

BCCS Executive Administrator Report

October 2021

The mission of the YPI Charter Schools (YPICS) is to prepare students for academic success in high school, as well as post-secondary education; prepare students to be responsible and active participants in their community, and enable students to become life-long learners. Students at YPI Charter Schools will become active citizens who characterize the ideals of a diverse and democratic society. Students will provide service to their community, take responsibility for their own learning, and develop the habits of mind and body that will empower them to be successful in high school and beyond.

Enrollment and Attendance:

21-22 Enrollment (as of 10/21/22)

5th grade	17
6th grade	104
7th grade	106
8th grade	116
Total	343

As we work on enrollment for next year, we have several plans in place. We will be working with our local elementary schools to pass out flyers and to visit the schools to present to parents. We are also working with Schola to help bolster our outreach efforts online, and we are working to improve our social media presence. We have also made connections with some of our local elected officials so we can have a booth or participate at local events to promote our school.

Our goal is to hit 100% enrollment by December 31st so we are ready for a lottery in January.

School Culture:

October has been a busy month, and we are continuing to focus on building our school culture after the pandemic. To build our overall school culture, we have had a movie night, spooky bake sale, spirit week, and our annual Trunk-or-Treat is coming up at the end of the month!

Our movie night featured five Halloween-themed movies in different classrooms, and students could choose which classroom they wanted to join. Each room had a limited number of seats to ensure social distancing of six feet, so our numbers were limited, but everyone had a great time!

For the bake sale, staff members baked and donated items to the leadership class. All items had a Halloween theme, and the kids loved sampling the delicious treats their teachers and other staff made. We had eyeball cheesecake, pumpkin patch cupcakes, ghost cookies, and more!



Spirit Week Themed Days:

- Monday: PJ Day
- Tuesday: Sports/Jersey Day
- Wednesday: Flannel Day
- Thursday: Disney Day
- Friday: Costume Day

Many kids and staff members joined in the fun of dressing up and wearing a variety of clothing to school this week!

**Staff who participated in Flannel Day,
one of the days of our spirit week in
October.**



To round out the month, we will have our annual Trunk-or-Treat next week. We will have 18 cars in the BCCS parking lot, all decorated and ready to hand out candy to our students and the community. The cars will be stationed by community partners, school staff, and some of our parent leaders.

In addition to the events for all of our school stakeholders, we played a staff game of GOTCHA during the week of October 18th to build relationships among our staff and boost morale. All but two of our staff members elected to participate. In short, all participants receive an envelope with a sticker and the name of another participant. The goal is to put the sticker on the person's back without them seeing you coming. When you place the sticker, you say "GOTCHA!" and that person is out of the game. Then, the person who was tagged gives the tagger the name on their card, and the tagger has a new person to "get." Participants receive points for all the people they are able to tag. The winner at the end of the week is either the last person remaining or the person who has the most points. I am writing this on Thursday, so we don't know who the winner is yet, but the staff has been very excited about the game, and levels of interaction among staff members has increased significantly this week! Some of our team members have even created memes to celebrate victories and losses. Here is one that was created to celebrate one of our newest staff members, Ms. Veldarde, one of our BIIIs:



Parent Conferences:

Last week, we held our third virtual parent conference. Our team would have preferred to meet with parents in person, but we still had concerns about having that many people on campus. We have gotten better and better in our organization of virtual conferences, and parents had the following feedback to offer about this year’s conferences:

Feedback!

