APPROVED

# Youth Policy Institute Charter Schools (YPICS)

# Minutes

## Regular Board Meeting

**Date and Time**
Monday February 28, 2022 at 6:00 PM

**Location**
Join Zoom Meeting https://exed.zoom.us/j/95888199092?pwd=b2tVNWxWdGxiRTNQYXRtYWdJYWZsQT09 Meeting ID: 958 8819 9092 Passcode: 726389 One tap mobile +16692192599,,95888199092# US (San Jose) +16699006833,,95888199092# US (San Jose) Dial by your location +1 669 219 2599 US (San Jose) +1 669 900 6833 US (San Jose) Meeting ID: 958 8819 9092 Find your local number: https://exed.zoom.us/u/aPLF2OlIm

You may join the meeting via your computer and/or phone.

**Trustees Present**
C. Lopez (remote), D. Cho (remote), M. Green (remote), M. Keipp (remote), W. Njboke (remote)

**Trustees Absent**
S. Mendoza

**Trustees who arrived after the meeting opened**
W. Njboke

**Guests Present**
I. Castillo (remote), L. Simonsen (remote), R. Duenas (remote), R. Quon (remote), Y. King-Berg (remote), Y. Zubia (remote)

### I. Opening Items

A. **Record Attendance and Guests**

B. **Call the Meeting to Order**

M. Keipp called a meeting of the board of trustees of Youth Policy Institute Charter Schools (YPICS) to order on Monday Feb 28, 2022 at 6:03 PM.

## C. Approval of Board Findings relating to Teleconference Meetings During State of Emergency

C. Lopez made a motion to Approve Board Findings relating to Teleconference Meetings During State of Emergency.
D. Cho seconded the motion.
The board **VOTED** unanimously to approve the motion.

**Roll Call**

| | |
|---|---|
| C. Lopez | Aye |
| S. Mendoza | Absent |
| W. Njboke | Absent |
| M. Green | Aye |
| M. Keipp | Aye |
| D. Cho | Aye |

## D. Additions/Corrections to Agenda

Ms. King-Berg would like to add a vote item to the agenda. To receive and approve the SARC reports as action item E.
C. Lopez made a motion to take the informational items of SARC Reports as a separate action item.
M. Green seconded the motion.
The board **VOTED** unanimously to approve the motion.

**Roll Call**

| | |
|---|---|
| C. Lopez | Aye |
| W. Njboke | Absent |
| M. Keipp | Aye |
| D. Cho | Aye |
| M. Green | Aye |
| S. Mendoza | Absent |

## E. Approval of January 24, 2022 Regular Board Meeting Minutes

C. Lopez made a motion to approve the minutes from YPICS Regular Board Meeting on 01-24-22.
M. Green seconded the motion.
The board **VOTED** unanimously to approve the motion.

**Roll Call**

| | |
|---|---|
| M. Green | Aye |
| C. Lopez | Aye |
| M. Keipp | Aye |
| S. Mendoza | Absent |
| D. Cho | Aye |

**Roll Call**

W. Njboke Absent

### F. Approval of February 7, 2022 Regular Board Meeting Minutes

C. Lopez made a motion to approve the minutes from YPICS Regular Board Meeting on 02-07-22.
D. Cho seconded the motion.
The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Green Aye
W. Njboke Absent
D. Cho Aye
S. Mendoza Absent
C. Lopez Aye
M. Keipp Aye

## II. Communications

### A. Presentations from the Public

There were no communications from the Public.

## III. Items Scheduled for Information

### A. Chief Operation Officer's Report

W. Njboke arrived.
**COO Duenas-**
Kids are excited for ELOP. We had a school fair, 17 additional clubs/classes were created. YPICS has received good feedback from students and staff. The first Valley Enrollment Fair held at BCCS on February 26th. The event did not yield enough interested families or parents. However, both the High School and Bert had a total of 7 students to sign up to enroll. This year is different. Looking good, generating buzz, staff is excited about doing the work, volunteering. It's nice to see staff excited.

### B. Executive Director's Report

**ED King-Berg**
We will continue to closely watch **SB 579 (Allen)** – Hold Harmless for 2022-23 School Year. SB 579 would provide an additional year of hold harmless for all schools, including charter schools, in 2022-23. SB 579 was amended to address 2021-22 hold harmless funding for charter schools. SB 579 has passed the Senate, and now it needs to pass the Assembly. Additionally , it will need to align with the final State Budget.

