

# Youth Policy Institute Charter Schools (YPICS)

## Minutes

### Special Meeting

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#### Date and Time

Friday November 4, 2016 at 11:00 AM

#### Location

Conference Call: (605) 562-3000, Access# 1004153; Locations: 10535 Zelzah Avenue, Granada Hills, CA 91344; 17112 Minnehaha Street, Granada Hills, CA 91344; 501 S. Bixel Street, Los Angeles, CA 90017; 405 Hillgard Avenue, Los Angeles, CA 90024; 25024 Highspring Avenue, Newhall, CA 91321; 1625 W. Olympic Blvd., Los Angeles, CA 90015; 4000 S. Main Street, Los Angeles, CA 90037

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#### Trustees Present

C. Vaquerano (remote), G. Straub (remote), J. Lucente (remote), J. Williams (remote), M. Keipp (remote), S. Mendoza (remote)

#### Trustees Absent

A. Reza

#### Guests Present

Hope Fang, I. Castillo, R. Duenas, Terry Tao, Y. King-Berg, Y. Zubia

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### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

G. Straub called a meeting to order on Friday Nov 4, 2016 at 11:09 AM.

### II. Closed Session

#### A. Convening with Legal Counsel

Closed Session - 11:15AM

### III. Open Session

#### A. MORCS Building Contract

Open Session - 11:35AM

The Board of Directors reviewed the award made to Novus Construction ("Novus") on October 24, 2016 and determined by a vote of six (6) ayes and one (1) absent that Novus failed to meet the requirements of Article 11 of the Instructions to Bidders and the Insurance Documents & Endorsements Form to submit required insurance within five (5) days. Due to the failure to meet the condition precedent of providing required insurance documents, a contract cannot be formed with Novus and the award is made to the next lowest responsive responsible bidder which is Kemp Bros Construction, Inc. with a bid of \$22,342.00.

M. Keipp made a motion to rescind the construction bid award from Novus and immediately award Kemp Bros Construction, Inc.

J. Lucente seconded the motion.

The team **VOTED** unanimously to approve the motion.

#### Roll Call

A. Reza	Absent
C. Vaquerano	Aye
M. Keipp	Aye
S. Mendoza	Aye
J. Lucente	Aye
J. Williams	Aye
G. Straub	Aye

### IV. Closing Items

#### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:38 AM.

Respectfully Submitted,  
Y. Zubia