

Youth Policy Institute Charter Schools (YPICS)

Minutes

Regular Board Meeting

Date and Time

Monday September 26, 2022 at 6:00 PM

Location

Join Zoom Meeting [https://exed.zoom.us/j/95250097209?](https://exed.zoom.us/j/95250097209?pwd=K3NQc0RZR1NtREc5NERkMINuTU9BUT09)

[pwd=K3NQc0RZR1NtREc5NERkMINuTU9BUT09](https://exed.zoom.us/j/95250097209?pwd=K3NQc0RZR1NtREc5NERkMINuTU9BUT09) Meeting ID: 952 5009 7209 Passcode:

426164 One tap mobile [+16699006833](tel:+16699006833), [95250097209#](tel:+16692192599) US (San Jose)

[+16692192599](tel:+16692192599), [95250097209#](tel:+16692192599) US (San Jose) Dial by your location +1 669 900 6833 US (San Jose) +1 669 219 2599 US (San Jose) Meeting ID: 952 5009 7209 Find your local number:

<https://exed.zoom.us/u/ablttXI87D>

You may join the meeting via your computer and/or phone.

Trustees Present

C. Lopez (remote), D. Cho (remote), M. Green (remote), M. Keipp (remote), S. Mendoza (remote)

Trustees Absent

W. Njboke

Trustees who left before the meeting adjourned

C. Lopez

Guests Present

F. Zepeda (remote), I. Castillo (remote), K. Myers (remote), R. Duenas (remote), Y. King-Berg (remote), Y. Zubia (remote)

I. Opening Items

A. Record Attendance and Guests

B.

Call the Meeting to Order

M. Keipp called a meeting of the board of trustees of Youth Policy Institute Charter Schools (YPICS) to order on Monday Sep 26, 2022 at 6:04 PM.

C. Approval of Board Findings relating to Teleconference Meetings During State of Emergency

C. Lopez made a motion to continue teleconference meeting for the next 30 days pursuant to Government Code 54953(e)(1).

S. Mendoza seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

| | |
|------------|--------|
| C. Lopez | Aye |
| M. Keipp | Aye |
| S. Mendoza | Aye |
| D. Cho | Aye |
| W. Njboke | Absent |
| M. Green | Aye |

D. Additions/Corrections to Agenda

There were no additions nor corrections to the agenda.

E. Approval of June 29, 2022 Regular Board Meeting Minutes

C. Lopez made a motion to approve the minutes from YPICS Regular Board Meeting on 06-29-22.

S. Mendoza seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

| | |
|------------|--------|
| W. Njboke | Absent |
| C. Lopez | Aye |
| M. Green | Aye |
| S. Mendoza | Aye |
| D. Cho | Aye |
| M. Keipp | Aye |

F. Approval of July 30, 2022 Regular Board Meeting Minutes

C. Lopez made a motion to approve the minutes from Regular Board Meeting on 07-30-22.

S. Mendoza seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

| | |
|-----------|--------|
| W. Njboke | Absent |
| C. Lopez | Aye |

Roll Call

D. Cho Aye
M. Green Aye
M. Keipp Aye
S. Mendoza Aye

G. Approval of August 8, 2022 Regular Board Meeting Minutes

C. Lopez made a motion to approve the minutes from Regular Board Meeting on 08-08-22.

S. Mendoza seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

C. Lopez Aye
W. Njboke Absent
M. Keipp Aye
D. Cho Aye
S. Mendoza Aye
M. Green Aye

II. Communications

A. Presentations from the Public

There were no presentations from the Public.

III. Items Scheduled for Information

A. Bert Corona Executive Administrator's Report

The report was made available to the Board of Trustees.

B. Monseñor Oscar Romero Executive Administrator's Report

The report was made available to the Board of Trustees.

C. Bert Corona Charter High School Executive Administrator's Report

The report was made available to the Board of Trustees.

D. Chief Operation Officer's Report

The report was made available to the Board of Trustees.

