



## Chief Operations Officer Report March 8, 2021

*The mission of the YPI Charter Schools (YPICS) is to prepare students for academic success in high school, as well as post-secondary education; prepare students to be responsible and active participants in their community; and enable students to become lifelong learners. Students at YPI Charter Schools will become active citizens who characterize the ideals of a diverse and democratic society. Students will provide service to their community, take responsibility for their own learning, and develop the habits of mind and body that will empower them to be successful in high school and beyond.*

### Facilities

- **BCCS**
  - Supporting school administration to complete installation of all COVID safety protocols in preparation for LA County visit. LA County visit was postponed by the county. BCCS is ready for their review as of March 5, 2021
  - Second staff bathroom is being completed. Outdoor wash sinks are being installed.
  - The following projects/purchases are on hold while we explore the costs of weekly testing of student staff. Exploring other possible COVID related improvements including:
    - Installation of awnings on all classroom buildings (sun protection, Energy efficiency, coverage for rainy days with spacing for hybrid model,
    - Installation of Clock/Bell/PA system to support Safe dismissal of students in hybrid model.
    - Purchase of computers for classroom use in hybrid model.
  - Restarting lease negotiations with the Japanese American Community Center for the BCCS Campus. Meeting is being scheduled.
- **MORCS**
  - Supporting with plans and installation of all COVID safety protocols in preparation for LA County visit.
- **HS**
  - Supporting with plans for meal distribution when campus reopens. LA County is now recommending that students can not eat breakfast or lunch in the classroom.
- **LSC**
  - Air purification systems has been installed.

### Technology

- **Computer Purchases**

Staff computers have been deployed. iPads have been received and are on hold for distribution. Student Chromebooks have been delivered and are the top priority for distribution. More students are needing machines as personal computers or older school issued chromebooks are breaking down.
- **Student Information System**

Staff has recommended Infinite Campus to replace our current Student Information System (Illuminate). Time is of essence, as LAUSD has created deadline for the transition due to MiSIS connectivity issues.
- **Copy Machines**

Board members requested more detail on the costs of the change from Xerox to Ricoh Copiers. A more detailed summary is available in Appendix A. The Base rate only savings is \$1,125,26. The meter charge savings will be \$1,211.11 because of the lower per print color cost. the per month savings will be \$2,336.37.

Provider	Monthly Payment	Cost Per Print B	Cost Per Print C	Meter Charges (historical)	Avg Monthly Cost
Xerox	\$3,823.15	\$0.01	\$0.10	\$4,013.05	\$7,836.20
Ricoh	\$2,697.89	\$0.01	\$0.04	\$2,801.94	\$5,499.83
<b>Savings</b>	<b>\$1,125.26</b>	<b>\$0.00</b>	<b>\$0.06</b>	<b>\$1,211.11</b>	<b>\$2,336.37</b>

Three Xerox machines are in storage with Ricoh. YPICS was given a check to cover the costs of these machine until the lease expires.

	MORCS	MORCS	LSC
<b>Machine Location</b>	Main Office	Copier Room	Lobby
<b>Model</b>	Model: Xerox C70	Model: W7845	Model: 7845
<b>Serial number</b>	Serial# E2B658532	Serial# MX4476440	Serial# MX4476440
<b>Contract #</b>	010-0058450-001	010-0058450-002	010-0058450-003
<b>Monthly Cost</b>	\$795.00	\$298.35	\$259.92
<b>Term</b>	60 months	60 months	60 months
<b>End Date</b>	9/2021	9/2021	12/2021
<b>Moved to storage</b>	In storage	In storage	In storage

- **E-rate**

BCCS will using the full amount to update the wireless network to be able to handle the additional traffic due to hybrid learning. MORCS and BCCHS will not use these erate funds this year.

Site	BEN	Students	C2 5-Yr Budget	Discount %	Discount \$	Applicant's Share
BCCS	16035211	348	\$58,116.00	85%	\$49,398.60	\$8,717.40
MORCS	16066996	318	\$53,106.00	85%	\$45,140.10	\$7,965.90
BCCHS	16067905	190	\$31,730.00	85%	\$26,970.50	\$4,759.50

### Grants

- **Los Angeles Art and Enterprise CTE Grant- MORCS**

Media Arts (Film) class for MORCS has started with one class. Staff will be purchasing equipment shortly. Due to distance learning, the content of the class has been modified and will not utilize a large portion of the equipment identified in the grant until students are all physically on campus.

