

APPROVED

Youth Policy Institute Charter Schools (YPICS)

Minutes

Regular Board Meeting

Date and Time

Monday August 7, 2017 at 6:00 PM

Location

10660 White Oak Avenue, Suite B101, Granada Hills CA 91344

Meeting Call In Number: (641) 715-3680, Access# 1004153. Board Members calling in from 1625 W. Olympic Blvd., Los Angeles, CA 90015, 25024 Highspring Avenue, Newhall, CA 91321, 405 Hillgard Avenue, Los Angeles, CA 90024, and 4000 S. Main Street, Los Angeles, CA 90037.

Trustees Present

A. Reza, G. Straub, J. Lucente, M. Keipp, S. Mendoza

Trustees Absent

C. Vaquerano, J. Williams

Trustees who arrived after the meeting opened

M. Keipp

Guests Present

I. Castillo, Janelle Ruley, K. Myers, R. Duenas, Y. King-Berg, Y. Zubia

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

G. Straub called a meeting of the board of trustees of Youth Policy Institute Charter Schools (YPICS) to order on Monday Aug 7, 2017 at 6:20 PM.

C. Flag Salute

D. Additions/Corrections to Agenda

E. Approve May 22, 2017 Minutes

J. Lucente made a motion to approve minutes from the Board Meeting on 05-22-17 Board Meeting on 05-22-17.

S. Mendoza seconded the motion.

The board **VOTED** unanimously to approve the motion.

F. Approve June 9, 2017 Minutes

J. Lucente made a motion to approve minutes from the Board Meeting Conference Call on 06-09-17 Board Meeting Conference Call on 06-09-17.

S. Mendoza seconded the motion.

The board **VOTED** unanimously to approve the motion.

G. Approve June 29, 2017 Minutes (I)

J. Lucente made a motion to approve minutes from the Board Meeting on 06-29-17 Board Meeting on 06-29-17.

S. Mendoza seconded the motion.

The board **VOTED** unanimously to approve the motion.

H. Approve June 29, 2017 Minutes (II)

J. Lucente made a motion to approve minutes from the Board Meeting on 06-29-17 Board Meeting on 06-29-17.

S. Mendoza seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. ITEMS SCHEDULED FOR INFORMATION

A. Directors' Reports

B. Executive Director's Report

C. OIG Final Audit Report

M. Keipp arrived.

YPICS received the final Office of Inspector General report which included responses from YPICS and the Charter School Division. In response to the findings, YPICS will have a parent engagement update added to the board meeting agendas along with discussions on the areas of concern.

III. ITEMS SCHEDULED FOR ACTION

A. Credit Cards for Executive Administrators and Leads

Currently only Ms. King-Berg and Ruben Duenas have credit cards for the organization. Due to the restructuring, a card per school site is necessary for purchasing items we cannot obtain on the credit card. The credit cards will not be used in lieu of other purchasing methods.

M. Keipp made a motion to approve the new California Credit Union credit cards in the combined amount of a \$24,000 monthly limit for Regina Yvette Kingberg, Ruben Duenas, Kevin Myers, Lorence (Larry) Simonsen, Diana Gamez, Lilia K. Gamez, Yolanda Fuentes, and Charles Harvey.

S. Mendoza seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. YPICS Fiscal Policy Updates

This action item is moved to the next board meeting.

C. 17-18 YPICS Board Calendar

After discussing the proposed dates and finding conflicting dates, YPICS will revise the recommended board meeting calendar and add to next month's agenda for approval.

D. New Bank Account with California Credit Union

J. Lucente made a motion to approve the opening of a new checking account with California Credit Union which is to be used to pay the new directors' schools' California Credit credit cards.

M. Keipp seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Closing of Wells Fargo Credit Cards

M. Keipp made a motion to approve the closing of the two Wells Fargo credit cards.

S. Mendoza seconded the motion.

The board **VOTED** unanimously to approve the motion.

F. Ad Hoc Committee for Board Membership

G. Straub made a motion to establish Mary Keipp and Joe Lucente as permanent members of the Ad Hoc Committee for Board Membership.

S. Mendoza seconded the motion.

The board **VOTED** unanimously to approve the motion.

G. Ad Hoc Committee for Academic Achievement

No action was taken on this item.

H. Los Angeles City College MOU for Monsenor Oscar Romero Charter School

M. Keipp made a motion to approve the MOU between Los Angeles City College MOU and Monsenor Oscar Romero Charter School.

J. Lucente seconded the motion.

The board **VOTED** unanimously to approve the motion.

IV. Closed Session

A. CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION

President Straub made the following announcement:

“The Board of Directors will now be moving into closed session to discuss matters described in Section VI. Matters to be discussed are those permitted by Government Code Section 54956.9 (existing or anticipated litigation)”

The Board convened to Closed Session at 7:12 p.m.

RETURN TO OPEN SESSION - ITEMS SCHEDULED FOR ACTION

The Board reconvened to Open Session at 7:28 p.m.

President Straub announced the following:

“No action was taken in Closed Session.”

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:30 PM.

Respectfully Submitted,
Y. Zubia