E. Executive Director's Report

The report was made available to the Board of Trustees.

F.

CLA Deadline Letter to Management

The audit deadline will be reverting back to December 15, 2022.

IV. Items Scheduled For Action

A. Revised Comprehensive School Safety Plans for BCCS, MORCS, and BCCHS.

D. Cho made a motion to approve the revised comprehensive school safety plans for Bert Corona Charter School, Monseñor Oscar Romero Charter School, and Bert Corona Charter High School.

S. Mendoza seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

| | |
|------------|--------|
| M. Green | Aye |
| M. Keipp | Aye |
| C. Lopez | Aye |
| W. Njboke | Absent |
| S. Mendoza | Aye |
| D. Cho | Aye |

B. Revised Youth Suicide Prevention Policy

C. Lopez made a motion to approve the revised Youth Suicide Prevention Policy for Bert Corona Charter School, Monseñor Oscar Romero Charter School, and Bert Corona Charter High School.

M. Green seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

| | |
|------------|--------|
| W. Njboke | Absent |
| S. Mendoza | Aye |
| M. Keipp | Aye |
| C. Lopez | Aye |
| M. Green | Aye |
| D. Cho | Aye |

C. 2022-23 BCCHS Prop 39 Fee Agreement

S. Mendoza made a motion to approve the 22-23 Prop 39 fee agreement for Bert Corona Charter High School.

C. Lopez seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

| | |
|------------|--------|
| S. Mendoza | Aye |
| W. Njboke | Absent |
| M. Keipp | Aye |

Roll Call

C. Lopez Aye
M. Green Aye
D. Cho Aye

D. Contracts and Purchases Above Spending Authority of the Executive Administrator

S. Mendoza made a motion to approve the CharterSafe and Schola contracts for the 22-23 school year over the spending authority of the Executive Director.

M. Green seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

S. Mendoza Aye
W. Njboke Absent
D. Cho Aye
C. Lopez Aye
M. Green Aye
M. Keipp Aye
C. Lopez left.

E. FY21-22 YPICS June Financials

S. Mendoza made a motion to approve the 21-22 June financials and check registers for Bert Corona Charter School, Monseñor Oscar Romero Charter School, and Bert Corona Charter High School as submitted.

M. Green seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

S. Mendoza Aye
D. Cho Aye
M. Green Aye
C. Lopez Absent
W. Njboke Absent
M. Keipp Aye

F. FY21-22 YPICS Unaudited Financials

S. Mendoza made a motion to approve the FY21-22 Unaudited financials for Bert Corona Charter School, Monseñor Oscar Romero Charter School, and Bert Corona Charter High School.

M. Green seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

M. Keipp Aye
S. Mendoza Aye

Roll Call

D. Cho Aye
C. Lopez Absent
M. Green Aye
W. Njboke Absent

G. FY22-23 YPICS August Financials

S. Mendoza made a motion to approve the 22-23 August financials and check registers for Bert Corona Charter School, Monseñor Oscar Romero Charter School, and Bert Corona Charter High School as submitted.

D. Cho seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

S. Mendoza Aye
M. Green Aye
C. Lopez Absent
D. Cho Aye
W. Njboke Absent
M. Keipp Aye

H. FY22-23 YPICS Application for Funding (ConApp)

S. Mendoza made a motion to approve the 22-23 YPICS consolidated application for funding.

M. Green seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

M. Green Aye
D. Cho Aye
S. Mendoza Aye
C. Lopez Absent
W. Njboke Absent
M. Keipp Aye

I. Provisional Internship Permit for Jacob Gerhardt

S. Mendoza made a motion to approve a provisional internship permit for Jacob Gerhardt to teach 7th grade ELA and Social Studies for the 22-23 school year.

M. Green seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

D. Cho Aye
M. Keipp Aye
S. Mendoza Aye
W. Njboke Absent

Roll Call

| | |
|----------|--------|
| M. Green | Aye |
| C. Lopez | Absent |

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:38 PM.

Respectfully Submitted,
Y. Zubia