboke	Aye
S. Mendoza	Aye

G. LACOE Notice of Instructional Materials Sufficiency letter for Bert Corona Charter High School

W. Njboke made a motion to acknowledge and receive the LACOE Notice of Instructional Materials Sufficiency letter for Bert Corona Charter High School.
S. Mendoza seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

M. Keipp	Abstain
M. Green	Absent
S. Mendoza	Aye
D. Cho	Aye
C. Lopez	Aye
W. Njboke	Aye

H. Bert Corona Charter School Bungalow Repairs

C. Lopez made a motion to approve Green Works Solutions proposal for repairs to Bert Corona Charter School bungalow A-1 in the amount of $82,670.
D. Cho seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Mendoza	Aye
M. Keipp	Abstain

Roll Call

C. Lopez	Aye
W. Njboke	Aye
D. Cho	Aye
M. Green	Absent

VIII. Announcements

A. Next Board Meeting

The next regular board meeting will be Monday, October 27, 2025 at the YPICS Learning and Support Center.

IX. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:56 PM.

Respectfully Submitted,
Y. Zubia