Secondly, we have finally come close to finalizing the YPICS Teacher Effectiveness Rubric. We began the development process last year and have included all teachers,

instructional coaches, and administration to provide feedback. The final document will be ready for YPICS Board approval in April 2022, in time to begin using the rubric to set YPICS-wide teacher instructional expectations and a strive toward excellence beginning the first day of the 2022-2023 school year.

SARC Report was pulled off of the ED report and voted on as a separate action item.

**C. Board Academic Excellence Committee School Data Reports**

**Board Vice Chair Lopez** - The Committee had an extensive conversation and reviewed data analysis with the school Executive Administrators. The meeting was productive, we are pleased with the academic growth at all three schools, especially during the pandemic. The last item we discussed is the issue of no ds and no fs for high school students. It will be presented today for action. We know the situation is primarily relevant to the pandemic. Student academic achievement has been affected for three years. A significant number of large school districts in California have moved to pass a policy like this one. Given the ongoing pandemic challenges the last thing we want to do is cause harm.

**EA Dr. Quon** –
iReady growth fall 2021 to winter 2021, shows growth.

iReady Math Analysis:

- All grade levels showing growth from D1 to D2 in Math
- Students “On or Above” Grade level increased from 6% to 11% in Math from D1 to D2
- Students “Two or More Grade Levels Below” decreased from 71% to 61% from D1 to D2
- Median Progress to Annual Typical Growth is at 73% overall for all students in math
- 8th grade math saw the highest growth at 108% median growth and 42% stretch growth

Math for SPED students did not show the growth. We can do better in math and that will be our focus second semester.

iReady Reading Analysis:

- All grade levels showing growth from D1 to D2 in Reading
- In reading sped students has amazing growth.

Students “On or Above” Grade level increased from 13% to 17% in Reading from D1 to D2
- Students “Two or More Grade Levels Below” decreased from 72% to 63% from D1 to D2 Median Progress to Annual Typical Growth is at 97% overall for all students in reading
- 7th grade reading saw the highest growth at 124% median growth and 42% stretch growth

**EA Dr. Myers-**
iReady Summary on iReady Math:
BCCS progress toward annual typical growth grew from **33%** of students meeting this target in **January 2021** to **64%** of students meeting this target in **January 2022**.

iReady Summary on iReady Reading:
BCCS progress toward annual typical growth grew from **47%** of students meeting this target in **January 2021** to **94%** of students meeting this target in **January 2022**. This mid-year result is exciting to see given we still have 4 more months of instruction.

**EA Mr. Simonsen -**
Growth is from beginning of year until January 2022. Reviewing data. Girls the regressed stayed in grade level. 27% girls are at grade level. Not all tested both times. The boys are lower. In math about 10% more on failing males. It’s the reading that is staggering. Comparing to those that failed their math/ reading classes.

Board Chair Keipp wanted to know if the school was using high interest reading for boys.

EA Simonsen - The High School is reimplementing Achieve 3000, because it is high interest levels for both boys and girls and it covers all a-g content. Second semester teachers will implement articles 2-3 by the end of the year. This will help support students reading across all content areas.

The remaining data is in the provided report.

**D. FY21-22 Winter ConApp**

The Con App was presented, discussed, and approved.

**E. Update on the Annual Update to the 2021-22 LCAP and Budget Overview for Parents (BCCS, BCCHS, & MORCS)**

Assembly Bill (AB) 130 (Chapter 44/2021)—Section 124 (e)—requires local educational agencies (LEAs) to present “an update on the annual update to the 2021-22 LCAP and

budget overview for parents on or before February 28, 2022, at a regularly scheduled meeting of the governing board or body of the local educational agency." The update must include: 1. A one-time Supplement to the Annual Update for the 2021-22 LCAP using the State Board approved template. 2. All available mid-year outcome data related to metrics identified in the 2021-22 LCAP 3. Mid-year expenditure and implementation data on all actions identified in the 2021-22 LCAP 4. An update on the Budget Overview for Parents was provided.

