

Youth Policy Institute Charter Schools (YPICS)

Minutes

Special Meeting

Date and Time

Friday November 4, 2016 at 11:00 AM

Location

Conference Call: (605) 562-3000, Access# 1004153; Locations: 10535 Zelzah Avenue, Granada Hills, CA 91344; 17112 Minnehaha Street, Granada Hills, CA 91344; 501 S. Bixel Street, Los Angeles, CA 90017; 405 Hillgard Avenue, Los Angeles, CA 90024; 25024 Highspring Avenue, Newhall, CA 91321; 1625 W. Olympic Blvd., Los Angeles, CA 90015; 4000 S. Main Street, Los Angeles, CA 90037

Trustees Present

C. Vaquerano (remote), G. Straub (remote), J. Lucente (remote), J. Williams (remote), M. Keipp (remote), S. Mendoza (remote)

Trustees Absent

A. Reza

Guests Present

Hope Fang, I. Castillo, R. Duenas, Terry Tao, Y. King-Berg, Y. Zubia

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

G. Straub called a meeting to order on Friday Nov 4, 2016 at 11:09 AM.

II. Closed Session

A. Convening with Legal Counsel

Closed Session - 11:15AM

III. Open Session

A. MORCS Building Contract

Open Session - 11:35AM

The Board of Directors reviewed the award made to Novus Construction ("Novus") on October 24, 2016 and determined by a vote of six (6) ayes and one (1) absent that Novus failed to meet the requirements of Article 11 of the Instructions to Bidders and the Insurance Documents & Endorsements Form to submit required insurance within five (5) days. Due to the failure to meet the condition precedent of providing required insurance documents, a contract cannot be formed with Novus and the award is made to the next lowest responsive responsible bidder which is Kemp Bros Construction, Inc. with a bid of \$22,342.00.

M. Keipp made a motion to rescind the construction bid award from Novus and immediately award Kemp Bros Construction, Inc.

J. Lucente seconded the motion.

The team **VOTED** unanimously to approve the motion.

Roll Call

G. Straub	Aye
M. Keipp	Aye
J. Williams	Aye
S. Mendoza	Aye
C. Vaquerano	Aye
A. Reza	Absent
J. Lucente	Aye

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:38 AM.

Respectfully Submitted,
Y. Zubia