



YPI CHARTER SCHOOLS

December 9, 2019

TO: YPICS Board of Trustees

FROM: Yvette King-Berg
Executive Director

SUBJECT: Recommendation to approve LAUSD Certification of Board Compliance Review

BACKGROUND

As part of the responsibility set forth in Education Code § 47604.3, the authorizing district of the three YPICS, the Los Angeles Unified School District (LAUSD), through the Charter Schools Division (CSD), monitors each school's compliance with applicable legal and policy requirements.

ANALYSIS

The oversight entails two actions on the part of the charter school's Governing Board:

- 1) Certification of Board Compliance Review: As part of the Governing Board's fulfillment of its fiduciary responsibility to ensure that the charter schools comply with all applicable laws and other requirements, the Governing Boards are asked to periodically review, discuss, monitor, and modify, if necessary, the schools' policies, systems, and procedures for compliance with such requirements. The chair of the Governing Board is to sign a certification at the end of the documents supplied by the District and to return the documents, along with relevant Board agendas and minutes that document the Board's review of these compliance items, no later than January 13, 2020.
- 2) Documentation of Compliance: The CSD will review documentation of compliance with several key legal requirements as part of this year's annual performance-based oversight visit to each school. Schools were asked to prepare documentation as requested by the CSD in four binders: Binder 1, Binder 2, Binder 3 and Binder 3A. Additionally, document requirements under the CSD's purview have been simplified into quarterly deadlines (i.e. Q1, Q2, Q3, and Q4) to minimize the number of times schools are asked to send information to the division on an annual basis. This reorganization has been designed to consolidate multiple document requests and reduce the amount of time school leaders spend on oversight visit preparation, since many of the items have been removed from the oversight visit binder checklist. The quarterly submission

calendar has been organized so that the bulk of the documents coincide with schools' beginning of the year compliance reviews.

RECOMMENDATION

It is recommended that the Board of Directors review the materials prepared for the LAUSD Charter School Division's oversight visits, and if the materials are in order and satisfactory, approve the "Certification of Board Compliance Review" documents for each school.

Oversight visits have been scheduled as follows and all Board members are welcome at each site to participate in the oversight process:

YPICS:	November 20, 2019
Monsenor Oscar Romero Charter School:	November 20, 2019
Bert Corona Charter School:	December 13, 2019
Bert Corona Charter High:	February 14, 2019

Attachments: Materials to be sent to LAUSD Charter Schools Division - Compliance Monitoring and Certification of Board Compliance Review 2019-2020; December 9, 2019 YPICS Board Agenda; unapproved minutes from December 9, 2019 Board Meeting; January 13, 2020 YPICS Board Agenda.