### F. Form 700 Filers

This is just a reminder that every elected official and public employee who makes or influences governmental decisions is required to submit a Statement of Economic Interest, also known as the Form 700. The Form 700 provides transparency and ensures accountability in two ways: 1. It provides necessary information to the public about an official's personal financial interests to ensure that officials are making decisions in the best interest of the public and not enhancing their personal finances. 2. It serves as a reminder to the public official of potential conflicts of interest so the official can abstain from making. Please support Ms. Gachuzo when she reaches out to obtain your signatures, so that YPICS remains compliant with this regulatory obligation.

### G. ED and COO Evaluations (ED and COO Evaluation Rubrics)

**Board Chair Keipp-**
It is that time of year to complete the Executive Director along with the COO evaluations. The evaluation templates were provided in your board packet. The process will be the same as we did last time, each member of the board, completed the evaluation for Ms. King-Berg, had a closed session where we discussed the evaluation on 3/28/2022. We will evaluate The ED in closed session and provide feedback for the COO Evaluation. King-Berg will provide us the results of her evaluation of the other administrators.

### H. Board Professional Development: Board Duties and Responsibilities

The Board reviewed, discussed, and resigned the YPICS Board Duties and Responsibilities Documents.

## IV. Consent Agenda Items

### A. Background

### B. Consent Items

M. Green made a motion to move the consent calendar.
C. Lopez seconded the motion.
The board **VOTED** unanimously to approve the motion.

**Roll Call**
W. Njboke Absent

**Roll Call**

| | |
|---|---|
| M. Keipp | Aye |
| M. Green | Aye |
| D. Cho | Aye |
| C. Lopez | Aye |
| S. Mendoza | Absent |

## V. Items Scheduled For Action

### A. YPICS January 2022 Financials and Check Registers

M. Green made a motion to approve the reviewed January 2022 financials and check registers as submitted.
W. Njboke seconded the motion.
The board **VOTED** unanimously to approve the motion.

**Roll Call**

| | |
|---|---|
| W. Njboke | Absent |
| M. Green | Aye |
| D. Cho | Aye |
| S. Mendoza | Absent |
| M. Keipp | Aye |
| C. Lopez | Aye |

### B. FY21-22 2nd Interim Report

C. Lopez made a motion to approve the 2nd interim report.
D. Cho seconded the motion.
The board **VOTED** unanimously to approve the motion.

**Roll Call**

| | |
|---|---|
| M. Green | Aye |
| D. Cho | Aye |
| M. Keipp | Aye |
| C. Lopez | Aye |
| W. Njboke | Aye |
| S. Mendoza | Absent |

### C. Expanded Learning Opportunities Program Plan (BCCS, BCCHS, and MORCS)

COO Duenas explained that the ELOP needs to be approved so we can spend the plan. It's for the middle schools. Funds generally being used for academic support, also being used for club sponsors and sports coaches. The goal is to increase academic achievement and to increase engagement.
C. Lopez made a motion to approve the Expanded Learning Opportunities Program Plan for Bert Corona Charter School and Monseñor Oscar Romero Charter School.
M. Keipp seconded the motion.
The board **VOTED** unanimously to approve the motion.

**Roll Call**

| | |
|---|---|
| M. Green | Aye |
| M. Keipp | Aye |
| W. Njboke | Aye |
| D. Cho | Aye |
| C. Lopez | Aye |
| S. Mendoza | Absent |

### D. YPICS Board Academic Committee Recommendation to Approve No Ds and Fs High School Grading Policy

C. Lopez made a motion to approve the No Ds and Fs high school grading policy.
M. Green seconded the motion.
The board **VOTED** unanimously to approve the motion.

**Roll Call**

| | |
|---|---|
| M. Green | Aye |
| S. Mendoza | Absent |
| C. Lopez | Aye |
| W. Njboke | Aye |
| M. Keipp | Aye |
| D. Cho | Aye |

### E. School Accountability Reports Cards

D. Cho made a motion to receive the SARC attached reports that were uploaded to the CDE timely on February 1, 2022.
W. Njboke seconded the motion.
The board **VOTED** unanimously to approve the motion.

**Roll Call**

| | |
|---|---|
| M. Green | Aye |
| S. Mendoza | Absent |
| C. Lopez | Aye |
| M. Keipp | Aye |
| W. Njboke | Aye |
| D. Cho | Aye |

## VI. Announcements

### A. Closing Announcements

The next YPICS Board Meeting is scheduled for Monday, March 28, 2022.

## VII. Closing Items

### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:45 PM.

Respectfully Submitted,
Y. Zubia