

# Youth Policy Institute Charter Schools (YPICS)

## Minutes

### Special Board Meeting

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#### Date and Time

Saturday December 15, 2018 at 10:00 AM

#### Location

Conference Call: (641) 715-3680, Access# 1004153; Locations: 17112 Minnehaha Street, Granada Hills, CA 91344; 501 S. Bixel Street, Los Angeles, CA 90017; 405 Hillgard Avenue, Los Angeles, CA 90024; 25024 Highspring Avenue, Newhall, CA 91321; 1625 W. Olympic Blvd., Los Angeles, CA 90015; 10660 White Oak Avenue, Granada Hills, CA 91344; 17037 Chatsworth St., Granada Hills, CA 91344; 6934 Enfield Avenue, Reseda, CA 91335

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Meeting Call In Number: (641) 715-3680, Access# 1004153.

Board Members calling in from 17112 Minnehaha Street, Granada Hills, CA 91344; 501 S. Bixel Street, Los Angeles, CA 90017; 25024 Highspring Avenue, Newhall, CA 91321; 1625 W. Olympic Blvd., Los Angeles, CA 90015; 17037 Chatsworth Street, Granada Hills, California 91344.

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#### Trustees Present

C. Vaquerano (remote), J. Lucente (remote), M. Green (remote), M. Keipp (remote)

#### Trustees Absent

A. Reza, C. Lopez, S. Mendoza

#### Guests Present

I. Castillo (remote), Y. King-Berg (remote), Y. Zubia (remote)

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#### I. Opening Items

##### A. Record Attendance and Guests

##### B. Call the Meeting to Order

M. Keipp called a meeting of the board of trustees of Youth Policy Institute Charter Schools (YPICS) to order on Saturday Dec 15, 2018 at 10:05 AM.

**C. Flag Salute**

**D. Additions/Corrections to Agenda**

Action Items were moved to the beginning of the agenda.

**E. Approve November 5, 2018 Minutes**

J. Lucente made a motion to approve minutes from the Board Meeting on 11-05-18 Board Meeting on 11-05-18.

C. Vaquerano seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

S. Mendoza Absent

C. Lopez Absent

A. Reza Absent

M. Keipp Aye

J. Lucente Aye

C. Vaquerano Aye

M. Green Aye

**II. Communications**

**A. Presentations from the Public**

There were no presentations from the Public

**III. Items Scheduled For Information**

**A. E-Rate Executive Summary Update October 2018**

This item is being moved to a future date.

**B. Update from Ad Hoc Academic Excellence Committee**

The next meeting is scheduled for January 28, 2019.

**C. Committee/ Council Reports**

The Committee binders will be present at the next board meeting for review.

**D. Facilities Update**

The last step in the project is the elevator inspection which is set for the week of December 17, 2018. The new building is on schedule to open in January.

**E.**

**Bert Corona Executive Administrator Report**

Executive Administrator report was provided to the Board for review.

**F. Monsenor Oscar Romero Executive Administrator Report**

Executive Administrator report was provided to the Board for review.

**G. Bert Corona Charter High School Executive Administrator Report**

Executive Administrator report was provided to the Board for review.

**H. Executive Director's Report**

Executive Director report was provided to the Board for review.

**IV. Consent Agenda Items**

**A. Background**

**B. Consent Items**

There were no consent agenda items.

**V. Items Scheduled For Action**

**A. Recommendation to receive and file the June 30, 2018 Consolidated Audit Report for YPICS**

J. Lucente made a motion to receive and file the June 30, 2018 Consolidated Audit Report for YPI Charter Schools as amended during the Board discussion.

C. Vaquerano seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

A. Reza	Absent
M. Keipp	Aye
M. Green	Aye
S. Mendoza	Absent
J. Lucente	Aye
C. Vaquerano	Aye
C. Lopez	Absent

**B. Recommendation to approve LAUSD Certification of Board Compliance Review**

M. Green made a motion to approve the LAUSD Certification of Board Compliance Review.

J. Lucente seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

S. Mendoza	Absent
A. Reza	Absent
M. Green	Aye
C. Vaquerano	Aye
C. Lopez	Absent
J. Lucente	Aye
M. Keipp	Aye

**C. Recommendation to Approve the YPICS October 2018 Financials**

M. Green made a motion to approve the October 2018 YPICS financials and check registers as submitted.

J. Lucente seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

A. Reza	Absent
C. Vaquerano	Aye
C. Lopez	Absent
S. Mendoza	Absent
J. Lucente	Aye
M. Green	Aye
M. Keipp	Aye

**D. Recommendation to Approve the YPICS 1st Interim Report**

J. Lucente made a motion to approve the YPICS 1st Interim Report.

M. Green seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

C. Lopez	Absent
A. Reza	Absent
J. Lucente	Aye
M. Keipp	Aye
M. Green	Aye
C. Vaquerano	Aye
S. Mendoza	Absent

**VI. Closed Session**

**A. Matters to be discussed are those permitted by Government Code Section 54956**

The Board did not go into Closed Session.

**VII. Closing Items**

**A.**

### **Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:31 AM.

Respectfully Submitted,  
Y. Zubia

## **VIII. Announcements**

### **A. Closing Announcements**

January 12, 2019 will be the Ribbon Cutting Ceremony at Monsenor Oscar Romero Charter School.