

# Youth Policy Institute Charter Schools (YPICS)

## YPICS Regular Board Meeting

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### Date and Time

Monday January 9, 2023 at 5:00 PM PST

### Location

Join Zoom Meeting

<https://us06web.zoom.us/j/3813681855?pwd=Mi9PdXM2UkZjeFViRkN2eng5Tnl5Zz09>

Meeting ID: 381 368 1855

Passcode: ypics

One tap mobile

+16699006833,,3813681855#,,,,\*441744# US (San Jose)

+16694449171,,3813681855#,,,,\*441744# US

Dial by your location

+1 669 900 6833 US (San Jose)

+1 669 444 9171 US

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 719 359 4580 US

+1 253 205 0468 US

+1 507 473 4847 US

+1 564 217 2000 US

+1 646 931 3860 US

+1 689 278 1000 US

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 305 224 1968 US

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

+1 360 209 5623 US

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You may join the meeting via your computer and/or phone.

**Agenda**

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>5:00 PM</b>
Opening Items			
<b>A.</b> Record Attendance and Guests		Yesenia Zubia	
<b>B.</b> Call the Meeting to Order		Mary Keipp	
<b>C.</b> Approval of Board Findings relating to Teleconference Meetings During State of Emergency	Vote	Mary Keipp	1 m

**Board findings pursuant to Government Code Section 54953(e)**

The Charter School Board of Directors determines, in accordance with Government Code Section 54953(e)(1)(B), that meeting in person would present imminent risks to the health or safety of attendees. Pursuant to Government Code Section 54953(e)(3), the Board has also reconsidered the circumstances of the State of Emergency declared by the Governor on March 4, 2020, and finds the State of Emergency continues to directly impact the ability of the Directors to meet safely in person and/or that State or local officials continue to impose or recommend measures to promote social distancing.

<b>D.</b> Additions/Corrections to Agenda		Mary Keipp	1 m
<b>E.</b> Approval of December 5, 2022 Regular Board Meeting Minutes	Approve Minutes	Mary Keipp	1 m

**II. Communications**

**5:03 PM**

<b>A.</b> Presentations from the Public	FYI	Mary Keipp	
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Any persons present desiring to address the Board of Directors on any proper matter.

YPICS (or the "Charter Schools") welcome your participation at the Charter Schools' Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the Charter Schools in public. Your participation assures us of continuing community interest in our Charter Schools. To assist you in the case of speaking/participating in our meetings, the following guidelines are provided:

Purpose      Presenter      Time

When addressing the Board, speakers are requested (but not required) to state their name and address from the podium and adhere to the time limits set forth.

Ordinarily, Board Members will not respond to presentations and no action can be taken. However, the board may give direction to staff following a presentation.

Any public records relating to an agenda item for an open session of the Board which are distributed to all of the Board members shall be available for public inspection on the Charter Schools website at [ypics.org](http://ypics.org) or at 2670 W 11th Street, Los Angeles, California 90006, 12513 Gain Street, Pacoima, CA 91331, 9400 Remick Avenue, Pacoima, California 91331 and 10660 White Oak Avenue, Granada Hills, CA 91344.

YPICS adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact us at least 48 hours in advance at (818) 834-5805, (213) 413-9600 or (818) 480-6810 or at [info@coronacharter.org](mailto:info@coronacharter.org), [info@romerocharter.org](mailto:info@romerocharter.org). All efforts will be made for reasonable accommodations.

Instructions for public comments at board meetings conducted via Zoom:

If you wish to make a public comment the YPICS Board of Trustees requests that member of the public please utilize the following procedures:

1. A Google Form “sign-up” will be open to members of the public 30 minutes prior to the public meeting. This Google Form will take the place of “speaker cards” available at meetings. <https://bit.ly/2Xtb5xx>
2. Speakers are asked (but not required) to fill in their names and select if they wish to address the board regarding specific agenda item (5 minutes allotted) or a non-agenda item (3 minutes allotted).
3. Speakers are asked to attend the board meeting virtually through the Zoom invitation link on the top of the agenda.
4. When it is time for the speaker to address the board, their name will be called by the Board Chair and the requesting speaker’s microphone will be activated.
5. Speakers are requested (but not required to) rename their Zoom profile with their real name to expedite this process.

Alternatively, member of the public who wish to comment during the Board meeting may use the "raise hand"function on the Zoom platform. Members of the public calling in will be given the opportunity to address the Board during the meeting.

