

APPROVED

# Youth Policy Institute Charter Schools (YPICS)

## Minutes

### Regular Board Meeting

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#### Date and Time

Monday September 28, 2020 at 6:00 PM

#### Location

Join Zoom Meeting

<https://exed.zoom.us/j/96518309654?pwd=RjV5aUpQbW81NmkyeG5VT3czNEpxQT09>

Meeting ID: 965 1830 9654

Passcode: 617967

One tap mobile

+16692192599,,96518309654# US (San Jose)

+16699006833,,96518309654# US (San Jose)

Dial by your location

+1 669 219 2599 US (San Jose)

+1 669 900 6833 US (San Jose)

Meeting ID: 965 1830 9654

Find your local number: <https://exed.zoom.us/u/acUwaekfyY>

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You may join the meeting via your computer and/or phone.

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#### Trustees Present

C. Lopez (remote), D. Cho (remote), M. Keipp (remote), S. Mendoza (remote), W. Njboke (remote)

#### Trustees Absent

M. Green

#### Trustees who arrived after the meeting opened

M. Keipp

#### Guests Present

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I. Castillo (remote), L. Simonsen (remote), R. Duenas (remote), R. Quon (remote), Y. King-Berg (remote), Y. Zubia (remote)

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## I. Opening Items

### A. Record Attendance and Guests

### B. Call the Meeting to Order

C. Lopez called a meeting of the board of trustees of Youth Policy Institute Charter Schools (YPICS) to order on Monday Sep 28, 2020 at 6:07 PM.

### C. Additions/Corrections to Agenda

There were no additions or corrections to the agenda.

### D. Approval of August 31, 2020 Board Meeting Minutes

W. Njboke made a motion to approve the minutes from Regular Board Meeting on 08-31-20.

C. Lopez seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

M. Green	Absent
D. Cho	Aye
M. Keipp	Absent
C. Lopez	Aye
W. Njboke	Aye
S. Mendoza	Aye

### E. Approval of September 14, 2020 Board Meeting Minutes

W. Njboke made a motion to approve the minutes from YPICS Board Public Hearing: Local Continuity and Attendance Plans on 09-14-20.

C. Lopez seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

S. Mendoza	Aye
M. Green	Absent
C. Lopez	Aye
M. Keipp	Absent
D. Cho	Aye
W. Njboke	Aye

## II. Communications

### A.

### **Presentations from the Public**

There were no presentations from the Public.

### **B. Modified Meeting Procedures During COVID-19 Pandemic**

## **III. Public Hearing**

### **A. Sufficiency of Instructional Materials**

M. Keipp arrived.

The purpose of the hearing is to present information in support of the approval of Board Resolution 2020-7, which attests to the sufficiency of textbooks and instructional materials at YPI Charter Schools required by Education Code Section 60119. The yearly review and approval of such a resolution is required by all California public school governing boards.

## **IV. Items Scheduled For Information**

### **A. Executive Director's Report**

The Executive Director provided her report to the Board on the new and current legislation effecting YPICS.

## **V. Items Scheduled For Action**

### **A. YPICS Learning Continuity and Attendance Plans**

S. Mendoza made a motion to approve the YPICS Learning Continuity and Attendance Plans.

W. Njboke seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

D. Cho Aye

S. Mendoza Aye

M. Green Absent

M. Keipp Aye

C. Lopez Aye

### **B. Facilities: White Oak Lease**

The new proposed lease agreement outlines a decrease in rent along with a possible deferment of rent to accommodate YPICS during this pandemic. The proposed renewal lease terms are as follows:

- New monthly of \$3,900 (\$5,100 prior)

- \$3,100/month for office space with a 5-year lease term with option to cancel after one year without penalty
- \$800/month for the storage space
- Deferral on January - May rent with 5% interest

YPICS recommends renewing the LSC office lease for the 5-year period and the storage portion for only the month of October 2020.

C. Lopez made a motion to approve the renewal White Oak lease as recommended by YPICS.

S. Mendoza seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

W. Njboke	Aye
M. Keipp	Aye
M. Green	Absent
S. Mendoza	Aye
C. Lopez	Aye
D. Cho	Aye

### **VI. Closed Session**

#### **A. Conference With Legal Counsel – Anticipated Litigation**

The Board of Trustees moved into Closed Session at 6:40pm.

### **VII. Open Session**

#### **A. Action Taken**

The Board of Trustees reconvened Open Session at 7:17pm and reported no action was taken during the Closed Session.

### **VIII. Closing Items**

#### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:18 PM.

Respectfully Submitted,  
Y. Zubia