

## **MEMORANDUM OF UNDERSTANDING**

**Between  
YPI Charter Schools  
and Think Together**

This Memorandum of Understanding (MOU) serves to document the commitment of YPI Charter Schools (YPICS) to collaborate with Think Together to maintain the provision of expanded learning program services funded by After School Education and Safety (ASES) and/or 21<sup>st</sup> Century Community Learning Centers (21<sup>st</sup> CCLC) Program grants ("Program Services") formerly operated by Youth Policy Institute (YPI). The term of this MOU will end November 7, 2019, if YPICS elects to operate Program Services independently.

**Think Together will provide the following services:**

- Upon execution of this MOU, immediately assume responsibility for the delivery of Program Services to ensure the continuity of those services to students and families.
- Hire and assume supervisory responsibility for all former YPI employees who wish to continue their employment and who meet the approval of the school administrator.
- Ensure that all former YPI employees are paid for all hours worked in the delivery of Program Services, in accordance with their current work schedules and pay rates.
- Assume all administrative responsibilities associated with the grants that support Program Services, including attendance tracking, expenditure reporting, grant renewals, and other compliance monitoring procedures required by the grantors.
- Prepare and submit all reports associated with the grants funding Program Services.
- Assess current program operations to determine and implement actions that may be required for grant compliance, including staffing ratios, attendance targets, and fiscal operations.
- Collaborate with school administrators to develop program guidelines and expectations, utilizing Think Together's curricular framework, with the goal of customizing services to reflect the needs of students and their families.
- Serve as a subcontractor to YPICS if the school is awarded a grant to provide Program Services by the California Department of Education.
- If Think Together is awarded a grant to provide Program Services by the California Department of Education, Think Together will deliver those services or subcontract with YPICS to deliver Program Services according to the current arrangement with YPI.

**YPICS will provide the following services:**

- Share with Think Together all documentation and records related to current Program Services.
- Provide the necessary facility space on the school campus to house program staff and accommodate all Program Services.
- Provide daily after-school snacks for all students participating in Program Services.
- Subcontract with Think Together if YPICS is awarded a grant to provide Program Services for an amount equal to 95% of total annual grant award for the duration of the grant term (pro-rated for the current fiscal year upon commencement of Program Services).
- Coordinate with Think Together to provide all academic and attendance data required for grant reporting, if awarded.
- Name Think Together as a "co-applicant" as applicable to grants supporting Program Services, to ensure full partnership status, if awarded.
- Serve as the fiscal and administrative agent for the grant(s), if awarded.

The signatures below, by authorized persons of both parties, indicates understanding and agreement with this MOU.

YPI Charter Schools

By: Yvette King Berg  
Signature

Yvette King Berg  
Printed Name

Executive Director  
Title

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10-28-19  
Date

Think Together

By: Randy Barth  
Signature

Randy Barth  
Printed Name

Founder & CEO  
Title

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Date