

APPROVED

# Youth Policy Institute Charter Schools (YPICS)

## Minutes

### Special Board Meeting

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#### Date and Time

Monday May 11, 2020 at 6:00 PM

#### Location

Join Zoom Meeting

<https://exed.zoom.us/j/98903049550>

Meeting ID: 989 0304 9550

One tap mobile

+16692192599,,98903049550# US (San Jose)

+16699006833,,98903049550# US (San Jose)

Dial by your location

+1 669 219 2599 US (San Jose)

+1 669 900 6833 US (San Jose)

Meeting ID: 989 0304 9550

Find your local number: <https://exed.zoom.us/u/aefbYwkPqs>

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You may join the meeting via your computer and/or phone.

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#### Trustees Present

C. Lopez (remote), D. Cho (remote), M. Green (remote), M. Keipp (remote), W. Njboke (remote)

#### Trustees Absent

S. Mendoza

#### Guests Present

D. Gamez (remote), Edwin Cruz, I. Castillo (remote), R. Duenas (remote), R. Quon (remote),  
Rommel Ruiz, Y. King-Berg (remote), Y. Zubia (remote)

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#### I. Opening Items

##### A. Record Attendance and Guests

##### B.

### **Call the Meeting to Order**

M. Keipp called a meeting of the board of trustees of Youth Policy Institute Charter Schools (YPICS) to order on Monday May 11, 2020 at 6:10 PM.

#### **C. Flag Salute**

#### **D. Additions/Corrections to Agenda**

Section III, item A, medical insurance review, will be presented by Ruben Duenas instead of Yvette King-Berg.

#### **E. Previous April 27, 2020 Minutes**

### **II. Communications**

#### **A. Presentations from the Public**

There were no presentations from the Public.

#### **B. Modified Meeting Procedures During COVID-19 Pandemic**

### **III. Items Scheduled For Information**

#### **A. Medical Insurance Review**

YPICS has chosen to change Kaiser plans from a HMO High \$10 to HMO High \$20. The cost of keeping the current plan would have been about 3.43% increase or \$28,000. Because YPICS has chosen a plan with a few higher co-pays, YPICS will be offsetting those higher co-pays with an employer paid Aflac plan called BenExtend - an effort to keep the change impact at a minimal with still decreasing costs for YPICS. BenExtend will pay employees directly for medical visits involving accidents, hospitalization, and critical illnesses which may result in getting paid more than what the co-pays cost. The total increase in benefits for the FY 20-21 will be 0.74% or roughly \$6,100.

The Board has requested the benefits work-up with exact figures and the plan summary of benefits.

#### **B. Paycheck Protection Program**

YPICS is now in receipt of the funds and a Board Resolution will be presented now that the funds have been issued.

#### **C. Committee/ Council Reports**

There were no committee reports.

#### **D. Board Committee Reports**

There were no board reports.

**E. Bert Corona Executive Administrator Report**

The report will be part of the next regular board meeting.

**F. Monsenor Oscar Romero Executive Administrator Report**

The report will be part of the next regular board meeting.

**G. Bert Corona Charter High School Executive Administrator Report**

The report will be part of the next regular board meeting.

**H. Executive Director's Report**

The report will be part of the next regular board meeting.

**IV. Items Scheduled For Action**

**A. Board Resolution #2020-04**

C. Lopez made a motion to approve Board Resolution #2020-04 giving the Executive Director authority to reopen the schools when clear to do so following LACOE, CDE, CDC and state guidelines.

W. Njboke seconded the motion.

The Executive Director will clearly communicate to the Board when this will happen.

The board **VOTED** to approve the motion.

**Roll Call**

S. Mendoza Absent

M. Green Aye

D. Cho Aye

W. Njboke Aye

C. Lopez Aye

M. Keipp Aye

**B. Budget Reductions for FY 2020-21**

The Board expressed their concerns about making a decision on budget reductions without a budget being presented for review and have asked for a budget to be provided to the Board no later than May 22, 2020.

C. Lopez made a motion to approve the proposed budget reductions for FY 2020-21 with a caveat of the next year's decision only being made in the context of the provided budget.

W. Njboke seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

C. Lopez Aye

**Roll Call**

W. Njboke Aye  
M. Green Aye  
D. Cho Aye  
M. Keipp Aye  
S. Mendoza Absent

**C. Reduction in Force Policy**

Board Chair, Mary Keipp has directed YPICS to provide school budgets by May 1st of each year. If reductions are to be considered, it will be in the context of the budget.

D. Cho made a motion to approve the Reduction in Force Policy.

M. Green seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

M. Green Aye  
M. Keipp Aye  
C. Lopez Aye  
S. Mendoza Absent  
D. Cho Aye  
W. Njboke Aye

**V. Announcements**

**A. Closing Announcements**

The next board meeting is Tuesday, May 26, 2020 at 6:00pm via Zoom.

**VI. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:50 PM.

Respectfully Submitted,

Y. Zubia