



## YPI CHARTER SCHOOLS

June 5, 2023

**TO:** YPI Charter Schools  
Board of Directors

**FROM:** Susan Castellon  
Coordinator of Compliance

**SUBJECT:** **Recommendation to approve and award of Food Services Management Company Contract to Selected Vendor**

### **BACKGROUND**

At the March 27, 2023, YPICS Board of Directors regular meeting, the Food Services Management Company Request for Proposal (RFP) and sample contract were approved. As per the approved RFP, public notice was posted in the (Name of News agency posting, I.e. San Fernando Sun, LA Times,) in April on two separate occasions **April 12<sup>th</sup> and April 25<sup>th</sup>**.

As per the approved RFP, food tasting for the YPICS Community (parents, teachers, students, and administrators) representing all three schools was provided at Monseñor Oscar Romero Charter School at (10:00 AM) in the Monica Garcia Hall Multi-purpose room. Sign-in sheets have been maintained along with all the other pertinent documentation to verify the integrity of the RFP Process and will be available upon request for any future audit. Proposals were due on (Insert the date) YPICS received several proposals. All vendors who submitted timely proposals were invited to participate in the YPICS Food Tasting venue. Additionally, all Proposals were evaluated according to the guidelines outlined in the RFP.

### **ANALYSIS**

The Food Services Management Company proposal received from (Friday, May 12, 2023) was scored by the Coordinator of Compliance and the Chief Operations Officer. The majority of the community members gave high marks to the Fresh Start.

### **RECOMMENDATION**

It is recommended that the **Board of Directors approve and award the Food Services Management Company Contract to Fresh Start.**