



Bert Corona Charter High School Executive Administrator Report

September 24, 2017

The mission of the YPI Charter Schools (YPICS) is to prepare students for academic success in high school, as well as post--secondary education; prepare students to be responsible and active participants in their community; and enable students to become life-long learners. Students at YPI Charter Schools will become active citizens who characterize the ideals of a diverse and democratic society. Students will provide service to their community, take responsibility for their own learning, and develop the habits of mind and body that will empower them to be successful in high school and beyond.

Enrollment

The current enrollment of Bert Corona High School is 202 as of Friday, September 22nd:

9 th Grade –	54
10 th Grade –	81
11 th Grade –	53
12 th Grade –	14
Total -	202

This number is 33 under projection for the approved FY 2017-2018 budget. The drop-off in enrollment of Bert Corona Middle School Graduates for the Spring of 2016 was noticeable and had a significant impact on student morale and budget flexibility.

Staffing

Two new full-time administrative staff were recruited and hired for the 2017-2018 academic year. Maribel Palafox, Counselor, and Yolanda Fuentes, Director of Operations.

Teaching positions are now fully staffed, but English 9 and 10 did not start until September 6, and Physics/Chemistry will not be able start until the new hire is appropriately licensed.

NTSG (New Teacher Support Group)

Under the guidance of the Executive Administrator, Ms. Macias (Wakefield) is stewarding a New Teacher Support Group for teachers who have taught for 2 years or less. BCCHS has 5 of 10 teachers who are at this stage in their careers. The group is not focused on professional development, but rather on making sure new teachers feel heard. Ms. Macias is currently enrolled in a school leadership program and is taking on responsibilities that reflect the breadth of roles typically served by administrators.

Student Academic Performance/Growth

BCCHS students have not yet taken the Smarter Balance Assessments in numbers that create a statistically significant subgroup, and therefore Smarter Balance accountability data is not yet available. The academic year 2017-2018 is the first in which an academic cohort of sufficient size will take the Smarter Balance Assessments, which will establish a baseline for the school.

Other performance data available is MAPS data, which is longitudinal, as well as Universal PSAT data, which was baseline data for 2016-2017. The PSAT-9, PSAT-10, and PSAT-NMSQT will be administered again in the second semester of this 2017-2018 academic year.

Longitudinal MAPS data for the first administration of this year is shown below in comparison to the same administration (Fall) for the 2016-2017 school year. The data below are for students who took both administrations only.

Summary for: Mathematics

Percentage of Students who Met or Exceeded their Projected RIT - 60.8%

Percent of Projected Growth Met - 161.4%

Count of Students with Growth Projection Available and Valid Beginning and Ending Term Scores 97
Count of Students who Met or Exceeded their Projected RIT - 59

Median Conditional Growth Percentile - 60

Summary for: Reading

Percentage of Students who Met or Exceeded their Projected RIT - 55.7%

Percent of Projected Growth Met - 96.6%

Count of Students with Growth Projection Available and Valid Beginning and Ending Term Scores - 88
Count of Students who Met or Exceeded their Projected RIT - 49

Median Conditional Growth Percentile - 60

Graduation Tracking

BCCHS Counselor Ms. Palafox has been communicating with the families of the first group of seniors regarding their progress towards graduation eligibility. Many of these students came to BCCHS in the first semester of 10th grade with significant deficiencies in A through G credit, and have struggled to make up these deficits. There are 4 students of the 14 scheduled to culminate this academic year who will need supplemental learning opportunities to attain the necessary A through G units to be awarded a CA diploma. BCCHS has been making credit recovery a focus of their schedules, including summer school, since Ms. Palafox joined the school in the spring of 2017.

College and Career

Ms. Palafox, Ms. Fuentes and Ms. Guzman have partnered to successfully execute 3 college visitation field trips as of Friday, September 22nd. Students from BCCHS have toured UC Riverside, California Institute of Technology, and California State University Channel Islands. Also, all 9th, 10th, and 11th grade students at BCCHS take the PSAT exam that is appropriate to their grade level. This is known as “Universal PSAT” and is widely regarded as one of the most successful strategies for preparing students to be successful on the SAT exam. As a member of the College Board, all PSAT and SAT exams can be offered and administered at BCCHS. These are at varying stages of being calendared.

Representatives from Grand Canyon University visited the campus on September 21, resulting in several students starting the college application process for the first time. This was a significant and emotional moment for many staff and students alike.

LAMC-IGETC courses are now in their 4th semester of being offered at BCCHS. The current course is Child Development. Of an initial roster of 55 students, 50 continue to maintain their roster spot and are engaging the material. This is a vast improvement over previous iterations of LAMC courses that were offered after school.