### Community Engagement and Resources

- **Pacoima Charter Initiative**

YPICS is participating in the PCI again. Community organizations share information about events, resources, and needs. PCI will be hosting a virtual resource fair shortly which BCCS and BCCHS families will be able to participate in.

- **LA Regional Food Bank/Supervisor Kuehl's Office**


BCCS is partner with the LA Regional Food Bank, Supervisor Kuehl, Japanese American Community Center, and LA Parking Enforcement to host food distribution events for the North East San Fernando Valley Community. Over 1200 families received needed food, masks, and hand sanitizer. 56 BCCS families received food/supplies from the distribution. Over 800 Recruitment flyers were also distributed to participants

## COVID-19 Impact

- 15 Staff members confirmed with positive COVID case
- 18 staff member exposed to positive COVID-19 case
- 2 staff hospitalized
- 2 staff immediate family members suffered loss of life.

## COVID-19 Vaccinations

- YPICS has partnered with Kaiser Permanente to educate staff and parents about COVID-19 vaccinations.
- Staff are provided with SMORE Updates and Slack messages about the the various opportunities to learn about the vaccinations and how to access appointments for them and their families.
- Vaughn Next Century Learning Center has partnered with Providence Holy Cross and has provided BCCS and BCCHS staff the opportunity to get priority vaccinations.
- Clinica Romero has partnered with the Governor's office and FEMA and has offered priority for vaccinations to MORCS staff.
- YPICS staff were offered 21 vaccination codes by LA County/CCSA late on March 3rd to be used on March 4th and 5th. YPICS used 12 of 21 Vaccination codes to support YPICS staff to get a vaccinated. 8 codes were sent back to LA County/CCSA. 1 was not be used as the staff member was not able to get to CSULA. It was too far from her house and she does not have a car.
- 89 of 100 staff members have confirmed that they have received their first vaccination or have booked an appointment for their first vaccination. Staff is working on a tracking system to support staff to get vaccinated.
- Staff that has not been vaccinated or have not book an appointment have cited various reasons for waiting to get vaccinated including:
  - they have decided to not get vaccinated,
  - waiting to talk to their doctor,
  - still educating themselves,
  - concerns about their personal health conditions,
  - fear based on reports in the media or from family members.
- YPICS will continue to collect and disseminate information about vaccinations, available appointments, and Vaccination codes as we receive them.



**Covid-19 Vaccination Center !**

Pfizer Pfizer Pfizer Pfizer Pfizer

ARE YOU A TEACHER OR WORK FOR A SCHOOL?  
GET YOUR FIRST OR SECOND DOSE SHOT  
THURSDAY MARCH 4TH  
2PM-5PM

VAUGHN NEXT CENTURY LEARNING CENTER  
13330 VAUGHN STREET  
SAN FERNANDO, CA

REGISTER HERE :  
[WWW.CFFHAE.ORG](http://WWW.CFFHAE.ORG)

**Appendix A- Copier Expenses**

Provider	Monthly Payment	Cost Per Print B	Cost Per Print C	Meter Charges (historical)	Avg Monthly Cost
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Ricoh	\$2,697.89	\$0.01	\$0.04	\$2,801.94	\$5,499.83
Savings	\$1,125.26	\$0.00	\$0.06	\$1,211.11	\$2,336.37

