

# Youth Policy Institute Charter Schools (YPICS)

## Minutes

### Board Meeting

---

#### Date and Time

Monday April 24, 2017 at 6:00 PM

#### Location

Bert Corona Charter School - 9400 Remick Avenue, Pacoima CA 91331; Board Members Calling in from 501 S. Bixel Street, Los Angeles CA 90017 and 1625 W. Olympic Blvd., Los Angeles CA 90015

---

Location: Bert Corona Charter School - 9400 Remick Avenue, Pacoima, CA 91331  
Board Members calling in from 501 S. Bixel Street, Los Angeles 90017 and 1625 W. Olympic Blvd., Los Angeles 90015  
Conference Call: (605) 562-3000, Access# 1004153

---

#### Trustees Present

A. Reza, C. Vaquerano (remote), G. Straub, J. Lucente, M. Keipp

#### Trustees Absent

J. Williams, S. Mendoza, S. Mendoza

#### Trustees who arrived after the meeting opened

M. Keipp

#### Guests Present

C. Harvey, I. Castillo, K. Myers, L. Simonsen, R. Duenas, R. Ruiz, V. Nutt, Y. King-Berg, Y. Zubia

---

### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

G. Straub called a meeting of the board of trustees of Youth Policy Institute Charter Schools (YPICS) to order on Monday Apr 24, 2017 at 6:14 PM.

**C. Flag Salute**

**D. Additions/Corrections to Agenda**

**E. Approve March 30, 2017 Special Meeting Minutes**

J. Lucente made a motion to approve minutes from the Special Meeting on 03-30-17 Special Meeting on 03-30-17.

A. Reza seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

A. Reza           Aye

G. Straub        Aye

C. Vaquerano    Aye

J. Lucente       Aye

**II. COMMUNICATIONS**

**A. Presentations from the Public**

**B. Tresurer/ CFOs Report**

M. Keipp arrived.

The financials are available on BoardonTrack.com and ypics.org.

**C. Director's Reports**

Reports are available on BoardonTrack and at ypics.org.

**D. Executive Director's Report**

The Executive Director's report is available on BoardonTrack.com and ypics.org.

**III. ITEMS SCHEDULED FOR INFORMATION**

**A. Spring 2017 Parent Conferences**

Spring parent conferences ran smoothly at all three schools. Attendance rates are as follows:

Monsenor Oscar Romero Charter School - 93%

Bert Corona Charter School- 94%

Bert Corona Charter High School - 91%

**B. Parent Conference Update**

Parents were asked to take a survey during their student's conference. The results will be shared at the next board meeting.

**C. MORCS Construction Update**

The MORCS construction project has broken ground and contingency funds are already being spent due to unforeseen obstacles such as the finding of soft soil and a storm drain. The full report is available on BoardOnTrack.com and ypics.org.

**D. Academic Update**

**IV. ITEMS SCHEDULED FOR ACTION**

**A. YPICS February 2017 Financials**

J. Lucente made a motion to approve the YPICS February Financial and check registers as submitted.

A. Reza seconded the motion.

The board **VOTED** unanimously to approve the motion.

**B. Board Resolution - Grant Development Process**

The board discussed the appropriate percentage of a grants funds our subcontractors and the schools' listed in the grants should receive.

M. Keipp made a motion to approve the Grant Development Process Board Resolution amended to state " YPICS will not approve a Grant unless at least 70% of the Grant's funding will be distributed directly to one or more of the public schools".

C. Vaquerano seconded the motion.

The board **VOTED** unanimously to approve the motion.

**C. Board Resolution - Renewal of Line of Credit with Pacific Western Bank**

J. Lucente made a motion to approve the renewal line of credit with Pacific Western Bank.

M. Keipp seconded the motion.

The board **VOTED** unanimously to approve the motion.

**V. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:30 PM.

Respectfully Submitted,  
Y. Zubia