APPROVED

Youth Policy Institute Charter Schools (YPICS)

Minutes

YPICS Regular Board Meeting

Date and Time
Monday March 28, 2022 at 6:00 PM

Location
Join Zoom Meeting https://exed.zoom.us/j/94739348240?pwd=YWd5Z1Y3RHVsWHFJWnp0bUdzeW5Bdz09 Meeting ID: 947 3934 8240 Passcode: 687237 One tap mobile +16692192599,,94739348240# US (San Jose) +16699006833,,94739348240# US (San Jose) Dial by your location +1 669 219 2599 US (San Jose) +1 669 900 6833 US (San Jose) Meeting ID: 947 3934 8240 Find your local number: https://exed.zoom.us/u/aekpAp0b3n

You may join the meeting via your computer and/or phone.

Trustees Present
C. Lopez (remote), D. Cho (remote), M. Green (remote), M. Keipp (remote), S. Mendoza (remote), W. Njboke (remote)

Trustees Absent
None

Trustees who arrived after the meeting opened
S. Mendoza

Guests Present
I. Castillo (remote), Janelle Rulley, Esq (remote), K. Myers (remote), L. Simonsen (remote), R. Duenas (remote), R. Quon (remote), V. Nutt (remote), Y. King-Berg (remote), Y. Zubia (remote)

I. Opening Items

A. Record Attendance and Guests

B.

Call the Meeting to Order

M. Keipp called a meeting of the board of trustees of Youth Policy Institute Charter Schools (YPICS) to order on Monday Mar 28, 2022 at 6:03 PM.

C. Approval of Board Findings relating to Teleconference Meetings During State of Emergency

D. Cho made a motion to continue teleconference meeting for the next 30 days pursuant to Government Code 54953(e)(1).
W. Njboke seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Mendoza	Absent
C. Lopez	Aye
D. Cho	Aye
M. Green	Aye
M. Keipp	Aye

D. Additions/Corrections to Agenda

There were no additions or corrections to the agenda.

E. Approval of February 28, 2022 Regular Board Meeting Minutes

S. Mendoza arrived.
C. Lopez made a motion to approve the minutes from Regular Board Meeting on 02-28-22.
D. Cho seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

M. Keipp	Aye
W. Njboke	Aye
S. Mendoza	Aye
C. Lopez	Aye
D. Cho	Aye
M. Green	Aye

II. Communications

A. Presentations from the Public

There were no presentations from the Public.

III. Items Scheduled for Information

A. School Committee/ Council Reports

There were no reports presented.

B. Board Committee Reports

Finance Committee Chair, Mr. Green reported out the committee met on March 21, 2022 and discussed the development of an investing policy for YPICS, potential development sites for the high school, the creation of a YPICS foundation, the Community Schools grant and the auditor selection. The Committee's recommendation for the auditor selection is an action item on the agenda.

C. Bert Corona Executive Administrator Report

Dr. Myers reported his school has made a significant effort to rebuild school culture coming back from the pandemic. With the new ELOP grant, the school has been able to offer after school clubs ranging from sports and cooking to body image and art. In addition to school culture and climate, weekly staff professional development has been thought provoking, engaging and pushing PBIS.

D. Monseñor Oscar Romero Executive Administrator Report

Dr. Quon reported his school's oversight visit will be next month consisting of two half days and the academic focus areas for this school year are exemplars, checks for understanding and assessments. For extra curricular updates, the basketball teams were able to use the new gym this season, the soccer team was able to get free Adidas cleats due to a partnership with Think Together and Adidas, and lastly the film club will be premiering their film at a film festival in Hollywood this June thanks to a partnership with Youth Cinema Project and the Latino Film Institute.

E. Bert Corona Charter High School Executive Administrator Report

Mr. Simonsen reported the primary academic discussions and initiatives this second semester have been around A-G course grades. The school hopes the recent change in the grading policy (no F's) will encourage more students to keep trying. Seniors have begun hearing back from university admission offices and now it's a matter of setting up the plan for the students matriculation. As for the climate and culture of the school, students are beginning to return to normal and have had sports, clubs, and leadership opportunities this year.

