



Learningtech.org®

The Miller Institute for Learning with Technology

**E-Rate Consulting Renewal Proposal
Fiscal Year 2023-2024 / E-Rate Funding Year 2024-2025
YPI Charter Schools**

Learningtech.org appreciates the opportunity to provide E-Rate Consulting Services to your organization. During the past months, we facilitated Category 1 application(s) that requested a total of **\$74,502** and Category 2 application(s) that requested a total of **\$12,898** in E-Rate discounts for Funding Year 2023-2024 [FY2023] (7/1/2023 – 6/30/2024).¹

We look forward to continuing our relationship and anticipate providing E-Rate Management Services for FY2024 (7/1/2024 – 6/30/2025) to your organization during fiscal year 2023 – 2024 (7/1/2023 – 6/30/2024), consistent with the attached **Scope of Work**.

Consistent with Paragraph 2 of the existing Consulting Agreement, our current contract automatically renews annually through 6/30/26. Further, this renewal proposal notifies Client of a need for other modifications, and includes the following considerations.

Key Assumptions:

- One (1) Category 1 application for services with continuing contracts (as needed)
- One (1) Category 1 application for newly competed and awarded services (as needed)
- One (1) Category 2 application for services with continuing contracts (as needed)
- On-going E-Rate management services to follow-up on funding requests for up to two prior funding years
- All work to be completed for each service will be summarized in an **E-Rate FY2024 PLANNING RECAP**. Work will begin for each service upon Client approval signature
- A separate consulting fee applies for additional schools or sites; please notify us immediately if a new school or site is opening in the next year
- A separate consulting fee applies for competitive bidding and application for new Category 2 products/services (e.g., equipment to facilitate Internal Connections, Basic Maintenance of Internal Connections, Managed Internal Broadband Services for leased or purchased equipment); please request a quote if you intend to pursue Category 2 funding
 - Category 2 Pre-discount 5-year Budget remaining through 6/30/2025 is **\$60,708**
- **Client will complete the E-Rate planning process, including Client approval signature on the E-Rate FY2024 PLANNING RECAP for each service by 10/4/23.** Work will begin on each application only upon Client approval signature on the related Planning Recap
 - Should Client approval be delayed for any Planning Recap beyond 10/4/23, a completion delay fee of 20% of the service fixed fee will be assessed for each unsigned Planning Recap

¹ Additional California Teleconnect Fund [CTF] discounts are also anticipated for eligible Category 1 services for California applicants.

- Should Client approval be delayed beyond 11/15/23, an *incremental* completion delay fee of 25% of the service fixed fee will be assessed for each unsigned Planning Recap
- After 12/13/23:
 - Work will begin *after* all other client work is completed. Learningtech.org will make best efforts to meet the application deadline, but without a guarantee of timely filing
 - Follow-up on funding requests for up to two prior funding years will continue


Fees:

- The annual Fixed Fee amount is **\$10,780** and includes an adjustment for inflation
- Additional costs may be incurred if mutually agreed assumptions turn out to be inaccurate or if services are requested that are outside the stated Scope of Work
- Change fees may also apply should Client require changes after signing Planning Recap(s)
- At Client's preference, the Fixed Fee is payable:
 - In a single payment with 2% discount if paid by check/Automated Clearing House [ACH] within 10 days of invoice date, or
 - In 3 installments; we will assume you prefer installments unless we receive payment in full (less the 2% discount) within ten days of sending our invoice
- Invoices will be copied to Client's E-Rate distribution list (erate.ypi@learningtech.org)
- Late fees and/or finance charges up to the maximum amounts allowed by law shall be applied to past due accounts

Discount Offerings:

- Clients who refer new business to Learningtech.org that result in a new contracted client by 10/4/23 will receive \$300 credit on their next invoice
- Clients who establish ACH for invoice payments by 7/1/23 will receive a one-time \$200 credit on their next invoice

Client hereby notifies Learningtech.org of intent to renew the existing contract with the above considerations. Executed on the date(s) set forth below, by duly authorized agents for the respective parties.

The Miller Institute for Learning with Technology	YPI Charter Schools
<i>Authorized Representative For Consultant</i>	<i>Authorized Representative For Client</i>
Mark L. Miller, Ph.D.	
<i>Name</i>	<i>Name</i>
President and Executive Director	
<i>Title</i>	<i>Title</i>
	
<i>Signature</i>	<i>Signature</i>
5/27/2023	
<i>Date</i>	<i>Date</i>