APPROVED

Youth Policy Institute Charter Schools (YPICS)

Minutes

YPICS Regular Board Meeting

Date and Time
Monday February 24, 2025 at 6:00 PM

Location
YPI Charter Schools
Learning and Support Center
10660 White Oak Avenue, Suite B101
Granada Hills, CA 91344

The meeting will be held at YPI Charter Schools Learning and Support Center.

Board members will be joining virtually from: 27201 Tourney Road, Suite 201, Valencia CA 91355 CA 91335; 501 S. Bixel Street, Los Angeles, CA 90017.

The Public may also access the live stream of the meeting at any of the four (4) YPICS locations or via the Zoom link below: Invite Link
https://us06web.zoom.us/j/82370360203

Presentations from the Public can only be made at one of the four YPICS locations listed.
YPI Charter Schools
Learning and Support Center
10660 White Oak Avenue, Suite B101
Granada Hills, CA 91344

Bert Corona Charter School
9400 Remick Avenue Pacoima, CA 91331

Bert Corona Charter High School
12513 Gain Street Pacoima, CA 91331

Monseñor Oscar Romero Charter School

2670 W. 11th Street Los Angeles, CA 90006

Trustees Present
C. Lopez, D. Cho, M. Keipp, W. Njboke

Trustees Absent
M. Green, S. Mendoza

Guests Present
E. LaVan, I. Castillo, J. Osorio, Janelle Ruley, Esq. (remote), K. Gamez (remote), Lizabet Gonzalez, Max Garcia (remote), R. Bradford, R. Duenas, V. Nutt, Y. King-Berg, Y. Zubia (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

M. Keipp called a meeting of the board of trustees of Youth Policy Institute Charter Schools (YPICS) to order on Monday Feb 24, 2025 at 6:12 PM.

C. Additions/Corrections to Agenda

The order of the agenda was altered to accommodate the Brown Act/ Ethics training with a time certain of 6:30pm. The Consent and Action Item sections were moved to be addressed first after the Communications.

II. Communications

A. Presentations from the Public

There were no presentations from the Public.

III. Consent Agenda Items

A. Background

B. Consent Items

W. Njboke made a motion to approve the Consent agenda items.
C. Lopez seconded the motion.
Consent Items:

1) Receive ASES GAN $203,482.84 (July 1, 2024-June 30, 2025)

2) Reccomendation to receive and file 2024-2025 SAC Reports for

A. Bert Corona Charter Middle,
B. Bert Corona Charter High, and
C. Monsenor Oscar Romero Charter Schools.

The board **VOTED** unanimously to approve the motion.

Roll Call

M. Keipp	Aye
D. Cho	Aye
M. Green	Absent
W. Njboke	Aye
C. Lopez	Aye
S. Mendoza	Absent

IV. Items Scheduled For Action

A. FY24-25 January YPICS Financials

C. Lopez made a motion to approve the YPICS January 2025 financials and check registers as submitted.
D. Cho seconded the motion.
Enrollment has increased at MORCS and BCCHS.
Attendance across all three schools went down (fire, ICE enforcement). We are planning to file J-13 for attendance revenue.

We held some liabilities on our books; both were due to the closure of one organization and another business. These entities no longer exist, and their entities are completely closed. This will add back revenue to the schools' budgets.

The board **VOTED** unanimously to approve the motion.

Roll Call

M. Keipp	Aye
M. Green	Absent
D. Cho	Aye
S. Mendoza	Absent
C. Lopez	Aye
W. Njboke	Aye

B. FY24-25 2nd Interim Reports

The Second Interim Financial Reports are due for Local Educational Agencies (LEAs) by March 21, 2025 for the period ending January 31, 2025. These reports certify the financial health of the schools.

C. Lopez made a motion to approve the FY 24-25 2nd Interim reports.
W. Njboke seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

D. Cho	Aye
S. Mendoza	Absent
M. Green	Absent
C. Lopez	Aye
W. Njboke	Aye
M. Keipp	Aye

C. FY23-24 990 Report

D. Cho made a motion to approve the FY 23-24 990 report.
W. Njboke seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Keipp	Aye
S. Mendoza	Absent
M. Green	Absent
D. Cho	Aye
W. Njboke	Aye
C. Lopez	Aye

Form 990 is the IRS form for gathering information about tax-exempt organizations such as YPICS.

