APPROVED

Youth Policy Institute Charter Schools (YPICS)

Minutes

YPICS Regular Board Meeting

Date and Time
Monday December 5, 2022 at 6:00 PM

Location
Join Zoom Meeting
https://exed.zoom.us/j/96958789665?pwd=UG5VTTlwc2llajRaYWpBN0wwaE9jdz09
Meeting ID: 969 5878 9665
Passcode: 479071
One tap mobile
+16699006833,,96958789665# US (San Jose)
+16692192599,,96958789665# US (San Jose)
Dial by your location
+1 669 900 6833 US (San Jose)
+1 669 219 2599 US (San Jose)
Meeting ID: 969 5878 9665
Find your local number: https://exed.zoom.us/u/adrGTKYI45

You may join the meeting via your computer and/or phone.

Trustees Present
C. Lopez (remote), D. Cho (remote), M. Green (remote), M. Keipp (remote), W. Njboke (remote)

Trustees Absent
S. Mendoza

Guests Present
F. Zepeda (remote), I. Castillo (remote), K. Myers (remote), R. Duenas (remote), Y. King-Berg (remote), Y. Zubia (remote)

I. Opening Items

A.

Record Attendance and Guests

B. Call the Meeting to Order

M. Keipp called a meeting of the board of trustees of Youth Policy Institute Charter Schools (YPICS) to order on Monday Dec 5, 2022 at 6:06 PM.

C. Approval of Board Findings relating to Teleconference Meetings During State of Emergency

M. Green made a motion to continue teleconference meeting for the next 30 days pursuant to Government Code 54953(e)(1.
C. Lopez seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Mendoza	Absent
M. Green	Aye
D. Cho	Aye
C. Lopez	Aye
W. Njboke	Aye
M. Keipp	Aye

D. Additions/Corrections to Agenda

The Board agreed to review Action Item H, October 2023 financials before Action Item E, 1st Interim Reports.

E. Approval of October 2022 Regular Board Meeting Minutes

M. Green made a motion to approve the minutes from YPICS Regular Board Meeting on 10-31-22.
C. Lopez seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

D. Cho	Aye
M. Keipp	Aye
C. Lopez	Aye
W. Njboke	Aye
S. Mendoza	Absent
M. Green	Aye

II. Communications

A. Presentations from the Public

There were no presentations from the Public.

III. Items Scheduled for Information

A. School Committee/ Council Reports

There were no reports presented at the meeting.

B. Board Committee Reports

The Technology Committee will be meeting in January and will present an update thereafter.

C. Bert Corona Executive Administrator Report

BCCS leadership was very excited about the results of our Youth Truth Survey; parents rated us positively in every category, with all rankings being at the 93rd percentile and above. At first, we were disappointed with the results of the student survey, but upon further review, we found that our 5th, 6th, and 7th grade cohorts rated their experiences at our school very favorably and only our 8th grade cohort had negative ratings. This cohort has been very difficult the last two years and we continue to work on building relationships and a positive experience for them. As a school, we are focused on using our data to drive our decision making, and this has led to a strengthening of our MTSS process to support all of our students. We have also been working on developing a culture of acceptance and inclusivity at our school. While this effort had its impetus in issues with 8th grade, our efforts, including a focus on inclusivity from a DEI committee, will lead to a better overall culture for all students and staff.

D. Monseñor Oscar Romero Executive Administrator Report

MORCS started the second round of iready diagnostic tests in December. Math - looks promising, we typically see a dip for the second diagnostic, but there is promising growth for D2 and we are moving the needle. We are starting the reading diagnostic tomorrow. My goal will be to process the data by subgroup to review with our team in January. Youth Truth surveys were reviewed with our leadership team, some areas that stood out include: teachers feeling confident about their curriculum; student and staff safety was ranked higher than last year; Students feel that they are being challenged with high level rigor in classes. Will dive into more data reports over the next two weeks, 150 pages each.

E. Chief Operation Officer/ BCCHS Interim Executive Administrator Report

High School - College Readiness: The college counselor this year has been scheduling one-on-one sessions with the Seniors. The Seniors come in with their parents and get that support to make sure college applications are completed. Currently 62.5% of Seniors UC/CSU % eligible. This is higher than the State rate of 36% and the District rate of 48%. Our college counselor also wanted to highlight the lower percentage of students applying for FAFSA at this time of the year.

