

S.A.C. MEETING MINUTES:

Meeting Dates and Bookmarks	Team Members
<u>SAC Purpose and Background</u> <u>SAC Meeting Dates (2017-18)</u> <u>September 20, 2017</u> <u>October 18, 2017</u>	Kevin Myers, Executive Administrator Cynthia Jimenez, Parent Coordinator Juan Carlos Perez, Teacher Alan Lopez, Student Araceli Chimil, Student Elvia Gaxiloa, Parent Victor Tapia, Parent Maggie Mireles, Community Member Giovanny Hernandez, Community Member

Do you know the languages your team members speak? How can you show them that you know and appreciate those languages?

You won't necessarily be given an invitation to "know" someone? How can you take initiative to know and be known?

Where are the exclusion zones on your campus, places that feel like only certain people are accepted or feel accepted certain languages spoken? How can you influence those to become more widely accepting?

Who are the people that team members that feel unknown? ("I don't come to work to make friends...." bull)

Are you in a zone of exclusion? How do you change that?

Are you eating together regularly?

If we are talking TO each other about strategies and solutions, we are moving forward. If we are talking ABOUT each other as the problem, we are stuck.

SAC Meeting Agenda

Date: October 18, 2017

Attendees: Kevin Myers (EA),

Task	Timeframe	Notes/Outcome
<p>Check In: Check in:</p> <ul style="list-style-type: none"> ● How are you? ● Celebrations ● Concerns 	<p>5 min</p>	<p>Myers:</p> <ul style="list-style-type: none"> ● Feeling tired ● Celebrations: the staff ● Concerns: bullying <p>Elvia:</p> <ul style="list-style-type: none"> ● Meeting today for parents about bullying ● Not enough parents in the meeting today we need to make more parents aware <ul style="list-style-type: none"> ○ Cell phones and laptops have become baby sitters ● Feeling worried about her daughter who getting picked on. <p>Giovanny:</p> <ul style="list-style-type: none"> ● Feeling <i>busy</i>. Overbooked. There is a lot going on (world, charter schools) ● Celebrations: met with 9 parents last week mostly with new parents (knowing what charter schools are) ● Concerns: just being overbooked <p>Perez:</p> <ul style="list-style-type: none"> ● Feeling tired; parent conferences. It's a long week. Teachers feel like they are getting a chance to talk with kids and families that will help things run more smoothly in class. ● Excited about the new group of students elective. ● Concerns: PE; stretched thin. Working w

		<p>the 6th grade teachers to discuss PE restroom policy.</p> <p>Maggie:</p> <ul style="list-style-type: none"> ● Feeling happy to be home after 2 weeks travel. ● Celebrations: working on submitting to State Farm to ensure that we can continue with CASA in future years. <ul style="list-style-type: none"> ○ Rise above campaign started today for UnidosUS ○ How can we continue to combat the national concern of bullying. <p>Freddy:</p> <ul style="list-style-type: none"> ● Feeling determined; there's a lot going on and out of school. ● Has spent a lot of time reflecting and observing and has approached the October slump with a positive approach. ● Celebrations: excited about the new election changes. Kids get a chance to experience arts with Mr. Perez and other teachers. ● Bullying is a very prominent issue that has really escalated in recent years.
<p>Follow Up on Action Items: YPICS As Sanctuary Schools</p> <p>Discussion of Next Steps and Action Items from 9/20 meeting</p>	<p>10 min</p>	<p>Review resources (ACLU):</p> <p><u>Homepage: California Sanctuary Schools Campaign</u> <u>Model Sanctuary School Policy (Board)</u> <u>Parents Guide to School Board Advocacy</u> <u>Know Your Rights (Immigrant Students)</u> <u>Bullying and Harassment</u></p> <p>Make sure the policy includes the fact that CA is a sanctuary state and make sure the policy aligns</p>