**III. Action Items**

**5:03 PM**

<p><b>A.</b> Provisional Internship Permit for Javier Perez</p>	<p>Vote</p>	<p>Yvette King-Berg</p>	<p>2 m</p>
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	Purpose	Presenter	Time
This is a recommendation to the Board of Trustees to approve a Provisional Internship Permit for Javier Perez to teach 7th Mathematics at Bert Corona Charter School for the 2022-2023 school year			

<b>IV. Announcements</b>			<b>5:05 PM</b>
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A. Closing Announcements	FYI	Yvette King-Berg	2 m
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<b>V. Closing Items</b>			<b>5:07 PM</b>
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A. Adjourn Meeting	Vote	Mary Keipp	
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# Coversheet

## Approval of December 5, 2022 Regular Board Meeting Minutes

**Section:** I. Opening Items  
**Item:** E. Approval of December 5, 2022 Regular Board Meeting  
Minutes  
**Purpose:** Approve Minutes  
**Submitted by:**  
**Related Material:**  
Minutes for YPICS Regular Board Meeting on December 5, 2022

APPROVED

# Youth Policy Institute Charter Schools (YPICS)

## Minutes

### YPICS Regular Board Meeting

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#### Date and Time

Monday December 5, 2022 at 6:00 PM

#### Location

Join Zoom Meeting

<https://exed.zoom.us/j/96958789665?pwd=UG5VTTlwc2llajRaYWpBN0wwaE9jdz09>

Meeting ID: 969 5878 9665

Passcode: 479071

One tap mobile

[+16699006833,,96958789665#](tel:+16699006833,,96958789665#) US (San Jose)

[+16692192599,,96958789665#](tel:+16692192599,,96958789665#) US (San Jose)

Dial by your location

+1 669 900 6833 US (San Jose)

+1 669 219 2599 US (San Jose)

Meeting ID: 969 5878 9665

Find your local number: <https://exed.zoom.us/u/adrGTKYI45>

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You may join the meeting via your computer and/or phone.

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#### Trustees Present

C. Lopez (remote), D. Cho (remote), M. Green (remote), M. Keipp (remote), W. Njboke (remote)

#### Trustees Absent

S. Mendoza

#### Guests Present

F. Zepeda (remote), I. Castillo (remote), K. Myers (remote), R. Duenas (remote), Y. King-Berg (remote), Y. Zubia (remote)

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### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

M. Keipp called a meeting of the board of trustees of Youth Policy Institute Charter Schools (YPICS) to order on Monday Dec 5, 2022 at 6:06 PM.

#### C.

### **Approval of Board Findings relating to Teleconference Meetings During State of Emergency**

M. Green made a motion to continue teleconference meeting for the next 30 days pursuant to Government Code 54953(e)(1).

C. Lopez seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

S. Mendoza Absent

W. Njboke Aye

D. Cho Aye

M. Keipp Aye

C. Lopez Aye

M. Green Aye

### **D. Additions/Corrections to Agenda**

The Board agreed to review Action Item H, October 2023 financials before Action Item E, 1st Interim Reports.

### **E. Approval of October 2022 Regular Board Meeting Minutes**

M. Green made a motion to approve the minutes from YPICS Regular Board Meeting on 10-31-22.

C. Lopez seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

M. Green Aye

C. Lopez Aye

M. Keipp Aye

S. Mendoza Absent

D. Cho Aye

W. Njboke Aye

## **II. Communications**

### **A. Presentations from the Public**

There were no presentations from the Public.

## **III. Items Scheduled for Information**

### **A. School Committee/ Council Reports**

There were no reports presented at the meeting.

### **B. Board Committee Reports**

The Technology Committee will be meeting in January and will present an update thereafter.

### **C. Bert Corona Executive Administrator Report**

BCCS leadership was very excited about the results of our Youth Truth Survey; parents rated us positively in every category, with all rankings being at the 93rd percentile and above. At first, we were disappointed with the results of the student

survey, but upon further review, we found that our 5th, 6th, and 7th grade cohorts rated their experiences at our school very favorably and only our 8th grade cohort had negative ratings. This cohort has been very difficult the last two years and we continue to work on building relationships and a positive experience for them. As a school, we are focused on using our data to drive our decision making, and this has led to a strengthening of our MTSS process to support all of our students. We have also been working on developing a culture of acceptance and inclusivity at our school. While this effort had its impetus in issues with 8th grade, our efforts, including a focus on inclusivity from a DEI committee, will lead to a better overall culture for all students and staff.

#### **D. Monseñor Oscar Romero Executive Administrator Report**

MORCS started the second round of iready diagnostic tests in December. Math - looks promising, we typically see a dip for the second diagnostic, but there is promising growth for D2 and we are moving the needle. We are starting the reading diagnostic tomorrow. My goal will be to process the data by subgroup to review with our team in January. Youth Truth surveys were reviewed with our leadership team, some areas that stood out include: teachers feeling confident about their curriculum; student and staff safety was ranked higher than last year; Students feel that they are being challenged with high level rigor in classes. Will dive into more data reports over the next two weeks, 150 pages each.

