



YPI CHARTER SCHOOLS

September 25, 2017

TO: YPI Charter Schools
Board of Directors

FROM: Yvette King-Berg
Executive Director

SUBJECT: LAUSD Charter Schools Division oversight process

BACKGROUND

The LAUSD Charter Schools Division (CSD) conducts yearly oversight visits and formal reviews of the instructional and operational practices of all District-authorized charter schools. All charter schools contribute a percentage of their operating revenue to the District for this purpose as required by law.

ANALYSIS

The LAUSD Charter Schools Division conducts performance-based oversight aligned to the California Charter Schools Act and includes four categories and a sub-category: 1) Governance Documentation, 2) Student Achievement and Educational Performance Documentation, 3) Organizational Management, Programs, and Operations Documentation, 3A) Documentation of Compliance with DOJ and TB clearance, credentialing, ESSA requirements, and Mandated Reporter Training Requirements, etc., and 4) Fiscal Operations.

“Category 1, Governance” specifically reviews the ways in which the Board of Directors fulfill its fiduciary responsibility to effectively direct and provide oversight of the YPICS. As part of this responsibility, the Board is asked to monitor and review all documents that demonstrate that the schools comply with all applicable laws. No later than the March 1, 2018, Board meeting, or as soon as all documentation is ready for review by each of the YPICS, the Board will review all documentation and the Board President will sign off on items as “compliant” or “non-compliant”. The certification document, board agenda and minutes from the meeting at which the documents are certified will be compiled and sent to the District no later than March 16, 2018.

Additionally, beginning in the 2017-2018 school year, by the end of each school’s 7th week of school, each school site administrator must submit certification confirming the school’s implementation of safety measures at the beginning of the school year. This beginning of the school year certification by each school administrator informs the FCPS Board and supports the school in ensuring that critical organizational and management

systems are in place as the school year begins, as these requirements greatly impact students, staff and the public. The entire certification document, with only the school administrator's columns completed, along with the administrator's signature, are due to the LAUSD Charter Schools Division by the end of the 7th week of school.

The oversight visit dates for each site are listed below:

Bert Corona Middle School:	December 1, 2017
Bert Corona Charter High School:	December 5, 2017
Monseñor Oscar Romero Charter School:	December 7, 2017

RECOMMENDATION

This is an information item and no action is required.