Board Chairman Keipp shared private school applications are not due yet and smaller liberal arts colleges are anxious to get kids from our communities. In addition United LA, does FAFSA workshops and may be able to do parent-workshops at the school. They assist with application support and informing parents about needed documents to complete the process.

F. Executive Director's Report

Mayor Elect Carol Bass, Board Member Kelly Gonez, and Rocio Rivas won their races for the upcoming City and LAUSD Board Terms.

Continuing to ensure that students are growing academically. YPICS Benchmark assessments are about to be given systemwide. Teachers are reviewing student level data and holding data chats with scholars to set goals for the. December tests. Results will be analyzed over the winter break and shared with leadership staff, teachers and the Board in January.

Oversight visits have dates; they are listed in this Board Report. Finally, the MORCS petition will need to be rewritten, by the end of May for submission in June/July.

IV. Board of Trustees Professional Development

A. Board Retreat

The Board had wonderful board retreat. They completed a draft three year strategic plan with clear goals. The Board plans to hold a mini-retreat mid February to review all school level data, including academic, to finalize the plan.

V. Consent Agenda Items

A. Background

B. Consent Items

C. Lopez made a motion to move the consent agenda.
D. Cho seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Mendoza	Absent
M. Green	Aye
M. Keipp	Aye
C. Lopez	Aye
W. Njboke	Aye
D. Cho	Aye

VI. Items Scheduled For Action

A. YPI Charter Schools By-Laws

C. Lopez made a motion to ratify the Bylaws as they stand.
M. Green seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

C. Lopez	Aye
D. Cho	Aye
M. Keipp	Aye
M. Green	Aye
S. Mendoza	Absent
W. Njboke	Aye

B. Expenditures Above Spending Authority of the Executive Director

C. Lopez made a motion to approve payment for the Pro Rata share MORCS invoices received from LAUSD excluding any interest and/or fees.
W. Njboke seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Keipp	Aye
M. Green	Aye
S. Mendoza	Absent
W. Njboke	Aye
D. Cho	Aye
C. Lopez	Aye

C. Movement of Planned ESSR Funds into the 22-23 School Year

C. Lopez made a motion to approve moving future allocated ESSR funds into the 22-23 school year to support with the hiring of more high school tutors.
D. Cho seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

C. Lopez	Aye
M. Keipp	Aye
W. Njboke	Aye
M. Green	Aye
S. Mendoza	Absent
D. Cho	Aye

D. 22-23 LAUSD Certification of Board Compliance Review

M. Green made a motion to approve the LAUSD certification of Board Compliance Review.
C. Lopez seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

W. Njboke	Aye
D. Cho	Aye
S. Mendoza	Absent
C. Lopez	Aye
M. Green	Aye
M. Keipp	Aye

E. YPICS 1st Interim Reports

C. Lopez made a motion to approve the YPICS 1st Interim reports.
D. Cho seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

C. Lopez	Aye
M. Keipp	Aye
M. Green	Aye
S. Mendoza	Absent
D. Cho	Aye
W. Njboke	Aye

F. Year Ending June 30, 2022 Audit

This action item was discussed and action was tabled to a future meeting.

G. Pacific Western Bank Certificate of Deposit

C. Lopez made a motion to open a 13-month Certificate of Deposit at Pacific Western Bank with a deposit amount of $3,000,000.
M. Green seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Green	Aye
M. Keipp	Aye
S. Mendoza	Absent
W. Njboke	Aye
D. Cho	Aye
C. Lopez	Aye

H. YPICS October 2022 Financials and Check Registers

C. Lopez made a motion to approve the October 2022 financials and check registers as submitted.
W. Njboke seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Keipp	Aye
C. Lopez	Aye
W. Njboke	Aye
S. Mendoza	Absent
M. Green	Aye
D. Cho	Aye

I. 2023 Salary Exempt Compliance

C. Lopez made a motion to approve salary increases for seven (7) staff members to the salary exemption threshold of $5,373.33/month needed to retain their exempt status.
W. Njboke seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Mendoza	Absent
D. Cho	Aye
M. Green	Aye
M. Keipp	Aye
W. Njboke	Aye
C. Lopez	Aye

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:15 PM.

Respectfully Submitted,
Y. Zubia