

# Youth Policy Institute Charter Schools (YPICS)

## Minutes

### YPICS Regular Board Meeting

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#### Date and Time

Monday October 30, 2023 at 6:00 PM

#### Location

2670 W. 11th Street Los Angeles, CA 90006

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#### Trustees Present

D. Cho, M. Green, M. Keipp, S. Mendoza

#### Trustees Absent

C. Lopez, W. Njboke

#### Guests Present

E. LaVan, Erick Ibanez (remote), F. Zepeda, I. Castillo (remote), K. Favela-Barreras, K. Myers, R. Bradford, R. Duenas, Walter Njboke (remote), Y. King-Berg, Y. Zubia (remote)

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### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

M. Keipp called a meeting of the board of trustees of Youth Policy Institute Charter Schools (YPICS) to order on Monday Oct 30, 2023 at 6:21 PM.

#### C. Additions/Corrections to Agenda

There were no additions or corrections to the agenda.

#### D. Approval of August 28, 2023 Regular Board Meeting Minutes

M. Green made a motion to approve the minutes from YPICS Regular Board Meeting on 08-28-23.

S. Mendoza seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **E. Approval of September 23, 2023 Regular Board Meeting Minutes**

M. Green made a motion to approve the minutes from Regular Board Meeting on 09-23-23.

D. Cho seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **F. Approval of September 23, 2023 Board Retreat Minutes**

M. Green made a motion to approve the minutes from YPICS Board Retreat on 09-23-23.

S. Mendoza seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **II. Communications**

#### **A. Presentations from the Public**

There were no presentations from the Public.

### **III. Items Scheduled for Information**

#### **A. Board Committee Reports**

There were no board committee reports presented.

#### **B. School Committee/ Council Reports**

There were no school committee/council reports presented.

#### **C. Bert Corona Executive Administrator's Report**

Dr. Kevin Myers's full board report was provided to the Board of Trustees.

##### ***Instruction & Performance Data***

*For the first quarter of the school year, our teachers were observed weekly for 15 minutes by our instructional coach, our EA walked through classrooms every week (5 minutes per class), and our Coordinator of Culture and Climate walked through the classes daily just to check on behavior (30 seconds to a minute per class unless behavior needed to be addressed). During this time, we were checking for basic "Must Dos" and, where teachers were ready, more in depth coaching began.*

*Starting in week 10 of this semester, we shifted to a more rigorous and targeted coaching approach. While we had been using the "Quick Feedback" to provide notes and feedback to the teachers, we have shifted to using the Relay GSE "See It, Name It, Do It" coaching*

*structure to provide more in depth and focused feedback. We have divided the teachers between 4 coaches, all of whom conduct at least 1 full class observation per month and they meet with their teachers weekly.*

### ***EL Data Highlight***

*21 of our students passed the Houghton Mifflin Inventory last month, meaning they have already checked off one requirement for reclassification this year.*

### ***Community Schools***

*One of our primary focuses for our community schools team this year has been improving our extended learning programming. We have been working with the Think Together team to improve after school program and attendance is up! Additionally, we are getting more strategic in how we are using our ELOP funding to supplement and improve ELOs instead of just piling on top.*

## **D. Monseñor Oscar Romero Charter School Executive Administrator's Report**

Mr. Freddy Zepeda's full board report was provided to the Board of Trustees.

### *Instruction*

*Our teachers engaged in two sessions in the month of October to help them continue developing their practice in standards based grading. On October 16th, our teachers participated in a session that focused on developing Know Show Charts. This is a planning strategy that our team has learned through the Relay Graduate School of Education that requires teachers to break down a standard so that they can ensure that the language is student friendly, and that their tasks are aligned with the rigor set forth by standards.*

### *ELOP Program*

*Many of our ELOP clubs are now in full swing. Our Chess Club participated in their first tournament of the school year. Our chess club is led by our 6th grade Math/Science teacher, Mr. Guzman, and students from all grade levels currently represent our MORCS Chess Club. The first tournament of the year saw our students engage in chess matches against players of all ages. This was an excellent opportunity for our Chess Club as many of our students are now in their second year of participating in Chess Club and have a few tournaments under their belt.*

## **E. Bert Corona Charter High School/ COO's Report**

Mr. Ruben Duenas's full board report was provided to the Board of Trustees.