Parent Conference Feedback

- ☐ Everything was smooth and was very informative
- ☐ Very organized, appreciates that everyone had a translator
- ☐ Both in person and virtual work, but in-person is better for having personal contact
- ☐ Hybrid may be a good idea; different needs for different families
- ☐ Virtual was better because there was no line and they didn’t have to go from class to class.
- ☐ Virtual conference was very convenient, especially having to juggle several different kids
- ☐ Liked being able to “meet” the teacher virtually; likes to be involved, and this helped her feel more connected.
- ☐ Would like to have more time to speak with each teacher

This feedback was shared yesterday during our monthly Coffee with the Director meetings. We enjoyed discussing conferences with our parents and hearing about their experiences. One parent recommended having a hybrid conference option in which parents could elect to meet virtually or in person, depending on their need. Some parents expressed that while they enjoy coming to campus to meet with the teachers, it is often difficult to figure out their work schedules and care for their other children so they can attend in person. Having the option to meet virtually is appealing to parents because of the convenience of meeting from their home, but still being able to see their child’s teachers for a meaningful conversation. In total, we had approximately 92% attendance, a 1% improvement from last semester!

Vaccination Clinic:

On October 22nd, we will host a vaccination clinic for our families and the community. People can get the booster or either their 1st or second dose of the Pfizer vaccine. We have continued to partner with MEND to promote the event and to pass out PPE for our families. Our partner who is providing the clinic is Proyecto del Barrio. We are looking forward to seeing how many members of our community come out to take advantage of this opportunity!

Teacher Support and Areas of Focus:

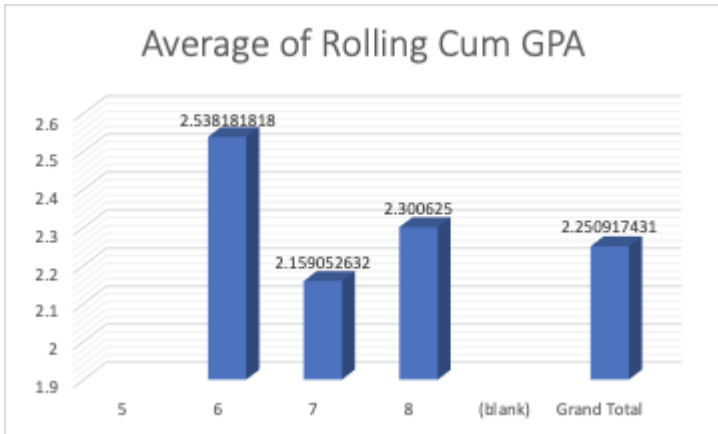
Research shows that instructional support is best accomplished by a team of people rather than just one individual. This year at BCCS, we have 6 people providing support to our teachers so we can meet the needs of our teachers while also pushing the growth we need to see this year. While our goal is for all students to grow, our focus is to see growth for our subgroup populations as well. Our instructional team has split up the teaching staff as follows:

Administration			Teacher Mentors		
K. Myers	Rios	Takeyama	M. Myers	Arreola	Campana
Campana	Arreola (PUC)	Duenas	Walter (PUC)	Pistilli	Contreras
M. Myers	Josselyn (PUC)	Nevins	Mir (CSUN)	Mousavi	Bravo
Villanueva	Luc (PUC)				

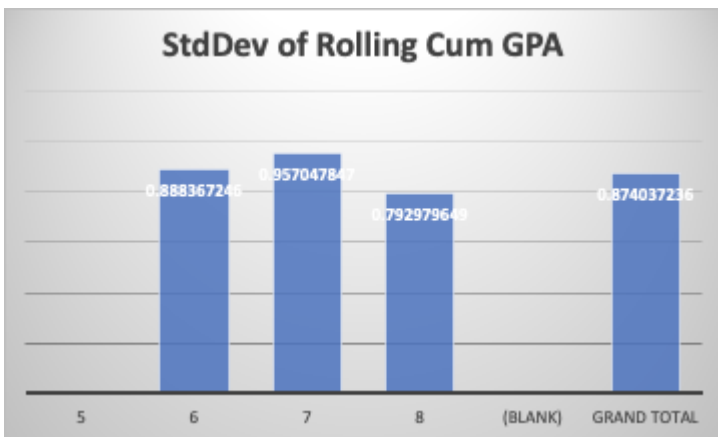
Administrators began the year working with the teachers through shorter observations and feedback meetings, but it is important for us to also develop instructional leaders from our faculty. We selected three of our most experienced and effective teachers to join our instructional team. Each mentor/coach has 2-3 people they are working with. We started at the beginning of October with short visits and observations to get a sense of what was going on in the classrooms. We meet every other week, and one of the major themes that has emerged from our collective observations has been student engagement. As such, we will be working with our mentees using different resources to push engagement in the classrooms. We want our students to be active learners rather than passive learners, so we will be meeting with the teachers to help support their growth in this area. Since not every teacher has the same need, approach, or personality, we will be using the following tools to push our teachers to grow and to monitor student progress throughout the year:

