

# Youth Policy Institute Charter Schools (YPICS)

## Minutes

### Board Meeting

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**Date and Time**

Monday May 21, 2018 at 6:00 PM

**Location**

Monsenor Oscar Romero Charter School: 1157 S. Berendo Street, Los Angeles, CA 90006

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Meeting Call In Number: (641) 715-3680, Access# 1004153.

Board Members calling in from 17112 Minnehaha Street, Granada Hills, CA 91344; 501 S. Bixel Street, Los Angeles, CA 90017; 25024 Highspring Avenue, Newhall, CA 91321; 1625 W. Olympic Blvd., Los Angeles, CA 90015; 17037 Chatsworth Street, Granada Hills, California 91344.

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**Trustees Present**

C. Vaquerano, J. Luente, M. Green (remote), M. Keipp, S. Mendoza (remote)

**Trustees Absent**

A. Reza

**Trustees who arrived after the meeting opened**

C. Vaquerano

**Guests Present**

Freddy Zepeda, I. Castillo, J. Castillo, K. Gamez, L. Simonsen, Y. King-Berg, Y. Zubia

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**I. Opening Items****A. Record Attendance and Guests****B. Call the Meeting to Order**

M. Keipp called a meeting of the board of trustees of Youth Policy Institute Charter Schools (YPICS) to order on Monday May 21, 2018 at 6:12 PM.

**C. Flag Salute**

**D. Additions/Corrections to Agenda**

President Mary Keipp made an addition and correction to the agenda.

- There will be a closed session
- The Board will address action items first, closed session next, and informational items thereafter

**E. Approve April 23, 2018 Minutes**

J. Lucente made a motion to approve minutes from the Regular Board Meeting on 04-23-18 Regular Board Meeting on 04-23-18.

M. Green seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

J. Lucente	Aye
A. Reza	Absent
M. Green	Aye
S. Mendoza	Aye
M. Keipp	Aye
C. Vaquerano	Absent

**II. COMMUNICATIONS**

**A. Presentations from the Public**

There are no presentations from the Public.

**III. ITEMS SCHEDULED FOR INFORMATION**

**A. Board Retreat on July 21, 2018**

The Board Retreat has been moved to July 21, 2018 from 8am - 3pm. The location is still to be determined.

President, Mary Keipp will send out invites in the next few days and the Board will complete a board assessment prior to the retreat.

**B. 2018-2019 NWEA™ MAP® Assessments Contract**

The schools would like to continue using NWEA Maps for student benchmark assessments. This item will be discussed further at the next board meeting.

**C.**

### **2018-2019 Illuminate Education, Inc. Contract**

The schools would like to continue using Illuminate as the student information system. This item will be discussed at the next board meeting.

#### **D. FY 18-19 Budget**

The budgets are being worked on. The Governor released the May revise which looks better than the January release. The schools will continue to be conservative in the enrollment numbers. The Board has requested that the next two to three year budget projections not be in red. Irina will continue working with the schools on the budgets.

#### **E. Committee/ Council Reports**

Each month council and committee meeting minutes are provided for the board to review. Board members will direct senior staff regarding any minutes or committee concerns that may arise.

#### **F. Facilities Update**

The facilities report is available via the schools' websites and on Board on Track.

#### **G. Bert Corona Executive Administrator Report**

Bert Corona's Executive Administrator's report is uploaded and available via the schools' websites and on Board on Track.

#### **H. Monsenor Oscar Romero Executive Administrator Report**

Bert Corona's Executive Administrator's report is uploaded and available via the schools' websites and on Board on Track.

#### **I. Bert Corona Charter High School Executive Director's Report**

Bert Corona's Executive Administrator's report is uploaded and available via the schools' websites and on Board on Track.

#### **J. Executive Director's Report**

The Executive Director's report is uploaded and available via the schools' websites and on Board on Track.

### **IV. CONSENT AGENDA ITEMS**

#### **A. Background**

#### **B. Consent Items**

Consent item, Software and Instructional Materials, is being pulled off the May consent agenda and will be moved to the next meeting.