<p>Follow Up on Action Items: Drop off Zone Discussion of Next Step and Action Items from 9/20 meeting</p>	<p>10 min</p>	<p>Write a proposal:</p> <p>Discuss next steps: Meet with Ms. King Berg and Ms. Rosa Trujillo Share proposal and plan next steps</p>
<p>Classroom Management Concerns: Discussion of Next Step and Action Items from 9/20 meeting</p>	<p>5 min</p>	<p>Mr. Nutt is working with the district to identify partners for helping support our team.</p> <p>Second visit from Jackie Mora, behavior expert</p> <p>Classroom Observations from Mr. Castillo and Aquino</p> <p>Observational rounds with Myers and Zepeda</p>
<p>School Wellness Policy: Share school wellness policy for feedback</p>	<p>10 min</p>	<p><u>MORCS Wellness Policy (Draft)</u></p>
<p>Feedback, Hopes, and Dreams: What feedback or wishes do you have for our school?</p>	<p>15 min</p>	<p>Bullying: support for students, sessions for par</p>
<p>Academic Discussion: What questions do you have for Mr. Zepeda (Coordinator of Instruction)</p>	<p>5 min</p>	<p>What is the plan for supporting ELs?</p> <p>We have a wide range of students and ability. 9 EL1, 114 ELs all together.</p> <p>Ran data a put a plan together to help scaffold based on where they are performing academic</p>

		<p>We had an EL specialist train all of our teacher they were able to implement these strategies in their classrooms.</p> <p>ELPAC Training coming up in November.</p> <p>Parents are going to be working with students Saturday to practice for the ELPAC test.</p>
--	--	---

Action Steps (October 18):

Action Step	Assigned To...	Due Date	Notes/Outcome
Draft policy for MORCS as a sanctuary school	Myers	11/15	

Parking Lot Items

Item	When will it be addressed?

SAC MEETING September 20, 2017

	Notes/ Comments/ Voices from Stakeholders
Introductions	Kevin Myers, Alan Lopez, Ingrid Orman, Elvia Gaxiola, Mireles, Giovany Hernandez, Cynthia Jimenez, Juan Carlos Perez
Review Agenda	<ul style="list-style-type: none"> ○ School Advisory Council Purpose ○ Beginning of School Celebrations ○ Local Control Funding Formula Review and Feedback ○ What else would you like to do with this time? <ul style="list-style-type: none"> ○ Parent Involvement Goals ○ Student Leadership Goals ○ Teacher Goals
Review Previous Minutes	N/A
Update on Action Items	N/A

AGENDA ITEM 1. – Review School SAC PAC Purpose/ Set Meeting Dates	
Administrators:	Discussed and reviewed all the information provided at the beginning of this document.
Parents:	

Students:	
Teachers	
Community:	

AGENDA ITEM 2. – Beginning of School Year Celebrations	
Administrators:	<p>Jimenez: Collaboration with CCSA (Town Hall Meeting with CCAS and Great Public Schools); assembly on Friday, August 19. We had many school representatives and community members attend.</p> <ul style="list-style-type: none"> - Jimenez: we had a great first field trip on 9/20 Myers: culture building; strong academic support team
Parents:	<p>likes the leadership and club opportunities available this year.</p> <p style="text-align: right;">-</p>
Students:	<p>Lots of students and teachers returned for this school year.</p>
Community:	<p>Gio: Same as Jimenez (Town Hall Meeting). Gio added that Monica Garcia and many officials attended; many parents were asking great questions.</p> <p>Maggie: CASA training with MORCS and other affiliate schools went very well. We are excited about the service learning project MORCS students will do this year.</p>

Teachers:) has been great; teachers have been collaborating and ling each other with great feedback. Learning has been differentiated.
------------------	---

AGENDA ITEM 3. LCAP	
Administrators:	-
Parents:	-
Students:	- We would like to find ways to incorporate student interests.
Teachers:	-
Community:	Asked questions about how we are supporting ELs and struggling students.

AGENDA ITEM 4. – Hopes and Dreams	
Administrators:	- Jimenez: we would like to have a parent center. -

Parents:	Plan for a loading zone for kids; there have been a lot of accidents recently and the drop off/pick up seems unsafe.
Students:	- Talent show Would like to have game design as an option for electives We would like to have more engaging electives that they could actually elect instead of being assigned to them. Would like to have a music class.
Teachers	Perez would like to have his own classroom and for parents to have their own space. It's tough to share.
Community:	CLU passed a resolution for a toolkit for boards to pass for safe zones (sanctuary schools). Has action steps. The SAC would like Myers to follow up with Ricardo Mirales.