F. Chief Operation Officer's Report

Mr. Duenas reported the COVID-19 Omicron Variant had a dramatic impact on the schools. Almost 3 times the number of students were quarantined from January 1 to March 11, 2022 than from August 14 to December 31, 2021. Nearly 5 times more staff were quarantined during the same time periods. March 12 to March 18 was the first week that our schools recorded zero positive cases. While COVID test funding is no longer covered by COVID reponse money, the schools will need to look into options for paying for testing of those who do not have insurance.

YPICS is exploring opportunities for construction of BCCHS and BCCS permanent facilities in Pacoima. After searching the area, three properties have sufficient size that could support a school campus. The options are being discussed with the Finance Committee.

Lastly, the executive teams are working with ExEd to build school site budgets for the 22-23 school year using current fiscal assumptions. The team is working to ensure that staffing at the schools address the needs of students and balances responsibilities and work loads for staff. This includes staffing each school with a full administrative team, counseling positions, and teachers that can focus on improving reading, and English language acquisition. The team is also exploring a 5% across the board increase in salaries and pay rates to continue to remain as competitive as possible in a challenging environment for education.

G. Executive Director's Report

YPICS is also looking ahead to grow the board as we look toward sustainability in partnership with Exed and Charter Board Partners. Attached is a packet from the Charter Board Orientation “Growing and Training” for new board members. The future is bright for YPICS, and there are several exciting new thinking and development regarding how to sustain the organization in the years to come.

IV. Board of Trustees Professional Development

A. Brown Act Training Presented by Young, Minney, & Corr, LLC

Janelle Ruley, Esq. provided the annual Brown Act training to the Board and attendees.

B. 2022 CCSA Conference Attendance

The Board Chair, Ms. Keipp and Board Vice Chair, Cesar Lopez attended the CCSA conference along with YPICS staff in March and reported out attending trainings on board operations. Board Chair would like to start planning the board retreat for June or July.

V. Consent Agenda Items

A. Background

B. Consent Items

C. Lopez made a motion to move the consent agenda.
W. Njboke seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Keipp Aye

Roll Call

D. Cho	Aye
S. Mendoza	Aye
M. Green	Aye
C. Lopez	Aye
W. Njboke	Aye

VI. Items Scheduled For Action

A. Recommendation to Review and Receive YPICS 2020-21 LAUSD Oversight Reports

C. Lopez made a motion to receive the BCCS, MORCS, and BCCHS 2020-21 LAUSD Oversight reports.
W. Njboke seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Keipp	Aye
M. Green	Aye
W. Njboke	Aye
S. Mendoza	Aye
C. Lopez	Aye
D. Cho	Aye

B. Recommendation to Select CliftonLarsonAllen LLP to Complete the Audit ending June 30, 2022

C. Lopez made a motion to approve the Finance Committees recommendation to select CliftonLarsonAllen LLP as the auditors for the audit ending June 30, 2022.
D. Cho seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Keipp	Aye
M. Green	Aye
D. Cho	Aye
W. Njboke	Aye
C. Lopez	Aye
S. Mendoza	Aye

C. Recommendation to Approve the YPICS February Financials and Check Registers as Submitted

S. Mendoza made a motion to approve the February 2022 YPICS financials and check registers as submitted.
W. Njboke seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

W. Njboke	Aye
D. Cho	Aye
M. Keipp	Aye
S. Mendoza	Aye
C. Lopez	Aye
M. Green	Aye

D. Recommendation to Approve Receipt of ASES GAN for Bert Corona Charter School in the amount of $203, 482.84

C. Lopez made a motion to approve receipt of the ASES grant award notification for Bert Corona Charter School in the amount of $203,482.84.
S. Mendoza seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

W. Njboke	Aye
M. Green	Aye
M. Keipp	Aye
C. Lopez	Aye
D. Cho	Aye
S. Mendoza	Aye

VII. Closed Session

A. Government Code 54957 PUBLIC EMPLOYEE PERFORMANCE EVALUATION - Evaluation of Current Administrators

The Board of Trustees moved into Closed Session.

B. Government Code 54957 PUBLIC EMPLOYEE PERFORMANCE EVALUATION - Evaluation of Executive Director

VIII. Open Session

A. Action Taken in Closed Session

The Board reconvened Open Session at 7:50pm. Board Chair, Mary Keipp reported out no action was taken during Closed Session.

IX. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:51 PM.

Respectfully Submitted,
Y. Zubia