D. Approval to Receive and File the 23-24 LAUSD Oversight Performance Reviews for YPICS

C. Lopez made a motion to receive and file the FY23-24 LAUSD Oversight Performance Reviews for YPICS (Bert Corona Charter School, Bert Corona Charter High School and Monseñor Oscar Romero Charter School).
W. Njboke seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Mendoza	Absent
W. Njboke	Aye
C. Lopez	Aye
M. Keipp	Aye
M. Green	Absent
D. Cho	Aye

The FY23-24 oversight reports for the three YPICS schools were updated by the LAUSD Charter School Division per YPICS' request and returned to the Board for review to receive and file.

E. Expenditures Above the Spending Authority of the Executive Director

The Finance Committee reviewed the list of submitted vendor contracts to ratify and recommended only ratifying the vendors not yet approved this fiscal year.
C. Lopez made a motion to the accumulative expenditures for the services/goods from Cross County Education, Scoot Education, and Blue Wave.
D. Cho seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Green	Absent
S. Mendoza	Absent
C. Lopez	Aye
W. Njboke	Aye
M. Keipp	Aye
D. Cho	Aye

V. Items Scheduled for Information

A. Receive 1 hour of Brown Act and Ethics Training by Janelle Ruley, YMC Legal Time Certain 6:30-7:30 PM

With the passage of AB2158 at the beginning of 2025, the legal requirement of two hours of ethics training has become applicable to charter school board members. Board members have until December 31, 2025, to fulfill this requirement, which will continue to be fulfilled every two years thereafter.

YMC partner Janelle Ruley, Esq., presented one hour of the Brown Act and Ethics training to the Board of Directors and will provide the second hour of training by the December 31, 2025, deadline.

B. Approval of January 27, 2025 Regular Board Meeting Minutes

C. Lopez made a motion to approve the minutes from YPICS Regular Board Meeting on 01-27-25.
W. Njboke seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

W. Njboke	Aye
M. Keipp	Aye
M. Green	Absent
C. Lopez	Aye
D. Cho	Aye
S. Mendoza	Absent

C. YPICS Executive Director's Report

Ms. King-Berg acknowledged Ena LaVan, Chief Accountability Officer, for her tireless work on the federal monitoring audits. YPICS is happy to report no findings. Additionally, it has been a hectic year for MORCS, Charter Renewal, DVR in process, and the Federal Progam Monitoring Review.

January was a busy month, and many new laws were passed; we will review these further as we bring you new areas of compliance timely to meet the deadlines.

D. Form 700 Filiers

Ms. King-Berg reminded the Board to fill out their Form 700 forms. Emails were individually sent to Board Members from the county and if any board members need assistance, they were directed to reach out to Elida Gachuzo for assistance.

E. Board Committee Updates

The Finance Committee met today; Mary Keipp chaired the meeting in Mr. Green's absence. The entire board will vote on the committee recommendations today. All other Board committee updates will be given at the next board meeting.

F. YPICS Director of Special Education's Report

The Director of Special Education's report was made available to the Board in the board packet for review.

Report Highlight is the Legal Update, which provides essential guidance on special education practices we regularly encounter.

These updates serve to inform our understanding and application of special education law. In this month's board report, I highlighted a case specifically addressing Prior Written Notices (PWN) and the critical need to follow through with the specific actions outlined within those notices.

We are legally obligated to provide parents with consistent updates via PWN whenever an evaluation is requested. This obligation extends beyond the initial data-gathering phase; we must also issue a subsequent PWN to clearly communicate our final decision regarding the evaluation, regardless of whether we choose to proceed or not. This practice safeguards parental rights and prevents potential legal concerns for the schools.

G. Monseñor Oscar Romero Charter School Executive Administrator's Report

The Executive Administrator's report was made available to the Board in the board packet for review.

