APPROVED

Youth Policy Institute Charter Schools (YPICS)

Minutes

Regular Board Meeting

Date and Time
Monday February 26, 2018 at 6:00 PM

Location
YPICS Learning and Support Center - 10660 White Oak Avenue, Suite B101, Granada Hills,CA

Meeting Call In Number: (641) 715-3680, Access# 1004153. Board Members calling in from 1625 W. Olympic Blvd., Los Angeles, CA 90015, 25024 Highspring Avenue, Newhall, CA 91321, and 405 Hillgard Avenue , Los Angeles, CA 90024.

Trustees Present
A. Reza, C. Vaquerano (remote), J. Lucente, M. Green, M. Keipp, S. Mendoza

Trustees Absent
None

Trustees who arrived after the meeting opened
S. Mendoza

Guests Present
I. Castillo, K. Myers, L. Simonsen, R. Duenas, R. Ruiz, V. Nutt, Y. King-Berg, Y. Zubia

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

M. Keipp called a meeting of the board of trustees of Youth Policy Institute Charter Schools (YPICS) to order on Monday Feb 26, 2018 at 6:14 PM.

C.

Flag Salute

D. Additions/Corrections to Agenda

There were no additions or corrections to the agenda.

E. Approve December 11, 2017 Minutes

J. Lucente made a motion to approve minutes from the Regular Board Meeting on 12-11-17 Regular Board Meeting on 12-11-17.
M. Green seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Green	Aye
S. Mendoza	Absent
M. Keipp	Aye
C. Vaquerano	Aye
J. Lucente	Aye
A. Reza	Aye

F. Approve January 8, 2018 Minutes

J. Lucente made a motion to approve minutes from the Special Meeting on 01-08-18 Special Meeting on 01-08-18.
A. Reza seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

A. Reza	Aye
S. Mendoza	Absent
C. Vaquerano	Aye
J. Lucente	Aye
M. Keipp	Aye
M. Green	Aye

G. Approve January 29, 2018 Minutes

M. Green made a motion to approve minutes from the Regular Board Meeting on 01-29-18 Regular Board Meeting on 01-29-18.
J. Lucente seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Mendoza	Absent
A. Reza	Aye
M. Green	Aye
J. Lucente	Aye
C. Vaquerano	Aye

Roll Call

M. Keipp Aye

II. ITEMS SCHEDULED FOR INFORMATION

A. FY 18-19 School Calendars

The executive team is in the process of creating the FY 18-19 school calendars and will be bringing the calendars back to the Board at the next board meeting.

B. 2018 - 2019 YPICS Reorganization Packet

The reorganization is our yearly process determining who plans on returning, resigning, or wants a transfer for the following school year. The process is on track to be completed by the next board meeting. As of now the schools have received the following information:

- Oscar Romero - one teacher will not be returning
- Bert Corona Charter High School - all teachers plan on returning; one support staff will resign
- Bert Corona Middle - All teachers returning, one teacher looking to transfer to our high school

S. Mendoza arrived.

C. February Employee Performance Status Update

This month all schools have been conducting performance evaluations (reflections) with all staff members. At Monsenor Oscar Romero the evaluations consist of a four step process - self reflection, recording of entire lesson taught by teacher with reflection on performance, watching a colleague's class lesson, and a full reflections with setting a goal for the future.

D. Status Update on COP3 Contracts

An update will be provided at the next board meeting.

E. YPICS Winter Con App

F. Form 700 - Statement of Economic Interests

The Form 700's were distributed to the board members who were present, signed and returned. The board members who were on the phone will be mailing in their forms to the YPICS Learning and Support Center by March 15, 2018.

G. Committee/ Council Reports

H. Facilites Update

MORCS - the construction project has the potential to be completed up to ten days sooner than planned, but this is contingent upon rain. The budget for goods inside the buildings is $1.5M.

BCCS - Mr. Duenas and Irina are working on making the numbers work for the facility updates needed.

I. Bert Corona Executive Administrator Report

Bert Corona is looking at SFA, SFA supports, and it's fidelity. Fifty-four percent of teachers are doing a reasonable job, while forty-six are not at that level. Bert Corona is also working on creating a culture for it's students.

J. Monsenor Oscar Romero Executive Director's Report

There are two items to highlight:

1. MORCS conducted a SPQR where leaders from different schools were invited to attend, including Berendo's leaders. The leaders feedback was MORCS has a good system in place and should start diving deeper.
2. A math (Aleks) competition was held where the cohort with the most students who finished fifty math topics on Aleks would get to go on a field trip (the funds for the field trip were raised by the parent coordinator.) In the cohort that won the field trip to go play laser tag, twenty of the thirty students met the fifty topics benchmark. Two to three of the highest ranked students from all other cohorts will get to participate as well.

