APPROVED

Youth Policy Institute Charter Schools (YPICS)

Minutes

Board Meeting

Date and Time
Monday December 7, 2015 at 6:00 PM

Location
Monsenor Oscar Romero Charter School - 1157 S. Berendo Street, Los Angeles, CA 90006

MISSION The mission of the YPI Charter Schools is to: Prepare students for academic success in high school, as well as post - secondary education. Prepare students to be responsible and active participants in their community. Enable students to become life-long learners. Students at YPI Charter Schools will become active citizens who characterize the ideals of adverse and democratic society. Students will provide service to their community, take responsibility for their own learning, and develop the habits of mind and body that will empower them to be successful in high school and beyond. Instructions for Presentations to the Board by Parents and Citizens The YPI Charter Public Schools ("Charter Schools") welcome your participation at the Charter Schools' Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the Charter Schools in public. Your participation assures us of continuing community interest in our Charter Schools. To assist you in the case of speaking/participating in our meetings, the following guidelines are provided: 1. Agendas are available to all audience members at the door to the meeting. 2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Presentations from the Public". "Presentations from the Public" is set-aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item. 3. You may also complete a "Request of Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item. 4. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth. 5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 1157 S. Berendo Street, Los Angeles, California 90006 or 9400 Remick Avenue, Pacoima, California 91331. Americans with Disabilities: YPI Charter

Schools, Inc. adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact us at least 48 hours in advance at 818-834-5805/ 213-413-9600, or info@coronacharter.org / info@romerocharter.org. All efforts will be made for reasonable accommodations.

Trustees Present
C. Vaquerano, G. Straub, J. Lucente, J. Williams, M. Keipp, S. Mendoza

Trustees Absent
A. Reza

Trustees who arrived after the meeting opened
J. Williams

Guests Present
I. Castillo, J. Castillo, K. Gamez, K. Myers, R. Duenas, R. Ruiz, V. Nutt, Y. King-Berg, Y. Zubia

---

I. Opening Items

A. Call the Meeting to Order

G. Straub called a meeting of the board of trustees of Youth Policy Institute Charter Schools (YPICS) to order on Monday Dec 7, 2015 at 6:15 PM.

B. Record Attendance and Guests

II. Communications

A. Presentations From The Public

There were no presentations from the public.

III. Consent Agenda Items

A. LACOE EFT Payments

S. Mendoza made a motion to approve the LACOE EFT Payments.
M. Keipp seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Keipp	Aye
J. Lucente	Aye
J. Williams	Absent
C. Vaquerano	Aye

Roll Call

A. Reza	Absent
S. Mendoza	Aye
G. Straub	Aye

B. Teacher Effectiveness Funding Plan - Bert Corona Charter and Oscar Romero Charter

S. Mendoza made a motion to Approve the Teacher Effectiveness Funding Plans for Bert Corona Charter and Monsenor Oscar Romero Charter.
M. Keipp seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Lucente	Aye
M. Keipp	Aye
A. Reza	Absent
C. Vaquerano	Aye
G. Straub	Aye
S. Mendoza	Aye
J. Williams	Absent

IV. Academic Achievement

A. Director of Academic Achievement's Report

The Director's report is uploaded and available on BoardOnTrack. The director was also in attendance and available to respond to any board member inquiries.

B. Director of Special Education's Report

The Director's report is uploaded and available on BoardOnTrack. The director was also in attendance and available to respond to any board member inquiries.

V. Finance

A. Review and Approve YPI Charter Schools' September 2015 Financials

J. Williams arrived.
J. Lucente made a motion to To approve the September 2015 financials for YPI Charter Schools including a review of the check registers and financial ledgers as submitted.
G. Straub seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

C. Vaquerano	Aye
S. Mendoza	Aye

Roll Call

A. Reza	Absent
G. Straub	Aye
J. Williams	Aye
M. Keipp	Aye
J. Lucente	Aye

- Bert Corona submittedd their SB740 at the end of last fiscal year and received the entire amount back and has a projected income of $473,000.
- Monsenor Oscar Romero has $38,000 in additional revenue due to enrollment increases.
- YPI Valley Pubic Charter High School's enrollment has increased to 67 students and continues to increase steadily.