AGENDA ITEM 5-6. – Parent/Student/Teacher Goals	
Administrators:	-
Parents:	-
Students:	-
Teachers	-
Community:	-

ADDITIONAL –	
Parent Voice	More supervision/support after school; outside auditorium and Berendo entrance.
Student Voice	Bullying and fighting are big issues. Conflicts between MORCS and Berendo PE classes. Some teachers need more classroom management training: Mr. Hoang, Ms. McKinzie, Ms. Acher (SFA)
Administrator Voice	
Community Voice	-
Teacher Voice	

Action Items	- Myers: Talk with officer East about loading zone Myers: get more information about Casa action items for boards.
Change Request to the YPICS Board	

Closing	
---------	--

2017-18 Meeting Dates

Month	Meeting Dates & Times
September	9/20 (completed)
October	10/18/17
November/December	11/29/17
January	1/24/18
February	2/28/18
March	3/21/18
April	4/25/18
May/June	6/13/18

SAC Purpose and Background Information:

Purpose:

YPI Charter Schools (YPICS) encourages all groups to participate in and share responsibility for the educational process and educational results. In order to achieve this important end, the school will develop a school site advisory council, consisting of parent, community and school representatives.

Primarily, each school site council is in service of the school. Secondly, each school's council will participate in developing recommendations for school policies and share in efforts to engage the support of the community. The council makes recommendations about issues related to the school and participates in reviewing parental and community concerns. The school site administrator is responsible for communicating all Council policy recommendations to the YPICS Board of Trustees.

The advisory council is in place so that there is a space for the stakeholders of the school sites to report to the board and a space for decisions and processes that effect policy to be brought to the YPICS board for approval.

Representatives (*at minimum*)

- Administrator
- Teacher - 2
- Parent - 2
- Community Member
- Student (*student body president, ASB, Student Leadership*)

Responsibilities

- Responsive to and in service of the needs of the school community
- Engage the support of the community
- Review parental and community concerns
- Develop recommendations for school policies
- Hold SAC meetings prior to YPICS Board Meetings
- Submit report of the SAC meeting to the YPICS Board
- Agenda with minutes
- Policy recommendations (*if any*)
- Updates school site procedures (*if any*)
- Recommendations for School Site (*if any*)

SAC Action Items

- Select SAC members
- Hold SAC orientation meeting
- Create dates for meetings (*Prior to each YPICS Board Meeting*)

- Administrator coordinates opportunities (time & space) for stakeholders to meet; prior to SAC meetings.
- Each council member meets with their stakeholders (i.e. Parent Organizers, Staff Meetings, Student Leadership Team)
 - Review concerns and celebrate successes
- Each council member to prepare report from their stakeholder meetings for the SAC meeting.
- Administrator creates agenda and facilitates
- Agenda to provide each member the opportunity to speak
- Create action items (specific roles for stakeholders) to address concerns and meet needs
- Administrator to keep Agenda, Minutes, and Sign-in Sheet
- Council works together on any policy recommendation. Recommendation to be written by Administrator and presented to the YPICS Board
- Each council member will report back to their constituents after SAC meetings.

Possible Opportunities for the SAC

- Develop and review fundraising plan
- Develop and Implement community service plan
- Outreach and recruitment
- Support Alumni Relations
- Initiate activities or programs that generate greater cooperation between the community and the school
- Assist in the development of educational goals and objectives
- Recommend various support services in the school
- Assist in the preparation of the accreditation reports
- Share successes
- Share YPICS Wellness plan

Agenda Items

- FALL (September-November)
 - School Success Plan Review and Feedback
 - Review Purpose, Roles and Responsibilities for SAC
 - Local Control Funding Formula Review and Feedback
 - Parent Events Review and Feedback

- WINTER (December-February)
 - School Success Plan Data Review from BI
 - Intervention Plan Review and Feedback

- SPRING (March-May)
 - School Success Plan Data Review
 - Intervention Plan Review and Feedback
 -

- SUMMER (June-August)

- EOY Data Review/SSP Review and Feedback
- Local Control Funding Formula Planning

AGENDA: NOTES to the BOARD