### ***NWEA MAPs School Profile Fall Data***

#### *Math*

*At the beginning of this school year, 13% of our students scored in the High and Above Average bands combined in their Reading assessment. 33% scored in the High, Above*

*Average, and Average bands combined. 12th graders have the highest overall performance level and 10th graders have the lowest overall performance level. We expect the High, Above Average, and Average bands combined to grow by at least 5% in math. We will be providing target list students support in strengthening fundamental math skills in both tutoring sessions and during their Academic Lab class, which is an intentional study hall class.*

*A credentialed math teacher will also be provided targeted math support after school for 9th and 11th grade students based on identified needs*

### **Reading**

*At the beginning of this school year, 15% of our students scored in the High and Above Average bands combined in their Reading assessment. 36% scored in the High, Above Average, and Average bands combined. 12th graders have the highest overall performance level and 11th graders have the lowest overall performance level.*

*We expect the High, Above Average, and Average bands combined to grow by at least 5% in reading. One instructional strategy the teaching team is committing to implementing is engaging students in both reading and writing across all content areas.*

### **College Readiness - Dual Enrollment**

*Through our continued partnership with Los Angeles Mission College, over 30 students are enrolled in a Sociology 1 class.*

### **College Readiness Workshops**

*Our College Readiness Team hosted two workshops for parents at BCCS and one at BCCHS. Middle school workshops are designed to support parents in navigating the transition to high school. At the high school, parents learned about the college application and selection process. In addition, these workshops addressed the three domains: academics, personal social-development and strategies to help parents support their scholars*

### **23-24 SY Enrollment**

- The original enrollment goal was 220 students.*
- Our current enrollment is 222 students.*
- 1 more student is in the process of enrolling with a start date next week.*

## **F. Senior Director of Community Schools Partnerships' Report**

Ms. Karina Favela-Barreras's full board report was provided to the Board of Trustees.

### **Moving from Planning to Implementation**

Upon completion of all assessment activities during the 22/23 academic school year the following priority topics were identified as top needs across schools:

BCCS:

- 1: English Learner Performance and Growth
- 2: Positive School Culture through Restorative Practices (focus on Tier I)
- 3: Reduction in Chronic Absenteeism
- 4: Parent Engagement and Celebration
- 5: Bolstering of arts, music and clubs programs

MORCS:

- 1: English Learner Performance and Growth

COMMUNITY SCHOOLS

- 2: Positive School Culture through Restorative Practices (focus on Tier I)
- 3: Increase College Readiness Programs
- 4: Increase programs and services for students (Drug Prevention & Sexual Education)
- 5: Increase meaningful and purposeful student, teacher, and parent engagement and Celebration

BCCHS:

- 1: Increase student achievement and engagement
- 2: Increase Work readiness/job training
- 3: Increase College awareness and college visits for students and parents
- 4: Increase Mental health services and social emotional and behavioral support
- 5: Reduce absenteeism and chronic absenteeism

**G. YPICS Chief Accountability Officer's Report**

Ms. Ena LaVan's full board report was provided to the Board of Trustees.

*YPICS Accountability & Instruction*

*October 8-10, 2023, five members from YPICS including the three Coordinators of Instruction,*

*attended the California Assessment Conference. It was an eye-opening experience for our team*

*as we learned of the abundant resources that have been created by the California Department*

*of Education to support teachers in developing rigorous standards-based lesson plans and*

*assessments to familiarize students with the demands of the California standardized assessment suite.*

*Our leaders returned from the conference eager to introduce their respective teaching staffs to*

*the Tools for Teachers resources in English/Language Arts, mathematics, science, and English*

*language development.*

*Together with the Relay Coaching/Observation/Feedback cycle, we are focusing on the rigor of instruction across all classrooms, and committing ourselves to consistent, high-quality support of teachers.*

*Public Data Release of 2023 California Assessment of School Performance and Progress (CAASPP)*

*The California Department of Education publicly released the CAASPP 2023 data. The public may now access the searchable data for English/Language Arts and mathematics ([link](#)), science ([link](#)), and English learner assessment ([link](#)) performance.*

*As reported in our previous Board Report (09/13/23), the publicly released data confirms the following data submitted for your review.*

*The California School Dashboard*

*The 2023 Dashboard will be publicly released in December 2023. The dashboard calculations will be based on the 2022-23 school performance data. As a result of COVID, last year's Dashboard consisted of purple "cellphone bars," since the representation was for a single year of state assessment.*

*With the 2023 Dashboard, we will see a return to the color gauges—"blue" being the highest level and "red" being the lowest performance level. It is important to note that the Dashboard seeks to provide insight on equity gaps as well as the distance from standard using SBAC data.*

*The CDE has created a number of helpful resources for members of the public to develop an understanding of the California School Dashboard. Recently released on-demand videos in preparation for the release are accessible from the CDE's "Dashboard Communications Toolkit" website ([link](#)).*

## **H. YPICS Executive Director's Report**

Ms. Yvette King-Berg's full board report was provided to the Board of Trustees.