Professional Development - Hallmarks....

Professional Development at BCCHS is being driven this year by compliance visit preparation, emergency preparedness training, and instruction hallmarks. The Executive Administrator, in partnership with the Instructional Leadership team, has developed a dual-purpose for monitoring classroom instruction and providing opportunities for teacher reflection. It is a Google form entitled “Hallmarks, Expectations and Evidence.” Data from reflections and observations is collected for further discussion. The final professional development for September will be a DVR preparation training led by the

Special Education staff. Examining student's work using CFG protocols will be the focus of PD for October.

Special Education

Maria Castañeda has joined the Special Education team at BCCHS for the 2017-2018 academic year. Her credentials and experience are significant and she brings with her a student-centered approach to teaching, learning, and student support.

BCCHS will undergo a District Validation Review on October 3rd.

The Special Ed team, under the guidance of Mr. Nutt, is preparing teachers and staff for a review of the program by the LAUSD SELPA.

Parent POC (Points of Contact) - SAC, Parent Coffee

In addition to the yearly open houses and parent conferences that have been very successful for the high school, several new points of contact with parents have been added to the BCCHS calendar.

The first is a coffee with administration called "Pan Con Café." The first was held in September and brought parents from roughly 10% of the student body. This gathering was an opportunity for staff to update parents about significant changes and milestones as the school grows and develops, as well as to answer questions about any area of concern parents might bring to the table. The first meeting lasted about 90 minutes, and several parents stayed longer to work with staff on matters relating to individual students.

The other is the newly assembled "School Advisory Council." This council is designed to operate as an advisory body for the school, and is comprised of 2 or more members of each stakeholder group represented by the school: parents, students, teaching staff, administrative staff, and community members (who may only appear one at a time due to very busy schedules). The minutes of the first BCCHS Student Advisory Council are included at the end of this report.

YPI - Gear Up / Extended Day

YPI Grant Staff continue to have a valuable and lasting impact on students' growth, both academically and socially. Gear Up tutors are daily working with students in classrooms, as part of extended day activities, and for tutoring in specific subjects. Extended Day program staff are running as many clubs as they can to provide opportunities for students to stay involved at the end of the school day. There does appear to be a very limited number of offerings, and often times the students seem to really just be in after-school care. A robust evaluation of the program, combined with a clear set of goals, could help make this construct into something that students are benefitting from in very concrete ways other than tutoring. YPI staff and YPICS staff have a monthly communication meeting at which the EA can broach this concern.

CIF Sports

Mr. James Carroll, PE Teacher and Athletic Director, is developing the BCCHS CIF Athletics Program. BCCHS is in its probationary year of membership and is currently facilitating teams in the following sports:

Girls Volleyball (Fall)	Boys Volleyball (Spring)
Boys Basketball (Winter)	Girls Soccer (Spring)
Girls Basketball (Winter)	Boys Soccer (Spring)

Yolanda Fuentes, Operations Director, is providing support for logistics and fundraising. The current budget does not include funds for transportation to and from games.

Prop 39

The biggest challenge of the 2017-2018 school year, aside from staffing challenges, has been engaging the district on matters of space usage and improvement through Prop 39. To date, the following issues have been on the table:

- Use of multi-purpose space at Maclay in the afternoon
- Use of locker room space and lockers for physical education
- Use of physical education facilities
- Air conditioning
- Office space conversion
- Restroom access
- Custodial services
- Key availability

Some of these issues have been resolved, some are still unresolved. Ms. Fuentes has had a significant impact on improving the district's attention to these matters, as well as improving communication with specific members of the district's operations team.

Operations

BCCHS will undergo an audit of the meal program this fall. Ms. Fuentes, Operations Director, will manage preparation for the audit with guidance from Ms. Castellon (YPICS) and Ms. Gamez (BCCMS).

BCCHS drop off and pick up procedures may need to change to remediate the traffic congestion developing after school as parents double-park and block traffic while waiting for their children to be released from school. The operations team is currently

looking into using the defunct bus transportation throughway on the north side of campus.

Budget

The EA worked with the CFO and ExEd staff to establish a plan for cutting expenses from the 2017-2018 BCCHS Budget. The CFO and ExEd identified considerable savings from salary and benefits, as well as partnerships with YPI, which made the necessity to cut from essential school programs a much less painful process than initially expected. Their leadership is much appreciated. These cuts are unfortunate and will make a noticeable impact on the morale of the school, but should not compromise it's essential outcomes provided the staff recommits itself to the mission and vision of YPICS in lean times as well as good. The detailed summary of proposed cuts will be presented by the CFO at an upcoming board meeting.