# Youth Policy Institute Charter Schools (YPICS)

# **Minutes**

# Regular Board Meeting

#### **Date and Time**

Monday September 26, 2022 at 6:00 PM

#### Location

Join Zoom Meeting <a href="https://exed.zoom.us/j/95250097209?">https://exed.zoom.us/j/95250097209?</a> Meeting ID: 952 5009 7209 Passcode: 426164 One tap mobile <a href="https://exed.zoom.us/u/ablttXl87D">+16692192599,95250097209#</a> US (San Jose) US (San Jose) US (San Jose) US (San Jose) Pial by your location +1 669 900 6833 US (San Jose) +1 669 219 2599 US (San Jose) Meeting ID: 952 5009 7209 Find your local number: <a href="https://exed.zoom.us/u/ablttXl87D">https://exed.zoom.us/u/ablttXl87D</a>

You may join the meeting via your computer and/or phone.

#### **Trustees Present**

C. Lopez (remote), D. Cho (remote), M. Green (remote), M. Keipp (remote), S. Mendoza (remote)

#### **Trustees Absent**

W. Njboke

#### Trustees who left before the meeting adjourned

C. Lopez

#### **Guests Present**

F. Zepeda (remote), I. Castillo (remote), K. Myers (remote), R. Duenas (remote), Y. King-Berg (remote), Y. Zubia (remote)

#### I. Opening Items

#### A. Record Attendance and Guests

B.

#### **Call the Meeting to Order**

M. Keipp called a meeting of the board of trustees of Youth Policy Institute Charter Schools (YPICS) to order on Monday Sep 26, 2022 at 6:04 PM.

### C. Approval of Board Findings relating to Teleconference Meetings During State of Emergency

- C. Lopez made a motion to continue teleconference meeting for the next 30 days pursuant to Government Code 54953(e)(1).
- S. Mendoza seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

- D. Cho AyeM. Keipp Aye
- M. Green Aye
- S. Mendoza Aye
- C. Lopez Aye
- W. Njboke Absent

#### D. Additions/Corrections to Agenda

There were no additions nor corrections to the agenda.

#### E. Approval of June 29, 2022 Regular Board Meeting Minutes

- C. Lopez made a motion to approve the minutes from YPICS Regular Board Meeting on 06-29-22.
- S. Mendoza seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

- W. Njboke Absent
- M. Green Aye
- C. Lopez Aye
- M. Keipp Aye
- S. Mendoza Aye
- D. Cho Aye

#### F. Approval of July 30, 2022 Regular Board Meeting Minutes

- C. Lopez made a motion to approve the minutes from Regular Board Meeting on 07-30-22.
- S. Mendoza seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

- S. Mendoza Aye
- D. Cho Aye

- M. Green Aye
- C. Lopez Aye
- M. Keipp Aye
- W. Njboke Absent

#### G. Approval of August 8, 2022 Regular Board Meeting Minutes

- C. Lopez made a motion to approve the minutes from Regular Board Meeting on 08-08-22.
- S. Mendoza seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

- D. Cho Aye
- S. Mendoza Aye
- M. Keipp Aye
- M. Green Aye
- C. Lopez Aye
- W. Njboke Absent

#### **II. Communications**

#### A. Presentations from the Public

There were no presentations from the Public.

#### III. Items Scheduled for Information

#### A. Bert Corona Executive Administrator's Report

The report was made available to the Board of Trustees.

#### B. Monseñor Oscar Romero Executive Administrator's Report

The report was made available to the Board of Trustees.

#### C. Bert Corona Charter High School Executive Administrator's Report

The report was made available to the Board of Trustees.

#### D. Chief Operation Officer's Report

The report was made available to the Board of Trustees.

#### E. Executive Director's Report

The report was made available to the Board of Trustees.

F.

#### **CLA Deadline Letter to Management**

The audit deadline will be reverting back to December 15, 2022.

#### IV. Items Scheduled For Action

#### A. Revised Comprehensive School Safety Plans for BCCS, MORCS, and BCCHS.

- D. Cho made a motion to approve the revised comprehensive school safety plans for Bert Corona Charter School, Monseñor Oscar Romero Charter School, and Bert Corona Charter High School.
- S. Mendoza seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

M. Green Aye

W. Njboke Absent

S. Mendoza Aye

C. Lopez Aye

D. Cho Aye

M. Keipp Aye

#### **B.** Revised Youth Suicide Prevention Policy

- C. Lopez made a motion to approve the revised Youth Suicide Prevention Policy for Bert Corona Charter School, Monseñor Oscar Romero Charter School, and Bert Corona Charter High School.
- M. Green seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

C. Lopez Aye

M. Green Aye

W. Njboke Absent

D. Cho Aye

S. Mendoza Aye

M. Keipp Aye

#### C. 2022-23 BCCHS Prop 39 Fee Agreement

- S. Mendoza made a motion to approve the 22-23 Prop 39 fee agreement for Bert Corona Charter High School.
- C. Lopez seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

D. Cho Aye

W. Njboke Absent

S. Mendoza Aye

M. Keipp AyeM. Green AyeC. Lopez Aye

# D. Contracts and Purchases Above Spending Authority of the Executive Administrator

- S. Mendoza made a motion to approve the CharterSafe and Schola contracts for the 22-23 school year over the spending authority of the Executive Director.
- M. Green seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

D. Cho Aye
C. Lopez Aye
M. Green Aye
M. Keipp Aye
S. Mendoza Aye
W. Njboke Absent
C. Lopez left.

#### E. FY21-22 YPICS June Financials

- S. Mendoza made a motion to approve the 21-22 June financials and check registers for Bert Corona Charter School, Monseñor Oscar Romero Charter School, and Bert Corona Charter High School as submitted.
- M. Green seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

W. Njboke AbsentM. Green AyeD. Cho AyeM. Keipp AyeC. Lopez AbsentS. Mendoza Aye

#### F. FY21-22 YPICS Unaudited Financials

- S. Mendoza made a motion to approve the FY21-22 Unaudited financials for Bert Corona Charter School, Monseñor Oscar Romero Charter School, and Bert Corona Charter High School.
- M. Green seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

S. Mendoza Aye

M. Green Aye

D. Cho AyeW. Njboke AbsentC. Lopez AbsentM. Keipp Aye

#### G. FY22-23 YPICS August Financials

- S. Mendoza made a motion to approve the 22-23 August financials and check registers for Bert Corona Charter School, Monseñor Oscar Romero Charter School, and Bert Corona Charter High School as submitted.
- D. Cho seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

D. Cho Aye
M. Keipp Aye
W. Njboke Absent
S. Mendoza Aye
M. Green Aye
C. Lopez Absent

#### H. FY22-23 YPICS Application for Funding (ConApp)

- S. Mendoza made a motion to approve the 22-23 YPICS consolidated application for funding.
- M. Green seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

M. Green Aye
D. Cho Aye
W. Njboke Absent
C. Lopez Absent
M. Keipp Aye
S. Mendoza Aye

#### I. Provisional Internship Permit for Jacob Gerhardt

- S. Mendoza made a motion to approve a provisional internship permit for Jacob Gerhardt to teach 7th grade ELA and Social Studies for the 22-23 school year.
- M. Green seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

S. Mendoza Aye
W. Njboke Absent
M. Keipp Aye
C. Lopez Absent

M. Green AyeD. Cho Aye

# V. Closing Items

# A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:38 PM.

Respectfully Submitted,

Y. Zubia