

BCCS 17-18 Leadership Meetings Agenda

11-6-2017

Recommendations

Calendar Review

Announcements

Problem Solving

Charles Harvey- Tech Team Priorities

[Slack Norms YPICS Proposal](#)

Grade level agenda

Using the newsletter in grade level meeting

Field trip leave time

Leave During SFA

[Field trip checklist](#)

Admin Assignments

Pending (Continuing Items)

10/30/17

1. Calendar Review

Oct 30 - Nov 5	Nov 6 - 12	Nov 13 - 17
Board Mtg @ MORCS- Postponed Operations Mtg- TFI- Tues Volleyball Game - Wednesday 7:10 ELPAC Training - Bradford/Duenas- Thurs Meal training- Gamez- Thurs 5th/6th Grade Math Night - Fri (Nov. 3) 5pm (English room 4/Spanish room 5)- Ms. Gamez SFA Site Visit 11/3 Friday Volleyball Game - Friday 7:10 Tier 3 Team Day 2- Sat Staff out	TPD- SBAC and SBG- Mon COP PBIS Tier 1 Training- Wed 7th and 8th Grade Math Night - Thurs (Nov. 9) Veteran's day- Fri Staff out	Academic Meeting at LSC - Bradford/Duenas off campus Ms. Espinoza's ALEKS Celebration -11/16 during lunch SCC Committee Meeting - After School Valinda Out Nov 13 -December 1 Staff out

2. Announcements

- a. Dodgers
- b. Halloween

3. Problem Solving (Triaged by admin)

Concerns	Decision/Discussion	Next Steps
Events	How do we meet the needs of all students when we have events?	More discussion
Spanish Only Students	No concerns	

School wide student motivation is low	Red Flag Statement	Bullying as a possible concern Survey on Leadership newsletter
Supervision	Field Time/Transitions/Lines	Supervision BCCS Calendar- Reminders Active Supervision Training How do we make the lines more productive Present the supervision plan to all staff
Norms	Celebration- Present Challenge- Sidebar conversations were about the topic, Not on time and getting food Norms Manager- Campbell Time Keeper- Moran	Operationalize the Norms manager role and Timekeeper Discuss the issues breaking the norms When should you get food- transitions
Desktop Upgrades		Ruben go to Arce's Class Check on cords
Committee Updates		Academic- College and Career Night 1-22-18 Tentative Date SCC- TFI Presentation/Survey Tomorrow Parent- Math Night on Friday- Childcare? Support with Outreach/Purchase supplies Making Packets on Wednesday/prep party
Parent Conferences	5th Grade 25/26 = 96.1% 6th Grade 114/116 = 98.2 % 7th Grade 112/119 = 94.1 % 8th Grade 99/106 = 93.3% schoolwide 351/368=95.4%	Post data on the SLACK Scholar Dollars for Students Cohorts, Grade level, Improvement 6th and 7th grade schedule is the same, Makes it easier to schedule. Who did not come? Special note for the families that missed.
Communicating out about our meeting		Highlight topics Out for Tuesday Use in Operations Meeting
Supplies		

4. Pending

What does a Correction look like in PBIS?	Can Jackie Mora provide support	Need training
Youth Truth		Make better connections in our presentations about decision making Deliver two Tissues, wipes, paper towels- order one
Laptop use for students when sub present		Partner Teacher Student Leaders

		Tutors assigned to sub rooms Sub training???? No computer use? Who locks the cart Can we have codes on the locks

10/23/17

4. Calendar Review

Oct 23 - 29	Oct 30 - Nov 5	Nov 6 - 12
Spirit Week- CCSA Executive Leadership Institute-- Mon, Tues Operations Mtg- Safety- Tues Phoenix House- Tues SCC Meeting at LSC- Tues Dodger Night- Wed- Pending Football game- Thurs Spooky Dance- Fri Dodger Night- Friday- Pending Tier 3 Team Day 1- Sat	Board Mtg @ MORCS- Monday Operations Mtg- TFI- Tues Volleyball Game - Wednesday 7:10 ELPAC Training - Bradford/Duenas- Thurs 6th Grade Math Night - Fri (Nov. 3) Volleyball Game - Friday 7:10 Tier 3 Team Day 2- Sat	TPD- SBAC and SBG- Mon COP PBIS Tier 1 Training- Wed Veteran's day- Fri

5. Announcements

- a. Book Fair sold \$2,465.00
- b. Spirit Week
 - i. Monday- Pajama Day
 - ii. Tuesday- Disney Day
 - iii. Wednesday- Sports Day
 - iv. Thursday- Group Day (like twins day but better)
 - v. Friday- Costume Day
- c. Halloween- Costumes permitted
- d. Gotcha-
- e. Halloween - Teachers
- f. [Classroom observations](#)
- g. Earthquake Drill

6. Problem Solving (Triaged by admin)

Concerns	Decision	Next Steps
Spanish Only Students		
School wide student motivation is low		Centofanti will share information from Conference.
Norms	norms are stated as "We will..." "We commit to..." or "We promise to..." review norms at both the beginning and end of meetings until they have been	