B. Review and Approve YPI Charter Schools' October 2015 Financials

J. Lucente made a motion to To approve the October 2015 financials for YPI Charter Schools including a review of the check registers and financial ledgers as submitted.
G. Straub seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Williams	Aye
M. Keipp	Aye
G. Straub	Aye
C. Vaquerano	Aye
A. Reza	Absent
J. Lucente	Aye
S. Mendoza	Aye

C. Amazon Line of Credit

An Amazon catalog has been in Spendbridge, our current procurement program, which will allow the organization to be invoiced from Amazon. YPICS will be able to create a purchase order and pay the invoice in a streamlined manner. Credit cards will no longer have to be used for Amazon purchases.
J. Williams made a motion to approve an Amazon line of credit in the amount of $10,000.
J. Lucente seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Williams	Aye
G. Straub	Aye
A. Reza	Absent
J. Lucente	Aye
M. Keipp	Aye

Roll Call

C. Vaquerano	Aye
S. Mendoza	Aye

D. YPICS 14-15 Audit

J. Williams made a motion to approve the YPICS FY2014-2015 audit.
J. Lucente seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

G. Straub	Aye
S. Mendoza	Aye
J. Lucente	Aye
S. Mendoza	Aye
M. Keipp	Aye
A. Reza	Absent
C. Vaquerano	Aye
J. Williams	Aye

E. YPICS 15-16 1st Interim

M. Keipp made a motion to approve the YPICS 15-16 1st Interim.
J. Lucente seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

G. Straub	Aye
M. Keipp	Aye
J. Lucente	Aye
J. Williams	Aye
A. Reza	Absent
C. Vaquerano	Aye
S. Mendoza	Aye

VI. Facilities

A. Prop 39 Update - MORCS and YPIVPCHS

Monsenor Oscar Romero will have space for 346 students and YPI Valley Public Charter High School will have 171.

VII. Lead Administrator Reports

A. Director of Operation's Report - BCCS

The Director's report is uploaded and available on BoardOnTrack.

B.

Director of Operation's Report - MORCS

The Director's report is uploaded and available on BoardOnTrack. The director was also in attendance and available to respond to any board member inquiries.

C. Director of Instruction's Report - YPIVPCHS

The Director's report is uploaded and available on BoardOnTrack.

VIII. Directors' Reports

A. Director of Technology's Report

The Director's report is uploaded and available on BoardOnTrack. The director was also in attendance and available to respond to any board member inquiries.

B. Director of Marketing's Report

The Director's report is uploaded and available on BoardOnTrack. The director was also in attendance and available to respond to any board member inquiries.

C. Director of School Culture and Climate's Report

The Director's report is uploaded and available on BoardOnTrack.

IX. Chief Operations Officer's Report

A. COO's October 2015 Report

- Central Office - four plans are complete and waiting on two more. Finish date is estimated to be in Mid- January.
- Oscar Romero Gym
  - The 1st floor will be the locekrs and the 2nd floor the gym.
  - The front of the gym will be lined with greenery and the 2nd floor balcony will have a view of the comminuty.
  - Received a greenery grant to use if the district cannot cover the cost of the greenery.

X. Executive Director's Report

A. Executive Director's Report

- ESSA approved was approved by the house. This will give local counties more accountability and control

- LAUSD Fiscal Report - Important report to read to consider the fiscal impacts on the overall operations. There are lessons and concerns that YPICS can learn by reading this report.
- CCSA continues to advocate for schools. However, two charters were no renewed this year. It is incumbent upon us to continue to strive toward organizational exellence, so that all of our students attain strong academic outcomes.

The Executive Director's full report is uploaded and available on BoardOnTrack. The Executive Directoe was also in attendance and available to respond to any board member inquiries.

XI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:14 PM.

Respectfully Submitted,
Y. Zubia