J. Lucente made a motion to approve the consent agenda.

M. Green seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

J. Lucente Aye

C. Vaquerano Absent

M. Green Aye

M. Keipp Aye

S. Mendoza Aye

A. Reza Absent

## **V. ITEMS SCHEDULED FOR ACTION**

### **A. Recommendation to approve Cesar Lopez as a New YPICS Board member**

J. Lucente made a motion to approve Cesar Lopez as a board member.

M. Green seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

A. Reza Absent

M. Green Aye

J. Lucente Aye

S. Mendoza Aye

C. Vaquerano Absent

M. Keipp Aye

### **B. Recommendation to approve the YPICS April 2018 Financials**

J. Lucente made a motion to approve the YPICS April 2018 financials including the schools' check registers and financial ledgers as submitted.

S. Mendoza seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Keipp Aye

A. Reza Absent

M. Green Aye

C. Vaquerano Absent

S. Mendoza Aye

J. Lucente Aye

### **C. Recommendation to approve Master Services Agreement with Exed, Inc.**

M. Green made a motion to approve the 2018-2019 Master Services contract with ExED.

J. Lucente seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

S. Mendoza Aye  
M. Green Aye  
J. Lucente Aye  
M. Keipp Aye  
A. Reza Absent  
C. Vaquerano Absent

**D. Recommendation to approve Board Resolution to Renew the BCCS Petition July 1, 2019-June 30, 2024**

J. Lucente made a motion to approve the board resolution to renew the BCCS petition for July 01, 2019 - June 30, 2024.

S. Mendoza seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

S. Mendoza Aye  
M. Keipp Aye  
M. Green Aye  
A. Reza Absent  
C. Vaquerano Absent  
J. Lucente Aye

**E. Recommendation to approve continued membership in the California Charter Schools Association**

M. Green made a motion to approve the continued membership in the California Charter Schools Association.

J. Lucente seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

J. Lucente Aye  
M. Green Aye  
A. Reza Absent  
S. Mendoza Aye  
M. Keipp Aye  
C. Vaquerano Absent

**F. Recommendation to approve notice to LAUSD reserving the right of YPICS to leave LAUSD SELPA**

J. Lucente made a motion to approve the notice to LAUSD reserving the right of YPICS to leave the LAUSD SELPA.

M. Green seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

A. Reza      Absent  
C. Vaquerano      Absent  
M. Keipp      Aye  
J. Lucente      Aye  
M. Green      Aye

**G. Recommendation to approve the FERPA Compliant Directory Information Sharing Agreement**

J. Lucente made a motion to approve the FERPA Compliant Directory Information Sharing Agreement.

M. Green seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

C. Vaquerano      Absent  
M. Green      Aye  
A. Reza      Absent  
J. Lucente      Aye  
S. Mendoza      Aye  
M. Keipp      Aye

**H. Recommendation to Terminate Contracts with CharterLife**

J. Lucente made a motion to approve the contract termination with CharterLife.

S. Mendoza seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

A. Reza      Absent  
S. Mendoza      Aye  
M. Keipp      Aye  
J. Lucente      Aye  
C. Vaquerano      Absent  
M. Green      Aye

**I. Recommendation to approve Warren Bender as the New Health Benefits Broker**

S. Mendoza made a motion to approve Warren Bender as the new health benefits broker.

J. Lucente seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Keipp      Aye  
S. Mendoza      Aye  
A. Reza      Absent  
C. Vaquerano      Absent  
M. Green      Aye

**Roll Call**

J. Lucente      Aye

**J. Recommendation to Approve the Small Group CalChoice Health Plans and HRA Strategy**

J. Lucente made a motion to approve the small group CalChoice plans and the proposed HRA strategy.

C. Vaquerano seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

S. Mendoza      Aye

J. Lucente      Aye

A. Reza      Absent

M. Keipp      Aye

C. Vaquerano      Aye

M. Green      Aye

C. Vaquerano arrived.

**VI. ANNOUNCEMENTS**

**A. Closing Annoucements**

CLOSED SESSION (addition to the agenda)

    A. Matters to be discusses at 6:59PM

OPEN SESSION

    A. Reconvened to open session at 7:20PM

    B. No action was taken in closed session

**VII. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:54 PM.

Respectfully Submitted,

Y. Zubia