Resource	Intended Purpose
Teacher SOS	Teachers use this document as they analyze data to set goals, groups of students on whom they can focus, strategies they will use, and how they will get support for their plans. (Request document from mentee).
Lesson Plans and Unit Plans	If teachers are struggling with low performance, disengagement, or disruptive behavior, one solution could be to review lesson plans. (Request document from mentee).
TNTP Assignment Rubrics	Use this document to review assignments and to ensure they are engaging, challenging, and grade-appropriate.
GBF Weekly Data Meeting	Use this document to review data: identify successes, but also identify areas of need that must be retaught or addressed in the class. Work with the teacher to make a plan, execute, then reflect.
GREATER Coaching	This is a simple tool to work with teachers to set a goal based on current performance, identify why students are not performing as expected, and come up with an action plan and timeline to address the need.

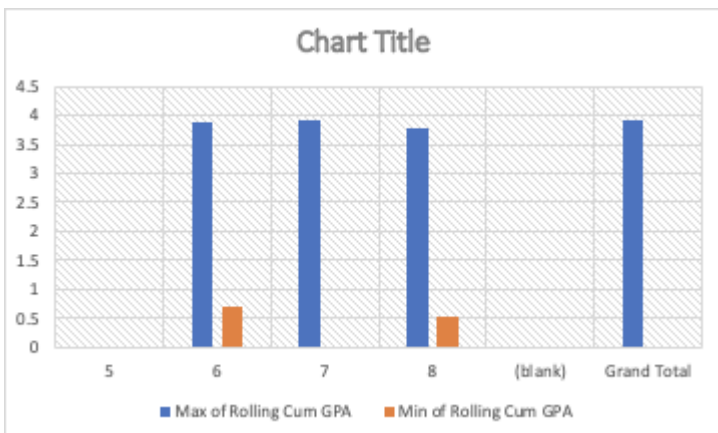
Academic Data: 10 Week Report Card



After the fall 10 week reporting period, we analyzed overall mastery at the halfway point in the semester. To study the data, we used GPAs. This provides an overall picture of student mastery and we will use individual course and teacher data to analyze mastery in the future.



From the current analysis, we found that the average GPA of students at BCCS was $M=2.25$, which fits in with the standard performance (bell shaped curve). Standard deviation overall was .87, meaning 68.26% of our student population fell in a GPA range between 1.38 and 3.12. Our highest average GPAs occurred in 6th grade ($M = 2.54$). For the school year, our goal is to have students achieve at least a 3.0 GPA or higher, and currently 48 students (approximately 15%) have met that goal. We will continue to push our teachers to engage students to set goals and to work in their classes to meet the 3.0 goal.



COVID Testing and Safety:

Our COVID testing has been running more smoothly throughout the year. It has become part of our regular routine, and students are able to test very quickly. Although we have had a few positive cases at our school, there has been **zero** transmission on site, meaning our safety protocols are working. A few weeks ago, a representative from the county office of health came to do a site visit and inspection, and she was very pleased at the protocols and practices we have in place to keep our community safe. We had two recommendations: the first was to increase testing opportunities to twice per week so we can catch people who missed the first day or whose sample was rejected. We have implemented this by scheduling a second test pick-up, allowing people to test several times in the week. The second recommendation was to have all student desks facing forward. However, the DCPH representative agreed that our rooms are too small and do not allow for this without eliminating social distancing practices.