



## **COVID-19: YPICS Teacher and YPICS Administrator Expectations**

To ensure consistency of program delivery throughout YPICS during the closure the following is the list of expectations are outlined, but not limited to this list, so that the instructional teams across the three schools are working with from the same premise:

1. Teachers must be available during normal school hours to respond to emails and inquiries from students and administration regarding assignments.
2. All teachers must create lessons to be posted on Google Classroom for each of their content areas with daily learning objectives.
3. Teachers must provide appropriate videos, tutorials, and step-by-step support to guide scholars to complete assigned tasks.
4. Teachers must identify resources for scholars to use to complete tasks.
5. Provide Links to specific sites to access resources, students should not have to search for resources.

Teachers are engaged to use distance learning guidelines and resources provided by the CDE.

### **YPICS Teacher Support**

1. Administrators must be available during normal school hours and as need beyond the day to respond to emails and inquiries from teachers and Executive Team regarding any COVID Issue.
2. Administrators and Instructional Leads will check in with teachers daily to celebrate successes, best practices and to find collective solutions for challenges.
3. Director of Technology will provide weekly office hours to support teacher transition to the flipped classroom model and training to increase technological skills that support instruction.
4. Administration will drop in on Google meets to periodic check-in on the virtual classrooms for learning as they would if classes were on campus.
5. Administration will continue to search for and bank distance learning resources to share with site and YPICS-Wide teachers.
6. Administrators will direct the operations teams and all support staff to engage in supporting teachers and students with increased classroom attendance and supporting parents with information regarding food banks and any other needs that the school can support with during COVID-19.