APPROVED

Youth Policy Institute Charter Schools (YPICS)

Minutes

YPICS Regular Board Meeting

Date and Time
Monday April 25, 2022 at 6:00 PM

Location
Join Zoom Meeting https://exed.zoom.us/j/99680959616?pwd=Zk1lVlYxQ1c1bTNmb0FVL3A5RG5rdz09 Meeting ID: 996 8095 9616 Passcode: 191557 One tap mobile +16692192599,,99680959616# US (San Jose) +16699006833,,99680959616# US (San Jose) Dial by your location +1 669 219 2599 US (San Jose) +1 669 900 6833 US (San Jose) Meeting ID: 996 8095 9616 Find your local number: https://exed.zoom.us/u/ab9d6lT5lj

You may join the meeting via your computer and/or phone.

Trustees Present
C. Lopez (remote), M. Green (remote), M. Keipp (remote), S. Mendoza (remote), W. Njboke

Trustees Absent
D. Cho

Trustees who arrived after the meeting opened
W. Njboke

Trustees who left before the meeting adjourned
M. Green

Guests Present
I. Castillo (remote), K. Myers (remote), L. Simonsen (remote), R. Duenas (remote), R. Quon (remote), Y. Zubia (remote)

I. Opening Items

A.

Record Attendance and Guests

B. Call the Meeting to Order

M. Keipp called a meeting of the board of trustees of Youth Policy Institute Charter Schools (YPICS) to order on Monday Apr 25, 2022 at 6:09 PM.

C. Approval of Board Findings relating to Teleconference Meetings During State of Emergency

S. Mendoza made a motion to continue teleconference meeting for the next 30 days pursuant to Government Code 54953(e)(1).
M. Green seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Keipp	Aye
D. Cho	Absent
M. Green	Aye
S. Mendoza	Aye
C. Lopez	Aye
W. Njboke	Absent

D. Additions/Corrections to Agenda

There were no additions or corrections to the agenda.

E. Approval of March 28, 2022 Regular Board Meeting Minutes

C. Lopez made a motion to approve the minutes from YPICS Regular Board Meeting on 03-28-22.
M. Green seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Green	Aye
D. Cho	Absent
W. Njboke	Absent
C. Lopez	Aye
S. Mendoza	Aye
M. Keipp	Aye

II. Communications

A. Presentations from the Public

There were no presentations or communications from the Public.

III. Items Scheduled for Information

A. School Committee/ Council Reports

The school committee reports were made available to the Board and are available on Board On Track.

B. Board Committee Reports

Finance Committee Chair, Mr. Green reported out the committee met on April 25, 2022 to discuss a 5% increase to the salary table in order to stay competitive with the market.

Academic Excellence Committee Chair, Cesar Lopez reported out there is new iReady data available and the growth is promising.

C. Bert Corona Executive Administrator Report

Dr. Myers reported out the students continue to show enthusiasm about the ELOP club offerings and they are a big selling point for incoming families so much so that the club are now part of the school tours given. The students have testing approaching and the administration has provided fun incentives for meeting target goals such as Mr. Takeyama shaving his head.

D. Monseñor Oscar Romero Executive Administrator Report

W. Njboke arrived.
Dr. Quon reported out his school's LAUSD oversight is first amongst the YPICS' schools which will take place on May 18, 2022. The academic focuses are exemplars, checks for understanding, and assessments.

The **MORCS film class**, in partnership with the Youth Cinema Project and Latino Film Institute has begun filming 2 productions of scripts were written by students, with students acting, filming, editing, and essentially taking lead in all aspects of the production. The films will premiere at the Los Angeles Latino International Film Festival on June 4th and June 5th.

Lastly, the students will be completing CAASPP, SBAC, and iReady testing. To incentivize the students putting for effort on the tests, the students will receive In-N-Out Burger.

E. Bert Corona Charter High School Executive Administrator Report

Mr. Simonsen reported the students will be taking ELPAC, NWEA maps and the SBAC tests in the next month and provided a summary of current data.

Students were able to visit five Cal State Universities, two Universities of California and two private schools in the last month as part of the Gear Up program which has been a highlight this spring semester.

Lastly, as the year comes to an end, Mr. Simonsen took the senior class to Santa Monica for senior portraits and the team is gearing up for Senior Night at Disneyland and Prom.