	<p>internalized by all members of the team.</p> <p>Teams should ask questions like: Are we following the norms we set? Do we need to eliminate, revise, or add any norms? Are all members of the team making contributions and participating? Are we working together to reach our goal?</p> <p>Site Leadership Time Allocations: 5 min</p>
Desktop Upgrades	<p>Completed. How are they working? Fixing the wires. Can it be made a priority</p>
Committee Updates	<p>Academic - Aleks Competition- College and Career Activity SBG- What do we need to support students understand SBG</p>
Parent Conferences	<p>Academic</p> <ul style="list-style-type: none"> • Aleks Competition- • College and Career Activity • SBG- What do we need to support students understand SBG <p>Parent</p> <ul style="list-style-type: none"> • Math Night
BCCS Website and Calendar	<p>Add description in the details Invitations to people who are supposed to go</p> <p>Correct the following...</p> <p>Parents</p> <p>Parent Student Handbook</p> <p>Click here for student record information: http://ypics.powerschool.com</p> <p>Complaint Procedures</p> <p>Study Island</p> <p><small>Founded in 2000, Study Island, an Edmentum product, helps students in kindergarten through 12th grade master state-specific, grade-level academic standards in a fun and engaging manner. We provide standards-based instructional, practice, assessment, and productivity tools that improve the performance of educators and students via our web-based platforms.</small></p> <p><small>Study Island combines rigorous content that is highly customized to specific state standards in math, reading, writing, science, and social studies with interactive features and games that engage students and reinforce and reward learning achievement. Study Island's programs enable educators to track student performance in real-time to address individual learning gaps, while allowing administrators to monitor student progress and measure teacher effectiveness.</small></p> <p>Can you please add details to our 6th Grade Math Parent Conference (add time and rooms and details)? Parent Math Class will be at 5pm. English will be in room 4 and Spanish in room 5.</p>
Communicating out about our meeting	<p>Create a sample newsletter Action: Give feedback</p>

4. Pending

What does a Correction look like in PBIS?	Need training
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Youth Truth		Make better connections in our presentations about decision making Tissues, wipes, paper towels- NEXT DAY
Laptop use for students when sub present		Partner Teacher Student Leaders Tutors assigned to sub rooms Sub training???? No computer use?

10/9/17

7. Calendar Review

Oct 9 - 15	Oct 16 - 22	Oct 23 - 29
LACOE Site Visit- Wed PBIS- Possible PBIS PC Leadership Meeting- Thurs School Advisory Council Mtg- Thurs SFA Site Visit- Fri	Parent Conferences- Mon, Thurs, Fri Active supervision training- Mon ASB leadership meeting-Thurs Book Fair- Mon-Fri PBIS Conference Thurs-Sunday	Executive Leadership Institute- CCSA (Yvette)- Mon, Tues Tier 3 Team Day 1- Sat

8. Announcements

- a. ALEKS competition: October 9 - October 27
 - i. ALEKS competition will be from 10/9 - 10/27
 - ii. Prizes for growth
 - 1. 5% growth = certificate
 - 2. 15% growth = free item from the student store
 - 3. 25 % growth = free dress day (not Friday)
 - 4. 35 % growth = water balloon party during pop day
 - iii. Top growth and top topics completed in each grade level will also be invited to a special movie party during lunch (date to be determined). Students will get treated to a movie, pizza, popcorn and juice.
 - iv. (Can we integrate Scholar Dollars under Responsible)
- b. Book Fair
 - i. Robo-call
 - 1. Tomorrow
 - 2. Sunday
- c. Gotcha-
 - i. Oct 23-27
 - ii. 15 people signed up so far
- d. Halloween - Teachers

9. Problem Solving (Triaged by admin)

Concerns	Decision	Next Steps
Spanish Only Students	Student is receiving duolingo, and working with trejo and martinez	Arreola will forward concerns to teachers. Give staff ahead of time warning to translate

	during SFA. Need ahead of time notice to receive support for classes	powerpoints, etc. Please use google translate prior to sending to office (All 3 staff members). Aleks and achieve are all translated to spanish UPDATE: Translate a Google Doc Darling Alvarado- Bravo's SFA
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Activity details

Student	Days active	Lessons	Course progress	Points earned
 AM 17-18	16 days	71 lessons	16 skills	720 XP
 KRT 17-18	16 days	121 lessons	27 skills	1230 XP

School wide student motivation is low	Turning in assignments ALEKS and Achieve Homework	Need data: Mr. Bradford/Mr. Duenas Cross reference homework concerns with ASP
Norms	Leadership team will model norms to ensure to encourage staff buy in.	Team will step up and volunteer as norms manager and timekeeper
Desktop Upgrades	All desktops are functioning at expected levels. Ram has been updated	Continue to support ongoing communication with Tech team Duenas will go back to every room
Committee/Grade Level Mtg	Mr. Bradford sent out information about Committee Meetings Important to have SPED there. Anything grade level should include them.	Priorities Chart should be in alignment with committee/team goals. Be prepared to discuss as a team
Parent Conferences		Schedules will be shared tomorrow.
Teacher Incentives		
SLACK use/ PBIS Rewards use	BCCS has the highest use of all schools.	Norms for slack vs Email Include staff in review of the practice What does the data mean? Train new staff/Give out the reflection sheet for teachers to give to student
Sports Check out		Developing a more transparent Sports packet