Xerox Equipment Costs	Model / Product	Monthly Payment	Meter	Includes:	Avg Monthly Volume	Overage Copies	Cost Per Print	Meter Charges	Avg Monthly Cost	
	1	Xerox XC702 MORCS	\$887.84	B&W	20,000 Copies/Month	9,248	-10,752	\$0.01	\$0.00	\$1,627.27
				Color	4,000 Copies/Month	13,825	9,825	\$0.08	\$739.43	
					[Labor, Parts, Supplies]					
	2	Xerox WC 7845PT MORCS	\$348.30	B&W	4,000 Copies/Month	8,442	4,442	\$0.01	\$48.02	\$989.71
				Color	1,000 Copies/Month	6,779	5,779	\$0.10	\$593.39	
					[Labor, Parts, Supplies]					
	3	Xerox XC702 BCCHS	\$640.21	B&W	10,000 Copies/Month	12,920	2,920	\$0.00		\$1,333.93
				Color	1,000 Copies/Month	8,639	7,639	\$0.00	\$693.72	
					[Labor, Parts, Supplies]			No DATA		
4	Xerox WC 7845PT BCMS	\$1,654.51	B&W	35,200 Copies/Month	1,922	-12,809	\$0.00		\$3,258.88	
			Color	6,250 Copies/Month	5,031	18,344	\$0.09	\$1,604.37		
				[Labor, Parts, Supplies]						
5	Xerox XC702 BCMS	Included w/ #4	B&W	Incl. Copies/Month	17,769	Incl.			include in #4	
			Color	with #4 Copies/Month	19,563	#4				
				[Labor, Parts, Supplies]						
6	Xerox WC 7845PT HQ (no replacement)	\$292.29	B&W	4,000 Copies/Month	871	-3,189	\$0.01	\$0.00	\$626.41	
			Color	500 Copies/Month	3,754	3,254	\$0.10	\$334.12		
				[Labor, Parts, Supplies]						
<b>Total</b>		<b>\$3,823.15</b>						<b>\$4,013.05</b>	<b>\$7,836.20</b>	

	Model / Product	Monthly Payment	Meter	Includes:		Avg Monthly Volume	Overage Copies	Cost Per Print	Meter Charges	Avg Monthly Cost	Monthly Actual		
Ri co h E qu ip m e n t C o s t s	1	\$588.76	B&W	0	Copies/Month	9,248	9,248	\$0.01	\$50.86	\$1,202.30	\$630.78	\$690.71	
			Color	0	Copies/Month	13,825	13,825	\$0.04	\$562.68		\$37.85		
					[Labor, Parts, Supplies]						\$7.89		
											\$14.19		
	2	Ricoh IMC4500 MORCS	\$324.06	B&W	0	Copies/Month	8,442	8,442	\$0.01	\$46.43	\$646.40	\$250.20	\$273.97
				Color	0	Copies/Month	6,779	6,779	\$0.04	\$275.91		\$15.01	
						[Labor, Parts, Supplies]						\$3.13	
												\$5.63	
	3	Ricoh MP C8003 BCCHS	\$583.94	B&W	0	Copies/Month	12,920	12,920	\$0.01	\$71.06	\$1,006.61	\$634.47	\$694.75
				Color	0	Copies/Month	8,639	8,639	\$0.04	\$351.61		\$38.07	
						[Labor, Parts, Supplies]						\$7.93	
												\$14.28	
	4	Ricoh IM C4500 BCCS	\$324.06	B&W	0	Copies/Month	1,922	1,922	\$0.01	\$10.57	\$539.39	\$250.19	\$273.96
				Color	0	Copies/Month	5,031	5,031	\$0.04	\$204.76		\$15.01	
						[Labor, Parts, Supplies]						\$3.13	
												\$5.63	
	5	Ricoh MP C8003 BCCS	\$553.01	B&W	0	Copies/Month	17,769	17,769	\$0.01	\$97.73	\$1,446.95	\$608.17	\$665.94
				Color	0	Copies/Month	19,563	19,563	\$0.04	\$796.21		\$36.49	
					[Labor, Parts, Supplies]					\$7.60			
										\$13.68			
6	Ricoh IMC4500 LSC	\$324.06	B&W	0	Copies/Month	871	871	\$0.01	\$0.00	\$658.18		\$0.00	
			Color	0	Copies/Month	3,754	3,254	\$0.10	\$334.12				
					[Labor, Parts, Supplies]								
<b>Total</b>		<b>\$2,697.89</b>							<b>\$2,801.94</b>	<b>\$5,499.83</b>		<b>\$2,599.33</b>	