

APPROVED

# Youth Policy Institute Charter Schools (YPICS)

## Minutes

### Regular Board Meeting

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#### **Date and Time**

Monday April 27, 2020 at 6:00 PM

#### **Location**

Zoom Meeting Conference Call

<https://exed.zoom.us/j/96894869948>

Meeting ID: 968 9486 9948

One tap mobile: +16692192599,,96894869948# US (San Jose)

+16699006833,,96894869948# US (San Jose)

Dial by your location: +1 669 219 2599 US (San Jose)

+1 669 900 6833 US (San Jose) Meeting ID: 968 9486 9948

Board Members calling in/ virtually joining from:

1200 W. 7th Street, Los Angeles, CA 90017; 405 Hilgard Avenue, Los Angeles, CA 90024;  
10660 White Oak Avenue, Granada Hills, CA 91344; 17037 Chatsworth St., Granada Hills, CA  
91344; 6934 Enfield Avenue, Reseda, CA 91335; 21201 W Oxnard St, Woodland Hills, CA  
91367; 27201 Tourney Road, Suite 201, Valencia CA 91355

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You may join the meeting via your computer and/or phone.

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#### **Trustees Present**

C. Lopez (remote), D. Cho (remote), M. Green (remote), M. Keipp (remote), W. Njboke (remote)

#### **Trustees Absent**

S. Mendoza

#### **Trustees who arrived after the meeting opened**

D. Cho

#### **Guests Present**

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I. Castillo (remote), L. Simonsen (remote), R. Duenas (remote), R. Quon (remote), Y. King-Berg (remote), Y. Zubia (remote)

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## **I. Opening Items**

### **A. Record Attendance and Guests**

### **B. Call the Meeting to Order**

M. Keipp called a meeting of the board of trustees of Youth Policy Institute Charter Schools (YPICS) to order on Monday Apr 27, 2020 at 6:05 PM.

### **C. Flag Salute**

### **D. Additions/Corrections to Agenda**

There were no additions or corrections to the agenda.

### **E. Approval of March 30, 2020 Board Meeting Minutes**

C. Lopez made a motion to approve the minutes from Regular Board Meeting on 03-30-20.

W. Njboke seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

M. Green	Aye
D. Cho	Absent
C. Lopez	Aye
M. Keipp	Aye
W. Njboke	Aye
S. Mendoza	Absent

## **II. Communications**

### **A. Presentations from the Public**

There were no presentations from the Public.

### **B. Modified Meeting Procedures During COVID-19 Pandemic**

## **III. Items Scheduled For Information**

### **A. Committee/ Council Reports**

There were no committee/ council reports.

### **B.**

### **Board Committee Reports**

There were not board reports.

#### **C. Bert Corona Executive Administrator Report**

The report is available on Board on Track.

#### **D. Monsenor Oscar Romero Executive Administrator Report**

The report is available on Board on Track.

#### **E. Bert Corona Charter High School Executive Administrator Report**

The report is available on Board on Track.

#### **F. Executive Director's Report**

The report is available on Board of Track.

#### **G. School Closure: YPICS Parent Notifications**

The parent notifications are available in the board packet.

#### **H. COVID-19 CASE: Community Notification**

YPICS is saddened to say one of our middle schooler's father has passed due to COVID19. The school is currently collecting donations for the family along with donating \$300 - \$500 from the parent account.

#### **I. Audit Update**

The audit for the FY 18-19 has begun and departments are starting to pull documentation requested.

### **IV. Items Scheduled For Action**

#### **A. March 2020 YPICS Financials and February/March 2020 Check Registers**

C. Lopez made a motion to approve the March 2020 YPICS financials along with the February/March 2020 check registers.

W. Njboke seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

M. Keipp Aye

S. Mendoza Absent

M. Green Aye

D. Cho Absent

**Roll Call**

W. Njboke Aye  
C. Lopez Aye

**B. 18-19 Federal Form 990 and State Form 199**

D. Cho arrived.

M. Green made a motion to approve the FY 18-19 federal form 990 and state form 199.

C. Lopez seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

S. Mendoza Absent  
M. Green Aye  
D. Cho Aye  
W. Njboke Aye  
M. Keipp Aye  
C. Lopez Aye

**C. YPICS Distance Learning Plan**

C. Lopez made a motion to approve the proposed YPICS distance learning plan.

D. Cho seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

M. Green Aye  
S. Mendoza Absent  
M. Keipp Aye  
D. Cho Aye  
C. Lopez Aye  
W. Njboke Aye

**D. Submission of Paycheck Protection Program**

D. Cho made a motion to approve the application submitted for the Paycheck Protection Program.

C. Lopez seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

D. Cho Aye  
W. Njboke Aye  
M. Keipp Aye  
S. Mendoza Absent  
C. Lopez Aye  
M. Green Aye

**E.**

### **Consolidating Committees**

C. Lopez made a motion to consolidate the federally regulated monitoring committees to the School Advisory Committee.

D. Cho seconded the motion.

The board **VOTED** to approve the motion.

### **Roll Call**

S. Mendoza Absent

C. Lopez Aye

D. Cho Aye

M. Green Aye

W. Njboke Aye

M. Keipp Aye

## **V. Closed Session**

### **A. Conference with Legal Counsel - Existing litigation**

The Board moved into Closed Session at 7:00pm.

### **B. Conference With Legal Counsel – Anticipated Litigation**

## **VI. Open Session**

### **A. Action Taken**

The Board reconvened Open Session at 7:53pm.

1. Existing Litigation - The Board authorized YMC legal counsel to participate along side other charter schools in a counter proposal to the anticipated litigation in regards to the anticipated litigation for dispute resolution. Motioned by Michael Green, seconded by Walter NjBoke, all ayes.

2. Anticipated Litigation - The Board authorized Gordon Reed legal counsel to settle existing litigation up to the amount that the insurance company will pay. Motioned by Michael Green, seconded by Cesar Lopez, all ayes.

## **VII. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:02 PM.

Respectfully Submitted,

Y. Zubia