### **Legislative Analyst Office**

*The Legislative Analyst's Office's (LAO) latest blog on state revenues offers comforting news that recent trends indicate that the "Big Three" taxes could bring in \$9.5 billion more than 2023 Budget Act estimates across the three-year budget window. This welcomed news is accompanied by warnings that, despite better-than-expected revenue performance, the state would still face a \$10 billion budget deficit in 2024-25, and a caution that it is early in the fiscal year and, consequently, actual revenues could be significantly higher or lower than revised estimates.*

### **Catastrophic Accident Insurance and Supplemental Blanket Coverage**

*The Catastrophic Accident Insurance and Supplemental Blanket Coverage policy through Myers-Stevens & Toohey has been renewed again to provide an added layer of coverage as the organization continues to enhance its community schools and expanded learning opportunities programs. As of August 1, 2023, 29 off-site special events for students have been scheduled as part of the Expanded Learning program . Additionally, Fenton continues to process a high number of parent volunteers to assist with special event chaperone duties, and non-instructional, day-to-day tasks. The recent additions place a greater need for the supplemental policy to safeguard students, families, and staff members. The cost of the annual policy is \$11,492, which increased from last year's cost: \$10,561. The price increase is due to a larger number of volunteers covered under the policy.*

## **IV. Consent Agenda Items**

### **A. Background**

### **B. Consent Items**

M. Green made a motion to approve the consent agenda.

D. Cho seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **V. Items Scheduled For Action**

### **A. FY22-23 YPICS Unaudited Actuals Reports**

S. Mendoza made a motion to approve the 22-23 YPICS unaudited actuals.

M. Green seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **B. FY22-23 YPICS June Financials and Check Registers**

S. Mendoza made a motion to approve the YPICS June 2023 financials and check registers as submitted.

D. Cho seconded the motion.

The board **VOTED** unanimously to approve the motion.

**C. FY23-24 YPICS September Financials and Check Registers**

M. Green made a motion to approve the YPICS September 2023 financials and check registers as submitted.

S. Mendoza seconded the motion.

The board **VOTED** unanimously to approve the motion.

**D. Recommendation to Acknowledge Correction to Minutes Containing Local Assignment Option EC §44256(b) for Paul Duran for the SY22-23**

This action item was tabled to a future meeting.

**E. 23-24 Facilities Plan: Contract with Greenworks**

M. Green made a motion to approve the 23-24 facilities plan contract with Greenworks.

S. Mendoza seconded the motion.

The board **VOTED** unanimously to approve the motion.

**F. Revised 2023-24 English Learner Master Plan for Bert Corona Vote Charter School, Monseñor Oscar Romero Charter School, and Bert Corona Charter High School**

S. Mendoza made a motion to approve the updated EL master plan draft.

D. Cho seconded the motion.

The board **VOTED** unanimously to approve the motion.

**G. Approval for Change in Signatory for BCCS US Bank Parent and Student Accounts.**

S. Mendoza made a motion to approve the requested changes in signatory for Bert Corona Charter School's US Bank parent and student accounts as presented.

D. Cho seconded the motion.

The board **VOTED** unanimously to approve the motion.

**H. SAC Incorporating Duties of Parent Advisory Committee (PAC) and English Learner Parent Advisory Committee (EL-PAC)**

S. Mendoza made a motion to approve combining the School Advisory Committee with the Parent Advisory Committee and the English Learner Parent Committee.

M. Green seconded the motion.

The board **VOTED** unanimously to approve the motion.

**I. Rescinding of the YPICS Covid-19 Vaccination Requirement/ Policy**

M. Green made a motion to rescind the YPICS COVID-19 vaccination requirement and policy.

D. Cho seconded the motion.

The board **VOTED** unanimously to approve the motion.

**J.**



### **Replacement Keycard System for Monseñor Oscar Romero Charter School**

M. Green made a motion to approve the purchase of a replacement keycard system with Salto Solutions in the amount of \$79,792.98 for Monsenor Oscar Romero Charter School.

D. Cho seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **VI. Closed Session**

### **A. Section 35145 of this code and Section 54950 of the Government Code, Student Discipline**

The Board moved into Closed Session at 8:30pm.

## **VII. Open Session**

### **A. Action Taken in Closed Session**

The Board reconvened Open Session at 8:45pm.

The Board of Trustees took action in Closed Session to uphold a voluntary stipulated expulsion order with suspended enforcement.

Mary Keipp - Aye

Michael Green - Aye

Sandra Mendoza - Aye

Dean Cho - Aye

4 ayes, 0 nays, 0 abstentions

## **VIII. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:47 PM.

Respectfully Submitted,

Y. Zubia