

# Youth Policy Institute Charter Schools (YPICS)

## Minutes

### Board Meeting

---

#### Date and Time

Monday February 20, 2017 at 10:00 AM

#### Location

Conference Call: (605) 562-3000, Access# 1004153; Locations:560 N Arden Blvd, Los Angeles, CA 90004, CA 91344; 17112 Minnehaha Street, Granada Hills, CA 91344;501 S. Bixel Street, Los Angeles, CA 90017; 405 Hillgard Avenue , Los Angeles, CA 90024; 25024 Highspring Avenue, Newhall, CA 91321; 1625 W. Olympic Blvd., Los Angeles, CA 90015; 4000 S. Main Street, Los Angeles, CA 90037; 10660 White Oak Avenue, Granada Hills, CA 91344

---

Conference Call: (605) 562-3000, Access# 1004153

Locations: 560 N Arden Blvd, Los Angeles CA 90004; 17112 Minnehaha Street, Granada Hills, CA 91344;501 S. Bixel Street, Los Angeles, CA 90017; 405 Hillgard Avenue , Los Angeles, CA 90024; 25024 Highspring Avenue, Newhall, CA 91321; 1625 W. Olympic Blvd., Los Angeles, CA 90015; 4000 S. Main Street, Los Angeles, CA 90037; 10660 White Oak Avenue, Granada Hills, CA 91344

---

#### Trustees Present

G. Straub (remote), J. Lucente (remote), J. Williams (remote), M. Keipp (remote), S. Mendoza (remote)

#### Trustees Absent

A. Reza, C. Vaquerano, S. Mendoza

#### Guests Present

I. Castillo (remote), K. Myers (remote), R. Duenas (remote), Y. King-Berg (remote), Y. Zubia (remote)

---

#### I. Opening Items

##### A. Record Attendance and Guests

##### B.

### **Call the Meeting to Order**

G. Straub called a meeting of the board of trustees of Youth Policy Institute Charter Schools (YPICS) to order on Monday Feb 20, 2017 at 10:04 AM.

### **C. Flag Salute**

### **D. Additions/Corrections to Agenda**

## **II. COMMUNICATIONS**

### **A. Presentations from the Public**

### **B. Treasurer/ CFOs Report**

### **C. Director's Reports**

The Chief Operations Officer's and the Director of Academic Achievement's reports are available on the schools' websites and on BoardOnTrack.

### **D. Executive Director's Report**

The Executive Director's report is available on the schools' websites and on BoardOnTrack.

## **III. ITEMS SCHEDULED FOR INFORMATION**

### **A. OIG Update**

The audit is still in process and going well. Dolores, the auditor assigned to YPICS, has been meeting with the YPICS ExED team once a week. Dolores should be complete with the financial budget next week and visiting schools shortly after.

### **B. YPICS Winter ConApps**

The board reviewed the ConApp reports.

## **IV. ITEMS SCHEDULED FOR ACTION**

### **A. MORCS Construction - New Bank Account**

M. Keipp made a motion to approve the opening of a new bank account for the MORCS construction project funds.

J. Lucente seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **B.**

### **YPICS November and December 2016 Financials**

M. Keipp made a motion to approve the YPICS' November 2016 and December 2016 financials with check registers as submitted.

J. Lucente seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **C. FY 15-16 990 Review and Approve**

M. Keipp made a motion to approve the FY15-16 990 for submission on February 27th, 2016 pending no additional comments be made by the board by February 27th, 2016.

J. Lucente seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **D. CTEIG Grant MOU with YPI**

The Board chose to table the approval of the CTEIG Grant MOU.

### **E. CTEIG Budget**

## **V. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:12 AM.

Respectfully Submitted,  
Y. Zubia