

APPROVED

# Youth Policy Institute Charter Schools (YPICS)

## Minutes

### Regular Board Meeting

---

#### **Date and Time**

Monday September 30, 2019 at 6:00 PM

#### **Location**

Monsenor Oscar Romero Charter School - 2670 W. 11th Street, Los Angeles, CA 90006

---

Meeting Call In Number: (605) 313-5086, Access# 1004153.

Board Member calling in from: 1200 W. 7th Street, Los Angeles, CA.

---

#### **Trustees Present**

C. Lopez, M. Keipp, S. Mendoza

#### **Trustees Absent**

M. Green

#### **Guests Present**

F. Zepeda, I. Castillo, L. Simonsen, Michael Green (guest), R. Quon, Tanya Harry, Y. King-Berg, Y. Zubia

---

### **I. Opening Items**

#### **A. Record Attendance and Guests**

#### **B. Call the Meeting to Order**

M. Keipp called a meeting of the board of trustees of Youth Policy Institute Charter Schools (YPICS) to order on Monday Sep 30, 2019 at 6:10 PM.

#### **C. Flag Salute**

#### **D.**

### **Additions/Corrections to Agenda**

Addition to the agenda:

1. Receipt of Bert Corona's ASES grant added to Section VI: Items Scheduled for Information.

Correction to the agenda:

1. The Monsenor Oscar Romero LAUSD oversight visit is on 11/21/19, not 11/12/19.

### **E. Approval of September 16, 2019 Board Meeting Minutes**

C. Lopez made a motion to approve minutes from the Regular Board Meeting on 09-16-19 Regular Board Meeting on 09-16-19.

S. Mendoza seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

M. Keipp Aye  
S. Mendoza Aye  
M. Green Absent  
C. Lopez Aye

## **II. Communications**

### **A. Presentations from the Public**

There were no presentations from the Public.

## **III. Consent Agenda Items**

### **A. Background**

### **B. Consent Items**

S. Mendoza made a motion to approve consent items 1-4.

C. Lopez seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

M. Green Absent  
M. Keipp Aye  
S. Mendoza Aye  
C. Lopez Aye

## **IV. Items Scheduled For Action**

### **A. Board Member Nominations**

C. Lopez made a motion to approve Walter Njboke and Dean Cho as Board Members for YPI Charter Schools, effective 10/21/2019.

S. Mendoza seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

S. Mendoza Aye

M. Keipp Aye

C. Lopez Aye

M. Green Absent

**B. Board of Trustees Slate**

No action was taken on this item.

**C. BCCHS Prop 39 Overallocation Fees for school years 16-17, 17-18, and 18-19**

There was not enough information for the Board, therefore, no action was taken.

**D. Receiving June 30, 2019 Unaudited Actual Reports**

C. Lopez made a motion to receive and approve the June 30, 2019 YPICS Unaudited Actuals.

S. Mendoza seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

C. Lopez Aye

M. Keipp Aye

M. Green Absent

S. Mendoza Aye

**E. August 2019 YPICS Financials**

C. Lopez made a motion to approve the August 2019 YPICS financials with check registers as submitted.

S. Mendoza seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Keipp Aye

M. Green Absent

S. Mendoza Aye

C. Lopez Aye

**F. Updating YPICS Fiscal Policies and Procedures**

C. Lopez made a motion to approve updating the Fiscal Policies and Procedures to include "Assistant Executive Administrator" after any instance where "Executive Administrator" is written.

S. Mendoza seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Keipp Aye

M. Green Absent

S. Mendoza Aye

C. Lopez Aye

**G. 2019-2020 Independent Study**

No action was taken on this item.

**H. LACOE Certificate of Signatures**

No action was taken on this item.

**I. YPICS 2019-2020 EL Plans**

C. Lopez made a motion to approve the 19-20 EL plans for Bert Corona Charter School, Monsenor Oscar Romero Charter School, and Bert Corona Charter High School.

S. Mendoza seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Green Absent

M. Keipp Aye

S. Mendoza Aye

C. Lopez Aye

**V. Closed Session**

**A. Closed Session - Personnel**

The Board moved into Closed Session at 7:31PM.

**VI. Open Session**

**A. Action Taken**

The Board moved back into Open Session at 8:00PM. No action was taken.

**VII. Items Scheduled For Information**

**A. Bert Corona Charter High School Renewal Approved**

LAUSD approved the high school renewal petition with a 7-0-0 vote.

**B. Youth Policy Institute Leadership Transition**

**C.**

### **LAUSD Charter Schools Division Oversight Process**

President, Mary Keipp will be present for Monsenor Oscar Romero's oversight and Board Member, Michael Green will be present for Bert Corona Charter School's oversight visit.

#### **D. Bert Corona Executive Administrator Report**

The Executive Administrator's report is available on Board onTrack in the agenda packet.

#### **E. Monsenor Oscar Romero Executive Administrator Report**

The Executive Administrator's report is available on Board onTrack in the agenda packet.

#### **F. Bert Corona Charter High School Executive Administrator Report**

The Executive Administrator's report is available on Board onTrack in the agenda packet.

#### **G. Executive Director's Report**

### **VIII. Closing Items**

#### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,  
Y. Zubia