F. Chief Operation Officer's Report

Mr. Duenas thanked the Finance Committee for considering the increase to the salary table.

G. Executive Director's Report

Ms. King-Berg reported on several legislative bills affecting all aspects of education. In regards to YPICS, YPICS will continue to mandate indoor masking and weekly PCR testing. The cost of testing for uninsured staff and students may be at cost to YPICS moving forward if the Health Resources and Services Administration Unisured Program halts accepting claims.

The YPICS oversights are all happening in the later half of May. The dates are as follows:
MORCS - May 18, 2022
BCCHS - May 24, 2022
BCCS - May 31, 2022

H. CARES Act Reporting

ExED submitted the stimulus funding reports to the California Department of Education on behalf of all three YPICS' schools.

IV. Board of Trustees Professional Development

A. Standards of Effective Charter School Governance

Board Chair, Mary Keipp attended the Standards of Effective Charter School Governance training provided by Charter Board Partners. The Board plans to use the training to conduct a survey to determine areas that need improvement as the Board continues to work on board and leadership succession plans.

V. Items Scheduled For Action

A. YPICS FY20-21 990 Tax Return

C. Lopez made a motion to approve the drafted 990 tax return from CliftonLarsenAllen, LLP.
W. Njboke seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Mendoza	Aye
M. Green	Aye
D. Cho	Absent
W. Njboke	Aye
M. Keipp	Aye
C. Lopez	Aye

B. YPICS March 2022 Financials and Check Registers

C. Lopez made a motion to approve the March 2022 financials and check registers as submitted.
M. Green seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

D. Cho	Absent
S. Mendoza	Aye
M. Green	Aye
W. Njboke	Aye
M. Keipp	Aye
C. Lopez	Aye

C. YPICS School Accountability Report Cards

C. Lopez made a motion to receive the School Accountability Report Cards reports posed February 1, 2022.
W. Njboke seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Keipp	Aye
W. Njboke	Aye
M. Green	Aye
D. Cho	Absent
C. Lopez	Aye
S. Mendoza	Aye

M. Green left.

VI. Closed Session

A. Government Code 54957 PUBLIC EMPLOYEE PERFORMANCE EVALUATION - Evaluation of Current Administrators

The Board moved into Closed Session at 7:24 pm and reported in open session at 8:06 pm.

On MOTION of Sandra Mendoza, SECONDED by Cesar Lopez and CARRIED by a vote of 4 (YES) and 0 (NO), the Board received and approved the positive evaluations of the YPICS school-based administrators/leaders and recommended continuing employment agreements and corresponding salary increases as applicable and indicated by the Salary Schedule and any additional stipends that have been approved for all full-time certificated and classified employees for the 2022-2023 school year. The Board voted as follows: Board Chair, Mary Keipp - aye; Board Vice-Chair, Cesar Lopez - aye; Board Secretary, Sandra Mendoza - aye; Board Member, Walter Njboke - aye.

B. Government Code 54957 PUBLIC EMPLOYEE PERFORMANCE EVALUATION - Evaluation of Executive Director

VII. Open Session

A. Action Taken in Closed Session

The Board reconvened Open Session at 8:06 pm.

Board Chair Mary Keipp reported:
On MOTION of Cesar Lopez, SECONDED by Sandra Mendoza and CARRIED by a vote of 4 (YES) and 0 (NO) After reviewing the "Executive Director Salary Study for 2021-2022, conducted by EXED and the Board ED Evaluation results, the Board of Directors gave the Executive Director (ED) an excellent review and voted to increase the Executive Director's base salary by 10% to $218,500 and is retaining the $500.00 per month car/mileage allowance and expense (health & Ins. benefits as defined for all employees from the year- to- year will also remain in the Employee Agreement) along with any additional stipends that have been approved for all full-time certificated and classified employees for the 2022-2023 school year. This amount places the Executive Director a little below the mid-range salary for executive directors serving the same number of schools in the industry within California. Accordingly, the Board voted as follows: Board Chair, Mary Keipp - aye; Board Vice-Chair, Cesar Lopez - aye; Board Secretary, Sandra Mendoza - aye; Board Member, Walter Njboke - aye.

VIII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:14 PM.

Respectfully Submitted,

Y. Zubia

Documents used during the meeting

None