K. Bert Corona Charter High School Executive Director's Report

BCCHS 9th, 10th, and 12th graders will be taking the NWEA Maps test in March, just before spring break. BCCHS 11th graders have been taking the state’s interim assessments to prepare for the SBAC exams. The good news is that our scores for this year’s cohort will be significantly better than last year’s mini-cohort, if the interim assessments are predictive in any way. The bad news is that we are not yet commensurate with the highest performing LAUSD public schools, but we are not far off. (See attached performance docs). This SBAC test is the primary focus of this spring’s testing efforts. YPI is graciously handling the PSAT-9 and the PSAT-10. Those take place on separate dates and times. The seniors recently took their placement exams at LA Mission College, to mixed results. Some students placed college-ready, others were far off. It’s a very mixed little bag, this senior class (12 students, 10 on pace to graduate). They were a surprise, and have been our biggest academic challenge as a group. There is so much disparity in their skill levels and their performances, but we are committed to get them across the finish line. They will graduate at the Pacoima City Hall Building during the first week of June.

We have a number of students taking credit recovery courses through Acellus, an online credit recovery program utilized by a number of local high schools, and presented to us by our guidance counselor, Ms. Palafox. We are realizing that it is going to take several iterations of online learning to build it permanently and successfully into our culture, but we are committed to it as we recognize that the future of education will depend more and more on this delivery method, and we want our students prepared.

Over 30 students are taking the 5th concurrent enrollment college course offered at BCCHS. It is a psychology course entitled “General Psychology 1” taught by a fun and engaging professor, Craig Smardan. The students feel that the class is engaging, informative, and fun. We feel very fortunate to continue to be able to offer this opportunity to our kids.

School Safety
This month, two BCCHS students were arrested and booked for criminal threats during the weekend after the school shooting in Florida. The details of both police actions are attached in separate documents, as is the plan for reintegrating both students back into the school community. While the reality of arrest is both traumatic and damaging to the students involved, the specifics of the behavior that triggered the arrests could not be ignored as student safety is paramount. Please see attached documents for further detail.

L. Executive Director's Report

III. ITEMS SCHEDULED FOR ACTION

A. YPICS December 2017 and January 2018 Financials

J. Lucente made a motion to approve the December 2017 and January 2018 financials and checks registers as submitted.
M. Green seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
M. Keipp	Aye
A. Reza	Aye
S. Mendoza	Aye
C. Vaquerano	Absent
M. Green	Aye
J. Lucente	Aye

B. YPICS 2nd Interim Reports

J. Lucente made a motion to approve the 2nd Interim report.
M. Green seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

A. Reza	Aye
J. Lucente	Aye
S. Mendoza	Aye
M. Green	Aye
C. Vaquerano	Absent
M. Keipp	Aye

C. YPICS FY 17-18 Form 990

M. Green made a motion to approve the YPICS Form 990.
J. Lucente seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

A. Reza	Aye
J. Lucente	Aye
C. Vaquerano	Absent
M. Green	Aye
S. Mendoza	Aye
M. Keipp	Aye

D. YPICS Fiscal Policy

J. Lucente made a motion to approve the proposed YPICS Fiscal Policy.
M. Green seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

C. Vaquerano	Absent
M. Green	Aye
J. Lucente	Aye
S. Mendoza	Aye
M. Keipp	Aye
A. Reza	Aye

E. YPICS Social Media Policy

M. Green made a motion to approve the YPICS Social Media Policy.
J. Lucente seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

C. Vaquerano	Absent
A. Reza	Aye
S. Mendoza	Aye
M. Green	Aye
J. Lucente	Aye
M. Keipp	Aye

F. YPICS Audit Committee Selection

J. Lucente made a motion to elect Michael Green, Mary Keipp and himself (Joe Lucente) as the members of the audit committee.
S. Mendoza seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

C. Vaquerano	Absent
J. Lucente	Aye
S. Mendoza	Aye
A. Reza	Aye
M. Keipp	Aye
M. Green	Aye

G. Establish Ad Hoc Board Member Selection Committee

S. Mendoza made a motion to add the AD Hoc Selection Committee with Joe Lucente as the Chair.
M. Green seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

A. Reza	Aye
J. Lucente	Aye
M. Keipp	Aye
C. Vaquerano	Absent
M. Green	Aye
S. Mendoza	Aye

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:50 PM.

Respectfully Submitted,
Y. Zubia