#### **E. Chief Operation Officer/ BCCHS Interim Executive Administrator Report**

High School - College Readiness: The college counselor this year has been scheduling one-on-one sessions with the Seniors. The Seniors come in with their parents and get that support to make sure college applications are completed. Currently 62.5% of Seniors UC/CSU % eligible. This is higher than the State rate of 36% and the District rate of 48%. Our college counselor also wanted to highlight the lower percentage of students applying for FAFSA at this time of the year.

Board Chairman Keipp shared private school applications are not due yet and smaller liberal arts colleges are anxious to get kids from our communities. In addition United LA, does FAFSA workshops and may be able to do parent-workshops at the school. They assist with application support and informing parents about needed documents to complete the process.

#### **F. Executive Director's Report**

Mayor Elect Carol Bass, Board Member Kelly Gonez, and Rocio Rivas won their races for the upcoming City and LAUSD Board Terms.

Continuing to ensure that students are growing academically. YPICS Benchmark assessments are about to be given systemwide. Teachers are reviewing student level data and holding data chats with scholars to set goals for the. December tests. Results will be analyzed over the winter break and shared with leadership staff, teachers and the Board in January.

Oversight visits have dates; they are listed in this Board Report. Finally, the MORCS petition will need to be rewritten, by the end of May for submission in June/July.

### **IV. Board of Trustees Professional Development**

#### **A. Board Retreat**



The Board had wonderful board retreat. They completed a draft three year strategic plan with clear goals. The Board plans to hold a mini-retreat mid February to review all school level data, including academic, to finalize the plan.

## V. Consent Agenda Items

### A. Background

### B. Consent Items

C. Lopez made a motion to move the consent agenda.  
D. Cho seconded the motion.  
The board **VOTED** unanimously to approve the motion.

#### Roll Call

D. Cho Aye  
W. Njboke Aye  
M. Green Aye  
C. Lopez Aye  
M. Keipp Aye  
S. Mendoza Absent

## VI. Items Scheduled For Action

### A. YPI Charter Schools By-Laws

C. Lopez made a motion to ratify the Bylaws as they stand.  
M. Green seconded the motion.  
The board **VOTED** unanimously to approve the motion.

#### Roll Call

M. Green Aye  
D. Cho Aye  
C. Lopez Aye  
S. Mendoza Absent  
M. Keipp Aye  
W. Njboke Aye

### B. Expenditures Above Spending Authority of the Executive Director

C. Lopez made a motion to approve payment for the Pro Rata share MORCS invoices received from LAUSD excluding any interest and/or fees.  
W. Njboke seconded the motion.  
The board **VOTED** unanimously to approve the motion.

#### Roll Call

M. Green Aye  
S. Mendoza Absent  
W. Njboke Aye  
C. Lopez Aye  
D. Cho Aye  
M. Keipp Aye

### C. Movement of Planned ESSR Funds into the 22-23 School Year

C. Lopez made a motion to approve moving future allocated ESSR funds into the 22-23 school year to support with the hiring of more high school tutors.  
D. Cho seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

S. Mendoza Absent  
W. Njboke Aye  
C. Lopez Aye  
M. Green Aye  
D. Cho Aye  
M. Keipp Aye

**D. 22-23 LAUSD Certification of Board Compliance Review**

M. Green made a motion to approve the LAUSD certification of Board Compliance Review.

C. Lopez seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

C. Lopez Aye  
W. Njboke Aye  
D. Cho Aye  
M. Keipp Aye  
S. Mendoza Absent  
M. Green Aye

**E. YPICS 1st Interim Reports**

C. Lopez made a motion to approve the YPICS 1st Interim reports.

D. Cho seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Keipp Aye  
S. Mendoza Absent  
W. Njboke Aye  
C. Lopez Aye  
D. Cho Aye  
M. Green Aye

**F. Year Ending June 30, 2022 Audit**

This action item was discussed and action was tabled to a future meeting.

**G. Pacific Western Bank Certificate of Deposit**

C. Lopez made a motion to open a 13-month Certificate of Deposit at Pacific Western Bank with a deposit amount of \$3,000,000.

M. Green seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

W. Njboke Aye  
M. Keipp Aye  
S. Mendoza Absent  
M. Green Aye  
D. Cho Aye  
C. Lopez Aye

**H. YPICS October 2022 Financials and Check Registers**

C. Lopez made a motion to approve the October 2022 financials and check registers as submitted.

W. Njboke seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

C. Lopez Aye  
M. Keipp Aye  
S. Mendoza Absent  
D. Cho Aye  
M. Green Aye  
W. Njboke Aye

**I. 2023 Salary Exempt Compliance**

C. Lopez made a motion to approve salary increases for seven (7) staff members to the salary exemption threshold of \$5,373.33/month needed to retain their exempt status.

W. Njboke seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Keipp Aye  
D. Cho Aye  
W. Njboke Aye  
S. Mendoza Absent  
M. Green Aye  
C. Lopez Aye

**VII. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:15 PM.

Respectfully Submitted,  
Y. Zubia