		Parent meeting needed Teacher training needed Coach Training Supportive program/effort
Student activities/sports		
Halloween	Need Teacher plan Need to put out plan for students	
Youth Truth		Make better connections in our presentations about decision making Tissues, wipes, paper towels- NEXT DAY
What does a Correction look like in PBIS?		Need training
Laptop use for students when sub present		Partner Teacher Student Leaders Tutors assigned to sub rooms Sub training???? No computer use?
Communicating out about our meeting		Create a sample newsletter

9/25/17

1. Calendar Review- 2 weeks

2. Announcements

- a. Book fair october 16th- october 20th
- b. Centofanti and Valinda will be out october 19th - 21st
- c. High school students need community service hours (60 hours). Centofanti and Arce expressed interest in having one come in to support them, possibly Garcia.
- d. LACO site visit coming soon. 153 students staying after school today.
- e. Uniform check, sweaters need to be BCCS only.
- f. Tardies are being tracked

3. Problem Solving (Triaged by admin)

Concerns	Decision	Next Steps
Committee/Lead teachers Selection	All leads have been disclosed to respective committees	Disclose to all teachers?
Teacher worried that student that only speaks spanish is not retaining information.	Student is receiving duolingo, and working with trejo and martinez during SFA. Need ahead of time notice to receive support for classes	Arreola will forward concerns to teachers. Give staff ahead of time warning to translate powerpoints, etc. Please use google translate prior to sending to office (All 3 staff members). Aleks and achieve are all translated to spanish

<p>Hard time to collaborate with Rosas because of 1 on 1 w/ J.G.</p>	<p>Speak to rosas regarding different lunch for SantaCruz. Also, possibly have all SPED concerns in the beginning of lunch because rosas can attend that portion.</p>	
<p>UCLA football game</p>	<p>Afterschool will pickup tickets</p>	<p>Need to order bus (tak)</p>
<p>Norms</p>		<p>Create a poster- Ryan will make temporary poster DONE Sergeant of Arms- Grade level leads And Committee Leads Time Keeper</p>
<p>Parent Conferences</p>	<p>Next Month Including PE and Comm 7th grade schedule</p>	<ul style="list-style-type: none"> ● Teachers Choose Teacher lead or student lead ● Need a meeting to plan who will translate <ul style="list-style-type: none"> ○ Parent conferences - ○ Osorio Morning till 3(Friday), ○ Lujan all Day(Friday), ○ Mr Sepulveda- Preferably till 3(Friday) ○ Sanchez All day friday ○ Salmeron - Monday available until 3, thursday/ friday all day ● Centofanti will be at a PBIS Conference
<p>TPD- Monday October 2nd</p>	<p>Recommended topics</p>	<p>Location- Teacher Choice- Conference Style SW will not be at TBD (PBIS I)- Classroom Management (PBIS II)- Active Supervision (PBIS III)- MTSS Form or CICO (PBIS III)- PRIMM- Mr. Jaime Google Drive Content- SFA Math, ALEKS,Achieve 3000, TCI History Alive Illuminate 5 Basics overview, Assessments, Entering in grade book Google Classroom and Sites SLACK- Basics and Guidelines for use - Teachers</p>
<p>SLACK</p>		<p>Assess who is not on Not everyone is using it Guidelines</p>

9-11-17

4. Calendar Review- 2 weeks

5. Announcements

- i. Villegas for 7th Grade Lead
- ii. Preston accepted Sped Lead
- iii. Committee leads this week (hopefully Tuesday)
- iv. Movie Night this Friday
- v. Election is Tuesday
- vi. Volleyball Next Wednesday
- vii. Book Fair on Parent Conferences

6. Problem Solving (Triaged by admin)

Concerns	Decision	Next Steps
Committee/Lead teachers Selection		Meet with 8th grade Committee leads this week (hopefully Tuesday)
Youth Truth Review		Separate Big ticket from regular supply request Science requests How quick do we turn items around normally (1 Week) Move Tissues to next day (give 2 order when one runs out)
Illuminate	Words of levels- Values- DnA percentages are connected to CAASPP not traditional grades Explain how the District default works	Take to YPICS
Culture and Climate Discussion	Use the retreat to work on staff culture including 1) What are the cultural norms? 2) What are the expectations?	Form a adhoc committee to plan Retreat
Norms		Create a poster Sergeant of Arms Time keeper
Parent Conferences	Next Month Student Lead or not Including PE and Comm 7th grade schedule	Recruiting translators Teachers Choose Is there a schedule that works Get pro and cons of 6th grade Meet w/ 7th grade lead, then 7th grade team