At Monseñor Oscar Romero Charter School, our mission to support student growth academically, socially, and emotionally continues to guide our efforts as we move through the school year. This month's board report highlights key areas of progress and reflection as we review recent data and our ongoing work to meet the needs of all students.

In academics, our focus has been on English Learner support, with the ELPAC testing window now open and a goal to complete all testing by the end of April. Our educators have been integrating Ellevation Strategies into instruction to enhance language acquisition, ensuring that students receive the targeted support they need to succeed.

In attendance, we have seen a slight dip in Average Daily Attendance (ADA) due to external factors, but we remain committed to reinforcing the importance of regular attendance.

In culture and climate, we have made strides in fostering a positive school environment. Our emotion meter results show improvement, with fewer students reporting negative feelings.

The following updates demonstrate the collective efforts of our staff, students, and families in advancing our mission. While there is still work to be done, we are encouraged by the progress made and remain steadfast in our commitment to supporting the success and well-being of every student.

H. Bert Corona Charter High School Executive Administrator/ COO's Report

The Executive Administrator/ Chief Operations Officer's report was made available to the Board in the board packet for review.

NWEA MAPs Student Growth Summary Report Mathematics Fall to Winter In mathematics, 114 of the 203 students school-wide (56%) met their projected growth goals between the fall and winter assessments. Here is a breakdown by grade level: 9th Grade: 39 out of 52 students (75%) met their growth goal. 10th Grade: 25 out of 48 students (52%) met their growth goal. 11th Grade: 21 out of 47 students (45%) met their growth goal. 12th Grade: 29 out of 56 students (52%) met their growth goal.

NWEA MAPs Student Growth Summary Report Reading Fall to Winter In reading, 113 of the 201 students school-wide (56%) met their projected growth goals between the fall and winter assessments. Here is a breakdown by grade level: 9th Grade: 29 out of 51 students (57%) met their growth goal. 10th Grade: 30 out of 47 students (64%) met their growth goal. 11th Grade: 25 out of 48 students (52%) met their growth goal. 12th Grade: 29 out of 55 students (53%) met their growth goal.

Professional Development Our current professional development focus is centered on enhancing academic monitoring practices. We are working on strengthening teachers'

ability to circulate the classroom purposefully to provide targeted support and guidance to students. We are emphasizing the importance of asking probing questions that check for understanding and also stimulate critical thinking. The planning time is shifting to developing effective questioning strategies, differentiating questions to meet diverse student needs, and creating a classroom culture where students feel comfortable making mistakes in the process of learning. This focus on consistently using probing questions is expected to increase student comprehension of content, increase learning from peers through discussion, and the ability to gauge student understanding and misconceptions for immediate feedback and guidance.

I. YPICS Chief Accountability Officer's Report

The Chief Accountability Officer's report was made available to the Board in the board packet for review.

Federal Program Monitoring of Monseñor Oscar Romero Charter Middle

The three-day CDE review of CA and SSAE program instruments concluded on Thursday, February 20th. MORCS had zero findings in the two programs that were under review (ESSER/GEER, Title IV).

LCAP Midyear Progress Report

The Governor’s Executive Order in response to the fires, extends the deadline for presentation of the Midyear Progress Report to March 31, 2025. The YPICS Executive Administrators will be completing their LCAP implementation status in Document Tracking Service (DTS). They will present to the YPICS Board at its next meeting on March 24th. 2024-25

LAUSD Oversight Visits

Schools are currently gathering an extensive amount of documentation for their Annual Performance-Based Oversight Visits. The visit schedule is as follows:

- March 25 - Monseñor Oscar Romero
- April 03 - Bert Corona Middle
- April 25 - Bert Corona Charter High

VI. Announcements

A. Next Board Meeting

The next regular board meeting will be Monday, March 24, 2025 at the YPICS Learning and Support Center.

B. YPICS LAUSD Spring Oversight Visits

- March 25 - Monseñor Oscar Romero
- April 03 - Bert Corona Middle
- April 25 - Bert Corona Charter High

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:35 PM.

Respectfully Submitted,
Y. Zubia